



ANOTHER CASUALTY

Fishing Vessel "Queen Mary" breaks from mooring. Washed ashore in storm of November 30, 1963.

One Good Reason Why Provincetown Needs a Harbor of Refuge for its Fishing Fleet.

ANNUAL REPORTS PROVINCETOWN

1963

It was blowing the night before but no one suspected tragedy. Forecasts gave 35 mile winds—a half-gale warning flew white over red. Those alert to danger heard the rising wind in the late evening. They laughed at the gale warning. Soon it was no kind of laughing matter.

By Midnight and high tide it was a heavy storm dead from the open Southwest. Fishermen and Coast Guardmen pilgrimaged to the wharf through driving rain. As the ebb peaked there was a first ominous sign. A loud crack heard only by the wind; the dragger Victory II parted a new mooring. Their crew and the Coast Guard struggled to save her from the rocks. At dawn she was damaged but safe.

As the tide flowed to high course the wind rose even more. By full light the East End was shrouded in spray. Fishermen on the wharf waited the turning of the tide again. When it came, **Queen Mary** broke loose—then **Revenge**—then **Joan & Tom**. **Revenge** was saved by the Coast Guard. **Nancy & Debbie** made for **Joan & Tom**, but too soon, she was on the rocks. The result for **Queen Mary** is your cover photo.

Nothing could more profoundly illustrate the need of our community for a Harbor-of-Refuge than this damage to boats and property. In the past this has been an issue fought with controversy. In order to take a fresh approach to this problem a Provincetown Harbor-of-Refuge Committee has been formed to bring together all those concerned with the problem and to seek to get all of the facts in order to make an intergrated proposal to the community. This committee's work will be a long hard task, as it strives to make a Harbor-of-Refuge a reality. Above all it will need the cooperation of everyone in the community. At the town meeting for the coming year you will have your opportunity to help.

The Town's **Greatest Need** is that of a **Harbor of Refuge for our fishing fleet** and a **marina** for local and visiting yachts and boats.

A marina is an important community asset bringing boats, people and money with increased **property** values.

It will help to bring back prosperity, by aiding our economy and providing new employment opportunity and new money to the Town.

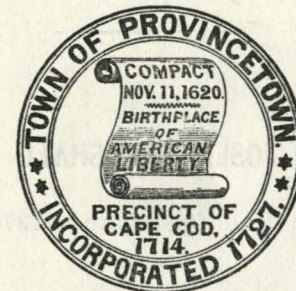
Proposed site and design of Harbor of Refuge and Marina Location for west end of Town on land owned by the Town was given to the Town of Provincetown by vote of the Legislature for the purpose by Chapter 701, Acts of 1962, following vote of Town Meeting requesting Board of Selectmen and Town Manager to file legislation for the purpose.

ANNUAL REPORT

of the

TOWN OF PROVINCETOWN

Massachusetts



for the

YEAR ENDING DECEMBER 31, 1963

In Memoriam

1963

WILLIAM NICKERSON ROGERS

Police Chief—1945-1960

JOSEPH MARSHALL

Town Hall Custodian—1937-1941

LOUIS MORRIS SNOW

Board of Registrars—1921-1949



BOARD OF SELECTMEN IN SESSION

L. to R.: William McCaffrey, Clerk to Selectmen, Ernest Irmer, Charles DeRiggs, Chairman, William White, Marion Taves, Jr., Walter Lawrence, Town Manager. Selectmen Anthony Tarvers, absent.

DIRECTORY OF OFFICIALS

Elected by the People

MODERATOR

Francis J. Steele

BOARD OF SELECTMEN

Charles J. DeRiggs, Chairman

Marion Taves, Jr.
William A. White
Anthony P. Tarvers
Ernest Irmer
Ralph S. Carpenter*

SCHOOL BUILDING COMMITTEE

(Appointed by the people)

Clarence Bowley, Chairman
William Gordon
William H. Cabral
Naomi Costa
Francis E. Rogers

SCHOOL COMMITTEE

Herman DeSilva, Chairman
Raymond Souza
Clarence M. Bowley
William H. Gordon
Mary L. Silva
Joseph Alves**

Appointed by the Selectmen

ZONING BOARD OF APPEALS

William Hensley
Joseph McCabe
Michael Janoplis, Jr.
Arthur R. Silva
Gabriel Fratus
Donald Gleason*
James Souza*
James Silva*
Antone Pereira*

HISTORICAL MONUMENT AND MARKERS COMMITTEE

Franklin Oliver
Joseph Creamer

SHELLFISH COMMITTEE

William Soloninka
Wilbur Cook
Horace Watson

BOARD OF REGISTRARS

Thomas Francis
Warren Silva
Mabel Stillings
William McCaffrey

ART COMMISSION

Bruce McKain
George Yater
Ernest Irmer
Jack Tworokov
Chaim Gross

PERSONNEL APPEAL BOARD

Francis E. Rogers
Kenneth Simmons
Walter E. Harding*

VETERANS GRAVES COMMITTEE

Manuel V. Raymond
William C. Pierce
Albert Carter

Appointed by the Town Manager

BOARD OF ASSESSORS

Thomas Francis, Chairman
Manuel V. Raymond
John C. Corea
Robert F. Silva*

PLANNING BOARD

Nicholas Wells, Chairman
Anita Berman
George Baker
Matthew Costa
Jack Papetsas
James Silva*

CEMETERY COMMISSIONERS

Neil Nickerson, Chairman
Rev. Gilman Lane
John Crave

CONSTABLES

Joseph Rogers
William Soloninka
Anthony E. Silva
Frank S. Bent
William Finkel*
Frank A. Souza*

AIRPORT COMMISSION

William W. McKellar, Chairman
Manuel Phillips
Arthur Malchman
James W. Enos*

BOARD OF HEALTH

Kathleen Perry
Elsie Witherstone
Thomas Armstrong
Donald Westover*
George Silva*

HEALTH AGENT and INSPECTOR

Joseph Lewis

TRUSTEES OF LIBRARY

Joseph Lema, Jr., Chairman
Virginia Andrews
Adelaide Kenney
Mary Lewis
Ruth Cabral

MOTTA MEMORIAL FIELD COMMISSION

William Tasha
Robert Silva
Seraphine Codinha
Francis Alves
Raymond Souza*

RECREATION COMMITTEE

Robert Collinson, Chairman
Joseph Collinson
William Allison
Wilhelmina DaRoza
John Pereira
Mary Tarvers*

CONSERVATION COMMISSION

Joseph Corea, Jr., Chairman
Arthur Roderick
Philip Alexander
Neil Cordeiro
Anthony Leonard
Robert Martin
Louis Silva

BOARD OF WELFARE

Town Manager

BOARD OF FIRE ENGINEERS

Wilbur Cook, Chief
Herman Rivard
James Roderick
Joseph Andrews
Frank Carreiro
Warren Costa
William Pierce

Appointed by the Moderator

FINANCE COMMITTEE

Marion Perry, Chairman
Leo Gracie, Secretary

Louis Cabral
Eugene Watson
Armand Benatti
John Bell
Harold Soultis

* resigned

** deceased

TOWN OFFICERS AND DEPARTMENT HEADS

	Elected by the People	
MODERATOR		Francis J. Steele
	Appointed by the Selectmen	
TOWN MANAGER		Walter E. Lawrence
CIVIL DEFENSE DIRECTOR		Frank Flores
	Appointed by the Town Manager	
TOWN ACCOUNTANT, with approval of Selectmen,		William McCaffrey
ADMINISTRATOR-HEAD NURSE, Cape End Manor,		Alice Reis, R.N.
AIRPORT MANAGER		Antone D. Pereira
ANIMAL INSPECTOR		Donald Westover Donald Gleason*
BUILDING INSPECTOR		Fernando Gonsalves Robert G. Gutzler*
CEMETERY SUPERINTENDENT		Frank Flores
DOG OFFICER		American Rescue League, Donald Westover, Agent
FIRE CHIEF		Wilbur Cook
GAS AND OIL INSPECTOR		Joseph Trovato
HEALTH AGENT AND INSPECTOR		Joseph Lewis
HIGHWAY SUPERINTENDENT		Frank S. Perry
LIBRARIAN		Marion B. Haymaker
POLICE CHIEF		Francis H. Marshall
RECREATION DIRECTOR		Munro Moore
SEALER OF WEIGHTS AND MEASURES		Clement Silva
SHELLFISH CONSTABLE		Joseph Ventura
TOWN CLERK		William J. McCaffrey
TOWN COLLECTOR-TREASURER		Frank S. Bent
TOWN COUNSEL		Maurice M. Goldman Judge Robert A. Welch*
TOWN CRIER		Arthur P. Snader
TOWN HALL CUSTODIAN		Robert Souza
TOWN NURSE		Doris Enos, R.N.
SUPERINTENDENT OF MOTH CONTROL		Philip Alexander
SUPERINTENDENT OF INSECT PEST CONTROL		Philip Alexander
TREE WARDEN		Philip Alexander
VETERANS' AGENT AND DIRECTOR		William W. McKellar William J. Costa*

WATER SUPERINTENDENT

Arthur E. Medeiros
Joseph M. Creamer**

WELFARE DIRECTOR

Irving S. Rogers

WHARFINGER AND HARBORMASTER

Stanley Carter

WIRING INSPECTOR

Joseph Trovato
Herman H. Rivard*

* resigned
** retired

Appointed by the Selectmen

Appeals, Zoning Board

UNPAID BOARDS, COMMITTEES AND COMMISSIONS

Art Commission
Historical Monuments and Markers Committee
Personnel Appeal Board
Veterans Graves Committee
Shellfish Committee

Appointed by the Town Manager

Airport Commission
Cemetery Commission
Conservation Commission
Health, Board of
Library, Trustees of
Planning Board
Recreation Commission
Motta Memorial Field Commission

Appointed by the Moderator

Finance Committee

Elected by the People

School Building Committee (appointed)
School Committee
Selectmen, Board of

TOWN MANAGER'S REPORT

To the Honorable Board of Selectmen and
Citizens of Provincetown:

As we begin a new year of Town government operations, I am pleased to submit the annual reports of all departments of the Town of Provincetown for the year 1963.

Each separate report gives a brief resume of the major accomplishments and objectives. Many of the reports point out some of the Town's important problems and needs. I have given my personal attention to and supervised the preparation of many of these reports and I have encouraged the department heads to supply real facts and information that all residents of the Town should know. Wherever possible, I have used photographs to make the reports more interesting and to show actual conditions as I did in the 1962 Annual Report that won first prize among Towns from 2000 to 5000 population in the annual contest sponsored by the Massachusetts Selectmen's Association.

This 1962 Provincetown Report was widely recognized in the newspapers and was shown on a television showing on Channel 2. Excellent publicity and very favorable comment was received from local citizens, summer residents and requests came from many other communities for copies that we were unable to supply. I am especially indebted to George Moses whose favorable article is included in this report. Likewise, I am most grateful to the Kendall Printing Company of Falmouth for excellent work in publishing the 1962 Report. As required by law, it is a very difficult job to gather the information and publish the Annual Town Report prior to a Town Meeting held early in March.

My reports as Town Manager are given this year in separate portions in the next few pages and are self-explanatory and are devoted to what I consider the Town's greatest needs and most difficult problems and relate to a harbor of refuge, advantages of City and Town Management, advantages of good planning, needs for improving our water system and fire protection services, important statistical information that every citizen should know and a list of accomplishments of 1963, and some proposals for 1964.

I want to express my personal thanks and appreciation for the excellent cooperation, understanding and support given to me by the present Board of Selectmen, all of whom are sincere and honest men working together for the best interests of the Town and its citizens.

Respectfully yours,

WALTER E. LAWRENCE
Town Manager

THE TOWN MANAGER GIVES REASONS

The Profession of City Management

We are living in an age of accelerating technological and social change, increasing population growth, and greater concentration and

movement of people. The effects of these basic forces in our society are nowhere more evident than in our changing cities.

Throughout most of our nation's history, men have lived on the land and devoted much of their energies to agricultural and rural pursuits—yet in less than three generations, since 1900, we have rapidly become a nation of city dwellers. Today nearly two-thirds of our population is concentrated in 212 metropolitan areas!

We are all being affected by these forces. Look around your city and you will see new homes and apartments being built while others are being torn down; industrial plants and shopping centers on land that was vacant only a few years ago; new highways and parking facilities to accommodate the annual production of automobiles which is expected to double by 1980; and more schools to meet demands for education.

Science, education, representative government, the arts—civilization itself—have flourished primarily in urban societies. In the past when life in the cities was intolerable, it wasn't long before the whole civilization crumbled. Our nation's economic, cultural, and industrial foundations are centered primarily in our cities, and our future depends on the social, political, economic, and physical vitality of city life.

The challenge to you is clearly this—what kind of community do you want to live in? All citizens have a vital stake in making our cities dynamic. Any adventurous and persevering student with an interest in doing something to meet these challenges has an ample opportunity to cut his eyeteeth on a job that will occupy his energy, dedication, and imagination for a lifetime—CITY MANAGEMENT.

What Is a City Manager?

Nearly 2,000 American cities have appointed city managers who are assisting mayors, councilmen, and citizens in meeting the growing demands for solutions to problems of our changing cities. Despite a variety of titles, such as city, village, or borough manager; chief administrative officer, or city administrator, these men have distinctive common characteristics. They are:

1. Professionally trained and experienced in city management and administration;
2. Appointed by and serving at the pleasure of mayor and city council on the basis of merit and demonstrated ability;
3. Responsible for program development, management, and administration of city government activities in line with policies set by the mayor and council;
4. Fact finders and policy advisers to the mayor and council.

What Is the Challenge?

The city manager's formal responsibilities are spelled out in the city charter or in state law. Typical responsibilities are:

Advising and reporting to the mayor and city council on city operations and recommending improvements.

Enforcing laws and ordinances.

Preparing the budget for all city departments for review and approval by the mayor and council.

Exercising supervision and control over city operations.

Informing council on the financial condition of the city government.

Preparing reports and keeping the public informed on city government operations.

To carry out his diverse and important assignments, the city manager requires many professional and technical skills. He must first have a working knowledge of the major areas of city government, such as city planning, finance, health and welfare services, fire and police protection, public works, and personnel administration.

Besides technical skills, it is equally important that the city manager be an astute observer of local, regional, and national developments which affect the city in which he is employed. As a fact finder and policy adviser to the mayor and council, he must advise them of these developments so that they may take advantage of these trends or minimize any damaging effects on the city's welfare.

Another special responsibility of the city manager is that of properly timing and undertaking diverse projects. The problems which confront managers are usually complex, and he must exercise keen judgment, imagination, and foresight in making administrative and management decisions. Once decisions are made, the manager must assign priorities and schedules to projects, plan the work of the city government's over-all organization, and allocate available personnel, finances, and other city resources to complete projects in the most effective and efficient manner.

Is the City Manager a Politician?

The city manager is not a politician. He is a professional administrator appointed by the mayor and council on the basis of his qualifications as an administrator, not because of his political party affiliation. The manager does not run for elective office, he is not appointed for a fixed term, and his tenure is dependent on his continued good performance and maintenance of the city council's and the general public's confidence.

This does not mean, however, that the manager is insulated from politics. By the very nature of his job, the city manager is involved in legislative and community decision-making processes. City council expects the manager to make recommendations on policies because he is one of the major sources of information on developments which have an effect on the city. In considering a particular problem and developing proposals to meet this problem, the city manager must necessarily make recommendations for action to the mayor and city council on the basis of his best judgment. Decisions of this type have political implications and may even create political issues in the community; however, the mayor and the council, as the elected representatives of the people and the final authority in policy matters, accept, modify, or reject the city manager's recommendations and proposals.

ADVANTAGES OF CITY AND TOWN MANAGEMENT

The administration of local government should be based upon the best practices developed through research and proved experience.

To be successful, a city manager should have a combination of varied experiences, continued training, and education in government and related matters, together with hard work, a deep sense of devotion to duty, loyalty and good fortune.

Every city and town manager should become a member of the International City Managers' Association.

Founded in 1914 by a small group of city managers, the International City Managers' Association has developed into a professional group of approximately 2,000 members who believe that the administration of local government should be based upon the best practices developed through research and proved experience. The stated purpose of the Association, an incorporated professional organization not for profit, is "to increase the proficiency of city managers and to aid in the improvement of municipal administration in general." Toward this end the Association holds an annual conference; offers a series of in-service training courses in municipal management; publishes Public Management, a monthly journal devoted to the improvement of municipal administration, and The Municipal Year Book, an annual resume of activities and statistical data of American cities; and conducts Management Information Service which is available to cities and towns on a subscription basis. The purpose of the Association also is materially furthered by the work of several committees, such as the Committee on Professional Conduct; by advisory committees on Public Reporting, Administrative Practice, and Municipal Public Relations; and by representation on the National Committee on Municipal Accounting, the American Standards Association, and the National Management Council. Since 1924 the Association has had a code of ethics the violation of which is sufficient to bar a city manager from membership. Further information about the Association and its activities may be secured on request to the headquarters office, 1313 East 60 Street, Chicago.

SOME ACCOMPLISHMENTS OF 1963

1. The 1962 Town Report published in 1963 won first prize among Towns from 2500 to 5000 population in contest sponsored by Massachusetts Selectmen's Association.
2. Town Manager was elected President of the Massachusetts City Managers' Association and elected a member of the Executive Board of the League of Cities and Towns.
3. A new Cemetery Commission was appointed and organized for care, maintenance and control of all Town Cemeteries.
4. Cemetery Commission took over maintenance of Hamilton-Gifford Cemetery for maintenance by vote of the Town as provided by law.
5. Town improved its excellent traffic record for three years in a row with no fatal accidents and fewer accidents.
6. Installed sprinkler system at the Cape End Manor.
7. Landscaped grounds of Cape End Manor with new grass area and hot top drives.

8. Installed second septic tank for sanitary disposal at Cape End Manor.

9. Renovated interior of Cape End Manor with painting of all walls, ceilings, etc.

10. Organized school for forty local tradesmen to prepare them for Journeyman Plumbing License Examination to be held in May of 1964. New State Law requires either a Journeyman or Master License.

11. Constructed Winthrop Street as a Chapter 90 Project with Town employees, with the State paying one-half; County, one-quarter; and Town one-quarter of cost.

12. Constructed Browne Street under Chapter 788, Acts of 1962, with State paying for work in the amount of \$9457.08.

13. Organized Provincetown-Truro Redevelopment Committee and prepared and published Overall Redevelopment Report approved by the Governor and his Advisory Committee and for which we received high commendation.

14. Planted new trees on Town Hall lawn.

15. Purchased and installed coin locks for Town Hall public toilets and received \$2472.20 in receipts.

16. Replaced sashes of windows of Town Hall Auditorium that had been condemned by the State Department of Public Safety.

17. Spot-painted Town Hall exterior at large savings to Town.

18. Constructed new boat landing at south end of MacMillan Parking Lot.

19. Constructed new drainage system through land of Alta Costen Alemany from Bradford Street to Waterfront off Bradford Street as a Chapter 90 project and work done by Town forces at large savings in cost to Town with State paying one-half, County, one-quarter; and Town, one-quarter of the cost.

20. Water Department constructed or laid at large savings to Town about: 300 feet of 6" water pipe on Priscilla Alden Road

1100 feet of 8" transite pipe on Conwell Street

640 feet of 6" transite pipe on Browne Street

665 feet of 6" transite pipe on Bangs Street

21. Constructed portion of Holway Avenue and Prince Street drain with Town forces at large savings to Town.

22. Sold dwelling house on Town Water Department Property at North Truro as recommended by State Auditors.

23. Installed combination storm and screen windows at the Town Library — also landscaped grounds of Library.

24. Purchased new equipment for Town's Dental Clinic.

25. Established a Town Conservation Commission.

26. Major repairs to Town Hall slate roof completed.

27. Installed safety crash bars at doors of Town Hall Auditorium.

28. Purchased commercial type refrigerator for Cape End Manor.

29. Appropriated money for a Master Plan Study of Provincetown.

30. Purchased and installed a new air horn warning system at Town Hall.

31. Made major improvements and enlargements of Motta Field with large financial support from Lions Club.

32. Constructed new drainage system on Fishburn Court at large savings to Town with Town forces doing work.

33. Installed parking meters at Town Parking Area near MacMillan Wharf and took in receipts totalling \$15,395.65 for only a part of the resort season. Should give Town new annual income of \$20,000.00.

34. Held several public meetings for discussion of survey and help for the fishing industry.

35. Held a public hearing at Town Hall on October 25, 1963 by the U. S. Corps of Army Engineers on a harbor of refuge, breakwater or marina for Provincetown. Meeting was conducted by General P. C. Hyser.

36. Town Counsel was successful in upholding Board of Selectmen and Town Manager on all legal action relating to the installation of Parking Meters.

37. Constructed Gosnold Street drains by Town forces at large savings.

38. Provincetown joined League of Massachusetts Cities and Towns.

THE TOWN MANAGER GIVES REASONS

Why Is Town Planning Necessary?

ANSWER: The major function of planning is to enable the officials vested with the authority for making decisions affecting public policy to make informed, intelligent and responsible decisions.

Planning is a never ending process that calls for periodic review with re-evaluation resulting from changing times and conditions.

A planning study is an inventory of the Town's liabilities and assets. It determines its shortcomings, its needs, its untapped resources and its unmet obligations.

It calls for initiative, imagination, wide experiences, engineering and architectural knowledge and skills, good educational background. It requires hard work and many hours of dedicated service.

It involves the gathering of all relevant data including preparation of land use maps, the collection of population trends, analysis of economic trends, a systematic review of the Town's finances and specialized studies of traffic, parking, neighborhood characteristics, recreation and capital improvements.

FACTS THAT PROVINCETOWN CITIZENS SHOULD KNOW

Year	Tax Rates	Taxable Valuations		
		Real	Personal	Total
1953	\$39.00	\$8,262,075	\$656,325	\$8,918,400
1954	34.00	8,269,300	655,415	8,918,400
1955	45.00	8,395,670	666,950	9,062,620
1956	50.00	9,215,080	671,740	9,886,820
1957	51.00	9,293,717	665,655	9,959,372
1958	55.00	9,370,564	667,315	10,037,879
1959	54.00	9,560,595	802,225	10,362,820
1960	56.00	9,769,050	842,850	10,611,900
1961	57.40	9,877,805	872,730	10,750,535
1962	63.00	9,946,200	868,835	10,815,035
1963	67.00	10,152,280	869,040	11,021,320

Year	State Tax	County Tax
1955	\$934.96	\$44,841.00
1956	689.62	56,674.51
1957	1,531.23	71,621.62
1958	2,678.24	70,998.82
1959	2,795.48	74,735.61
1960	2,226.22	75,561.51
1961	3,171.69	81,432.79
1962	3,140.09	86,916.27
1963	8,352.34	88,076.10

Year	Estimated Receipts		Free Cash
	Used in Computation of Tax Rates	Surplus Account	
1955	\$268,163.87	\$106,233.00	\$48,935.37
1956	278,308.76	120,261.49	58,462.25
1957	357,492.32	135,030.13	56,643.53
1958	360,369.63	155,050.63	79,268.73
1959	403,547.76	188,608.73	105,758.20
1960	396,461.07	176,794.16	104,759.93
1961	454,514.34	152,555.54	81,965.09
1962	462,495.95	158,099.98	81,572.25
1963	466,939.07	168,617.28	75,920.13
1964		175,341.42	82,439.28

January 1964—Approximately \$1.00 is added to the tax rate by an expenditure of \$11,000.00

January 1964—The tax rate is decreased approximately \$1.00 by an increase of valuation of \$164,000.00 (assessed valuation).

**TOWN OF PROVINCETOWN
RECEIPTS**

Year	Income Tax	Corporation Tax	Water Department	Motor Vehicle & Vessel Excise	Parking Meter	Airport
1955	\$41,216.84	\$23,112.67	\$45,735.37	\$34,136.54	\$2,655.46	\$1,429.20
1956	31,161.79	27,352.67	62,858.18	34,758.94	2,864.56	1,200.00
1957	14,120.40	37,038.76	64,787.25	35,120.78	2,921.00	4,211.22
1958	48,746.09	29,472.67	65,203.12	44,119.24	2,548.89	2,188.78
1959	30,871.74	29,996.00	66,785.93	37,891.62	1,847.68	1,400.00
1960	46,927.66	30,368.06	84,994.32	36,553.64	1,725.00	1,400.00
1961	61,516.26	35,826.00	89,228.46	49,475.41	1,623.25	1,400.00
1962	55,296.82	35,826.00	88,239.19	56,436.61	1,638.13	1,196.00
1963	56,614.36	44,100.67	77,711.93	49,156.58	17,213.84	1,730.00

**TOWN OF PROVINCETOWN
RECEIPTS**

Year	Income Tax	Corporation Tax	Water Department	Motor Vehicle & Vessell Excise	Parking Meter	Airport
1955	\$41,216.84	\$23,112.67	\$45,735.37	\$34,136.54	\$2,655.46	\$1,429.20
1956	31,161.79	27,352.67	62,858.18	34,758.84	2,864.56	1,200.00
1957	14,120.40	37,038.76	64,787.25	35,120.78	2,921.00	4,211.22
1958	48,746.09	29,472.67	65,203.12	44,119.24	2,548.89	2,188.78
1959	30,871.74	29,996.00	66,785.93	37,891.62	1,847.68	1,400.00
1960	46,927.66	30,368.06	84,994.32	36,553.64	1,725.00	1,400.00
1961	61,516.26	35,826.00	89,228.46	49,475.41	1,623.25	1,400.00
1962	55,296.82	35,826.00	88,239.19	56,436.61	1,638.13	1,196.00
1963	56,614.36	44,100.67	77,711.93	49,156.58	17,213.84	1,730.00

REPORT OF ASSESSORS

VALUATION OF ASSESSED ESTATE

January 1, 1963

Value of Assessed Personal Estate	
Stock in Trade	\$92,325.00
Machinery	442,025.00
Live Stock	800.00
All other tangible Personal Property	333,890.00
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Total Value of Assessed Personal Property	\$869,040.00
Value of Assessed Real Estate	
Land, exclusive of buildings	\$2,337,572.00
Buildings, exclusive of Land	7,814,708.00
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Total Value of Assessed Real Estate	10,152,280.00
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Total Valuation of Assessed Estate	\$11,021,320.00
Total number of acres of Land assessed: 1,981.2	

1963 TAX RATE COMPUTATION

Town Appropriations	\$1,176,000.69
State Assessments	8,352.34
County Assessments	88,076.10
Overlay of current year	13,821.39
<hr/>	
Gross Amount to be raised	\$1,286,250.52
NON-TAX REVENUES	
Estimated Receipts	\$466,939.07
Overestimates (col. 4—cherry sheet)	
(a) County Tax	5,175.50
(b) State Park Reservations	278.42
(c) Mosquito Control	.01
Amounts voted to be taken from Available Funds	73,257.08
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Total Non-Tax Revenues	—545,650.08
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Net Amount to be raised by Taxation on Polls and Property	\$740,600.44
TOTAL TAX REVENUES	
Polls, 1086 @ \$2.00 ea.	\$2,172.00
Personal Property Tax	58,225.68
Real Estate Tax	680,202.76
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Total Tax Revenue	\$740,600.44
Tax Rate, 1963—\$67.00 per thousand of assessed valuation.	

Respectfully submitted,

THOMAS A. FRANCIS, Chairman
 MANUEL V. RAYMOND, Member
 JOHN C. COREA, Member and Clerk
 Board of Assessors

REPORT OF THE TOWN COLLECTOR AND TREASURER

During 1963 receipts totaling \$2,746,102.15 were received and disbursements for the year totaled \$2,509,769.31.

Cash on hand as per Treasurer's Cash Book as of December 31, 1963—\$236,332.84.

\$100,000.00 was borrowed in anticipation of revenue and this amount was paid on due date.

Trust funds held by Town:

Cemetery Trust—Seaman's Savings Bank	\$91,931.55
Cemetery Bonds at par	12,000.00
Cemetery Income Account—S.S. Bank	13,541.05
Post War Fund	622.62
Benjamin Small Fund	6,447.68
Abbey Putnam Library Fund	159.48
Anna Dolan Library Fund	2,071.96
Phipps Library Fund	497.69
Nancy W. P. Smith Fund	680.77

1963—\$10,092.03 transferred to Cemetery Account.

FRANK S. BENT,
Town Collector and Treasurer

January 23, 1963

To the Board of Selectmen
 Mr. Ralph S. Carpenter, Chairman
 Provincetown, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the town of Provincetown for the period from May 11, 1961 to September 24, 1963, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

ARTHUR H. MacKINNON,
Director of Accounts

Mr. Arthur H. MacKinnon
 Director of Accounts
 Department of Corporations and Taxation
 Boston, Massachusetts

Sir:

As directed by you, I have made an audit of the books and accounts of the town of Provincetown for the period from May 11, 1961, the date of the previous examination, to September 24, 1963, and report thereon as follows:

The records of financial transactions of the several departments receiving or disbursing money for the town or committing bills for collection were examined, checked, and verified by comparison with the reports and records in the town accountant's office.

The accountant's ledgers were analyzed, the appropriation accounts were checked with the record of town meeting votes in the office of the town clerk, and the transfers from the reserve fund were checked with the records of the finance committee. The necessary adjusting entries were made, a trial balance was taken off, and a balance sheet showing the financial condition of the town on September 24, 1963 was prepared and is appended to this report.

In the examination of paid vouchers on file it was noted that several such vouchers lacked sufficient detail to substantiate the correctness of the charge, and accordingly, it is recommended that no bill be placed on the warrant for payment unless it is fully itemized, supported by receipted vouchers wherever possible, and approved by the proper departmental officials. Cash advances in anticipation of necessary traveling expenses should be promptly accounted for upon completion of the travel for which the advance was authorized.

The books and accounts of the town treasurer were examined and checked in detail. The receipts, as recorded, were analyzed and compared with the records of payments to the treasurer by the several departments and with other sources from which the town received money, while the recorded payments were compared with the treasury warrants and with the town accountant's books.

The cash balance on September 24, 1963 was proved by verification of the cash and memoranda in the office and by reconciliation of the bank balance with a statement furnished by the bank of deposit.

The maturing debt and interest payments were checked with the amounts falling due and were compared with the cancelled securities on file. The bond and coupon account was reconciled, and the outstanding coupons were listed.

The savings bank books and securities representing the investments of the trust and investment funds in the custody of the town treasurer were examined and listed, the income being proved and the withdrawals being verified.

The records of tax titles held by the town were examined. The amounts transferred from the tax levies to the tax title account were reconciled with the collector's accounts, and the redemptions of tax titles were compared with the treasurer's recorded receipts. The tax titles on hand were listed, reconciled with the accountant's ledger, and checked with the records at the Registry of Deeds.

It is again recommended that proceedings be instituted by the town treasurer to foreclose the right of redemption on all tax titles held over two years, as required by law.

The records of payroll deductions on account of Federal and State taxes, and the county retirement system, were examined and checked, the payments to the proper agencies being verified.

The books and accounts of the town collector were examined and checked in detail. The tax, excise, departmental, and water accounts, outstanding according to the previous audit, as well as all subsequent commitments, were audited and proved with the warrants issued for their collection. The recorded receipts were checked with payments to the

treasurer, the abatements were compared with the records in the departments authorized to grant such credits, the transfers to the tax title account were verified by comparison with the treasurer's records of tax titles held by the town, and the outstanding accounts were listed and reconciled with the respective ledger controls.

The outstanding tax, excise, departmental and water accounts were verified by mailing notices to a number of persons whose names appeared on the books as owing money to the town, and from the replies received it appears that the accounts, as listed, are substantially correct.

It is again recommended that action be taken to secure prompt settlement of the past due tax, excise, and water accounts.

The records of cash collections by the selectmen, the town clerk, and the sealer of weights and measures, as well as by the police, fire, health, school, library, and cemetery departments, and by all other departments in which money was collected for the town, were examined and checked. The payments to the town treasurer and the cash balances were verified.

The surety bonds of the several officials required by law to furnish such surety for the faithful performance of their duties were examined and found to be in proper form.

In addition to the balance sheet, there are appended to this report tables showing a reconciliation of the treasurer's cash, summaries of the tax, excise, tax title, departmental, and water accounts, together with schedules showing the condition and transactions of the trust and investment funds.

While engaged in making the audit cooperation was received from all town officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

WILLIAM SCHWARTZ
Assistant Director of Accounts

STATEMENT OF TAX COMMITMENTS

Year	Commitment	Collected	Abated	Outstanding	Refunds	Tax Title
REAL ESTATE						
1961	\$17,796.49	\$14,376.62	\$1,169.81	\$2,275.00	\$24.94	A.A. \$202.17
1962	69,577.43	49,143.48	3,592.89	16,841.26	596.88	
1963	680,593.37	599,409.78	11,108.91	70,074.68	134.00	
PERSONAL PROPERTY						
1961	\$420.64	\$232.47		\$216.87	\$28.70	
1962	2,526.33	2,216.15		310.18		
1963	59,993.81	55,683.58	\$1,426.43	2,986.95	30.15	A.A. \$73.00
POLLS						
1961	\$22.00	\$28.00	\$6.00			
1962	48.00	18.00		\$30.00		
1963	2,172.00	1,582.00	432.00	160.00	\$2.00	
MOTOR						
1961	\$778.50	\$464.37		\$314.13	\$10.07	A.A. \$167.95
1962	9,918.69	7,827.08	\$813.73	1,802.32	320.53	A.A. 203.91
1963	57,082.15	40,165.18	4,661.00	12,712.91	424.22	
VESSEL EXCISE						
1963	\$1,095.00	\$981.00	\$147.00	\$16.00	\$49.00	

FRANK S. BENT
Tax Collector

I am recommending that money should be appropriated for the following items:

1. To paint the fire escape.
2. To buy tile for the Town Clerk and Assessors' offices.
3. To replace fire exit door on west side of auditorium.
4. To replace pipe outside to water lawn.
5. To replace the wooden chairs in the auditorium with metal chairs.

Respectfully submitted,

ROBERT K. SOUZA, Town Hall Custodian

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

In accordance with the General Laws, Chapter 98, I submit my report for the year ending December 31, 1964.

Weighing and Measuring Devices:

Total number sealed	120
Total number adjusted	8
Total number not sealed	0
Total number condemned	1

Total Weighing and Measuring Commodities Sold or Put Up for Sale:

Number tested	300
Number correct	288
Number over	2
Number under	10

Summary of Inspections Made:

Peddlers' licenses	12
Food packages	200
Markings on bread	50
Peddlers' scales	10
Other inspections	75
Transient Vendors	30

Sealing fees turned over to Town Treasurer	\$ 100.85
Collected for Transient Vendors' Licenses	2,400.00

Respectfully submitted,

CLEMENT S. SILVA,
Inspector of Weights and Measures

REPORT OF THE TOWN NURSE

Chest clinics are held on every third Thursday of the month by Dr. Joel C. Gould, of Barnstable County Hospital. Appointments for the Chest Clinics are made by your local physician or by calling the Health Office.

Dr. Thomas Perry was appointed as physician to the Toxoid Clinic held last year at the Veterans' School by Barnstable County Health Office. The three types of Sabin Oral Polio Vaccine were given at the same time. Toxoid Clinic dates for 1965 are indefinite as of now. I would recommend that all parents with youngsters 3 months of age and older contact their family physician for their toxoid injections, small pox vaccination, and Booster Toxoid injections.

	Total Dec.	Total This Year	Total Last Year
Morbidity Nursing Service			
Admission to Nursing Service	8	84	27
Nursing Visits	115	994	838
Office Nursing Visits	20	93	22
Acute Communicable Disease			
D. P. T. under 1 year			50
D. P. T. 1 to 5 years			12
D. P. T. Boosters		1	43
Smallpox		1	37
Poliomyelitis	Oral Sabin Polio Vacc. Type III		436
	Oral Sabin Polio Vacc. Type II		697
	Oral Sabin Polio Vacc. Type I		767
Venereal Disease			
Admission to Nursing Service		1	
Nursing Visits		1	
Tuberculosis			
Admissions to Medical Service	12	146	205
Admissions to Nursing Service		1	
Clinic Visits	15	195	276
X-ray Examinations	15	196	248
Nursing Field Visits	1	11	13
Nursing Office Visits		53	
Admissions to Sanitorium			1
Other — Tuberculin Test		9	
	Mantoux Test	1	27
Maternity Service			
Admissions to Nursing Service A. P.		4	1
Nursing Visits A. P.		4	1
Delivery Service			1
Admissions to Nursing Service P. P.	1	3	4
Nursing Visits P. P.	1	3	4

Name	Department	Amount	
Cordeiro, Mary C. — Secretary		\$4,000.00	
	Elec. & Town Meetings	60.00	
	Finance Committee	350.00	
		<hr/>	4,410.00
Corea, John C. — Clerk & Assessor		\$4,375.00	
	Clerk-Selectmen	15.00	
		<hr/>	4,390.00
Costa, William J. — School		\$4,505.03	
	Veteran's Agent	625.00	
	Teller	10.00	
		<hr/>	5,140.03
Couper, Marjorie — School			2,133.28
Crave, Jane — Manor			84.00
Crawley, Clifton — Teller			10.00
Crawley, Warren — Police			4,060.00
Creamer, Joseph M. — Water			1,662.54
Crowell, Dorothy — School			108.00
Crowley, Joseph E. — Town Hall & Manor		\$3,610.00	
	Overtime	24.75	
		<hr/>	3,634.75
Cummings, Catherine — Street Listing			159.20
Dagle, Walter — School		\$5,033.36	
	Recreation	1,000.00	
		<hr/>	6,033.36
Dahill, Edward, Jr. — School			6,966.64
Dahill, Catherine — School			450.00
Daigneault, Edna — Manor			607.20
Dale, Jerome — Manor			1,820.00
Dalpe, Peter — Recreation			1,000.00
Daphnis, Helen — School			1,375.00
Davis, Helen — Zoning & Planning Board			105.00
DeLotto, Natalie B. — Recreation			3,770.00
Dennis, Hilda — School			5,800.00
D'Entremont, Isabel — School			4,083.33
DeRiggs, Delphine C. — School			3,608.00
DeRiggs, Elizabeth L. — School			5,500.00
Dickey, Richard — Water			122.25
Drew, Constance — School			13.00
Dunham, Earl, Jr. — School			36.00
Dutra, Eva — School			5,576.67
Enos, Doris — Health			4,000.00
Enos, Edward — School			108.00
Enos, Mary — Police			210.00
Enos, Mary S. — Matron-Town Hall			637.50
Faries, Miriam — School			2,233.28
Fellows, Thomas — School			12.00
Ferreira, Genevieve — Manor			2,748.75
Ferreira, Joseph — Wharf			42.00
Ferreira, Kenneth — School			15.00
Ferreira, Rachel — Manor			2,729.12
Fields, Fannie — School-Cafeteria			3,100.00
Finch, Robert — Recreation			40.00
Flores, Frank — Cemetery		\$4,300.00	
	Overtime	564.80	
	Civil Defense	500.00	
		<hr/>	5,364.80
Flores, Paul — Street		\$3,610.00	
	Overtime	256.31	
		<hr/>	3,866.31

Name	Department	Amount	
Flores, Richard — Cemetery			435.74
Francis, Frances D. — School			5,250.00
Francis, Raymond Y. — Water			3,830.00
Francis, Thomas — Assessor		\$500.00	
	Teller	10.00	
	Registrar	100.00	
		<hr/>	610.00
Fratus, Emily — Street Listing			198.40
Fratus, Gabriel — Cemetery		\$2,300.00	
	Overtime	213.73	
	School-Custodian	291.66	
	Extra Duties-School	30.00	
		<hr/>	2,835.39
Garciaz, Jaime — School			15.00
Gaspa, George — School			118.50
Gillies, Maude — Manor			2,762.30
Goldman, Maurice — Legal Counsel			1,500.00
Gonsalves, Fernando — Building Inspector			83.34
Gutzler, Robert — Building Inspector			416.66
Harding, Frances — Manor			2,580.00
Haymaker, Marion B. — Library			3,830.00
Heelan, William — School			60.00
Heher, John — School			24.00
Henrique, Leah — School-Cafeteria			128.00
Hensley, Billy M. — School-Bldg.			3,926.19
Hiller, David — School			8.00
Holmes, Kittredge — School			66.00
Ingrum, Martha — Health			131.25
Jacobs, Mary — School			5,000.00
Janopolis, Carol — Health			87.00
Jason, Anthony — Rubbish			3,610.00
Jason, Manuel, Jr. — Police		\$4,060.00	
	Ex. Duty-School	16.00	
		<hr/>	4,076.00
Jason, Matthew P., Jr. — Cemetery			246.42
Jenkins, Estelle — School			4,533.28
Joseph, Francis — Cemetery			34.50
Kane, Thomas — School			5,400.00
Kenney, Burton — Teller			10.00
King, Mary — Manor			2,193.58
Knowlton, Kendall — School			6,333.28
Kolz, Anton, Jr. — School			3,733.36
Kolz, Vivian — School			570.00
Lane, Helen — School			5,303.53
Lawrence, Walter E. — Town Manager			9,000.00
Lema, Jessica — Library			152.50
Lennox, James — School			900.00
Lewis, Joseph — Health		\$1,200.00	
	Teller	10.00	
		<hr/>	1,210.00
Lewis, Mary C. — School			6,400.00
Leyden, George — School			7,452.08
Lincoln, Mary — Manor			2,460.00
Mac Callum, Don — School			3,000.00
McCaffrey, William J. — Clerk-Accountant		\$5,350.00	
	Clerk-Selectmen	370.00	
	Registrar	10.00	
	Teller	10.00	
		<hr/>	5,830.00

Name	Department	Amount
McDonald, Irving T. — School		500.00
McGinn, John — School		27.00
McKain, Amy — Welfare		5,340.00
McKellar, William W. — Veterans' Agent		375.00
Macomber, Elliot — School		38.00
Macro, Joseph — Police		\$2,507.50
	Parking Meters	303.75
	Extra Duty-School	16.00
Malchman, Arthur P. — School		2,827.25
Marshall, Francis H. — Police		7,156.30
Martinez, Chris — Cemetery & Street		5,350.00
Martin, Miriam — Clerk-Police		546.70
	Zoning Secretary	\$3,260.00
		80.00
Meads, Bertha		3,340.00
Meads, James — Police		378.40
	Extra Duty	\$4,060.00
		16.00
Medeiros, Amelia — School		4,076.00
Medeiros, Arthur — Water		1,620.00
	Overtime	\$4,123.20
		164.78
Medeiros, Kathleen — School		4,287.98
	Adult Ed.	\$6,200.00
		156.00
Merrill, Annette — School		6,356.00
Merrill, John — Wharf		1,305.00
Mitchell, Josephine — Teller		150.00
Moore, Munro — Recreation		10.00
Motta, Etelvina — School		3,238.61
Motto, Veronica — Manor		2,220.00
Moulton, Christina — Manor		3,080.00
Muise, Vivian — School		51.85
Mulholland, Richard — School		481.50
Murphy, David J. — School		50.50
Nelson, Katharine — Manor		7,500.00
O'Connor, John — School		3,129.00
O'Donnell, Katherine — Manor		2,093.36
O'Donnell, Marian E. — Clerk		1,370.94
	Clerk-Selectmen	\$2,730.00
	Shellfish	15.00
	Street Listing	20.00
		60.00
Oliver, Rosina — School		2,825.00
Oventhal, Greta — Recreation		1,578.00
Packett, Francis — Street		130.00
	Overtime	\$3,610.00
		305.46
Parr, James — School		3,915.46
Patrick, Joan — Cemetery & Civil Defense		216.00
Patrick, Natalie — Library		29.75
Pena, Carlo — School		3,030.00
Pena, Manuel — School		24.00
Penney, Elizabeth — Manor		154.00
Perry, Frank S. — Street		848.00
	Overtime	\$4,760.00
		34.20
Perry, Louise — Library		4,794.20
		6.25

Name	Department	Amount
Perry, Madeliene — School		5,000.00
Perry, Peter — Street		\$4,394.88
	Overtime	572.51
	Insp. of Slaughtering	25.00
Perry, Robert A. — Rubbish		\$3,770.00
	Animal Burial	47.00
Perry, Robert K. — Rubbish		\$3,610.00
	Street & Wharf	
	Overtime	31.76
Perry, Thomas F., M.D. — Medical Director		3,641.76
Peters, Edith — School		1,650.00
Peters, Eugene — Street-Snow		2,200.00
Peters, Frances V. — Clerk		28.00
Peters, Francis — Water		3,480.00
Phillips, Thomas — School		471.75
Pierce, Elroy — Rubbish		22.00
	Overtime	\$3,610.00
		5.00
Pierce, Helen C. — School		3,615.00
Pilla, Antonio — School		4,000.00
Rabesa, Louis — School		31.50
Ramos, Joseph — Water		90.00
Raneo, Albert — School		174.75
Raymond, Manuel — Assessor		45.00
Reis, Alice — Manor		500.00
Reovan, Emma — Manor		5,400.00
Rich, Mabel — School		238.51
Rivard, Herman — Wiring Inspector		1,568.00
Rocheteau, Albert — Motta Field		125.00
Roche, William — School		51.00
Roda, Doris J. — School		5,906.25
Roderick, Arthur D. — Police		1,208.00
	School	\$811.25
	Motta Field	15.50
		218.00
Roderick, Joanne — Manor		1,044.75
Rodrigues, Francisco — School		616.00
Rogers, Frank C. — Rubbish		72.00
Rogers, Irving S. — Welfare		682.50
Rogers, Jesse — Teller		6,055.00
Rogers, Mary A. — School		10.00
Rogers, Mildred — Health		5,800.00
Rogers, Phebe S. — School		3,008.20
Rowe, Mary — School		5,666.64
Roza, Marjorie — School		5,466.64
Rush, Katherine — Recreation & Manor		5,066.64
Ryan, Joseph — School		351.83
Santos, Bernard — Water		105.00
	Overtime	\$3,530.08
		140.84
Santos, Edmund — Street		3,670.92
	Overtime	\$3,770.00
		299.52
Santos, Helen — School		4,069.52
Santos, James — School		194.00
		4,250.00

Name	Department	Amount
Santos, Manuel	Cemetery, Rubbish & Streets	1,807.43
Santos, Richard M.	School	6,000.00
Santos, Vernon	Cemetery	78.00
Sants, James A.	School-Custodian	4,100.00
Sawyer, Carl	Water	\$3,610.00
	Overtime	192.93
		<hr/>
Schoen, Joseph D.	Cemetery	3,802.93
Seeley, Paul, Jr.	School	643.41
Sequra, Christina	Manor	1,600.00
Shaw, Frederick, Jr.	School	288.63
Shultz, Patricia	Manor	3,800.00
Silva, Clement	Sealer of Wgts., & Measures	170.00
	Wharf	\$150.00
		55.00
		<hr/>
Silva, Clifford	School	205.00
Silva, Elmer	School	1,666.64
Silva, Emily	Library	6,472.92
Silva, George Jr.	Cleaning Beaches	900.00
Silva, Irene	School	439.50
Silva, Joseph	Water & Streets	4,133.36
Silva, Julia	Manor	554.97
Silva, Robert	Assessor	1,318.78
Silva, Robert	Police	125.00
	Extra Duty-School	\$2,507.50
	Parking Meters	16.00
		296.95
		<hr/>
Silva, Warren	Teller	2,820.45
	Registrar	\$10.00
	Street Listing	100.00
		216.80
		<hr/>
Smith, Edward	Water	326.80
Smith, Joseph	Water	515.25
Smith, William F.	Water	4,240.00
Snader, Arthur P.	Town Crier	979.65
Snow, Oscar	Wharf	750.00
Souza, Anthony	Teller	1,023.00
Souza, John	Cemetery	10.00
Souza, Joseph E.	Cemetery	169.50
Souza, Laurentina L.	Town Hall-Matron	1,021.62
Souza, Robert	Custodian-Town Hall &	846.25
	Keeper of Lockup	\$4,310.00
	Police	73.75
	School	104.50
		<hr/>
Sparks, James E.	Cemetery	4,488.25
St. Amand, George F.	Police	1,001.70
	Parking Meters	\$4,560.00
		342.00
		<hr/>
St. Amand, Mary E.	Clerk	4,902.00
Steele, Dorothy	Manor	3,260.00
Steele, Francis	Moderator	2,740.84
Steig, Henry	School	50.00
Stillings, Mabel	Registrar	54.00
	Teller	\$100.00
		10.00
		<hr/>
Sylvester, Myrtle	Manor	110.00
Sylvia, Helen M.	School	2,730.00
Tambello, John	School	4,601.72
		30.00

Name	Department	Amount
Takacs, Bela	School	1,500.00
Terry, Mary L.	Manor	2,744.22
Thimas, Leonizia	Manor	695.09
Thompson, Grace	Teller	10.00
Travers, Anthony V.	Welfare	5,620.00
Trovato, Joseph	Wiring Inspector	375.00
Tufts, John	School	375.00
Veara, Frank	Police	\$4,240.00
	Extra Duty-School	56.00
		<hr/>
Ventura, Joseph	Shellfish	4,296.00
Wager, Beatrice	School	3,360.00
Welsh, Robert	Legal Counsel	472.50
Westover, Donald	Inspector of Animals	1,500.00
White, Rachel	Recreation	25.00
Williams, Harold	School	350.00
Wilson, Ruth	School	69.50
Woods, Vilena	Teller	2,710.00
Zawalick, Barbara	Cemetery & Civil Defense	10.00
Zawalick, Raymond	School	6.00
		4,100.00

FIRE DEPARTMENT PAYROLL—1963

Name	Amount	Name	Amount
Cook, Wilbur	\$1,700.00	Sawyer, Carl	100.00
Roderick, James	1,092.50	Cook, Norman	100.00
Andrews, Joseph	300.00	Steele, Alden	100.00
Carreiro, Frank	300.00	Costa, William	100.00
Pierce, William	300.00	Stephens, Joseph	250.00
Rivard, Herman	300.00	Edwards, John Jr.	200.00
Costa, Warren	425.00	Stranger, Herbert	100.00
Volton, Frank	200.00	Perry, Robert	100.00
Meads, John	150.00	Rose, Alden	100.00
O'Donnell, John	100.00	Oliver, Franklin	200.00
Aresta, Manuel	100.00	Alves, Anthony	150.00
Roderick, Joseph	100.00	Cabral, Lawrence, Jr.	200.00
White, Ronald	100.00	Henrique, Frank	100.00
Merrill, Raphael	75.00	Santos, Paul	100.00
Crawley, Joseph	100.00	Cabral, William	100.00
Trovato, Joseph	307.50	Jason, Manuel	100.00
Aresta, Frank	250.00	Lane, Gilman, Rev.	100.00
Meads, Larry	100.00	Chapman, Carl, Jr.	100.00
Souza, Robert	100.00	Cabral, Lawrence, Sr.	100.00
Brown, Manuel	200.00	Santos, Anthony	100.00
Ferreira, Jesse	150.00	Atkins, Kenneth	200.00
Pereira, Antone	66.65	Alexander, John	200.00
Santos, Edmund	100.00	Turner, Thomas	150.00
Perry, Robert	100.00	Crave, John	250.00
Ferreira, Gordon	250.00	Alexander, Philip A.	100.00
Davis, Beaty	33.35	Alexander, Warren	100.00
Roderick, Richard	100.00	Jason, John, Jr.	100.00
Martin, Manuel	100.00	Perry, Joseph	100.00
Santos, Manuel	100.00	Silva, Louis	100.00
Morris, Leo	150.00	Silva, Clement	100.00
Flores, Frank	100.00	Valentine, Francis	100.00
Meads, James	200.00	Dutra, Joseph	200.00
Henrique, John Richard	150.00	Allison, William	100.00
White, Robert	100.00	Santos, Bernard	100.00

REPORT OF THE WELFARE DEPARTMENT

This is my twelfth Annual Report as Director of Public Assistance and my twenty-third as a Town employee. In some ways this has been the most interesting and fruitful year of my incumbency.

In 1963 Public Assistance began to take on a new look. The Federal and State governments sponsored conferences, seminars and group meetings designed to increase social-work skills. Our staff attended all of these and as a result we stepped up our program of extracurricular work with related services and agencies in multiple-problem cases. These multiple-problem cases, as the term implies, involve much more than mere cash grants. They may have any combination of the following: poor health, mental retardation, emotional maladjustment, marital difficulties, legal involvements, inadequate education, unemployment, lack of work skills, unsuitable housing, lack of initiative. It may be possible to solve these problems but it can be done only by giving hours of time to meetings with related agencies or conferences with other staff members or even just long talks with the client himself to build up confidence and trust.

In 1963 national study of Aid to Families with Dependent Children, made by the Department of Health, Education and Welfare, rated Massachusetts high in Public Welfare administration. This comprehensive review of local case records showed a very low percentage of ineligible cases on our Massachusetts rolls. In fact, 99.1 percent of the 20,366 families receiving aid met all of the eligibility factors. Our excellent national standing must be attributed to the vigilance of local Welfare Departments and the excellent coordination between State and local offices.

The Lien Agreement in Disability Assistance was wisely nullified by the State Department's Advisory Board on August 8, 1963. A very able member of this board is Mrs. John C. Snow who was appointed to the position by Governor Peabody in February. The people of Provincetown should feel honored to have one of their neighbors serving with this august body.

On January 1, 1964, after many attempts, the archaic Settlement Laws were finally abolished in the Old Age Assistance and General Relief categories. Credit for repeal of these laws should be given to the Massachusetts Public Welfare Administrators' Association, particularly its Legislative Committee. Now financial responsibility will be decided solely on the place of residence at time of application. The State will reimburse twenty percent of all expenditures, unless the recipient has no residence within the Commonwealth. In that case, the State will reimburse one hundred percent.

Though he may be otherwise solvent, the average person can ill afford to meet medical-care costs for surgery or long illnesses. These costs wreak havoc on Welfare budgets. Hospitals and public medical institutions will have even higher rates in 1964 because a new provision of the law allows such institutions to include depreciation in their rates. During 1963 we were fortunately able to meet medical-payment deficits by transfers from other Welfare appropriations. We did, however, finish the year with a deficit of \$6,212.19 in the Medical Assistance for the Aged account. (Medical vendor payments alone totalled \$87,948.39 for fiscal year 1963.) M.A.A. and D.A., the medical assistance programs and

therefore the most expensive, are both showing increases in case loads. General Relief is still a catch-all program and its costs are unpredictable. We may not see any decrease in these G.R. expenditures, even with the abolishment of Settlements, because Section 24A of Chapter 117 has given hospitals the right to immediately claim against the cities and towns of residence.

The balance in the O.A.A. Recovery Account was \$877.90 on January 1, 1964. We are in the process of turning over to Town Counsel three Old-Age lien cases, seeking to recover by enforcement of the equity provisions of the lien law. If permitted by the court we may recover some portion, by public sale or auction, of what is owed us by estates which the heirs show no inclination to settle. Life-tenancy liens are not collectible and on the death of the tenant are discharged without recovery. There are no liens on real estate in M.A.A., A.F.D.C., D.A. or G.R. However, Section 4A of Chapter 118A makes it possible in exceptional cases to bring suit to recover against the estate in M.A.A. and Section 5 of Chapter 117 provides for recovering in G.A. against the person or his estate.

Recipients of O.A.A., M.A.A., A.F.D.C., and D.A. are entitled to appeal to the State when the local bureau denies or withdraws assistance, fails to act on an application or reduces the assistance grant. A referee from the State Department holds a hearing in the local office or in the appellant's home if he is unable to come to the office. Case records are reviewed by the referee and the client or his representative may submit additional facts. The referee's decision is final and binding on both parties. Our local staff has been urging clients to use this right of appeal whenever there is any doubt about the letter of the law, with the result that some of them have been able to increase their grants to more fully meet their needs. Although we insist on strict adherence to the State regulations when determining eligibility, figuring budgets, et cetera, we are just as insistent on enforcement of the individual rights and privileges of our clients.

We are grateful for this opportunity to acknowledge splendid cooperation from the Provincetown School Department; local workers and Boston staff of the Shaw Fund; our Helping Hand Society; local branch of St. Vincent de Pall, Salvation Army and Massachusetts Society for the Prevention of Cruelty to Children; our Town officers and other Town employees.

Respectfully submitted,

IRVING S. ROGERS
Director of Public Assistance

WELFARE STATISTICS

Category	Cases		Expenditures
	1/1/63	1/1/64	
O.A.A.	82	82	\$91,548.45
M.A.A.	26	31	76,330.84
(Not including \$6,212.19 deficit)			
A.F.D.C.	8	10	19,581.14
(23 persons)			
D.A.	13	16	23,051.22
G.R.	1	2	5,500.00
TOTAL			\$216,011.65
Total Costs Administration (Including salaries and expenses)			\$23,259.16
Federal Receipts		\$15,719.09	
State		4,222.50	
		\$19,941.59	19,941.59
Net Town Share			\$3,317.57
O.A.A. Grants Expenditures (Including medical costs)			\$91,548.45
Federal Receipts		\$59,836.23	
State		20,221.89	80,058.12
Net Town Share		\$80,058.12	\$11,490.33
M.A.A. Grants Expenditures (Including \$6,212.19 deficit)			\$87,948.39
Federal Receipts		\$24,306.52	
State Receipts		20,462.15	
		\$44,768.67	44,768.67
Net Town Share			\$43,179.72
A.F.D.C. Grants Expenditures			\$19,581.14
Federal Receipts		\$7,553.00	
State Receipts		6,775.87	14,328.87
Net Town Share			\$5,252.27
D.A. Grants Expenditures			\$23,051.22
Federal Receipts		\$7,428.85	
State Receipts		8,544.35	15,973.20
Net Town Share		\$15,973.20	\$7,078.02
G.R. Expenditures			\$5,500.00
State Reimbursements (Due in 1964 \$629.01)			629.01
Net Town Costs			\$4,870.99

Although total costs of all public assistance, including administration, were \$250,888.36 the net costs were \$75,817.91 or 30 percent.

Administrative costs were 20.7 percent.

REPORT OF THE BOARD OF HEALTH

Town Manager
Walter E. Lawrence

Dear Mr. Lawrence:

I herewith submit my 1963 Annual Report as Health Agent for the Town of Provincetown.

Burial Permits	32
Sanitary Licenses	3
Cesspool Construction	31
Funeral Directory	4
Premature Births	4
Lakeville Hospital	1

The beach was patrolled by two men this year and the results were very satisfactory.

All lodging houses, camps, cabins who applied for licenses were inspected by me. There are fifty-four (54) bars and restaurants in Provincetown and these were inspected monthly by myself and a County Inspector. Many complaints were received this year but inasmuch as I am employed only part-time, I am not able to devote enough time to investigate all undesirable conditions.

The new sanitary and plumbing code that is now in effect utilizes considerable time of the Health Agent.

The men working on the rubbish truck are doing a fine job. The Custodian at the dump has kept the area very clean and the people using the dump for their own rubbish disposal should help by dumping their rubbish over the bank. This would save the town the expense of having to hire a bulldozer to clear the edge of the bank. The dump will have to be converted to a land filled dump which means purchasing new equipment and employing more men. I would suggest regular daily hours at the town dump with a specific opening and closing hour for the convenience of our town people.

The Laboratory at the Cape End Manor also experienced a good year up until the time the Technician became ill and was required to take a leave of absence. The Laboratory has been closed temporarily because we were not able to hire another Technician.

Our Health Nurse with the help of the School Nurse and several other nurses administered Sabin Oral Polio Vaccine to many adults of the town. There is still Type III vaccine available for any adult who desires it.

Respectfully submitted,

JOSEPH E. LEWIS, Agent
Provincetown Health Dept.

REPORT OF THE CAPE END MANOR

The past year has been an eventful one for us at the Cape End Manor. Our physical appearance has been improved immeasurably, both inside the building and the grounds outside. The interior has been painted completely throughout and many minor repairs were made, such as sticky windows and doors, new sash cords, new locks on doors, etc. We had to replace three ceilings because they were so bad plaster was in danger of falling on the Patients below and several others merely needed patching.

The Sprinkler System was duly installed and after several trips made by the Holyoke Hydrant and Radiator Company to make necessary alterations and to stop leaks, the System is in readiness to provide the protection we so badly needed. There were no provisions for heat in the attic for the protection of the Sprinkler System, but this situation was taken care of by the simple process of exposing the pipes and sprinkler heads in the side walls of the attic and installing registers at each end of the upstairs hallway. The attic was completely insulated as well, and enough heat circulates through the registers to keep the temperature well above the freezing point.

The grounds have been finished off and a fairly good lawn has been started, which adds greatly to our convenience as well as the appearance. The paving of the parking lot has eliminated a great many of the hazards that existed, as regards the safety of the Patients and our visitors.

Our services at the Manor now include Extended Benefits Coverage under the Blue Cross & Blue Shield. An agreement was signed between the Massachusetts Hospital Service, Inc. and the Cape End Manor, effective August 1, 1963. This means that any of our Patients at the Manor can take advantage of this service, if their policy carries the Prolonged Illness Certificate, to the same extent as the general public. If our all-inclusive daily rate is broken down and the charges for prescription drugs and Laboratory services are listed separately from the charge for board and room, Blue Cross & Blue Shield may be permitted to pay in excess of \$6.00 per day.

A sorely needed facility at the Manor, which has been lacking this past winter, is the Laboratory. We are so apt to take so many things for granted and not realize their worth until they are no longer available. Such is the case with the Laboratory, as far as the Cape End Manor is concerned. Now we must do the best we can to watch our Diabetic Patients very carefully for any signs of distress on their part. We can't check the conditions of the Blood Sugar Levels, periodically. In fact, we can't check them at all. It seems such a waste to have the Laboratory stand idle for lack of someone to run it.

The new all-inclusive per diem rate at the Cape End Manor, for the year 1964, as determined by the State Bureau of Hospital Costs and Finances and certified by the Commissioner of Administration, William A. Waldron, is \$9.15. This all-inclusive rate covers all care at the Manor except the Patients' personal laundry and the furnishing of whole blood for transfusions or Special Duty nursing service. The cost of this extra service, if desired or necessary, would have to be assumed by the Patient or his family.

The Cape End Manor took care of 46 Patients during the year 1963, making a total of 8,777 Patient days, which is 260 Patient days less than the 1962 total of 9,037, because we ran at less than full capacity for the first six months of 1963. During the period of September and the first part of October 1963 we could have admitted as many as 7 more Patients, if we had the room. We have had a waiting list since July 1963 and we still do at the present time.

Of the 46 Patients cared for by the Manor, we had 11 Deaths, 9 Patients were convalescents and, after varying periods of time, were well enough to be discharged to their own home and their family. The remaining 26 Patients are residents at the Cape End Manor. Contrary to last year, we started 1964 with a full capacity Patient census.

The Cape End Manor wishes to express its thanks to the many organized groups, as well as individuals, who helped us out in so many ways during the past year. Our thanks to the Rescue Squad, the Ambulance Service and the Police Department during our moments of stress; to the Street Dept. and the Water Dept. for extending a helping hand when needed; to the Churches and Clergy of all denominations for their time and attention which added so much to the Spiritual comfort and ease of our Patients. Our most sincere thanks and appreciation to the many devoted and selfless people who worked so diligently in our behalf this past year to make the Manor Shop the success it was last summer, and I'm sure it will be again.

May we extend our warmest and most grateful thank you to all who did so much and gave so much of themselves and their worldly goods to make such a festive occasion of the Christmas Season. And in conclusion, may I extend my personal expression of appreciation to a most co-operative and conscientious Staff. The Cape End Manor is of necessity a co-operative venture; we must all work together to achieve the success of a common goal. An Administrator is only as good as the Staff helps him, or her, to be.

ALICE L. REIS, R.N.

REPORT OF THE LABORATORY TECHNICIAN

	1963	1962
Private Out Patients	216	244
Emergency calls	7	5
House calls	11	18
Office visits	198	221
Number of tests	409	336
Lab fees	\$855.50	\$829.50
Public Assistance Patients	186	103
House calls	65	55
Office calls	121	48
Number of tests	327	205
Lab fees	\$496.10	\$312.20
Cape End Manor Patients	155	115
Number of tests	491	374

The amounts for 1963 take in only ten months of the year. The 1962 figures are for a full year. This is the sixth year for the Laboratory and as you can see by the increase of patients and tests the public has become more aware of the Lab in our Town and of its value.

I am very sorry to see the Lab closed but it has been impossible to get another technician to take my place and I must take a leave of absence for my health.

MILDRED ROGERS

REPORT OF THE TOWN NURSE

Provincetown Health Department
26 Alden Street
Provincetown, Mass.

Chest Clinics are still held on every third Thursday of the month by Dr. Joel C. Gould, of Barnstable County Hospital. Appointments for the Chest Clinics are made by your local physicians or by calling the Health Office.

We regret that we have lost the valuable services rendered by Dr. Gerald Hoeffel, who has retired. The Well Baby Conferences have been discontinued since August 1, 1963, and will not be held until further notification.

We also regret to have lost in the same year, the many valuable services rendered by Dr. F. L. Moore, Medical Health Officer of Barnstable County, who has also retired.

The Toxoid Clinics were held at the Veterans' Memorial School last February, March and April. This Clinic gives boosters of Diphtheria, Whooping Cough and Tetanus to youngsters just entering the first grade. Youngsters three months and older also can get their immunization series at the same time. Smallpox Vaccinations are given at the same time to children who have not been vaccinated.

Toxoid Clinic date for 1964 will be announced in local papers as soon as Health Office is notified.

The Sabin Oral Polio Vaccines were administered to townspeople by the Board of Health.

Sabin Oral Polio Vaccine Type I was given in January and February.

Sabin Oral Polio Vaccine Type II was given in March and April.

Sabin Oral Polio Vaccine Type III was given on November 18 and 19, 1963.

Respectfully submitted,
DORIS M. ENOS, R.N.

REPORT OF THE LOWER CAPE AMBULANCE ASSOCIATION, INC.

Wellfleet - Truro - Provincetown
Massachusetts

December 18, 1963

Report of the Treasurer of the Lower Cape Ambulance Association
for 1963:

Balance on hand December 18, 1962		\$936.98
Town of Provincetown	\$3,000.00	
Town of Truro	1,560.00	
Town of Wellfleet	2,640.00	
Services and Donations	1,764.14	
	<hr/>	8,964.14
Transfer from Replacement Fund		4,000.00
		<hr/>
Total Receipts		\$13,901.12

EXPENDITURES

Gas and Oil	\$790.85	
Drivers	3,406.49	
Upkeep and Repairs	314.29	
New Ambulance	5,959.00	
Equipment	128.73	
Laundry	21.49	
Meals	101.12	
Insurance	625.42	
Social Security	235.16	
Miscellaneous	140.33	
	<hr/>	11,422.88
Total Expenditures		1,000.00
Transferred to Replacement Fund		1,478.24
Balance on hand December 18, 1963		<hr/>
		\$13,901.12

REPLACEMENT FUND

Balance on hand December 18, 1963		\$2,332.59
Wellfleet Savings Bank	\$221.39	
Seamen's Savings Bank	488.79	
First National Bank of Cape Cod	1,622.41	
	<hr/>	\$2,332.59

	Trips	%	Miles
Provincetown	73	51	10,261
Truro	23	17	3,467
Wellfleet	45	31	5,540
Mutual Assistance	2	1	192
	<hr/>	<hr/>	<hr/>
	143	100	19,460

RICHARD M. BERRIO

REPORT OF THE FIRE DEPARTMENT AND BOARD OF FIRE ENGINEERS

To the Honorable Town Manager, Board of Selectmen, Citizens
of the Town of Provincetown, Mass.

I hereby submit the annual report of the Provincetown Fire Department for the year ending December 31, 1963.

There was a total of 47 Fire Calls

37 runs, called by siren	9 dwellings
9 silent runs, called by phone	7 woods-grass
1 false alarm	4 automobiles
—	2 stores and office buildings
47 Total	2 night clubs
	2 unoccupied buildings
	3 restaurants
	1 boat
	1 automatic laundry
	5 dump
	1 construction storage material

The two major fires of 1963: August 25, 1963 at 31 Franklin Street—\$6,000.00 estimated damage; October 8, 1963, Wharf Luncheonette, Lopes Square—\$28,000.00 estimated damage.

Total runs were the same as in 1962, but fire losses were less this year.

The following are various participations of the Fire Department: Engineers, officers and men attended Fire Training School in Hyannis. Inspected quarterly the Cape End Manor and Hatchway Rest Home. Conducted periodic drills at schools.

Visits to 117 houses were made by the Fire Inspector, a total of \$133.50 for gas and oil permits was turned in to the Town Treasurer.

Various investigations were made by the Chief of the Fire Department, State Building Inspector and Fire Marshal. All violations were corrected and some are now in the process of being corrected.

Fire Department had their monthly meetings and drills.

Had demonstrations for the public of different fires and the proper fire fighting of such fires.

Conducted drills of entire Fire Department at Cape End Manor, in accordance with our pre-fire planning.

Washed gas off streets and parking lots, when called by police.

Went on calls for smoke scares and flooded oil stoves.

Pumped basements and homes in severe rain storm, February 6, 1963.

Aided fishing boats with emergency lights in storms.

Our radios have been most helpful in the efficient operation of our Fire Department. The police have used our portable radios many times on investigations and they have proved of great value to the Police Department. Sorry to say the F.C.C. has come with a ruling that police and fire departments must be on their own frequency. With such a ruling, the police will have to get their own radios for police business.

We wish to thank the citizens of Provincetown, telephone operators, Police Department, and all who helped keep Provincetown fire losses at a minimum.

WILBUR M. COOK, Chief
JAMES J. RODERICK
JOSEPH ANDREWS
FRANK CARREIRO
HERMAN H. RIVARD
WARREN COSTA
WILLIAM PIERCE
Board of Fire Engineers

REPORT OF THE RESCUE SQUAD

December 31, 1963

Board of Fire Engineers
Provincetown, Massachusetts
Gentlemen:

I wish to submit my annual Rescue Squad Report for 1963.

Oxygen calls	39	
Transportation of injured to the doctors	38	
Transportation of aged to Cape End Manor	5	
Car accidents	7	
Possible drowning	5	
	—	94
Extra Duty		
Football games	3	
Blessing of the Fleet	1	
Horse show	1	
Search for lost child	2	
Fourth of July weekend	3 nights	
Labor Day weekend	3 nights	
Car race at airport	1	
Check gas leak at Cape End Manor	1	
Ship on fire	1	
	—	16
		110

Expense	
Oxygen	\$48.30
Gas and Oil	63.30
Laundry	52.10
Repairs	32.60
Inspection	2.00
	—
	\$150.00

Respectfully submitted,
JOSEPH A. DUTRA, Captain
Provincetown Rescue Squad

REPORT OF CIVIL DEFENSE

December 31, 1963

Honorable Board of Selectmen
Provincetown, Massachusetts

Gentlemen:

I wish to submit my report for the year 1963 as Civil Defense Director.

Radio

Our Radio Department, under the supervision of Deputy Director Walter Harding, has had drills every Monday night, at which time he has had contact with all Civil Defense units in area 2. Mr. Harding also has been instructing young men in the handling of that department should they be needed in case of any disaster.

Radios have been installed in the Water Department truck and in the Street Department pick-up truck, and one is being installed in the Civil Defense truck. Also, a two-way radio has been installed in the office of the Town Manager's secretary which will enable our Town Manager to get in touch with any of these departments during working hours and also in case of any disaster.

Mr. John Branch is to have these radios all in working condition within a few days. A new rotary antenna has been installed on the roof of Town Hall. We now have another two-way Civil Defense radio to be used as an alternate station should anything happen to Town Hall.

First Aid

This unit is under the supervision of Florence Menagas of Alden Street. There are sixteen girls in this unit who have passed their First Aid test and eight who have passed the advance test. Some of these girls also have attended school in Bridgewater on the Medical Self Training Program and have passed their test. Four of these girls also attended the school on Radiation Fallout which was held in the Civil Defense Headquarters in area 2. These girls will attend classes in First Aid with instructor John Tulloch from the American Red Cross which will qualify them to become instructors in First Aid. These girls have devoted a great deal of time to this unit.

Canteen

This unit is ready at all times to take care of any emergency needs during storms. At present we need a few more utensils to adequately equip the canteen. The women in charge of this unit are always on a stand-by and ready to respond for emergency or disaster service if needed.

Our Civil Defense unit rates very high within the State of Massachusetts.

Beginning the first of the year 1964, Civil Defense becomes part of the Massachusetts Disaster Control and may be called out for blizzards, gale storms, hurricanes, floods, and second or third alarm fires where

Civil Defense men and women can be of help with our first aid unit and canteen.

At the present time I am waiting for 500 burlap bags to be ready should there be flooding caused by a storm or a very high tide. A survey is being made of all low land along our shore and a map of same to be used in case of floods.

At present this unit has a stand-by of 110 men and women who are listed in the Civil Defense Office.

Generator

The generator in Town Hall is in very good operating condition and it is operated every month for four hours to charge the batteries. This year I have had to purchase four new storage batteries as the others were three years old and some of the cells were gone. Mr. Harding and I have been on duty this past winter a number of times, and if at any time the lights go out due to lack of electricity in Town Hall, I am called to start the generator which supplies the current for the police radio and lights.

I wish to thank your Board, the Town Manager, and the citizens who have helped me and my staff in carrying out our work.

FRANK FLORES, Director

REPORT OF THE HIGHWAY DEPARTMENT

Mr. Walter E. Lawrence
Town Manager
Provincetown, Mass.

Dear Mr. Lawrence:

I am pleased to submit my report as Superintendent of the Town Highway Department for the year 1963.

The past year can truly be regarded as one of accomplishment. This in spite of the fact that our working force is small and the demands upon it being many and diversified.

As in past years, the following routine operations have been carried out:

1. Patching and hot mix resurfacing has been done on our streets and sidewalks to keep up with the constant damage caused by subsurface freezing and heavy traffic.
 2. Repairs to tide gates and drainage outlets on the beaches which are undermined, covered by debris, put out of order, and sometimes totally destroyed by severe tidal action.
 3. Painting cross walks, parking and no parking areas and lining off all off-street parking areas.
 4. Sanding of icy streets and sidewalks during the winter months. This operation goes on night and day when required and involves many hundreds of tons of sand and salt. Constant thawing and freezing often makes it necessary to repeat this operation several times a day. The work crew spend many nights at this work after having put in a full work day.
 5. Erecting and maintaining many feet of retaining walls and bulkheads at various locations and wherever necessary in order to safeguard our highways and to prevent flooding and damage to abutting private properties.
 6. Removal of snow on all streets and plowing of all Town sidewalks. This work includes cleaning all public parking areas, Town Airport, school grounds, Cape End Manor, Town Hall, Churches, Doctors' homes, Funeral homes and shopping center areas. Most of this work is done by our own crew and equipment with the exception of some special equipment hire which is used to remove the snow and to sand more efficiently and quickly in the interest of public safety.
- Our snow removal costs are the lowest in the Commonwealth by any unit of measure, as we limit overtime, rental of equipment, extra temporary labor and private truck hire.
7. Repairing and maintaining our machinery and equipment. This work is done by our mechanic-equipment operator who is responsible for maintaining our equipment in addition to performing his regular duties as a member of the crew.
 8. Erecting and maintaining thousands of feet of wood and metal fences along our streets. Annual replacement is necessary because of rotted posts, vandalism, deterioration from age and destruction from vehicles.

9. Repairing our Town Landings which are constantly receiving abuse from tidal action and wind storms.

10. Installing and cleaning catch basins, manholes and surface drainage pipes. This is a never ending job in order to prevent flooding of private and public properties.

11. Sweeping and removing thousands of tons of sand and debris from our streets and parking areas. This begins with the early spring removal and three men are assigned the hard task of sweeping the central part of Town each day during the summer months, including Saturdays, Sundays and holidays.

Major projects undertaken during the past year include the following:

1. Installation of a complete drainage system from Bradford Street to Provincetown Harbor through a legal easement over the land of Alta Costen Alemany. This project eliminated a drainage complaint of long standing on Bradford Street opposite the residence of Arnold F. Dwyer. The design was done by Francis J. Alves, C.E., and the work carried out entirely by the Highway Department. It involved the laying of 507 feet of 12" asphalt coated corrugated metal pipe, construction of three manholes and the installation of a 12" tidal gate at the harbor end of the job. Chapter 90 funds in the amount of \$2564.17 were used on this project.

2. Installation of part of the Holway Avenue drainage system. Here, a serious flooding condition was eliminated by the installation of 335 feet of 18" asphalt coated corrugated steel pipe, 250 feet of 24" asphalt coated corrugated steel pipe and one catch basin. This work was also done entirely by the Town Highway Department at a cost of \$2279.51.

3. Browne Street was completely rebuilt with Chapter 782 funds with design and engineering supervision by Francis J. Alves, C.E., and the work carried out completely by the Town Highway Department. The work involved the laying of 315 tons of bituminous concrete, 540 feet of 12" asphalt coated corrugated steel pipe, 90 feet of 10" asphalt coated corrugated steel pipe, construction of two catch basins and one manhole, grading and seeding 7000 feet of shoulders. This job was done for \$9457.08, with the Town not contributing or raising any funds for the same.

4. Winthrop Street from Bradford Street to Shank Painter Road was completely rebuilt with Chapter 90 funds in the amount of \$10,527.00 and the Highway Department doing the work which involved laying 409 tons of bituminous concrete, 315 feet of 12" asphalt coated corrugated steel pipe and construction of three catch basins.

5. A drainage problem of long standing was corrected at Gosnold and Bradford Streets by installing 450 feet of 18" asphalt coated corrugated steel pipe, two manholes, one 18" tide gate and two concrete piers. Following the completion of the drainage system, the street was regraded from Bradford Street to the end of the Town Landing and then paved with 111 tons of bituminous concrete. Although some minor surface corrections remain to be made in the very near future, the job as a whole is very satisfactory in spite of the fact that it was done under pressure of fighting time and no time was allowed for compaction of the subgrade. The project was designed and supervised by Francis J. Alves, C.E., with this work also being done by the Highway Department at a cost of \$2800.00.

6. During the past year new water mains were laid on Conwell, Bangs, Priscilla Alden and Browne Streets, with the Highway Department assisting the Water Department in the work which included back-filling, rolling and patching.

Equipment Needs:

First in importance and necessity is a new Public Works building to house all of the mobile equipment and to provide adequate storage for materials and supplies.

Second, we should have a new snow blower for our sidewalk needs and one of the modern type capable of adjusting to the peculiar property and narrow sidewalk situation.

Third, we will need two new regular dump trucks, but equipped with heavy accessories as these trucks serve in a dual capacity. They are used every day for regular truck work, but the serious and hard usage is during snow storms when they move for periods as much as seventy-two (72) hours continuously.

Fourth, a pickup jeep with snow plow attachment would almost pay for itself, as we are at present hiring such equipment for narrow streets and confined areas, plus cutting the sharp street corner paths.

Fifth, a back hoe digger for drainage and water main work, a new street roller and some other minor stationary equipment.

These items are not necessarily in the order in which we would prefer them or which we may acquire them. The garage is, of course, urgent and long overdue.

During the storm in January our snow removal cost was much lower than that of comparable towns.

Salary increases are also long overdue and particularly in the lower brackets.

In closing this report I feel that I should call attention to the fact that the Highway Department is saving about 20% (contractors' profit) on each of the construction jobs which it undertakes, such as have been listed above. This in itself is a great contribution by the "unsung heroes" who are not only overburdened but are also unappreciated.

Respectfully submitted,

FRANK S. PERRY
Superintendent

REPORT OF THE MOTHS SUPERINTENDENT

I hereby submit my first annual report as Moth Superintendent of the Town of Provincetown for the year 1963.

I took a survey of the town to find out how many Elm trees there were in the town and found there to be two hundred and thirty-one. Bids went out immediately for the spraying against the Dutch Elm disease. Bartlett Tree Experts received the bid and a dormant spray was done at once. I went along with them and everything was done very cautiously; animal water and feed pans were turned over, duck and fish pools were covered with plastic coverings, and parents of children playing in the yard were notified before the spraying began.

I found a great many Elm trees that had never been sprayed before, and people commented on the courteous manner of the men doing the spraying.

I used the remainder of my appropriation on the spraying of the Fall Web Worm. This is a problem that has been neglected for years and is now out of control and will require a lot of money to get this under control. That is what Mr. Roy Chase of the Department of Natural Resources says, but each individual can help by cutting off the webs on their property. Do not burn them as this process is very harmful to the trees. It will cut down the expense and help to control this pest.

I asked the owners of Elm trees to prune the dead wood out of their trees. Dead wood is the home of the Elm beetle and their eggs. The Elm beetle is the carrier of the Dutch Elm disease.

Elm trees are one of the beauties of the town and are of great value to your property.

Respectfully submitted,

PHILIP ALEXANDER
Moth Superintendent.

REPORT OF THE TREE WARDEN

I hereby submit my seventh annual report as Tree Warden of the Town of Provincetown for the year 1963.

Shrubbery and hedges were trimmed off the sidewalks the entire length of the town. Blind corners of side streets and all complaints were taken care of.

The trees in the Town Hall yard were trimmed of all dead wood and painted. The town trees on Bradford Street Extension were also taken care of.

I had to condemn four trees that were a menace—two Willow trees, one Elm tree, and one Chestnut tree. This I regret. There were two trees planted in the Town Hall yard to replace those that were lost—one Norway Maple and a small leaf European Linden.

I sat twice with Mr. Lawrence, Mr. Roy Chase of the Department of Natural Resources of Massachusetts, and the Tree Planting Committee of the Nautilus Club to discuss trees and the kind that will thrive best in our community. This project, I think, will start in the Spring. The Nautilus Club deserves a lot of credit for this project. There were fifteen trees planted in town to my knowledge. Keep up the good work and plant more trees.

Respectfully submitted,
PHILIP W. ALEXANDER
Tree Warden

REPORT OF THE FISH AND GAME COMMITTEE

The Fish and Game Committee submits the annual report for the year 1963.

We purchased five pounds of Scotch Broom, one pound of Weaver Broom, fifty pounds of Sericea Lespedeza and fifty pounds of Bi Color Lespedeza seed which was sowed throughout the town. This is some of the best seed for wildlife and are perennials that will come up each year.

In addition, we purchased one thousand Autumn Olive shrubs, one thousand Multi Flora roses and one hundred Black Locust trees. These are berry bearing shrubs and trees that will feed insectivorous and game birds and will make cover for wildlife.

We also bought one ton of organic fertilizer to use on the above planting project.

For feeding the wildlife, we purchased eleven (100-pound) bags of grain.

We feel that this project pays dividends to all the residents of the town as it keeps our younger generation interested in birds and wildlife, teaches them how to plant trees and shrubbery and keeps them in the out-of-doors.

Respectfully submitted,
PHILIP W. ALEXANDER
MATTHEW J. COSTA
ANTHONY J. SOUZA

REPORT OF THE HARBORMASTER AND WHARFINGER

MacMillan Pier
Provincetown, Massachusetts
January 8, 1964

Dear Mr. Lawrence:

I wish to submit my wharf report from January 1st, 1963 to April 1st, 1963. This report was taken from the record book which was used by the acting Wharfinger, Frank Flores.

You will also find a report from the period beginning April 1st, 1963 to December 31st, 1963, when I took over as Harbormaster and Wharfinger.

There is a great amount of repair work to be done at the Town Pier. A great number of piles need replacing and also many 12x10 fender timbers have to be replaced.

Most of the damage has been done by our fishing fleet, but if a better grade of timbers and the spiles had been put five feet apart instead of 20 feet apart, our damage to the pier would be very small over the same period.

During my time as Wharfinger I have found the fishermen very cooperative and it has been a pleasure working with them.

During the summer months 573 pleasure yachts visited our harbor. We could not accommodate all of these yachts because of lack of space.

I'd like to thank Chief Francis Marshall and the police department for the co-operation given during the summer.

Respectfully submitted,
STANLEY H. CARTER
Wharfinger and Harbormaster

Our fishing fleet and its value to the town. These figures and value are estimated.

I like to thank Fred C. Blossom for his cooperation.

The figures are in thousands of pounds and dollars.

	Volume	Value
Cod	1,373,000	\$ 116,000
Haddock	1,566,000	137,000
Haddock Scrod	646,000	43,000
White Hake	74,000	3,000
Pollock	78,000	3,000
Blackbacks	2,266,000	232,000
Dabs	164,000	12,000
Grey Sole	157,000	22,000
Yellowtails	2,606,000	225,000
Herring (sardines)	92,000	7,000
Round Whiting	2,472,000	61,000
H & G Whiting	2,546,000	111,000
Wolfish	34,000	2,000
Scallops, sea	119,000	58,000
Mixed Fish	2,320,000	163,000
Industrial	8,756,000	119,000
	<hr/> 25,269,000	<hr/> \$1,314,000

S.S. PROVINCETOWN

1963 Season

	Boston to Provincetown	Provincetown to Boston
June	17	17
July 4 to 29	5684	5464
August 2 to 27	8811	8232
September (first and second)	1111	1133
	15623	14846
Total Trips Made—47	Total Passengers	

MacMILLAN WHARF INCOME 1963

Finance Committee Report 1963

Telephone	\$ 175.00
Light and Power	900.00
Water	118.00
Float Maintenance	650.00
Wharf Maintenance	1400.00
Supplies	350.00
Moorings	50.00
Speed Boat Hire	150.00
Wharfinger Salary	3770.00
Assistant Wharfinger	600.00

Wharf Expense \$8163.00

MacMILLAN WHARF INCOME 1963

Sea Food Packers	\$4000.00
Salt Water Fisheries	500.00
Cee Jay	150.00
Barbara Lee	150.00
Speed Boats	150.00
Robert Cabral	150.00
Flora K	150.00
Charles Mayo	75.00
Robert Woods	75.00
Jerry Costa	150.00
Albert Avellar	75.00
Justin Avellar	75.00
Coast Guard	1500.00
Provincetown Boat Line	4000.00
Telephone	55.66
Plymouth Bay Packers	1668.25
Sea Food Packers	88.11
Salt Water Fisheries (water use)	161.15
Docking Fees	67.00
Bings Fish Company	90.30
Total Income	\$13,531.27

REPORT OF PLANNING BOARD

February 1, 1964

Walter E. Lawrence, Esq.
Town Manager
Provincetown, Mass.

Dear Mr. Lawrence:

The Planning Board submits the following as its report for the year 1963.

The most significant consideration of the Planning Board was the subject of a Master Plan for the Town.

At the Last Town Meeting, the Town voted funds as the Town contribution for this purpose to be matched by funds from governmental agencies other than the Town to the extent of 75% of the total cost to be paid by other agencies and 25% of the total cost by the Town.

The Planning Board proceeded to communicate with various Planning Consultants, and to reach a determination as to which Consultants were to be interviewed. Pursuant to its studies firms of consultants were interviewed and consideration is now being given to the matter of the selection of a Consultant or the extending of further invitations to consult with the Planning Board prior to announcing the selection of a firm for this work.

One limiting factor in the final allocation of the work arises from the fact that the Town Meeting authorized funds to be used on a formula of one-fourth of the total cost to be paid by the Town and three-fourths by others. In the course of the Planning Board's studies of this matter, it was determined that information originally supplied to the Board was erroneous on this matter. It now appears that the above formula only applies in programs of "construction" but not those relating to "planning" where the Town's contribution would be one-third and the contribution from others would be two-thirds.

For this reason, the Planning Board had to await the convening of another Town Meeting where a request through an appropriate article could be made authorizing the Planning Board to use the funds already appropriated, but for Planning Studies where one-third of the cost would be paid for by the Town and two-thirds by others. Such a proposed article has been submitted by the Planning Board, and it is hoped that the Town Meeting will act favorably upon it.

Routine matters of signing of property plans have come before the board, and consideration has been given to formal applications for the subdivision of property.

During the year the Planning Board revised certain specifications relating to "improvement specifications" under the subdivision ordinance.

Petitions were submitted to the Planning Board to give consideration to a change in the Zoning By-law affecting areas of Bradford Street and Commercial Street. Pursuant thereto, a hearing was conducted by the Board to offer an opportunity for the expression of opinions and the contribution of information to aid the Board.

The Planning Board also held a hearing of informal nature, to afford our citizens and all of those interested in a Harbor of Refuge to express themselves on this subject. This hearing was very well attended, attesting to the great degree of interest which this subject possesses in the Town.

At a later date, the Planning Board presented a statement to the hearing assembled by the Army Corps of Engineers, considering this subject; to the effect that the Board favored Plan #2 of those being considered by the Army Engineers. One member, Jack Papetsas, dissented favoring the West End.

Considerable time and study was given by the Planning Board to the complex subject of zoning law revisions and pending a total revision of the Town's Zoning By-Law, the Board has studied certain aspects of it with a view toward making an early recommendation.

Various requests made of the Board for information as to the proper manner of procedure in subdividing property were handled during regular meetings. Special meetings were also held for the purpose of discussing particular problems arising within the Town concerning subdivisions which posed problems only partly falling within the authority of the Planning Board, while other elements of the matter rested with another Board.

During the year, the Board received the resignation of James Silva and welcomed the appointment of Jack Papetsas as a member of the Planning Board to take his place.

The Planning Board views 1964 as a year which will bring a heightened activity to its work. It believes that it will be a year in which much of the study and work of 1963 will emerge to the citizens in the form of concrete proposals and recommendations.

Respectfully submitted,

NICHOLAS WELLS, Chairman

GEORGE BAKER

MATTHEW COSTS

JACK PAPETSAS

Provincetown Planning Board

REPORT OF THE TOWN COUNSEL

January 25, 1964

Walter E. Lawrence
Town Manager's Office
Provincetown, Mass.

Dear Mr. Lawrence:

At this time I file herewith my report to you and the citizens of the Town of Provincetown covering my duties as Town Counsel from January 1, 1963 for the portion of the year ending June 30, 1963, at which time my resignation as Town Counsel was submitted to you dated June 22, 1963, effective June 30, 1963, including a period of six months, during the past year. The report of the present Town Counsel, Mr. Goldman, will no doubt cover the six months, from July 1, 1963 through December 31, 1963.

During the six months term as Town Counsel, I rendered many informal oral opinions to the various heads of the departments in the town. I also had several conferences with the Airport Commission pertaining to the airport case, so called, instituted against the town by the M. F. Roach Construction Co., which has been partially tried in the Superior Court at Boston for two weeks by the present Town Counsel, Maurice M. Goldman, and I understand several more days of trial in Boston will be necessary before the case is completed. This case involves a substantial sum of money claimed under the contract. The present Town Counsel, Mr. Goldman, who has spent many days in preparation and trial of this case will be in a position to render a full and detailed account of the present status of the same.

The following written opinions were rendered in the following matters: Detailed opinion to Town Manager, re conflict of interest law, so called, and copy sent Ralph S. Carpenter, former chairman of the Board of Selectmen; opinion to Board of Fire Engineers re conflict of interest law, opinion re voiding contract pertaining to locks in rest rooms in town hall, entered into by former Town Manager, Mr. Libby; opinion re Cemetery Commissioners, their duties, etc.; opinions pertaining to demurrer and hearing on petition for certiorari writ in Superior Court case, S. Osborn Ball vs. Appeals Board, Town of Provincetown; detailed opinion pertaining to and rendering opinion that parking meters in town parking lot were legally installed (later upheld in Superior Court trial in which town was represented by present Town Counsel, Mr. Goldman); opinion re conflict of interest law pertaining to Mr. and Mrs. Augustus Reis, employed at Cape End Manor; opinion pertaining to Joseph Lema and Mrs. Lema as to conflict of interest law pertaining to Mrs. Lema's part-time work at library and Mr. Lema as trustee of same; opinion re claim Zawalick vs. Town of Provincetown, special file No. 2396; opinions rendered Zoning Appeals Board and conferences with members of the board pertaining to action on several zoning matters; opinion to Warren Costa, member of Fire Department, re conflict of interest law; opinion re financial liability of town for Insect, Pest and Dutch Elm Control; opinion of the power and authority of constables; opinion concerning proposed merger and/or sale between Seafood Packers, Inc. and Salt Water Fisheries, Inc. as to constitute a monopoly; opinion re Joseph Bent matter, Law Street, Provincetown; opinion Coin Lock Co. to Town Manager and

final opinion to Town Clerk rendered pertaining to license of one Oscar Snow on the Colley Wharf property, adjoining Town Pier. Approximately twenty hours in conferences with present Town Counsel, Mr. Goldman, pertaining to facts in case of Roach vs. Town of Provincetown, being tried at Suffolk Superior Court by Town Counsel Goldman.

On June 15, 1963 by an Act of Legislature, the Second District Court of Barnstable County was placed on a full time basis and my duties as presiding justice in this category barred me from acting as a practicing attorney or as a Town Counsel, and it became necessary to resign my duties, as previously stated herein.

At this time I refer to an extract from my letter dated June 22, 1963, addressed to Town Manager Walter E. Lawrence. "Since I will no longer be serving as Town Counsel after June 30, 1963 I am in a position to recommend and it has been my experience that a Town Counsel of the Town of Provincetown requires constant attention and much time to be spent in conferences and research of the law and to defend the Town in may important cases before the Courts and that the present salary is not in keeping with the importance and responsibility of this position and in order to obtain the services of a competent experienced attorney the salary should be substantially increased."

I again want to express my deep appreciation for the cooperation of the Selectmen, the Town Manager, the Department Heads and the municipal co-workers of the Government of Provincetown.

Respectfully submitted,

ROBERT A. WELSH
Provincetown Town Counsel—
January 1st to June 30, 1963

January 25, 1964

Honorable Walter E. Lawrence
Town Manager
Provincetown, Massachusetts

Dear Sir:

I have the honor to transmit herewith the report of the Town Counsel for the period commencing July 1, 1963:

Number of formal (written) legal opinions 21

To:

- Airport Commission—Federal Project—re capital expenditures for runway markings, etc.;
- Cemetery Department—Veteran preferences of employees;
- Building Inspector — Validity of issued building permits — re Roman;
- School Committee—re conflict of interest law—matter of Souza;
- Cemetery Commissioners—re employees under workmen's compensation at Hamilton-Gifford Cemetery;
- Building Inspector — line restrictions, Bradford Street — re Roman;
- Status of "Day Title" (Barnstable Probate Court 31820)—premises corner Gosnold and Bradford Streets;

- Cape End Manor—re conflict interest law—matter of Travers;
- Board of Selectmen and Town Manager—re proposed leasing to private company portion of MacMillan Wharf;
- Department of Welfare—conflict of interest law—re Welfare Director;
- Cemetery Department—conflict of interest law—re Flores;
- Cape End Manor and Finance Committee—conflict of interest law—re Reis;
- Town Treasurer—payment of police patrolling parking meter areas;
- Selectman—conflict of interest law—re donor to make improvements at Cape End Manor;
- Board of Selectmen—petition for Special Town Meeting—re parking meters;
- Board of Selectmen—re liquor license, Weathering Heights Club, Inc.;
- Building Inspector—re complaint of disturbances—not within Inspector's scope of employment;
- Town Manager—re opinion of easement to construct drainage system, Alemany property, off Bradford Street;
- Board of Selectmen—re matter of cesspool located under a portion of Commercial Street in Lopes Square area;
- Fire Department—validity of rules of Fire Engineers;
- Town Manager—conduct of various town employees.

Attendance at Meetings of the Board of Selectmen.....	11
Hearings Conducted by Town Counsel before Board of Selectmen.....	4
Wreck Club, Inc. (2); Madeira Club, Inc.; Atlantic House, Inc.	
Trials before Alcoholic Beverage Control Commission, Boston.....	3
Town House Matter; Wreck Club, Inc. (2)	
Miscellaneous Attendance at Meetings Affecting Town Affairs.....	2
Study Fishing Industry; U.S. Corps of Engineers re Harbor of Refuge	
Miscellaneous Matters Dealing with Town Affairs.....	12
Provincetown Civic Association	
Freezer Site, New Bedford	
Vocational Trade School	
Building Code	
Cabral Land Matter	
Alcoholic Beverage Control Commission Club Licenses	
Finalizing \$500 legacy of Kathleen Potter of Florida to Town of Provincetown	
Local Development Corporation	
Airport Matters re Revenue	
Taxes due from Provincetown-Boston Airlines	
Lease Review, Provincetown-Boston Airlines	
Preparing Conveyance—Bradford St. Alemany Easement	
Trials Pending and Conducted before Courts.....	14
Comm. v. Souza—narcotics case—Second District Court of Barnstable (disposed of).	
Comm. v. Cardoza—narcotics case—Second District Court of Barnstable (disposed of).	

Comm. v. Trepani—narcotics case—Second District Court of Barnstable (disposed of).
 Town of Provincetown v. Wilson Lines—damage and rent claim—Barnstable Superior Court (pending) 2 cases.
 Gonsalves v. Town of Provincetown—parking meter case—Barnstable Superior Court (disposed of).
 Minot v. Town of Provincetown—parking meter case—Barnstable Superior Court (disposed of).
 Petition for Contempt v. Board of Selectmen—parking meter case—Barnstable Superior Court (disposed of).
 Roach v. Town of Provincetown—claim for \$60,000 damages—Suffolk Superior Court (pending); on trial 10 days at Boston, to be resumed in February, 1964.
 Carter v. Town of Provincetown—personal injury—Second District Court of Barnstable (pending).
 Sullivan v. Town of Provincetown—personal injury—Second District Court of Barnstable (pending).
 Town of Provincetown v. Wreck Club, Inc. and Manuel Souza—\$600 license fee—Second District Court of Barnstable (pending).
 S. Osborn Ball v. Appeal Board—zoning matter—Supreme Judicial Court (pending).
 Commonwealth v. Bamford—criminal matter—Second District Court of Barnstable (pending).

Claims by Town of Provincetown (matters pending) not in suit.....	2
The Boat Sunapee of New Bedford	
Tolchester Lines, Inc. and/or Maryland Boat Lines, Inc.	
Claims Settled by Town Counsel.....	2
Zawalick v. Town of Provincetown \$25.00	
Rego v. Town of Provincetown \$80.00	
Disposition of Cases for Cape End Manor.....	5
Secured payment in full—2; Being paid by installments—1;	
Court pending—1; Under consideration, type of procedure—1.	

The so-called parking meter" controversy, which grew out of former Town Counsel Robert A. Welsh's opinion, was favorably disposed of by the Barnstable Superior Court entirely dismissing the two extraordinary writs and the Petition for Contempt. This resulted in a profit to the Town of some \$7500 from its half share of the revenue taken in by the parking meters. No part of the \$3000 formerly appropriated to be expended was used. The earlier details of the controversy appear as set out in my letter of July 31, 1963, to the Board of Selectmen and the Town Manager.

The matter of M. F. Roach Company v. the Town of Provincetown involves a claim whereby the Roach Company is seeking some \$60,000. I did not recommend paying their claim. The matter was tried before Judge Francis L. Lappin at Boston, Suffolk Superior Court, for ten days during December of 1963. The matter will be reconvened for further hearings in February, 1964. This matter is of grave importance. An adverse finding might severely imperil our financial position and could reflect an additional burden on our tax-payers.

For at least this past year (1963) Provincetown was successful in avoiding any large verdict or adverse finding against it; the entire sums expended for the settlement of injury claims this year totaled \$105.00.

I want to pay tribute to the zeal, ability, acumen and industry of my co-workers who have co-operated in a sincere effort to serve Provincetown.

Respectfully submitted,

MAURICE M. GOLDMAN
 Town Counsel

REPORT OF THE VETERANS' AGENT AND SERVICE OFFICER

This Department, as all other departments of local government, has had an increase in the cost of operations. This increase can be attributed to several factors: 1. The increased cost of living which has necessitated a readjustment of the budget for "Ordinary Expenses," Fuel allowances, Medical care and Hospital expenses; 2. An increase in the case load of beneficiaries, principally the number of veterans applying or receiving aid, and the extended period for which aid was required; 3. More widows and mothers are reaching an age where assistance is required.

The cost of operations for 1963 reflected an increase of approximately eight percent over that of 1962, and a like increase for the ensuing year is anticipated.

Selective Service System registrations decreased this year; this is a reflection of the decrease in the birth-rate immediately subsequent to the termination of World War II. A new regulation which defers all married men, of whatever age, was promulgated during the year. Due to the decrease in the number of registrations and the many reasons for deferment, it is becoming increasingly difficult for the Local Board to meet the assigned quota.

The relationship between this department and various Veterans Administration Hospitals and Regional Offices has been one of effectiveness and cordiality. It is anticipated that this close relationship will reflect in an ever increasing benefit to the Veterans.

The Office of the Commissioner of Veterans' Services for the Commonwealth has been most helpful to and cooperative with your new Veterans' Agent in the effective operations of the Department, to the end that the Veterans' needs and those of their widows and mothers have been promptly and effectively fulfilled.

Respectfully submitted,

WM. W. McKELLAR
 Director of Veterans' Services

REPORT OF WATER DEPARTMENT

Walter E. Lawrence, Town Manager
Provincetown, Massachusetts

Dear Mr. Lawrence:

It is with pleasure that I submit my first Annual Report for the year ending December 31, 1963.

Our accomplishments for the year of 1963 are as follows:

In June we started work on Bangs Street, north of Bradford Street, and installed 340 feet of 6-inch transite pipe. Installed one hydrant.

We also installed 300 feet of 6-inch transite pipe from Bradford to Commercial Streets. This was not completed due to the heavy traffic on Commercial Street.

In September, we installed 640 feet of 6-inch transite pipe on Brown Street from Shank Painter Road to Pleasant Street. Also changed hydrant on Pleasant Street.

We tapped 10-inch main and installed 40 feet of 6-inch cast iron pipe for sprinkler system at the Cape End Manor on Alden Street.

In October on Conwell Street job on Bradford Street, we tapped 12-inch transite main and installed 1100 feet of 8-inch transite pipe to 10-inch main on Cemetery Road.

In December we installed 8x8x6 Tee on Bradford Street main and 300 feet of 6-inch transite pipe on Priscilla Alden Road.

Chimney at Old Pumping Station was condemned by Town Insurance so we built an 8-foot chimney of brick close by the boiler and continued up through the roof with 8-inch transite pipe and had it braced.

Getting back to our mains, distribution lines are still in bad condition and should be cleaned. Corrosion in the pipes is causing a lot of rust all over town. I would highly recommend that we take our town cemetery water off our town supply due to the fact that it drains our water supply and would suggest that they put in their own water system. To avoid needless waste, the town should be metered.

I appreciate the help and cooperation given to me by the Superintendent of Highways, Frank Perry; his assistant, Peter Perry, and members of the Highway Department; also the engineer at the Pumping Station; my men, Bernard Santos and Carl Sawyer; the Selectmen, Collector and office staff, and all employees of the department and the citizens of Provincetown my many thanks.

Respectfully submitted,

ARTHUR E. MEDEIROS, Superintendent

1963

OLD STATION NORTH TRURO

	High Day	Low Day	Total
January	418,000	95,000	7,652,000
February, March, April—Did not operate			
May	642,000	54,000	4,210,000 (12 days)

June	817,000	140,000	16,295,000
July	797,000	121,000	15,004,000
August	849,000	152,000	13,362,000
September	823,000	50,000	10,030,000
October	635,000	100,000	8,204,000
November	498,000	370,000	11,625,000
December	409,000	282,000	10,943,000

GRAND TOTAL — 97,325,000

1963

NEW STATION SOUTH HOLLOW

	High Day	Low Day	Total
January			1,619,720
February	541,800	234,800	4,160,000 (14 days)
March	408,300	229,200	9,427,500
April	691,000	330,000	14,464,540
May	1,075,400	425,700	20,177,100
June	1,180,700	663,000	29,298,500
July	1,192,800	729,400	31,540,000
August	1,093,000	684,000	30,105,900
September	1,081,900	177,000	13,556,000
October	554,000	268,000	9,200,600
November and December—Did not operate			

GRAND TOTAL — 163,629,900 gal.

NEW STATION SOUTH HOLLOW

Fuel Oil on hand January 1, 1964	300 gal.
Equipment operated C.H.	34,200
Equipment operated M.H.	19,855
Highest well reading May 1	14' 3"
Lowest well reading October 29	15' 4"

OLD STATION NORTH TRURO

Fuel Oil on hand January 1, 1964	200 gal.
Equipment operated C.H.	77,500
Equipment operated M.H.	43,597
Highest well reading March 31	11' 6"
Lowest well reading September 29	12' 6"

AUXILIARY STATION—CONWELL STREET

Station operated	Hours	Gallons
June 1963	134	2,412,000
July 1963	159	2,862,000
August 1963	74	1,332,000
	367	6,606,000

TOTAL GALLONS — 6,606,000

New and Renewed Services Installed—1963

39 — 1" Service renewed
52 — 1" New Services
2 — 1½" New Services
4 — 2" New Services
760 feet — 1" wrought iron pipe used
40 feet — 1½" wrought iron pipe used
60 feet — 2" wrought iron pipe used
2 hydrants replaced:

One at Pleasant Street

One close to old Pumping Station — Beach Point

Provincetown, Mass., Dec. 31, 1963

REPORT OF THE CONSERVATION COMMISSION

We, the Conservation Commission, submit our first annual report for the Town of Provincetown for the year 1963.

Two meetings were held on the subject of the harbor of refuge, in the marshlands at the west end of the town.

We discussed this thoroughly and voted unanimously against destroying our marshlands. We felt that the majority would suffer by this destruction (see conservation report).

We also got in touch with Mr. Robert Gibbs, Supt. of the Cape Cod National Seashore about the breakthrough south of Herring Cove Bathhouse.

We are afraid that this breakthrough will infiltrate sand over our clam flats and also make Long Point an island.

We also believe that the fast tides in and out may hurt our harbor.

We were informed immediately by Mr. Gibbs that this situation would be taken care of as soon as he had made a survey.

Respectfully submitted,

JOSEPH CORIM, JR., Chairman

MAX J. ORDEN, Secretary

PHILIP ALEXANDER

ARTHUR J. RODERICK

ANTHONY LEONARD

LOUIS SILVA

ROBERT J. MARTIN

REPORT OF THE CHAMBER OF COMMERCE

December 12, 1963

Mr. Walter E. Lawrence

Town Manager

Dear Sir:

I wish to submit the Annual Report for the year 1963 of the advertising work which was done by the Provincetown Chamber of Commerce. The sum of \$3,000.00 was raised and appropriated at the Annual Town Meeting in March 1963 under the Acts of 1953, Chapter 206.

This money is all put into advertising each season in newspapers and magazines during the months of April, May and June. Our Advertising Agents are the same as the last three years, namely, Harry N. Frost Co., 260 Tremont Street, Boston, Massachusetts. Mr. James E. Cruickshank has charge of our account. This company has been in the resort advertising business for many years. Their long experience has been of great help to us. They prepare art work, layouts and copy, make up the schedules to get the greatest possible results from the best markets and take care of all the details with regard to ordering and checking insertions in all publications. This is all done at no charge to us. The newspapers and magazines pay them a commission. The only charges to us are for finished art work, cuts and mats as required by the newspapers and magazines which amounts to less than \$25.00.

Our Advertising this past season was in newspapers and magazines in Boston, New York, Albany, Hartford, Newark, Philadelphia, Cleveland, Chicago, Baltimore, Montreal, Toronto, Ottawa, Providence, Worcester, Springfield, Boston Business Vacationland, Parents Magazine, Holiday, etc. Also some weekly papers in small Towns in Canada and parts of New England.

The return on all this advertising was excellent. Some 10,000 booklets advertising Provincetown and its merchants were sent to people in all parts of the United States. We have a mailing list of travel bureaus and advertising agencies which we send some 15,000 booklets to during the season. Over 150 travel agents contact us each year from coast to coast and Canada.

The Chamber of Commerce has some 40,000 booklets printed each year by the Leyden Press in Plymouth, Massachusetts which are mailed to travel bureaus and hotels and newspaper offices for their travel stands. The book has some history of Provincetown on each page. It is a fifty-page book which is called "The Port of the Pilgrims". The cover has a photo of the Town Crier and the Pilgrim Memorial Monument. The expense of this book is paid for by the members and merchants who advertise with us.

All the work and advertising is beneficial to every merchant in Town and we would like very much to have more merchants and business people join our organization. It is our work that brings the visitors to Provincetown each year.

Some 75,000 people visited our information booth this past season from May to October. Our guest book had over 11,000 signatures for

the year. We had visitors from most all the United States, some 46, and 30 Countries. We have the largest telephone libraries in New England. Our information office also carries a large supply of time tables for railroads, buses, ferrys, etc. Fishing guides, historic maps, theatre schedules, and many other booklets for the visitors' information.

We are requesting for the year 1964 that the sum of \$3,000.00 be raised and appropriated for Advertising under the Acts of 1953, Chapter 206.

Respectfully submitted,

FRANK H. BARNETT
Executive Secretary

REPORT OF THE BUILDING INSPECTOR

I hereby submit my annual report as Building Inspector.

No.	Buildings	Estimated Cost
5	Houses	\$ 99,456.00
16	Additions	30,270.00
6	Motels	459,685.00
6	Sheds	4,010.00
33		\$593,421.00

For the year 1962, there were 58 building permits granted at an estimated assessed valuation cost of \$329,075.00. In 1963, 33 permits granted at an estimated assessed valuation cost of \$593,421.00.

Two permits were suspended on October 28, 1963 and later rectified and lifted on January 21, 1964.

In submitting my annual report to the Town of Provincetown it is recommended that a building code to fit the Town be established. A code such as Orleans or Bourne has is a good example. If such a code were to be adopted it would help considerably the people who have any intention of building, and also those who intend to make additions or repairs to their properties.

It is also recommended that a fee in accordance with the estimated cost of new building or additions be made. For example, if the cost of a new building is estimated at \$1000.00, the permit would be \$1.00. This would help the Town and the taxpayers a great deal in offsetting the salary of the Building Inspector who is asking for \$1000 this year because of time lost from his regular employment.

It will be my policy that in the event of any controversies which require the opinion of the Town Counsel, such opinion will be published in the local newspapers in order that all persons will be aware of the situations at hand.

Respectfully submitted,

FERNANDO GONSALVES
Building Inspector

REPORT OF THE INSPECTOR OF WIRES

Mr. Walter E. Lawrence
Town Manager
Provincetown, Mass.

Dear Mr. Lawrence:

The following is my report as Electric Wiring Inspector for Provincetown for the year 1963.

In this report I would like to help my fellow townspeople evaluate the importance of this task of Inspector. The overall duties and public demands have to be met. Each and every job done electrically, by a licensed electrician from Town or out of Town, must be inspected. Also those people who own property are allowed to do their own work and come to me for forms to fill out and request for inspection. In almost every case, the inspection has to be made immediately so that the power company will connect the service. The Cape & Vineyard Company will not give electric power to a home without an inspection slip signed by the Inspector. So, as a part-time employee of the Town, I must leave my regular work and inspect this work in order that service may be supplied. Many times it is necessary to make two or three trips to a house before I can get someone at home. I receive complaints which have to be checked on, and at all fires I must consult with Fire Chief Cook for possible electrical causes for the fire and, if so, investigate.

I am happy to be of service to the Town of Provincetown and in the feeling that I do these duties to the best of my ability.

Total trips made	263
Total inspections	138
Wire in buildings condemned	7
Installations requiring changes	1
Permits issued to Cape & Vineyard	130

All inspections are based on State code laws issued to me in book form from year to year, or whenever changes are made. This work must meet State law requirements.

A considerable part of my time is devoted to inspection with the Fire Chief after all fires and conferences with State Fire Marshal on all fires caused by defective wiring.

It is my recommendation that a fee of \$1.00 be charged for all electrical permits in order to at least pay a part of the cost of inspections, as is the case in most other communities.

The need for extreme care in supervising electrical installation and in the use of electrical equipment is clearly indicated by the annual reports of the National Safety Council which point out the tremendous losses by fires caused by defective wiring, including property as well as injury and loss of life.

At least two calls are required of the Inspector in connection with the issuance of each permit.

JOSEPH TROVATO, Wiring Inspector

REPORT OF THE AIRPORT COMMISSION

During 1963 the major task faced by the Airport Commission was the completion of the Taxiway Project FAA 9-19-008-02, commenced in 1961 by the M. F. Roach Co., and suspended when the contractor failed to proceed with the work to completion.

Having had the approval of the Massachusetts Aeronautics Commission and the Federal Aviation Agency of the new plans and specifications for completion of stabilization and Turfing of the Taxiway Shoulders, and after twice advertising for bids, a contract was awarded to the James M. Silva Co. under Project FAA 9-19-008-6102. Work under this project was commenced on April 4, 1963 and satisfactorily completed within the specified time.

On or about May 26, 1963, the M. F. Roach Co. filed a "Petition for Declaratory Judgment" in Superior Court, Suffolk County, Boston, Mass., against the Town of Provincetown, setting forth certain allegations with reference to the Petitioners contract for work under Airport Project 9-19-008-02. The case is now in the hands of the Town Council and favorable termination is contemplated.

A new project for additional improvement has been initiated and funds tentatively allocated by the Massachusetts Aeronautics Commission and the Federal Aviation Agency. The new project will cover "Lighting of Runway 7-25; marking of the Runway; installation of a Beacon and lighted wind indicator." Engineering design plans and specifications are in the final stages.

The Town owned building adjacent to the "Parking Apron" has been completely renovated and is to be used as a lounge for visiting pilots.

Activities at the Airport continue at an accelerated tempo during the summer season, as well as a noticeable increased demand during the off-season.

Respectfully submitted,

WM. W. McKELLAR, Chairman
ARTHUR MALCHMAN, Member
MANUEL PHILLIPS, Member

REPORT OF THE AIRPORT MANAGER

This is the sixteenth Annual Report of the Airport Manager to the Provincetown Airport Commission, and to the Town of Provincetown.

The Airport during 1963 showed a great increase in flying activities over previous years, further establishing itself as a large part of the Provincetown economy.

It gives me great pleasure to say that all records in passenger travel and sightseeing flights were broken at the Airport during 1963. Provincetown-Boston Airline carried 12,050 passengers between Provincetown and Boston, also approximately 5000-5500 people were flown in local sightseeing flights.

Transient aircraft arrivals were numerous and at times filled the new parking area to capacity. The largest visiting private aircraft was an Executive DC-3.

Helicopter and Air Sea Rescue flights were also noticeable.

Definite accomplishments were made through the Airport Commission, local Airline, and the Airport Manager is trying to establish the Provincetown Municipal Airport on an economical and self-sustaining basis.

The Airport, with the local affiliated Airline and facilities are more and more readily being accepted each year by local residents and visitors alike, and it will no doubt in the future establish a transportation medium that will show a greater demand and utilization of this improved facility.

It is, and has been, as in previous years, a pleasure to be associated with a project that is such an asset to the Town of Provincetown.

Respectfully submitted,

ANTONE D. PEREIRA
Airport Manager

REPORT OF THE RECREATION DEPARTMENT

At one time or another during the past year it can be easily estimated that more than half the people of Provincetown made use of the Recreation Department's facilities in one way or another. These uses range in scope from the child who learned to swim from a qualified Red Cross Instructor to the teen-ager who found something constructive to do along with a group of his friends on a dull, cold February evening; to the summer tourist who spent a pleasant morning watching a children's fishing contest at the end of the wharf; to the woman who got together with a couple of dozen of her friends for a pot luck supper at the Community Center because she didn't have enough room at home.

Our Recreation Program, which is far more active and extensive than in any other town of comparable size on the Cape, breaks down into two distinct parts: the Winter Program at the Community Center, and the Summer Program at the playgrounds and beaches.

The Summer Program encompasses six Little League Teams; a Babe Ruth team for older boys; the Morning Program, which in effect is a Day Camp for any boy or girl in town; the Red Cross Swimming Program which trains hundreds of children to become safe, competent swimmers; the two supervised neighborhood playgrounds for younger children; and various other athletic activities.

The Winter Program at the Community Center offers a regular program of after school activities including Arts and Crafts, Photography, Ping Pong, Woodworking, movies, games, musical instrument practice rooms, Physical Fitness, organized hikes, and special rooms set aside for Boy Scouts, Cub Scouts, Campfire Girls and Bluebirds. Aside from the after-school program which is regularly attended by between 35 and 100 children, there are over twenty groups, clubs, and organizations using the Center in the evenings on a regular basis, which are comprised of many hundreds of people.

The staff of the Recreation Department is comprised of a Director, who has overall control of the Winter and Summer Programs under the direct supervision of the five member Recreation Commission. The Director is salaried only during the eight months of the year while the Community Center is open although he supervises policy and the budget on a year-round basis. There are two Summer Directors, both qualified coaches, one of which is a qualified Red Cross Water Safety Instructor. These men organize and operate the Summer Program. There are also two women, both local mothers who supervise the playground activities. The other member of the staff is the custodian of the Community Center who also maintains and repairs all of the equipment in the playgrounds and the Community Center as well as the entire Community Center Building. Outside maintenance help is never needed except in the case of electrical or other licensed repairs. The custodian also finds time to double as wood shop instructor.

The foregoing is a general description of Provincetown's Recreation Department which seeks to make the most of what it can under a budget which must be kept limited in view of the high cost of operating this town, and seeks to function largely at low cost by making use of what volunteer help and equipment is available.

MUNRO MOORE, Recreation Director

REPORT OF THE TOWN LIBRARY

During the past year, the Trustees of the Public Library have carried out its plans for improving the Library building and grounds.

Aluminum combination windows have been installed, replacing the heavy wooden storm windows which were so dangerous to handle and which involved expensive seasonal labor. The Trustees believe that heating costs will be lowered because of them.

The trees have been pruned, fed, and sprayed. This has probably never been done, and was necessary so that the trees can continue to grace not only the Library but the town. Dangerous electrical wiring on the trees was removed. The Trustees plan that annual professional care will be given.

Another accomplishment for safety's sake was the cleaning of the chimney.

The floor of the upstairs reading room was tiled. Paint quickly wears away where there are many footsteps, and a tiled floor is more practical as far as wear and care are concerned.

The lawn is still a problem. The contractor who guaranteed his work, will continue it in the spring.

The Trustees thank Mr. Philip Alexander, Tree Warden, for his advice and recommendations regarding the lawn, trees and shrubs. He has been very interested in their problems, and will give them further help in the spring when they tackle the lawn again, and also try to lessen the unsightliness of the back yard in the pumphouse area.

More ever-needed bookcases have been built. A heavy chest with impossible-to-open drawers where supplies were kept, has been changed into a cabinet with easy-to-open doors. A stand has been made for the bound Advocates, making them quickly and easily available.

The Trustees appreciate the interest which Mr. Walter Lawrence, the Town Manager, has in their work. He has attended some of the meetings and has given much help.

JOSEPH LEMA, Chairman of the Trustees
VIRGINIA W. ANDREWS
RUTH CABRAL
ADELAIDE KENNEY
MARY LEWIS

THE ANNUAL REPORT OF THE PROVINCETOWN PUBLIC LIBRARY

It is a long time since 1874. Just ten years off a century. It was that year a number of our goodly citizens opened this library and put two thousand books on our shelves. It wasn't a mean beginning! Most things start in a smaller way. And, what is more, we still have a few of these books. Some of them we had rebound in 1963, owing to Mr. Walter Lawrence who suggested we have a small appropriation for rebinding books in our budget.

A library has many avenues of labor outside of sitting at the desk, greeting patrons pleasantly, and checking in and out the books. Of course

there is nothing we enjoy more than greeting the people, seeing strangers, learning who they are and from where they come. Even in a town so small as Provincetown it is like a who's who of important people. As we all know, we live in a community which attracts great as well as plainer people. We house artists, writers, those of monied distinction, theatrical people who head the histrionic folk. And all are likely to drop in at our library.

When our donaters built our library, with its high ceilings, its spacious floors, its wide stairways, no doubt they felt it was more than ample. But now we often cry out for more space. Our shelves are crowded, yet we have put new shelves wherever possible. During the past year we have managed to enlarge our biography section, as well as our juvenile section. We expect to weed out our fiction the first months of 1964.

Books supply oh! so much knowledge, so much wisdom. Did you know that Benjamin Franklin started the first lending library in our country? Do you know, Andrew Carnegie, a Scotchman, who made a fortune in steel, founded many libraries all over the United States stacked with many books of all kinds. Shakespeare and Frost, Cooper and Faulkner now become familiar writers to our young people.

One of the pleasant happenings for your librarian was going to the State Convention of Librarians in June, at the Mayflower Hotel, high on the sand dunes of Plymouth and overlooking a broad expanse of the ocean. Misty indeed the sea, but not the minds of the librarians. We met so many fascinating people, and a surprising number of them have visited our library since. Even the young students waiting on the tables were in Provincetown, and came to see us.

The summer was a very busy one. Hundreds of people thronged in on us and got what we call visitors' cards, and took full use of them. Such pleasant people do we meet then. Famous musicians, artists, writers, teachers, people from every state in the union, and from many other countries.

Our biggest day for books going out and being returned is likely to be some time in July. In that month, on one day we marked out 185 books and marked in 158 books. It was a back breaking experience. It is remarkable how few books we lose during vacation period, and how willing our summer patrons are to pay their few cents for books overdue. "What do I owe you?" they say even before reaching our desk.

We bought a record number of reading matter this year. We had the best of magazines on our second floor which were much appreciated by those reading the current issues in our comfortable chairs and under our good lighting system, as well as by those who took out on their cards previous and older issues.

We purchased six hundred and seventeen books, including 24 Colliers Encyclopedias, and ten of Colliers Junior Classics, about the most fascinating juvenile tomes we have ever seen. Also 184 novels, Junior Fiction, 54, junior non fiction, 60, and Non Fiction for adults, 285. One may be surprised that non fiction outnumbers the fiction. In the last few years its popularity has grown. Readers of political, scientific, poetic and humorous books have been on the increase.

Too, so many wonderful books have been given us! Ninety-seven volumes, all excellent reading, were donated by Dr. Eagle. Mrs. Walter Chrysler, Jr. presented 22 books. Lily Harmon gave 25 books. Historic History For Boys, 14 in all, came in from a summer visitor, Jack Perfect. Yevette Kimball donated 14 books, and Father Mayew 13 books. Other contributors were Louise Baumgartner, Robert Finch, Mr. Steig, Stuart Clarke of Cambridge, Eleanor Hungar of Aurora, Ill., Jane Malcolm, Constance Armstrong, Adelaide Kenney, Alex Szogyi, Joel Newman, Anna Lewis, William Griffin and Stella Buckwald . . . Monroe Moore, John Bell, and the Nautilus Club, the beautiful and much appreciated book, Renoir, My Father.

Authors donating us their books were Inez Hogan, Dinosaur Twins, dedicated to Marion B. Haymaker Librarian and Children of Provincetown. Romance of Boston Bay by Edward Rowe Snow. Four volumes by Jean Fiedler, very popular juvenile fiction. Edith Begner, Red In The Morning . . . Seed Upon the Wilderness, by Walter Howard Jr.

We had an astonishing increase in attendance this year. Our reading room was used more than ever. Mrs. Natalie Patrick, assistant librarian and in charge of the second floor, says many days there were no empty chairs.

MARION B. HAYMAKER, Librarian

REPORT OF THE INSPECTOR OF ANIMALS

February 4, 1964

To: Town of Provincetown
Subject: Annual Report of Inspector of Animals
Gentlemen:

I have quarantined twenty-eight (28) dogs for bites this year, and have also made by annual inspection of livestock.

Respectfully,

DONALD F. WESTOVER
Inspector of Animals

REPORT OF THE DOG OFFICER

February 4, 1964

To: Town of Provincetown
Subject: Annual Report of Dog Officer
Gentlemen:

The main problem in 1963 was the enforcement of our three month restraining order. Almost one hundred and eighty (180) dogs were returned to their owners with an admonition to tie them up or else. It seemed to work, with only a few owners letting their dogs loose a second or third time. I think in 1964 that the "get tough policy" should be enforced for the protection of the general public and for the dogs themselves.

We also, in 1963, called personally by phone, close to two hundred (200) people to notify them to license their dogs. I think that this contact with owners increased tax return on dogs more than last year.

We have been having a rash of complaints about dogs in the streets chasing cars and bicycles, and also knocking over garbage cans and creating messes in public roadways. Dog owners should be made to respect other people's property, and until they recognize this, I am afraid that drastic action, such as a full restraining order, is the only way to control these nuisances.

In closing this report I feel that I must firmly recommend that the Honorable Board of Selectmen should look at our dog control problems realistically, and then vote an order for the full year around restraining order. Dog owners in this area seemingly do not care what their dog does until someone else's dog creates a nuisance or causes damage to them or their property.

Respectfully,

DONALD F. WESTOVER, Agent
Animal Rescue League of Boston
Dog Officer

REPORT OF THE SEALER OF WEIGHTS AND MEASURES

In accordance with the General Laws, Chapter 98, I submit my report for the year ending December 31, 1963.

Weighting and Measuring Devices:	101
Total number sealed	12
Total number adjusted	0
Total number not sealed	1
Total number condemned	1
Total Weighing and Measuring Commodities Sold or Put Up for Sale:	150
Number tested	140
Number correct	6
Number over	4
Number under	
Summary of Inspections Made:	8
Peddlers' licenses	150
Food packages	50
Markings on bread	6
Peddlers' scales	50
Other inspections	28
Transient Vendors	\$ 76.60
Sealing fees turned over to Town Treasurer	2,800.00
Collected for Transient Vendors' Licenses	

Respectfully submitted,
CLEMENT S. SILVA
Sealer of Weights and Measures

REPORT OF THE SHELLFISH CONSTABLE

January, 1964

Mr. Walter E. Lawrence
Town Manager
Provincetown, Mass.

Dear Mr. Lawrence:

I hereby submit my annual report as the Shellfish Constable of Provincetown for the year ending 1963.

From opening day, October 6, 1963, to January, 1964, a total of Eight Hundred Forty-nine pails (10 quarts) of quahogs and soft shell clams were harvested from the Town's flats.

Of the total 849 pails, 393 pails were quahogs and 456 pails were soft-shell clams.

I have diligently maintained a constant vigilance of our clam flats and enforced the shellfish regulations. All of the common predators of the shellfish (star fish, horse-crabs, sweetmeats) have been removed from the flats, when and where found.

Monthly reports have been submitted to the Selectmen and Town Manager and to the State Department of Conservation and Natural Resources.

I am confident that with the continuing co-operation of our Townspeople, there will continue to be an ample supply of shellfish for them to harvest.

Respectfully submitted,

JOSEPH VENTURA
Shellfish Constable

REPORT OF THE TOWN HALL CUSTODIAN

January 30, 1964

Mr. Walter E. Lawrence
Town Manager
Provincetown, Massachusetts

Dear Mr. Lawrence:

At the end of my second full year as custodian of the Provincetown Town Hall, I herewith submit a report of conditions in the building with recommendations for urgently needed repairs.

The basement area of the Town Hall is fully utilized with the Police Headquarters, a jail with four cells, Civil Defense Headquarters, Fire Alarm System Headquarters, including shower facilities and storage, is located here.

On the first floor are located the Town Offices, the Court of the Second Barnstable District Court, together with the offices of the Probation Officer.

On the second floor of this 78-year-old building is the largest auditorium on Cape Cod with a capacity of more than 700 persons, and here are held the Town Meetings, basketball games, dances, plays, graduation exercises, concerts, and many other public and private gatherings.

The heating system was temporarily repaired this year. The electrical system of the heating plant was replaced this year by electricians Herman Rivard and Frank Carreiro. Excessive fuel cost for the operation of this old heating plant is prohibitive and the mounting costs of temporary repairs to maintain this heating plant in operating condition has now reached the point where it is neither deemed advisable nor desirable to retain. Many feet of heating pipe have been removed and replaced with new. It is recommended that four heating zone areas be set up within the Hall, with an estimated cost of \$14,000.00, to evenly distribute the heat in the areas where it is required. The above recommendation would correct a major problem now existing, with considerable savings on the fuel consumption.

The Ryder Street stairway and entrance has been temporarily repaired; however, this stairway has been condemned by the State Building Inspector and insurance company, and must be replaced as soon as practicable.

Due to deterioration of the water pipes in the basement, the basement was partially flooded and had to be pumped out with the assistance of Mr. Medeiros and his men. The Water Department has now replaced all of the old water pipe with new pipe.

The Town Hall grounds have been improved, with many areas of the lawn fertilized and reseeded. Flowers were planted along the trim of the walks with Mr. Crowley assisting me in this work. Mr. Crowley's working schedule has been evenly divided between employment at the Cape End Manor and assisting me in performing repairs. He has performed maintenance repairs to the inside and outside of the Hall, together with necessary painting.

I am recommending that money should be appropriated for the following items and repairs:

1. The installation of a four heating-zone area in the Hall.
2. The replacing of the Ryder Street entrance.
3. Additional repairs to the Town Hall Clock.
4. To replace the Front and Side doors at the entrances.
5. Replace the old flushing system with a new flushing system in the Halls' rest rooms.
6. To repaint the Fire Escape.

Respectfully submitted,

ROBERT K. SOUZA
Town Hall Custodian

This historical cemetery has been long neglected. This cemetery has a history which should be preserved and properly maintained. The center
Old Cemetery - Whitkop Street
Cemetery. Many heavy and old trees at the back of the cemetery have
work have been talked to improve the general appearance of this
at the last Annual Town Meeting. There has been considerable work done
since it was placed under the jurisdiction of the Cemetery Commissioners
A great deal of work has been done in this cemetery
Cemetery (1841) - New Hilltop Cemetery

REPORT OF THE CEMETERY DEPARTMENT

To the Honorable Board of Selectmen, Town Manager and the People of Provincetown.

Your Cemetery Commissioners assumed the responsibilities of the Cemetery Department in March 1963. Since that time a constant effort has been made to improve the appearance of all three cemeteries committed to our care. It has not been an easy task nor will it be in the future. However, we feel that progress has been made in the past year and we hope that the townspeople will be concerned about the care and maintenance of our three cemeteries for the next year.

Personnel

The personnel of the Cemetery Department consists of a Superintendent, a permanent laborer, and during the season from April to October 31, several temporary laborers. The department employees are under the supervision of the Cemetery Commissioners. As Commissioners we would like to express our appreciation to Superintendent Frank Flores and the men who have worked in the department during the year for a job well done. If we are able to continue improving our cemeteries we will need to continue at least our present staff and add to our temporary staff.

Equipment

During the past year a Rotary Tiller, a rider mower, and a brush cutter have been added to the inventory of equipment in the department. At the present time we also have five lawn mowers to work with. In the future it would be most helpful to have a small model farm type tractor which could be used in many ways in the three cemeteries.

The Town Cemetery

It is noticeable to all who pass by that a great deal of work has been accomplished at the Town Cemetery. Lots have been remade. One large section bordering Cemetery Road has been completely remade. New loam was spread and seeded. Trees were planted to form an avenue at one of the approaches. Other trees including willows, locusts, and Red Maples have been planted in various sections of the cemetery. Old granite posts were taken up from the Old Section. In this cemetery eighteen loads of manure was donated by the Mayo Duck Farm of Orleans. This was trucked down by town employees. One side of Locust Avenue in the New Section has been designated as a Memorial Area. This single grave lot section will be used as needed at the discretion of the Commissioners.

Gifford Cemetery

A great deal of effort and work has been utilized in this cemetery since it was placed under the supervision of the Cemetery Commissioners at the last Annual Town Meeting. Graves have been remade. Many hours of work have been tallied to improve the general appearance of this cemetery. Many heavy and old trees at the back of the cemetery have been cut down. Fallen monuments were re-erected.

Old Cemetery—Winthrop Street

This historical cemetery has been long neglected. This cemetery has a history which should be preserved and properly maintained. The center

section has been cleaned of brush and debris. A fence has been placed around the Bradford stone. On the south side bank many graves have been discovered as the high brush has been cleared away. Our present problem in this cemetery is with this south bank which continues to break down with the storms and the vandalism that goes on year after year. It is our hope that some time in the future this problem can be remedied. It is also our hope that in the future a new fence will be installed. In view of the excessive town expenditures this year the Commissioners have decided not to present an article for such a fence.

Other Considerations

A basic need in our Town Cemetery is water. We plan to propose an article in the warrant for pump driven wells to create our own supply of water for our sprinkler system during the summer months. In recent years this has become a problem and has reached a climax especially since the watering problem has affected the town system in this vicinity.

As of January 15, 1964 the Commissioners have revised the rules and regulations governing the cemeteries. These regulations were published in the local newspapers and are available in pamphlet form to anyone interested.

It is interesting to note that within the three cemeteries there are approximately three thousand graves to be cared for and maintained. Survey maps are being made at the present time for the Hamilton-Gifford Cemetery. Index card file systems have been prepared for the Hamilton-Gifford Cemetery, and eventually the Old Historical Cemetery on Winthrop Street.

A canopy to be used at funerals when there is stormy weather has been made by the men of the department. This will be available and without charge when needed.

Finally, your Cemetery Commissioners wish to express their appreciation to the people who have helped them in any way during the past year. Many problems have seemed insurmountable. Your appointed Commissioners are voluntarily giving their time in endeavoring to serve their community. They have studied and discussed the various problems and needs within the Cemetery Department. To the Finance Committee in considering our problems we say thank you. To the Town Manager and the Board of Selectmen we also express our thanks. Our aim is to continually make our three cemeteries ones to be proud of at the lowest possible costs of care and maintenance.

Respectfully submitted,

REV. GILMAN L. LANE, Chairman
NEIL G. NICKERSON
JOHN CRAVE JR.

Cemetery Commissioners

ANNUAL TOWN MEETING

Monday, March 11, 1963

On Monday, March 11, 1963, Moderator Francis J. Steele, a quorum having been established, declared the meeting open and called on Reverend Leo J. Duarte who opened the meeting with a short invocation and the Lord's Prayer.

Moved by Chairman of Selectmen, Ralph S. Carpenter, to waive the reading of the Warrant.

Motion Carried.

Moderator Steele read the Constable's notification:

February 28, 1963

Selectmen of Provincetown:

I have posted attested copies of the Warrant for the Annual Town Meeting, March 11, 1963, as directed in said Warrant, and have published same in accordance with the By-Laws of the Town.

JOSEPH A. ROGERS, Constable

Attest: WILLIAM J. McCAFFREY
Town Clerk

ARTICLE 1. To hear the reports of Town Officers and Committees and to act thereon.

Moved by Ralph Carpenter that the reports of Town Officers and Committees and the Town Report be accepted.

Motion carried.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes therefor, payable within one year, in accordance with Section 17, Chapter 44 of the General Laws.

Moved by Marion Taves that the Town vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1963, and to issue a note or notes, therefor, payable within one year, in accordance with Section 17, Chapter 44 of the General Laws.

Motion carried.

ARTICLE 3. To see what sum of money the Town will vote to raise and appropriate or transfer from available funds in the treasury for the expenses of the Town and salaries of Town Officers and departments for the year ending December 31, 1963.

1. General Government.
 2. Protection of Persons and Property.
 3. Health.
 4. Public Works.
 5. Charities.
 6. Veterans Services.
 7. Library.
 8. Recreation.
 9. Cemeteries.
 10. Enterprises.
 11. Pensions.
 12. Unclassified.
 13. Debt Services.
 14. Schools.
- (refer to Finance Committee Report).

Before taking up the Budget, Chairman of the Finance Committee, Nathan Malchman, speaking for the Committee, advised the voters that if they went along with recommendations of the Finance Committee, the tax rate would be approximately \$67.00, based on figures of the previous year, since the "Cherry Sheet" had not been received before Town Meeting.

Moved by Augustus Reis that the Town raise and appropriate the sum of \$62,556.00 for General Government.

General Government

Moderator, Personal Services	\$ 50.00
Selectmen, Personal Services (Clerk)	400.00
Expenses	1,075.00
Town Manager, Personal Services	13,000.00
Expenses	1,962.00
Town Clerk, Personal Services	2,693.00
Expenses	550.00
Town Accountant, Personal Services	5,387.00
Expenses	480.00
Treasurer-Collector, Personal Services	5,539.00
Expenses	1,795.00
Finance Committee, Per Ser. (Stenographer)	350.00
Expenses	50.00
Board of Assessors, Personal Services	5,500.00
Expenses	616.00
Legal Services	1,000.00
Town Counsel	3,000.00
Planning Board, Per. Ser. (Stenographer)	200.00
Expenses	750.00
Zoning Board of Appeals, Per. Ser. (Stenographer)	150.00
Expenses	115.00
Elections and Town Meetings, Personal Services	625.00
Expenses	1,830.00
Annual Reports	1,400.00
Town Crier, Personal Services	750.00
Expenses	150.00

Town Hall, Personal Services

Expenses 6,114.00
for a total of \$62,556.00 7,025.00

Motion carried.

Moved by Armand Benatti that the Town vote to raise and appropriate the sum of \$103,678.60 for Protection of Persons and Property; \$500 to be transferred from Parking Meter Revolving Fund (for Parking Meters); \$103,178.60 to be raised by taxation.

Chief of Police Francis H. Marshall offered an amendment that \$5,850 be appropriated for Police Expenses.

The amendment was carried, 43 Yes — 30 No.

James Roderick, Fire Engineer, presented an amendment that \$12,353 be raised and appropriated for Expenses of the Fire Department.

The amendment was carried, 61 Yes — 31 No.

The motion as amended was carried for a total of \$104,828.60 for Protection of Persons and Property, adding \$100 to the Police Expenses and \$1050 to the Fire Department Expenses.

Protection of Persons and Property

Police Department, Personal Services	45,080.00	
Expenses	5,750.00	(5,850.00)
Fire Department, Personal Services	12,425.00	
Expenses	11,303.00	(12,353.00)
Police and Fire Insurance (In "Town Insurance", includes all Departments)		
Dog Officer	500.00	
Ambulance Hire	3,000.00	
Bounty on Seals (discontinued)		
Street Lighting	15,000.00	
Shellfish Constable, Personal Services	3,360.00	
Expenses	100.00	
Sealer of Weights and Measures, Per. Ser.	150.00	
Expenses	50.00	
Building Inspector, Personal Services	500.00	
Expenses	125.00	
Wiring Inspector, Personal Services	500.00	
Expenses	50.00	
Inspector of Animals	50.00	
Expenses	25.00	
Inspector of Slaughtering	25.00	
Tree Warden	25.00	
Expenses	150.00	
Insect Pest Control	300.00	
Dutch Elm Disease	600.00	
Civil Defense, Personal Services	960.00	
Expenses	500.00	
Parking Meters	2,325.00	
Greenhead Fly Control	500.00	
for a total of \$103,678.60. (\$104,828.60)	375.60	

Moved by Willis Carlos that the Town raise and appropriate the sum of \$30,796.00 for Health and Sanitation.

Health and Sanitation

Health Department, Personal Services 10,106.00
Expenses 4,040.00
Sanitation Department, Personal Services 15,300.00
Expenses 1,350.00
for a total of \$30,796.00

Motion carried.

Moved by Willis Carlos that the Town vote to raise and appropriate the sum of \$55,403 for Public Works; \$18,900 to be transferred from Free Cash (for Street Dept. Personal Services); \$36,503 to be raised by taxation, \$17,910 of which will be for Street Dept. Personal Services, \$3,000 for MacMillan Wharf Personal Services, \$15,593 for the remaining items under "Public Works."

Public Works

Street Department, Personal Services 32,310.00
Expenses 11,800.00
MacMillan Wharf, Personal Services 2,800.00
Expenses 3,793.00
for a total of \$50,703.00

Marion Perry then moved that because his figures differed from those mentioned, that action on appropriation for Public Works be tabled for the time being and come back to it after other items on the budget.

Motion carried.

Charities

Welfare Department, Personal Services 9,600.00
Expenses 1,412.50
General Relief 5,000.00
Old Age Assistance 22,541.28
Medical Assistance for the Aged 28,786.05
Aid to Dependent Children 5,000.00
Disability Assistance 13,000.00
Cape End Manor P.M.I., Personal Services 59,944.00
Expenses 25,684.00
for a total of \$170,967.83

Moved by Irving Rogers that the sum of \$170,967.83 be raised and appropriated for Charities.

Motion carried.

Veterans Services

Veterans Agent, Personal Services 1,000.00
Expenses 125.00
Cash Grants 17,000.00
for a total of \$18,125.00

Moved by Nathan Malchman that the Town raise and appropriate the sum of \$18,125.00 for Veterans Services.

Motion carried.

Library

Public Library, Personal Services 8,060.00
Expenses 3,485.00
for a total of \$11,545.00

Moved by Augustus Reis that the Town raise and appropriate the sum of \$11,545.00 for the Library.

Motion carried.

Recreation

Recreation Department, Personal Services 10,160.00
Expenses 4,510.00
for a total of \$14,670.00

Moved by Willis Carlos that the Town raise and appropriate the sum of \$14,670.00 for Recreation.

Motion carried.

Cemeteries

Cemetery Department, Personal Services 11,240.00
Expenses 3,400.00
for a total of \$14,640.00

Moved by Armand Benatti that the Town vote to raise and appropriate the sum of \$14,640 for Cemeteries; \$5,000 to be transferred from the Cemetery Trust Income account (for Cemeteries, Personal Services); \$200 to be transferred from the sale of Cemetery Lots account (for Cemeteries, Personal Services); \$6,060 to be raised by taxation (for Cemeteries, Personal Services).

Motion carried.

Enterprises

Water Department, Pumping, Personal Services 13,730.00
Expenses 7,600.00
Water Department, Services, Personal Services 12,230.00
Expenses 5,500.00
Water Department, Administration, Per. Ser. 2,771.00
Expenses 23,832.50
for a total of \$65,663.50.

Moved by Marion Perry that the Town raise and appropriate the sum of \$65,663.50 for Enterprises.

Motion carried.

Pensions

Retirement Barnstable County \$14,383.53

Moved by Augustus Reis that the sum of \$14,383.53 be raised and appropriated for Barnstable County Retirement.

Motion carried.

Unclassified

Patriotic Observances 2,610.00
Christmas Lighting 2,000.00
Advertising 3,000.00
Parking Lot Leases 1,200.00
Town Insurance (included all ins., all depts.) 20,300.00
Appropriated Reserve 10,000.00
for a total of \$39,110.00

Moved by Augustus Reis that the Town vote to raise and appropriate the sum of \$39,110 for Unclassified; \$1,200 to be transferred from Parking Meter Revolving Fund (for Parking Lot Leases);

\$5,000 to be transferred from Overlay Reserve (for Appropriated Reserve); \$32,910 to be raised by taxation, \$5,000 of which will be for Appropriated Reserve and \$27,910 for the remaining items under Unclassified.

Bernard Days offered the following amendment: "That the sum of \$400 be allocated for each of the following days from the Patriotic Observances appropriation: Memorial Day and Veterans Day."

The amendment and motion were carried.

Debt Service

Town Debt 98,400.00
Debt Interest 29,383.40
Interest on Temporary Loans 1,000.00
for a total of \$128,783.40

Moved by Willis Carlos that the Town raise and appropriate the sum of \$128,783.40 for Debt Service.

Motion carried.

Education

Superintendency, Personal Services 10,750.00
Expenses 925.00
Instruction, Personal Services 206,620.00
Expenses 16,850.00
Janitors, Personal Services 16,440.00
Expenses - Supplies 2,500.00
Utilities 14,300.00
Repairs 6,000.00
Auxiliary Agencies, Nurse's Salary 4,000.00
Expenses - Auxiliary Agencies 9,925.00
Vocational School, Personal Services 17,505.00
Expenses 7,300.00
School Cafeteria, Personal Services 9,000.00
Expenses 800.00
Adult Education 700.00
for a total of \$323,615.00.

Moved by Herman DeSilva that the Town vote to raise and appropriate the sum of \$324,115.00 for Education.

Nathan Malchman offered an amendment that the Town raise and appropriate the sum of \$323,615.00 for Education, explaining that this \$500 cut from the School budget, as the cut on travel in other departments, was no reflection on any one department.

Motion as amended was carried for an amount of \$323,615.00.

The Public Works budgets were taken from the table.

Moved by Marion Perry that the motion on Public Works be amended to read \$54,933.00, \$18,900 to be transferred from Free Cash (for Street Department, Personal Services); \$36,033.00 to be raised by taxation; \$17,210 of which will be for Street Department, Personal Services; \$15,593 for the remaining items under "Public Works."

Selectmen William White offered the following amendment:

Moved to amend that under Public Works, Wharf Personal Services, \$3,000 be increased to \$3,230 to provide for a six-day week instead of five days.

After Mr. White explained that the increase of \$230 in his amendment would allow for a six-day week on the Wharf, and that the motion was figured on a five-day week, the motion was carried on amended 49 Yes — 7 No.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$10,000.00 or any other sum, for Chapter 90 Highway Construction, or to take any other action in relation thereto. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Selectmen Charles DeRiggs that the Town vote to raise and appropriate the sum of \$10,000 for Chapter 90 Highway Construction.

Motion carried.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$9,457.08 for the permanent construction of Brown Street from Pleasant Street to Winthrop Street, or to take any other action in relation thereto. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Charles DeRiggs that the sum of \$9,457.08 be raised and appropriated for the permanent construction of Brown Street from Pleasant Street to Winthrop Street, and to meet said appropriation the sum of \$9,457.08 be transferred from the proceeds received from the State under the provisions of Chapter 782 of the Acts of 1962.

Town Manager Lawrence explained that this amount does not affect the tax rate but will be appropriated direct from the State fund.

Motion carried.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$300.00 for the purpose of replacing lost trees on the Town Hall grounds. (On request of Justin F. Avellar and others).

Recommended by the Finance Committee.

Moved by Philip Alexander that the Town vote to raise and appropriate the sum of \$300 for the purpose of replacing lost trees on the Town Hall grounds.

Motion carried.

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$560.00 or any other sum, for the purchase and installation of Town-owned coin locks for the public toilets at the Town Hall to replace coin locks on rental. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Selectman Marion Taves that the Town raise and appropriate the sum of \$560 for the purchase and installation of Town-owned coin locks for the public toilets at the Town Hall to replace coin locks on rental.

Motion carried.

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,500.00, or any other sum, to replace the sashes of the windows of the auditorium of Town Hall that have been condemned as unsafe and detrimental to public safety by the State Building Inspector and Town's Insurance Company Inspector, or to take any other action in relation thereto. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$3,500, to replace the sashes of the windows of the auditorium of Town Hall that have been condemned as unsafe and detrimental to public safety by the State Building Inspector and Town's Insurance Company Inspector.

Motion carried.

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,000.00, or any other sum, to spot-paint the exterior of Town Hall building. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$1,000 to spot-paint the exterior of Town Hall building.

Motion carried.

Article 10. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$920.00, or any other sum, to overhaul the Town Clock on Town Hall. (On request of the Selectmen).

Not recommended. Finance Committee feels that investigation should be made into the contributing factors of the deterioration of a clock that was installed in August of 1956.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$380 to overhaul the Town Clock on Town Hall.

Motion carried.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$10,000.00, or any other sum, for the purpose of making most necessary partial repairs to the fender system at MacMillan Wharf with replacement of broken and worthless piles and replacement of missing dolphin at southwest corner of Wharf and to further authorize and direct the Board of Selectmen and Town Manager to apply to the State Department of Public Works, Waterways Division, for State matching funds under the provisions of Chapter 91 of the General Laws, or to take any other action in relation thereto. (On request of the Selectmen).

Finance Committee recommends \$3,500 to replace the missing dolphin. Finance Committee last August adopted a policy that it would recommend no funds for repair of MacMillan Wharf until such time as proper rules and regulations are made and enforced to protect the Town's considerable investment.

Moved by William White that the Town vote to raise and appropriate the sum of \$10,000 for the purpose of making most necessary partial repairs to the fender system at MacMillan Wharf with replacement of broken and worthless piles and replacement of missing dolphin at southwest corner of Wharf and to further authorize and direct the Board of Selectmen and Town Manager to apply to the State Department of Public Works, Waterways Division, for State matching funds under the provisions of Chapter 91 of the General Laws.

Nathan Malchman amended the motion to read \$3,500 to replace the missing dolphin.

The amendment was not carried.

Mr. White's original motion for \$10,000 was carried 57 Yes — 49 No.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$4,000, or any other sum, to construct a boat landing at the center of the sheet steel piling bulkhead on the southerly end of the Town Parking Area, or to take any other action in the matter. The boat landing will make use of the Town float and gangway and will consist of two new floats 25' x 10', four finger piles, hardware and fastenings and will be equipped with electrical and water services. (On request of the Selectmen)

Recommended by the Finance Committee, 4 to 1.

Moved by Marion Taves that the Town vote to raise and appropriate the sum of \$4,000 to construct a boat landing at the center of the sheet steel piling bulkhead on the southerly end of the Town Parking Area. The Boat Landing will make use of the Town Float and gangway and will consist of two new floats 25' x 10', four finger piles, hardware and fastenings and will be equipped with electrical and water services.

Motion carried.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,150.00 to pay the North Shore Dredging & Marine Construction, Inc., of Marblehead, Mass., for extra work on MacMillan Wharf that was unforeseen necessary and incidental to their contract with the Town for repairs to fender system and MacMillan Wharf. (On request of the Selectmen).

Recommended by the Finance Committee, 4 to 1.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$1,150 to pay the North Shore Dredging and Marine Construction, Inc., of Marblehead, for extra work on MacMillan Wharf that was unforeseen, necessary and incidental in their contract with the Town for repairs to fender system and MacMillan Wharf.

Motion was carried, 84 Yes — 0 No.

ARTICLE 14. To see if the Town will vote to charge for docking at MacMillan Wharf and Pier or Town float and authorize Selectmen to establish a fee system. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William White that the Town vote to charge for docking at MacMillan Wharf and Pier or Town floats and authorize the Selectmen to establish a fee system.

Motion carried, 80 Yes — 29 No.

ARTICLE 15. To see if the Town will vote to amend the Wharf Rules and Regulations under A. Parking & Traffic so as to eliminate Section 1. "All vehicular traffic is excluded from the Wharf except when on official business" and renumber the remaining Sections from 1 to 4.

Also under A. Parking & Traffic, proposed new Section 3, lines 3 and 4, strike out "Wilson Lines" and substitute "Boston-Provincetown."

Also under A. Parking & Traffic, proposed new Section 4, lines 2 and 3, strike out "Wilson Line" and substitute "Boston-Provincetown."

Under B. Docking, Berthing & Unloading, Section 1, line 3, strike out "Wilson Lines, Inc." and substitute "Boston-Provincetown Boat Line."

Moved by Ralph Carpenter that the Town vote to amend the Wharf Rules and Regulations under A. Parking & Traffic so as to eliminate Section 1. "All vehicular traffic is excluded from the Wharf except when on official business" and renumber the remaining Sections from 1 to 4.

Also under A. Parking & Traffic, proposed new Section 3, lines 3 and 4, strike out "Wilson Lines" and substitute "Boston-Provincetown."

Also under A. Parking & Traffic, proposed new Section 4, lines 2 and 3, strike out "Wilson Line" and substitute Boston-Provincetown."

Under B. Docking, Berthing & Unloading, Section 1, line 3, strike out "Wilson Lines, Inc." and substitute "Boston-Provincetown Boat Line."

John Snow moved that this article be laid on the table.

Ralph Carpenter moved that Article 15 be indefinitely postponed. His second motion, to indefinitely postpone, was carried.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,000.00 or any other sum, for the construction of adequate drainage from Bradford Street to Commercial Street through land of Alta Costen Alemany and authorize the Board of Selectmen and Town Manager to do this work under the provisions of Chapter 90 Maintenance or Construction, or to take any other action in relation thereto. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$3,000 for the construction of adequate drainage from Bradford Street to Commercial Street through land of Alta

Costen Alemany and authorize the Board of Selectmen and Town Manager to do this work under the provisions of Chapter 90 Maintenance or Construction.

Motion carried.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,800, or any other sum, to replace 3" cast iron main with 6" transite pipe on Conant Street from Commercial Street to Bradford Street, a distance of approximately 450 feet. (On request of Robert Meads and others).

Recommended by the Finance Committee.

Moved by Charles DeRiggs that the Town raise and appropriate the sum of \$2,800 to replace 3" cast iron main with 6" transite pipe on Conant Street from Commercial Street to Bradford Street, a distance of approximately 450 feet.

Irving Rogers offered an amendment "To meet the appropriation therefor that the cost of this appropriation be included in the water commitment of 1963, to increase the water rate and not the tax rate."

Mr. Lawrence announced that the Town Accountant had called the Division of Accounts that day and was told very definitely that the Town must raise and appropriate the money, whether on tax rate or the water rate. He further pointed out that in an effort to tax the people in Truro for water, the people in Provincetown would be paying twice, and suggested that if there was any doubt about these water line articles they should be laid on the table.

Mr. Rogers was agreeable to this, and Selectman White was willing that these extra costs be on the water rate, but wanted to make sure it is legal, moved to amend that Articles 17 through 24 be laid on the table until the following day..

The amendment to lay on the table was carried.

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,500.00, or any other sum to construct drainage system at the Holway Avenue-Prince Street drainage area, to take any other action in relation thereto. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$2,500 to construct drainage system at the Holway Avenue-Prince Street drainage areas.

Motion carried.

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,000.00, or any other sum, for improvement of grounds and parking area at Cape End Manor, or to take any other action in relation thereto. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$3,000 for improvement of grounds and parking area at Cape End Manor.

Motion carried.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,020.00, or any other sum, for the construction of septic tank and completion of adequate sewage disposal system at the Cape End Manor as required by the State Department of Public Health. (On request of the Selectmen).

Motion carried.

ARTICLE 28. To see if the Town will vote to amend the Personnel By-law of the Town establishing the position of Administrative Assistant (part-time of 20 hours a week) at \$35.00 per week at the Cape End Manor. (On request of the Town Manager).

Recommended by the Finance Committee.

Moved by William White that the Town vote to amend the Personnel By-law of the Town establishing the position of Administrative Assistant (part-time of 20 hours a week) at \$35.00 per week at the Cape End Manor.

Motion carried, 58 Yes — 0 No.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$600.00, or any other sum, for renovation and interior repairs at the Cape End Manor. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$600 for renovation and interior repairs of the Cape End Manor.

Motion carried.

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$5,350.00, or any other sum, for the purchase and installation of a sprinkler system at the Cape End Manor. (On request of the Selectmen).

Recommended by the Finance Committee, 4 to 1. Finance Committee further recommends that installation of an alarm system be investigated.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$5,350 for the purchase and installation of a sprinkler system at the Cape End Manor.

Motion carried.

Article 31. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$12,375.00, or any other sum, for the completion of the renovation and repairs to the Johnson Street Fire Station. (On request of the Board of Fire Engineers).

Finance Committee recommends \$6,800. Finance Committee feels obligated for second half of original estimate (\$12,880.00), according to Article 5 of 1962 Annual Warrant.

Moved by Wilbur Cook that the Town vote to raise and appropriate the sum of \$12,375 for the completion of the renovation and repairs to the Johnson Street Fire Station.

The motion to amend to \$6,800 was carried, 60 Yes — 19 No.

The motion as amended was carried.

ARTICLE 32. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500.00 for replacing of fences along Town streets where they are rotted or badly in need of repair. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$500 for replacement of fences along Town streets where they are rotted or badly in need of repair.

Motion carried.

ARTICLE 33. To see if the Town will vote to instruct the Town Moderator to appoint a special committee of three members to study the provisions of "The Community Health Services and Facilities Act of 1961" relative to Federal Grants for the development of Outside-the-Hospital Health Services, particularly for the chronically ill and aged, and make recommendations to the next regular or special Town Meeting. (On request of the Selectmen).

Not recommended by the Finance Committee for lack of information.

Moved by Ralph Carpenter that the Town vote to instruct the Town Moderator to appoint a special committee of three members to study the provisions of "The Community Health Services and Facilities Act of 1961" relative to Federal Grants for the development of Outside-the-Hospital Services, particularly for the chronically ill and aged, and make recommendations to the next regular or special Town Meeting.

Motion carried.

ARTICLE 34. To see if the Town will vote to take over the Gifford and Hamilton Cemeteries for care, maintenance and control provided by General Laws, Chapter 114, Section 18. (On request of the Selectmen).

Not recommended. Finance Committee feels there should be further study by the Cemetery Commission.

Moved by Ralph Carpenter that the Town vote to take over the Gifford and Hamilton Cemeteries for care, maintenance and control as provided by General Laws, Chapter 114, Section 18.

Motion carried.

Moved by Irving Rogers to adjourn until the following evening at 7:30 P. M.

Motion carried.

The meeting was adjourned at 11:30 P. M.

TUESDAY, MARCH 12, 1963

A quorum having been established the Moderator declared the meeting in order at 7:30 P. M.

ARTICLE 35. To see if the Town will vote to authorize and direct the Board of Selectmen and Town Manager to sell the house owned by the Town and located on the Town water shed area of the North Truro Pumping Station for the sum of \$1.00 to Chief Marr with the proviso that he move the building at his own expense to a location outside of the Town property, or to take any other action in relation thereto. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Marion Taves that the Town vote to authorize and direct the Board of Selectmen and Town Manager to sell the house owned by the Town and located on the Town water shed area of the North Truro Pumping Station for the sum of \$1.00 to Chief Marr with the proviso that he move the building at his own expense to a location outside of the Town property.

Marion Perry offered an amendment "to be sold to the highest bidder." He didn't think it was legal to name any one person.

The amendment was carried.

The motion as amended was carried.

ARTICLE 36. To see if the Town will vote to authorize and direct the Town Manager to abandon the Howland Street Playground for small children and convert to a public parking area, or to take any other action in relation thereto. (On request of the Selectmen).

Not recommended. Finance Committee feels plans are not fully formulated.

Moved by Ralph Carpenter that Article 36 be laid on the table until a later meeting.

Motion carried.

ARTICLE 37. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$650.00 for the purchase and installation of aluminum combination storm and screen windows at the Town Library, or to take any other action in relation thereto. (On request of the Library Trustees).

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to raise and appropriate the sum of \$650 for the purchase and installation of aluminum combination storm and screen windows at the Town Library.

Motion carried.

ARTICLE 38. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$700.00 for landscaping the grounds of the Provincetown Public Library. (On request of the Library Trustees).

Recommended. Finance Committee advises trees be trimmed but that a fence precede landscaping.

Moved by Joseph Lema that the Town vote to raise and appropriate the sum of \$700 for landscaping the grounds of the Provincetown Public Library.

Motion carried.

ARTICLE 39. To see if the Town will vote to install and maintain a new street light on Railroad Avenue, Pole No. 27/1. (On request of Selectmen).

Not recommended. Finance Committee finds that this proposal would put lights on three successive poles.

Moved by Marion Taves that the Town vote to install and maintain a new street light on Railroad Avenue, Pole No. 27/1.

The motion was not carried, 32 Yes — 35 No.

ARTICLE 40. To see if the Town will vote to install and maintain a new street light on Pole No. 19/8 at 27 Winthrop Street (On request of Christopher Salvador and others).

Recommended by the Finance Committee.

Moved by Marion Taves that the Town vote to install and maintain a new street light on Pole 19/8 at 27 Winthrop Street.

Motion carried.

ARTICLE 41. To see if the Town will vote to install and maintain a new street light on Pole No. P/414 at the property known as The Tides Motel. (On request of James Souza and others).

Recommended by the Finance Committee.

Moved by Marion Taves that the Town vote to install and maintain a new street light on Pole No. P/414 at the property known as The Tides Motel.

Motion carried.

ARTICLE 42. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,500.00 for the preparation of plan and profile of Point Street. (On request of the Planning Board).

Finance Committee recommends \$500.

Moved by Matthew Costa that the Town vote to raise and appropriate the sum of \$1,500 for the preparation and plan and profile of Point Street.

Nathan Malchman offered an amendment that \$500 be raised for this purpose.

The amendment was carried.

Motion as amended was carried.

ARTICLE 43. To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as amended by Chapters 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beaches outside of Boston Harbor, including the Merrimack

and Connecticut Rivers, in accordance with Section 11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth. (On request of the Selectmen).

Moved by Ralph Carpenter that the Town assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws, as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, harbors, tidewaters, foreshores and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers, in accordance with Section 11 of Chapter 91 of the General Laws, and authorize the Selectmen to execute and deliver a bond of indemnity therefor to the Commonwealth.

Motion carried.

ARTICLE 44. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$250.00 or any other sum, for the feeding of birds and re-stocking of woods with fish and game. (On request of the Highland Fish and Game Club).

Recommended by the Finance Committee.

Moved by John Alexander that the Town vote to raise and appropriate the sum of \$350 for the feeding of birds and restocking of ponds and woods with fish and game and/or the purchase of fertilizer, seed plants and shrubs to be planted within the boundaries of Provincetown.

Mr. Alexander, Chairman of the Planting Committee of the Highland Fish and Game Club, explained his contracts with the wildlife State Departments and that the work would be done in cooperation with the Park Authorities.

Motion carried.

Moved by Irving Rogers to take Articles 17 through 24 and Article 52 from the table.

Motion carried.

ARTICLE 17. As moved by Selectmen DeRiggs the previous evening:

Moved that the Town vote to raise and appropriate the sum of \$2,800 to replace 3" cast iron main with 6" transite pipe on Conant Street from Commercial Street to Bradford Street, a distance of approximately 450 feet.

Motion carried.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,800 or any other sum, to replace 3" cast iron main with 6" transite pipe on Montello Street from Commercial Street to Bradford Street, a distance of approximately 450 feet. (On request of Lewis Reis and others).

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$2,800 to replace 3" cast iron main with 6" transite pipe on Montello Street from Commercial Street to Bradford Street, a distance of approximately 450 feet.

Motion carried.

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,800, or any other sum, to provide for the construction of a 6" water main on Priscilla Alden Road, for a distance of 300 feet. (On request of Harry Engel and others).

Recommended by the Finance Committee.

Moved by Marion Taves that the Town vote to raise and appropriate the sum of \$1,800 to provide for the construction of a 6" water main on Priscilla Alden Road, for a distance of 300 feet.

Motion carried.

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$7,000.00 to replace the 4" cast iron pipe with 8" transite on Conwell Street from Bradford Street to dead end at 27 Conwell Street and extend the 8" transite pipe to connect with 10" main at Cemetery Road, a total distance of approximately 1,100 feet. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$7,000 to replace the 4" cast iron pipe with 8" transite on Conwell Street from Bradford Street to dead end at 27 Conwell Street and extend the 8" transite pipe to connect with 10" main at Cemetery Road, a total distance of approximately 1,100 feet.

Marion Perry offered an amendment "to tie in on the new 12 inch line on Bradford Street and not on the old 8" line."

The amendment was passed.

Motion as amended carried.

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,500.00 for the purpose of replacing a dead end 2" steel pipe with 6" transite pipe on Brown Street from Pleasant Street to ShankPainter Road for a distance of approximately 640 feet and connecting with a 6" main in ShankPainter Road and eliminating the dead end. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$3,500 for the purpose of replacing a dead end 2" steel pipe with 6" transite pipe on Brown Street from Pleasant Street to ShankPainter Road for a distance of approximately 640 feet and connecting with a 6" main in ShankPainter Road and eliminating the dead end.

Motion carried.

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,700.00 to replace the 4" cast iron pipe with 6" transite pipe on Bangs Street from Commercial Street to Bradford Street, a distance of approximately 325 feet. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Marion Taves that the Town vote to raise and appropriate the sum of \$2,700.00 to replace the 4" cast iron pipe with 6" transite pipe on Bangs Street from Commercial Street to Bradford Street, a distance of approximately 325 feet.

Amended by Nathan Malchman "to tie in on the new 12 inch line, and not on the old 8 inch line".

Motion as amended carried.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,100.00 to replace the 2" steel pipe with 6" transite on Bangs Street and install a hydrant at dead end, a distance of 340 feet from Bradford Street northerly to dead end. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$2,100 to replace the 2" steel pipe with 6" transite pipe on Bangs Street and install a hydrant at dead end, a distance of 340 feet from Bradford Street northerly to dead end.

Motion carried.

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$13,600.00, or any other sum, for the purpose of cleaning water mains to include 24,960 feet of 10" pipe from North Truro Pumping Station to Gosnold Street and treating water system with sodium taphosphate. (On request of the Selectmen)

Finance Committee recommends one year's delay because of heavy expense of replacing street water lines.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$13,960 for the purpose of cleaning water mains to include 24,960 feet of 10" pipe from North Truro Pumping Station to Gosnold Street and treating water system with sodium hexametaphosphate.

The motion was not carried.

ARTICLE 45. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,100.00, or any other sum, for the purchase of a 6 cylinder, four-door Station Wagon for the Police Department, with the old cruiser to be given in trade, or to take any other action in relation thereto. (On request of the Police Department)

Not recommended. Finance Committee believes above vehicle can be run for one more year in the interest of economy.

Moved by Chief of Police Francis H. Marshall, that the Town vote to raise and appropriate the sum of \$2,100.00 for the purchase of a

6 cylinder, four-door Station Wagon for the Police Department, with the old cruiser to be given in trade.

The motion was not carried. (See discussion on reconsideration, following Article 52)

ARTICLE 46. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,500.00 or any other sum, for the celebration of an Old Home Week Program to be held from Saturday, June 29, to July 1, 1963, to include Blessing of the Fleet ceremonies on Sunday, June 30. (On request of the Selectmen).

Finance Committee recommends \$1,000.00, 4 to 1 in the interest of economy.

Moved by William White that the Town vote to raise and appropriate the sum of \$1,500.00 for the celebration of an Old Home Week Program to be held from Saturday, June 29 to July 1, 1963, to include Blessing of the Fleet ceremonies on Sunday, June 30.

The motion was carried.

ARTICLE 47. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,500.00 for the purchase of new equipment for the Town's Dental Clinic at the Veterans Memorial School, or to take any other action in relation thereto. (On request of the Board of Health)

Finance Committee recommends \$3,000.00.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$3,500 for the purchase of new equipment for the Town's Dental Clinic at the Veterans Memorial School.

Motion carried.

ARTICLE 48. To see if the Town will vote to accept General Laws Chapter 40, Section 8C, entitled "Conservation Commissions: Establishment, Powers and Duties". (On request of Matthew J. Costa and others)

Moved by Joseph Collinson that the Town vote to accept General Laws Chapter 40, Section 8C, entitled "Conservation Commissions: Establishment, Powers and Duties".

Motion carried.

ARTICLE 49. To see if the Town will vote to establish a Conservation Commission in accordance with Chapter 40, Section 8C of the General Laws of Massachusetts, or take any other action relative thereto. (On request of Matthew J. Costa and others)

Moved by Joseph Collinson that the Town vote to establish a Conservation Commission in accordance with Chapter 40, Section 8C of the General Laws of Massachusetts.

Motion carried.

ARTICLE 50. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,200.00, or any other sum for repairs to the slate roof of the Town Hall, or to take any other action in relation thereto. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$2,200 for repairs to the slate roof of the Town Hall.

Motion carried.

ARTICLE 51. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$410.00 for the purchase and installation of five safety or crash bars on exit doors of auditorium of Town Hall as required by law. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$410 for purchase and installation of five safety or crash bars on exit doors of auditorium of Town Hall as required by law.

Motion carried.

ARTICLE 52. To see if the Town will vote to accept Public Law 560, 83rd Congress, as amended, and that the Board of Selectmen and Town Manager be authorized to enter into negotiations with the Administrator of Housing and Home Finance to apply for Federal Funds and that the Board of Selectmen and Town Manager be authorized to expend the same for surveys, plans and reports with estimates of the cost of a Town drainage, sewerage and water studies in all its various phases with the understanding that the Town will reimburse the Federal Government for that part of the cost of the surveys allocated to a particular sewer, water or drainage project if and when the particular sewer, water or drainage project is subsequently voted by the Town, said project survey to be made by an engineer approved by the administrator, and that the Town authorize the Treasurer, with the approval of the Selectmen, to borrow from the United States Government under the terms of Public Law 560, as amended, for the purpose of making said survey for the Town, or to take any other action relating thereto. (On request of the Selectmen)

Moved by Selectman Ralph Carpenter that the Town vote to accept Public Law 560, 83rd Congress, as amended, and that the Board of Selectmen and Town Manager be authorized to enter into negotiations with the Administrator of Housing and Home Finance to apply for Federal Funds and that the Board of Selectmen and Town Manager be authorized to expend the same for surveys, plans and reports with estimates of the cost of a Town drainage, sewerage and water studies in all its various phases with the understanding that the Town will reimburse the Federal Government for that part of the cost of the surveys allocated to a particular sewer, water or drainage project if and when the particular sewer, water or drainage project is subsequently voted by the administrator, and that the Town authorize the Treasurer with the approval of the Selectmen to borrow from the United States Government under the terms of Public Law 560, as amended, for the purpose of making said survey for the Town.

Irving Rogers offered the following amendment:

Moved that "this article be amended by inserting the words 'all monies borrowed and expended for studies, surveys, plan reports or other costs pertaining to the water department be included on the water budget expenses and water tax commitment'."

The amendment was carried.

The original motion was not carried. 34 Yes — 42 No.

At this time Police Chief Francis Marshall moved that Article 45 be reconsidered, presenting a petition with eleven signatures. Mr. Marshall asked the people not to deprive him of the right to be heard, explaining that the Article had been voted on before he realized he did not have the floor.

Motion to reconsider was carried.

ARTICLE 45. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,100.00, or any other sum, for the purchase of a 6 cylinder, four-door Station Wagon for the Police Department, with the old cruiser to be given in trade, or to take any other action in relation thereto. (On request of the Police Department)

Not recommended. Finance Committee believes above vehicle can be run for one more year in the interest of economy.

Again, this reconsidered Article was not carried, 52 Yes — 62 No.

ARTICLE 53. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$900.00 or any other sum, for the purchase of a commercial type refrigerator for the Cape End Manor. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$900 for the purchase of a commercial type refrigerator for the Cape End Manor.

Motion carried.

ARTICLE 54. To see if the Town will vote to authorize the Town Manager to sell or transfer to the Cape Cod Pilgrim Association an old fire engine known as the "George Washington Hand Tub" upon conditions drawn up by the Board of Fire Engineers and Town Counsel. (On request of the Board of Fire Engineers)

Moved by James Roderick that the Town vote to authorize the Town Manager to sell or transfer to the Cape Cod Pilgrim Memorial Association an old fire engine known as the "George Washington Hand Tub" upon conditions drawn up by the Board of Fire Engineers and Town Counsel.

John Snow moved to amend that the tub be loaned to the Cape Cod Pilgrim Memorial Association for exhibition purposes.

The motion as amended to be loaned for exhibition purposes was carried.

ARTICLE 55. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$6,500.00 for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan studies of

the entire township, such sum to be expended only if three-fourths of the total planning program costs are provided by the Federal Government under Section 701 of Title VII of the Housing Act of 1954 as amended, or take any other action in relation thereto. (On request of the Planning Board)

Not recommended. Finance Committee feels that this proposal can wait.

Moved by Nicholas Wells, Chairman of the Planning Board, that the Town vote to raise and appropriate the sum of \$6500 for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan studies of the entire Township, such sum to be expended only if three-fourths of the total planning program costs are provided by the Federal Government under Section 701 of Title VII of the Housing Act of 1954 as amended.

Motion carried.

ARTICLE 56. To see if the Town will vote to amend the Town Compensation Plan by increasing the salary of the Tree Warden from \$150.00 per year to \$500.00 per year with the Tree Warden to take over the additional duties and responsibilities of Insect Pest Control and Dutch Elm Disease. (On request of the Town Manager)

Recommended by the Finance Committee, 4 to 1.

Moved by William White that the Town vote to amend the Town Compensation Plan by increasing the salary of the Tree Warden from \$150 to \$500 per year with the Tree Warden to take over the additional duties and responsibilities of Insect Pest Control and Dutch Elm Disease.

Motion carried, 78 Yes — 0 No.

ARTICLE 57. To see if the Town will vote to request the Town Planning Board to study the advisability, hold public hearings and report to a future Town Meeting on the advisability of establishing an "Historic District on Commercial Street" either by State Legislation or by means of preserving and controlling exterior architectural design of private buildings and gaining recognition for Commercial Street as the most famous Street in America. (On request of the Town Manager)

Moved by William White that the Town vote to request the Town Planning Board to study the advisability, hold public hearings and report to a future Town Meeting on the advisability of establishing an "Historic District on Commercial Street" either by State Legislation or by means of local zoning ordinance provisions for the purpose of preserving and controlling exterior architectural design of private buildings and gaining recognition for Commercial Street as the most famous street in America.

Motion carried.

ARTICLE 58. To see if the Town will vote to amend the Town Personnel By-Law under Section IV Compensation Grades—Salary and Wage Schedule, so as to (1) Strike out Patrolman under Grade VIII and place position of Patrolman under Grade X, with new salary range of \$3980-\$4170-\$4360-\$4550, (2) Strike out position of

Police Sergeant under Grade X and Foreman and Superintendent of Cemetery under Grade IX and place position of Police Sergeant, Foreman and Superintendent of Cemetery under Grade XI, with new salary range of \$4660-\$4785-\$4910-\$5035, (3) Strike out position of Superintendent of Streets, Superintendent of Water Department under Grade X and position of Town Treasurer-Collector under Grade XI and place under Grade XII with new salary schedule of \$5160-\$5260-\$5360-\$5460, (4) Strike out position of Supervisor of Nurses under Grade X and position of Police Chief and Town Clerk-Accountant under Grade XII and establish new Grade XIII, with position of Chief of Police, Town Clerk-Accountant and new position of Administrator-Head Nurse with new salary schedule of \$5500-\$5650-\$5800-\$5950-\$6100. (On request of the Town Manager)

Not recommended. Finance Committee believes that if Pay Plan is this out-dated, it needs to be done over from top to bottom before any more damage is done through this patchwork process.

Moved by Ralph Carpenter that the Town vote to amend the Town Personnel By-Law under Section IV Compensation Grades—Salary and Wage Schedule, so as to (1) Strike out Patrolman under Grade VIII and place position of Patrolman under Grade X, with new salary range of \$3980-\$4170-\$4360-\$4550, (2) Strike out position of Police Sergeant under Grade X and Foreman and Superintendent of Cemetery under Grade IX and place position of Police Sergeant, Foreman and Superintendent of Cemetery under Grade XI, with new salary range of \$4660-\$4785-\$5035. (3) Strike out position of Superintendent of Streets, Superintendent of Water Department under Grade X and position of Town Treasurer-Collector under Grade XI and place under Grade XII with new salary schedule of \$5160-\$5260-\$5360-\$5460, (4) Strike out position of Supervisor of Nurses under Grade X and position of Police Chief and Town Clerk-Accountant under Grade XII and establish new Grade XIII, with position of Administrator-Head Nurse with new salary schedule of \$5500-\$5650-\$5800-\$5960-\$6100, (5) Strike out position of Administrator, Cape End Manor from Grade IX of Personnel By-Law.

Eugene Poyant offered an amendment that this Article be voted on by secret ballot.

The amendment was not carried.

The motion was not carried, 36 Yes — 59 No.

ARTICLE 59. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,672.50 to adjust salaries of Town employees in accordance with Article 56 and Article 58 (excluding the Police Department provided for in the Police Budget), and to become effective as of April 1, 1963. (On request of the Town Manager)

Not recommended by the Finance Committee.

Moved by Ralph Carpenter that Article 59 be indefinitely postponed.

Motion carried.

ARTICLE 60. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500.00, or any other sum, to be used for expenses of Area Redevel-

opment and Accelerated Public Works Programs beneficial to the Town and to be expended under the direction of the Town Manager. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$500 to be used for expenses of Area Redevelopment and Accelerated public Works Programs beneficial to the Town and to be expended under the direction of the Town Manager.

Motion carried.

ARTICLE 61. To see if the Town will vote to accept a gift of \$1,000.00 from Mr. B. B. Wills, Tolchester Lines Company or others as a contribution toward the cost of construction of a new dolphin at the southwest corner of the Town Wharf and authorize the Town Manager to use the same for the purpose. (On request of the Selectmen)

Moved by William White that the Town vote to accept a gift of \$1000 from Mr. B. B. Wills, Tolchester Lines Company or others as a contribution toward the cost of construction of a new dolphin at the southwest corner of the Town Wharf and authorize the Town Manager to use the same for the purpose.

Motion carried.

ARTICLE 62. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,800.00, or any other sum, for the purpose of completing the renovation of the cell block room in the Police Station. (On request of Francis H. Marshall and others)

Recommended by the Finance Committee.

Moved by Francis Marshall that the Town vote to raise and appropriate the sum of \$1800 for the purpose of completing the renovation of the cell block room in the Police Station.

Motion carried.

At this point Francis Marshall moved to reconsider Article 58, presenting a petition signed by eleven voters.

The vote to reconsider was not carried.

ARTICLE 63. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$4,230.00 for the installation of an Air Horn alarm system to be installed on Town Hall roof to replace the present siren. (On request of the Board of Fire Engineers)

Not recommended. Finance Committee has heard conflicting stories from reputable sources.

Moved by James Roderick that the Town vote to raise and appropriate the sum of \$4,230 for the installation of an Air Horn alarm system to be installed on Town Hall roof to replace the present siren.

Motion carried.

ARTICLE 64. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$5,000.00 for improvements and maintenance of Motta Memorial

Field, or to take any other action in relation thereto. (On request of William Tasha and others)

Finance Committee recommends \$3,400.00.

Moved by William Tasha that the Town vote to raise and appropriate the sum of \$3,400 for improvements and maintenance of Motta Memorial Field.

Motion carried.

ARTICLE 65. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,076.75 to reimburse the following creditors for goods furnished in 1962 to the Town of Provincetown:

Police Department

Duarte Motors, Inc.	102.73	
Bettencourt Machine Company	180.24	
Provincetown Auto Body, Inc.	50.00	332.97

Veterans Benefits

Free Hospital for Women	543.68	
Children's Hospital	287.36	
Adams' Pharmacy, Inc.	57.75	
Thomas F. Perry, M. D.	20.00	
Jackson Rice, M. D.	5.00	
Daniel H. Hiebert, M. D.	49.75	
Tillie's Store	16.13	
A&P Tea Company, Inc.	296.00	
Marcey Oil Company	42.60	1,318.27

Cape End Manor

Acme Laundry Co., Inc.	232.77	
A&P Tea Company, Inc.	352.87	
Cape Cod Termites & Pest Control	17.00	
Commonwealth of Massachusetts	1.20	
Hall's Cleaners	77.75	
Murrays	231.10	
Nemasket Transportation	7.30	
Oak Grove Surgical Supply Co.	275.52	1,195.51

Cottage Street Drainage

Francis J. Alves	230.00	
		<hr/>
		\$3,076.75

Recommended by the Finance Committee. Finance Committee believes there is no excuse for many of these bills being late.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$3,076.75 to reimburse the creditors listed for goods furnished in 1962 to the Town of Provincetown.

Motion carried.

ARTICLE 66. To see if the Town will vote to install and maintain a street light on Pole No. 53/9 on Cemetery Road. (On request of John S. Edwards and others)

Recommended by the Finance Committee.

Moved by Marion Taves that the Town vote to install and maintain a street light on Pole No. 53/9 on Cemetery Road.

Motion carried.

ARTICLE 67. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$30,000.00, or any other sum, for use by the Board of Assessors toward reduction of the 1963 tax rate. (On request of the Selectmen)

Finance Committee will make recommendations at Town Meeting.

Moved by Marion Perry that the Town vote to transfer the sum of \$30,000 for use by the Board of Assessors towards reduction of the 1963 tax rate.

Motion carried.

ARTICLE 68. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,000.00, or any other sum, for the construction of drainage system on Fishburn Court. (On request of the Selectmen)

Recommended by the Finance Committee.

Moved by William White that the Town vote to raise and appropriate the sum of \$2,000 for the construction of drainage system on Fishburn Court.

Motion carried.

ARTICLE 69. To see if the Town will vote to authorize and direct the Board of Selectmen and Town Manager to establish a parking fee system for the Town Parking Area at MacMillan Wharf and raise and appropriate or transfer from available funds in the treasury the sum of \$3,000.00, or any other sum, to install an automatic gate system for regulation and collection of fees.

Recommended by the Finance Committee.

Walter Harding moved that Article 69 be indefinitely postponed.

Motion to indefinitely postpone not carried.

Moved by Ralph Carpenter that the Town vote to authorize and direct the Board of Selectmen and Town Manager to establish a parking fee system for the Town Parking Area at MacMillan Wharf and transfer from Parking Meter Revolving Fund the sum of \$3000 to install an automatic gate system for regulation and collection of fees.

Motion carried 57 Yes — 30 No.

Moved by Irving Rogers that this meeting be adjourned until Monday, March 18, 1963, for the purpose of taking up Article 70 for the election of Town officers, and that the polls in Caucus Hall be opened at 11 o'clock A.M. and closed at 7 o'clock P.M., and immediately following the official announcement of the election returns by the Moderator, the meeting be dissolved.

Motion carried, 57 Yes — 30 No.

The meeting was adjourned at 11:30 P. M.

MARCH 18, 1962

The Moderator opened the meeting at 11:00 A.M.

Moved by Moderator Francis Steele to take up Article 70.

Motion carried.

ARTICLE 70. To choose the following Town Officers on one ballot:

One Moderator for a term of one year.

Two Selectmen for three years.

One member of the School Committee for three years.

One member of the School Committee for one year.

QUESTION I.

"Shall Chapter 32B of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death or dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this Town?"

QUESTION II.

"Shall the Town vote to accept the provisions of General Laws Chapter 31, Section 47, so that permanent members of the Labor Service in the Town of Provincetown shall be subject to the provisions of this chapter and be placed within the classified Civil Service?"

Warden for Elections: Thomas Francis.

Registrars: Thomas Francis, Warren Silva, Mabel Stillings, William McCaffrey.

Tellers: Thomas Francis, Warren Silva, Mabel Stillings, Josephine Mitchell, Josephine Cook, Vilena Woods, Arthur Bickers, Burton Kenney, Grace Thompson, Richard Jennings, Joseph Lewis, Anthony Souza, William Costa, John Patrick, Clifton Crawley.

The tellers were supplied with lists of the registered voters of the Town, the ballot box was shown to be empty, and the key was delivered to the Chief of Police, Francis H. Marshall.

At seven P. M. the polls were closed, 900 ballots having been cast, 11 being absentee voters.

The votes were counted and recorded. The result of the election was read by the Moderator as follows:

MODERATOR, one year—Vote for one 803
Francis J. Steele, 22 Winthrop Street

SELECTMEN, three years—Vote for two
Ralph S. Carpenter, 11 Commercial Street 374
Anthony P. Tarvers, 178 Bradford Street 288
Warren A. Alexander, Jr., 26 Conant Street 154
Fernando Gonsalves, 14 Johnson Street 197
Eldred Mowery, Jr., 535 Commercial Street 128
Napoleon Poyant, 32 Standish Street 51

George J. Ross, Jr., 173 Bradford Street 139
John C. Snow, 7 Carver Street 391

SCHOOL COMMITTEE, three years—Vote for one
Raymond W. Souza, 5 Bradford Acres 762

SCHOOL COMMITTEE, one year—Vote for one
Mary L. Silva, 348 Commercial Street 803

QUESTION I.

"Shall Chapter 32B of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this Town?"

YES 340
NO 456

QUESTION II.

"Shall the Town vote to accept the provisions of General Laws Chapter 31, Section 47, so that permanent members of the Labor Service in the Town of Provincetown shall be subject to the provisions of this chapter and be placed within the classified Civil Service?"

YES 293
NO 483

Moderator Francis Steele declared the Town Meeting adjourned at 10:30 P.M.

Attest: William J. McCaffrey, Town Clerk.

REPORT OF THE TOWN ACCOUNTANT

The following is an itemized account of the financial transactions of the town for the year ending December 31, 1963.

TOWN OF PROVINCETOWN Balance Sheet—December 31, 1963

	Debits	Credits
ASSETS		
Cash General	\$238,382.19	
Accounts Receivable		
Taxes:		
Poll, Levy of 1962	\$30.00	
Poll, Levy of 1963	160.00	
	190.00	
Personal, Levy of 1961	216.87	
Personal, Levy of 1962	310.18	
Personal, Levy of 1963	2,986.95	
	3,514.00	
Real Estate, Levy of 1959	5.40	
Real Estate, Levy of 1960		\$2,491.84
Real Estate, Levy of 1961	2,275.00	
Real Estate, Levy of 1962	16,841.26	
Real Estate, Levy of 1963	70,074.68	
	89,196.34	
M.V. Excise, Levy of 1960	69.18	
M.V. Excise, Levy of 1961	314.13	
M.V. Excise, Levy of 1962	1,802.32	
M.V. Excise, Levy of 1963	12,712.91	
	14,898.54	
Vessel Excise, Levy of 1960	8.00	
Vessel Excise, Levy of 1963	16.00	
	24.00	
Tax Titles	14,616.48	
Barnstable County Dogs	1.80	
Departmental:		
MacMillan Wharf	\$11,175.00	
Rentals	585.25	
Miscellaneous Sales	88.34	
Health Department	637.71	
Cape End Manor	17,827.60	
Old Age Assistance	58.02	
Aid to Dependent Children	1,467.43	
Veterans' Benefits	5,071.46	
Road Machinery	24.00	
	36,934.81	
Aid to Highways:		
State	\$6,258.24	
County	3,129.12	
	9,387.36	
Provincetown Airport:		
Federal	\$30,425.87	
State	16,401.67	
	46,827.54	
Water Rates	\$16,444.76	
Water Liens	6,837.29	
	23,282.05	
Total Assets	\$47,476.27	

	Debits	Credits
LIABILITIES AND RESERVES		
Gift to Town		\$1,000.00
Barnstable County Dog Refund		353.19
Tailings		110.05
Barnstable County Tax		5,084.10
State Mosquito Control		18.01
State Parks & Reservations	\$354.90	
Benjamin Small Library Fund		17.81
Cemetery—Perpetual Care (Bequests)		100.00
Cemetery—Perpetual Care (Income)		6,029.97
Sale of Cemetery Lots		600.00
Cemetery Donations		43.50
O.A.A. Recoveries		877.90
Road Machinery Fund		129.56
Revolving Funds:		
Provincetown Airport	\$7,383.46	
Parking Meters—Parking Lot	7,097.12	
Parking Meters—Street	6,231.24	
School Lunch	6,412.31	
School Athletics	1,127.19	
Public Law #874	162.51	
Public Law #864	3,633.31	
	32,047.14	
U.S. Grants:		
Old Age Assistance Administration	\$778.59	
Aid to Dependent Children	320.20	
Aid to Dependent Children—Administration	1,111.30	
Disability Assistance	17.00	
Disability Assistance—Administration	1,235.31	
Medical Assistance for Aged	316.59	
Medical Assistance for Aged—Administration	3,645.81	
	7,424.80	
Smith Hughes—George Barden Fund		1,174.19
Reserve Fund—Overlay Surplus		385.71
Unexpended Appropriation Balances		95,228.81
Excess—Sale Lands of Low Value		829.18
Overlays Reserved for Abatements:		
Levy of 1956	\$7.96	
Levy of 1958	1,833.15	
Levy of 1959	1,805.22	
Levy of 1960		\$346.96
Levy of 1961		5,684.56
Levy of 1962	967.79	
	4,614.12	
Levy of 1963		934.45
		6,965.97
Revenue Reserved Until Collected:		
Motor Vehicle Excise	\$14,898.54	
Vessel Excise	24.00	
Tax Titles	14,616.48	
Departmental	36,934.81	
Aid to Highways	9,387.36	
Airport Grants	46,827.54	
Water	23,282.05	
	145,970.78	
Surplus		175,341.42
Total Liabilities and Reserves		\$474,763.27

APPROPRIATION BALANCES

Transferred to Revenue, December 31, 1963

Finance Committee—Expense	\$23.85
Finance Committee—Res. Fund	174.38
Selectmen—Expense	38.29
Parking System—MacMillan Parking Lot	3,000.00
Town Manager—Expenses	3.82
Town Clerk—Expenses	5.62
Town Accountant—Expenses	30.71
Town Treasurer & Collector—Expenses	147.58
Assessors—Expenses	2.80
Legal Services	4.93
Planning Board—Personal Services	125.00
Planning Board—Expenses	595.63
Zoning Board of Appeals—Personal Services	30.00
Zoning Board of Appeals—Expenses	.73
Elections & Town Meetings—Personal Services	15.00
Elections & Town Meetings—Expenses	27.89
Town Hall—Expenses	15.11
Town Hall—Plans (Art. 15, 1961)	40.00
Town Hall—Replacing Trees	11.31
Town Hall—Coin Locks	59.60
Town Hall—Safety Bars for Doors	25.00
Town Hall—Cell Block Room	23.43
Police—Personal Services	42.65
Fire Department—Personal Services	25.00
Fire Department—Expenses	393.54
Street Lighting	661.43
Shellfish—Expense	53.00
Sealer of Weights—Expense	41.42
Building Inspector—Expense	30.50
Inspector of Animals—Expense	5.38
Dutch Elm Protection	139.90
Tree Warden—Expense	172.75
Civil Defense—Expense	276.06
Parking Meters	34.39
Health—Personal Services	581.05
Health—Expenses	181.20
Dental Clinic Equipment	25.80
Street—Personal Services	951.86
Street—Cottage St. Drainage	4.40
Street—Chapter 90 Land Damages	641.72
Town Wharf—Personal Services	12.48
Town Wharf—Expense	433.74
Welfare—General Relief	69.49
Cape End Manor—Personal Services	2,116.13
Cape End Manor—Expenses	707.77
Cape End Manor—Septic Tank	83.10
Cape End Manor—Grounds	161.73
Cape End Manor—Sprinkler System	566.81
Cape End Manor—New Refrigerator	166.25
O.A.A.	84.20
A.D.C.	80.85
D.A.	106.45
M.A.A.	849.51
Veterans Benefits—Expenses	9.13
Veterans Benefits—Cash Grants	393.08
Schools—Main Account	4,645.49

Vocational School	405.20
Cafeteria	36.80
Adult Education	254.00
Library—Personal Services	141.25
Library—Expenses	348.48
Library—Windows	46.25
Recreation—Personal Services	156.39
Recreation—Expenses	104.43
Patriotic Observances	51.86
Christmas Lighting	55.87
Parking Lot Leases	326.19
Town Insurance	229.96
Water, Pumping—Personal Services	335.10
Water, Pumping—Expenses	224.11
Water, Service—Personal Services	408.52
Water, Service—Expenses	1,733.62
Water Administration—Expenses	112.83
Cemeteries—Personal Services	257.73
Cemeteries—Expenses	112.28
Interest on Debt	100.00
Interest on Temporary Loans	245.40
	<hr/>
	\$24,760.21

STATEMENT OF SURPLUS

December 31, 1963

	Debits	Credits
Balance, January 1, 1963		\$168,617.28
Add:		
Tax Title Redemptions	4,519.42	
Tax Title Disclaimer	5,373.44	
Chapter 90 Collections	6,322.11	
Audit	7,161.26	
1963 Revenue	41,261.56	
		<hr/>
		233,255.07
Deduct:		
Tax Titles	\$1,161.79	
Transfers, 1963 A.T.M.	18,900.00	
To Reduce 1963 Tax Rate	30,000.00	
Audit	7,851.86	
		<hr/>
		57,913.65
Surplus Balance December 31, 1963		\$175,341.42
Less: Outstanding Taxes:		
Levy of 1959	\$5.40	
Levy of 1960	2,491.87	
Levy of 1961	17,181.44	
Levy of 1962	73,221.63	
Levy of 1963	92,900.34	
		<hr/>
		180
Less: Overdraft B. C. Dogs		1.80
Free Cash		<hr/>
		\$82,439.28

STATEMENT OF CASH YEAR—1963

	Debits	Credits
Cash Balance, January 1, 1963		\$713,864.13
Cash Receipts 1963:		
Taxes:		
Current Year:		
Real Estate	\$599,409.76	
Personal Property	55,683.58	
Polls	1,582.00	
Previous Years:	656,675.36	
Real Estate	\$62,289.33	
Personal Property	2,458.21	
Polls	46.00	
From State:	64,793.54	
Meal Tax	\$4,869.32	
Corporation Tax	44,100.67	
Income Tax	56,614.36	
Vocational Education	10,533.78	
National Defense	5,091.98	
Chapter 782, Acts of 1962	9,457.08	
School Construction	14,645.61	
Chapter 69 & 71	4,057.12	
Miscellaneous	4,163.52	
Old Age Assistance	21,758.69	
Aid to Dependent Children	6,622.06	
Disability Assistance	9,130.75	
Medical Aid for Aged	21,414.61	
Veterans' Benefits	9,876.26	
Other Cities & Towns	222,355.81	
O.A.A. Recoveries	566.40	
From Federal Government:	7,077.90	
Old Age Assistance	\$56,348.07	
Aid to Dependent Children	14,708.07	
Disability Assistance	10,227.97	
Medical Aid to Aged	32,475.28	
School Lunch	9,091.40	
Chapter 90—Highway Construction:	122,850.79	
State	\$3,004.24	
County	3,317.87	
Tax Title Redemptions	6,322.11	
Barnstable County Dogs	2,529.18	
Cemeteries:	998.69	
Sale of Lots	\$350.00	
Bequest	6,000.00	
Interest	16,341.19	
Fees	1,315.00	
Departmental Accounts Receivable:	24,006.19	
MacMillan Wharf	\$8,400.00	
Property Rentals	3,246.50	
Cape End Manor	69,905.76	
Miscellaneous	530.47	
	82,082.73	

	Debits	Credits
Revolving Funds:		
Airport	\$1,730.00	
School Lunch (Town)	24,043.26	
School Athletics	1,914.81	
Parking Meters	17,213.84	
Comfort Station	2,472.20	
	47,374.11	
Temporary Loans		118,000.00
Serial Loans		403,537.67
Refunds & Cancelled Checks		4,443.16
Withholding Tax—Federal		66,735.18
Withholding Tax—State		4,977.15
Contributory Retirement		14,114.10
Gift to Town		1,000.00
Public Service Enterprise:		
Water Revenue	\$73,411.04	
Water Liens	4,300.89	
	77,711.93	
Schools:		
Academic Tuition	\$18,755.58	
Vocational School	707.11	
Miscellaneous	33.25	
	19,495.94	
Miscellaneous:		
Motor Vehicle Excise	\$48,216.58	
Vessel Excise	940.00	
Library Fines	281.19	
Court Fines	1,254.00	
Nurse Fees	425.25	
Unloading Fish Fees	1,876.05	
Lab Fees—Cape End Manor	1,488.20	
Local Licenses	22,339.70	
Town Clerk Fees	720.00	
Dental Clinic	845.00	
Police Fees	1,094.00	
Sealer Fees	76.60	
Gas & Oil Permits	133.50	
Variance Fees	90.00	
Premiums on Bonds	125.00	
Miscellaneous Sales	514.30	
Interest & Costs on Taxes	2,951.67	
Redemption Interest on T. T.	216.17	
	83,587.21	
Cash Balance Jan. 1, 1963 plus 1963 Receipts		\$2,745,099.28
Add Audit Adjustments 9/24/63		\$3,052.22
Deduct Disbursements 1/1/63 thru 12/31/63		\$2,509,769.31
Cash Balance December 31, 1963		\$238,382.19

TOWN OF PROVINCETOWN

January 1, 1964

Computation of Debt Limit

	Valuation	Abatement	Net
Real & Personal Property, 1961	\$10,756,515.00	\$15,233.07	\$10,741,281.93
Motor Vehicle, 1961	344,713.86	4,237.41	340,481.45
Real & Personal Property, 1962	10,831,085.00	14,153.26	10,816,931.74
Motor Vehicle, 1962	396,863.21	4,992.70	391,870.51
Real & Personal, 1963	11,050,340.00	12,535.34	11,037,804.66
Motor Vehicle, 1963	376,742.19	4,628.28	372,113.91
Average Net Valuation	\$33,700,484.20	\$55,780.06	\$33,700,484.20
Legal Debt Limit—	\$11,233,494.73		
Present Debt (10% of Average Valuation)	\$1,233,349.47		
By Legislation	994,000.00		
Legal Borrowing Capacity	\$915,349.47		

TOWN OF PROVINCETOWN

January 1, 1964

Schedule of Debt & Interest Statement

Rate of Int.	Classification of Issue	Date of Issue	Date of Maturity	Outstanding Jan. 1, 1964	Interest due to Maturity	Principal payments due in 1964	Interest due in 1964
2.4%	Wharf Loan, Acts of 1955	8/1/55	8/1/75	\$120,000.00	\$18,720.00	\$10,000.00	\$2,880.00
2.0%	Water Main Loan	3/1/50	3/1/65	4,000.00	80.00	2,000.00	60.00
2.5%	Water Loan, Acts of 1952	4/1/53	4/1/78	225,000.00	42,187.50	15,000.00	5,437.50
2.2%	School Loan, Acts of 1948	5/1/54	5/1/73	200,000.00	22,000.00	20,000.00	4,180.00
2.6%	Sea Wall Loan	7/1/58	7/1/68	87,000.00	5,275.00	20,000.00	2,023.00
3.5%	Airport Loan	9/15/60	9/15/70	18,000.00	2,310.00	3,000.00	630.00
2.9%	Parking Lot Loan	11/1/61	11/1/71	50,000.00	5,655.00	10,000.00	1,450.00
3.1%	School Project Loan, Acts of 1948	10/1/62	10/1/82	449,000.00	133,641.00	25,000.00	13,919.00
3.1%	School Remodeling Loan	10/1/62	10/1/72	49,000.00	7,099.00	9,000.00	1,519.00
				\$1,202,000.00	\$236,967.50	\$114,000.00	\$32,098.50
	Total Debt Outstanding		\$1,202,000.00				
	Total Interest Outstanding		236,967.50				
	Total Debt and Interest Outstanding		\$1,438,967.50				

TOWN OF PROVINCETOWN

January 1, 1964

Schedule of Debt & Interest Statement

Rate of Int.	Classification of Issue	Date of Issue	Date of Maturity	Outstanding Jan. 1, 1964	Interest due to Maturity	Principal payments due in 1964	Interest due in 1964
2.4%	Wharf Loan, Acts of 1955	8/1/55	8/1/75	\$120,000.00	\$18,720.00	\$10,000.00	\$2,880.00
2.0%	Water Main Loan	3/1/50	3/1/65	4,000.00	80.00	2,000.00	60.00
2.5%	Water Loan, Acts of 1952	4/1/53	4/1/78	225,000.00	42,187.50	15,000.00	5,437.50
2.2%	School Loan, Acts of 1948	5/1/54	5/1/73	200,000.00	22,000.00	20,000.00	4,180.00
2.6%	Sea Wall Loan	7/1/58	7/1/68	87,000.00	5,275.00	20,000.00	2,023.00
3.5%	Airport Loan	9/15/60	9/15/70	18,000.00	2,310.00	3,000.00	630.00
2.9%	Parking Lot Loan	11/1/61	11/1/71	50,000.00	5,655.00	10,000.00	1,450.00
3.1%	School Project Loan, Acts of 1948	10/1/62	10/1/82	449,000.00	133,641.00	25,000.00	13,919.00
3.1%	School Remodeling Loan	10/1/62	10/1/72	49,000.00	7,099.00	9,000.00	1,519.00
				<u>\$1,202,000.00</u>	<u>\$236,967.50</u>	<u>\$114,000.00</u>	<u>\$32,098.50</u>
	Total Debt Outstanding		\$1,202,000.00				
	Total Interest Outstanding		236,967.50				
	Total Debt and Interest Outstanding		\$1,438,967.50				

CONSTRUCTION	Balance Jan. 1, 1963	Appropriations or Transfers	Other Credits xReserve Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31, 1963	To Revenue	Forward to Jan 1, 1964
Town Hall-New Piping	677.56			677.56	445.16	232.40		
Town Hall-Window Sashes		3,500.00		3,500.00	2,200.00	1,300.00		
Town Hall-Repairs to Slate Roof		2,200.00	58.57	2,258.57	3,558.57			232.40
Town Hall-Cell Bork Room		1,800.00		1,800.00	2,109.00	91.00		
Fire Dept.-Johnson Street Station		6,800.00		6,800.00	1,776.57	23.43	23.43	91.00
Ch. 90- Roads 1961	3407.17			3407.17	6800.00	6600.00		
Ch. 90- Roads 1963		10,000.00	xx1156.60	11156.60	3407.17			6600.00
Ch. 90- Roads-Allemany Drainage		3,000.00		3,000.00	10527.00	629.60		
Cottage Street Drainage	279.40			279.40	2564.17	435.83		629.60
Holway Avenue-Drainage		2,500.00		2,500.00	279.40	4.40	4.40	435.83
Repair Town Landings	218.00			218.00	2279.51	220.49	4.40	220.49
Replacement of Fences		500.00		500.00	218.00			
Motta Field Improvements		3,400.00		3,400.00	500.00	332.75		
MacMillan Parking Lot	7497.83			7497.83	3400.00			332.75
Brown Street Reconstruction		xx9,457.08	xx370.67	9827.75	7497.83	7119.94		7119.94
Fishburn Court Drainage		2,000.00		2,000.00	9827.75	9827.75		
Wharf-Partial Repairs		10,000.00		10,000.00	2,000.00	2,000.00		
Boat Landing & Floeas		4,000.00		4,000.00	10,000.00	10,000.00		
New Sea Wall		x 412.87		412.87	4,000.00	4,000.00		10,000.00
Alipport	10949.68		xx18000.00	28949.68	412.87	412.87		412.87
P.M.I.-Septic Tank		1,020.00		1,020.00	28866.13	83.55		83.55
P.M.I.-Grounds		3,000.00		3,000.00	1,020.00	8.10	8.10	
P.M.I.-Interior Repairs		600.00		600.00	3,000.00	161.73	161.73	
P.M.I.-Sprinkler System		5,350.00		5,350.00	600.00			
High School Addition	448087.09		xx404937.67	853024.76	4783.19	566.81	566.81	
Repairs to High School	70000.00			70000.00	853024.76	37863.22		37863.22
Library Windows		650.00		650.00	70000.00			
Library Grounds		700.00		700.00	650.00	46.25	46.25	
Gravel Walls	9014.57			9014.57	700.00			
Main-Canant Street		2800.00	xx982.98	3782.98	9014.57	9014.57		9014.57
Main-Montello Street		2800.00		2800.00	3782.98	1481.17		1481.17
Main-P. Aiden Road		1800.00		1800.00	2800.00	1318.83		1318.83
Main-Conwell Street		7000.00		7000.00	1800.00	1364.68		1364.68
Main-Brown Street		3500.00		3500.00	7000.00	6889.66		6889.66
Main-Bangs Street (1)		2700.00		2700.00	3500.00	3500.00		3500.00
Main-Bangs Street (2)		2100.00		2100.00	2700.00	2373.78		2373.78
				2100.00	1610.15	489.85		489.85
550131.30	93589.95	425506.49	1069227.74	991056.73	78171.01	810.72	77360.29	

CAPITAL EXPENDITURES, 1963 (cont)								
	Balance Jan. 1, 1963	Appropriations or Transfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31, 1963	To Reserve	Forward to Jan. 1, 1964
EQUIPMENT AND SUPPLIES								
Town Hall-Coin Locks		560.00		560.00	500.40	59.60	59.60	
Town Hall-Safety Bars		410.00		410.00	385.00	25.00	25.00	
Town Hall-Air Horn		4230.00		4230.00	3.60	4226.40		4226.40
Dental Clinic-Equipment		3500.00		3500.00	3474.20	25.80	25.80	
P.M.I.-Refrigeration		900.00		900.00	733.75	166.25	166.25	
School-New Equipment	5,600.00		xx228.60	5828.60	3690.83	2137.77		2137.77
5,600.00	9600.00	228.60	15428.60	8787.78	6640.82	276.65	6364.17	
PLANS, SURVEYS, MISCELLANEOUS								
Parking System		xx3000.00		3000.00		3000.00	3000.00*	
Area Redevelopment		500.00		500.00	500.00			500.00
Point Street Profile		500.00		500.00		500.00		500.00
Town Master Plan		6500.00		6500.00		6500.00		6500.00
Town Hall-Engineering	933.00		xx195.75	1128.75	1088.75	40.00	40.00	
Town Hall-Trees		300.00		300.00	288.69	11.31	11.31	
Town Hall-Spot Painting		1000.00	x262.60	1262.60	1262.60			
Town Hall-Clock		380.00		380.00	380.00			
Ch. 90- Land Damages	2480.18		xx74.54	2554.72	1913.00	641.72	641.72	
Cemetery-Perpet. Care	1844.18			1844.18	558.17	1286.01		1286.01
Whitman & Howard Survey	1000.00			1000.00		1000.00		1000.00
6257.36	12180.00	532.89	18970.25	5985.21	12985.04	3693.03	9292.01	
*To P. Meter Revolving Fund								
GRAND TOTAL, CAPITAL EXPENDITURES	561988.66	115369.95	426267.98	1103626.59	1005829.72	97796.87	4780.10	93016.47

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	OPERATING EXPENDITURES - 1963				Expended or Transferred	Balance Dec. 31, 1963	To Revenue	Forward to Jan. 1, 1964
	Balance Jan. 1, 1963	Appropriations or Transfers	Other Credits x Res. Fund xx Other	Total Credits				
GENERAL GOVERNMENT								
Moderator-Pers. Services		50.00		50.00	50.00			
Secretary-Finance Committee		350.00		350.00	350.00			
Finance Committee-Expense		50.00		50.00	26.15	23.85	23.85	
Secretary-Selectmen		400.00		400.00	400.00			
Selectmen-Expense		1075.00		1090.00	1051.71	38.29	38.29	
Town Manager-Pers. Services		13000.00	xx15.00	13000.00	13000.00			
Town Manager-Expense		1962.00		2262.00	2258.18	3.82	3.82	
Town Clerk-Pers. Services		2693.00	x300.00	2693.00	2693.00			
Town Clerk-Expense		550.00		823.08	817.46	5.62	5.62	
Town Accountant-Pers. Services		5387.00	x273.08	5387.00	5387.00			
Collector & Treasurer-Pers. Services		480.00	xx30.70	510.70	479.99	30.71	30.71	
Collector & Treasurer-Expense		5539.00		5539.00	5539.00			
Assessing-Pers. Services		1795.00	xx6.55	1801.55	1653.97	147.58	147.58	
Assessing-Expense		5500.00		5500.00	5500.00			
Town Counsel		616.00		616.00	613.20	2.80	2.80	
Legal Services		3000.00		3000.00	3000.00			
Secretary-Planning Board		1000.00	x501.00	1501.00	1496.07	4.93	4.93	
Planning Board-Expense		200.00		200.00	75.00	125.00	125.00	
Secretary-Zoning Board		750.00		750.00	154.37	595.63	595.63	
Zoning Board-Expense		150.00		150.00	120.00	30.00	30.00	
Elections & Town Meetings-Pers. Serv.		115.00		115.00	114.27	.73	.73	
Elections & Town Meetings-Expense		625.00		625.00	610.00	15.00	15.00	
Annual Reports		1830.00		1830.00	1802.11	27.89	27.89	
Town Crier-Pers. Services		1400.00	x170.75	1570.75	1570.75			
Town Crier-Expense		750.00		750.00	750.00			
Town Hall-Pers. Services		150.00		150.00	150.00			
Town Hall-Expense		6114.00	x283.29	6397.29	6397.29			
		7025.00	xx93.80	6551.49	6536.38	15.11	15.11	
			x1432.69					
	62556.00	3106.86		65662.86	64595.90	1066.96	1066.96	

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	OPERATING EXPENDITURES , 1963				Expended or Transferred	Balance Dec. 31, 1963	To Revenue	Forward to Jan. 1, 1964
	Balance Jan. 1, 1963	Appropriations or Transfers	Other Credits x Res. Fund xx Other	Total Credits				
PROTECTION OF PERSONS & PROPERTY								
Police-Pers. Services		45,080.00	x60.00	45140.00	45097.35	42.65	42.65	
Police-Expense		5,850.00	x 953.70	6803.70	6803.70			
Police-1962 Bills		332.97		332.97	332.97			
Fire Dept.-Pers. Services		12,125.00	x1092.50	13217.50	13192.50	25.00	25.00	
Fire Dept.-Expenses		12,353.00	xx26.46	12379.46	11985.92	393.54	393.54	
Dog Officer-Pers. Services		500.00		500.00	500.00			
Ambulance Hire		3,000.00		3000.00	3000.00			
Street Lighting		15,000.00		15000.00	14338.57	661.43	661.43	
Shellfish Constable-Pers. Services		3,360.00		3360.00	3360.00			
Shellfish-Constable-Expense		100.00		100.00	47.00	53.00	53.00	
Sealer of Wgts. & Measures-Pers. Serv.		150.00		150.00	150.00			
Sealer of Wgts. & Measures-Expense		50.00		50.00	8.58	41.42	41.42	
Building Inspector-Pers. Services		500.00		500.00	500.00			
Building Inspector-Expense		125.00		125.00	94.50	30.50	30.50	
Wiring Inspector-Pers. Services		500.00		500.00	500.00			
Wiring Inspector-Expense		50.00		50.00	50.00			
Inspector of Animals-Pers. Services		25.00		25.00	25.00			
Inspector of Animals-Expense		25.00		25.00	19.62	5.38	5.38	
Inspector of Slaughtering		25.00		25.00	25.00			
Dutch Elm Protection		960.00		960.00	820.10	139.90	139.90	
Insect & Pest Control		600.00		600.00	600.00			
Greenhead Fly Control		375.60		375.60	375.60			
Tree Warden-Pers. Services		500.00		500.00	500.00			
Tree Warden-Expense		300.00		300.00	127.25	172.75	172.75	
Civil Defense-Pers. Services		500.00		500.00	500.00			
Civil Defense-Expense		2325.00		2325.00	2048.94	276.06	276.06	
Parking Meters		500.00		500.00	465.61	34.39	34.39	
	105511.57	2132.66		107644.23	105768.21	1876.02	1876.02	

	OPERATING EXPENDITURES, 1963				Expended or Transferred	Balance Dec. 31, 1963	To Revenue	Forward to Jan. 1, 1964
	Balance Jan. 1, 1963	Appropriations or x Transfers	Other x Res. Fund xx Other	Total Credits				
HEALTH & SANITATION								
Health-Pers. Services	10106.00			10106.00	9,524.95	581.05	581.05	
Health-Expense	4040.00			4040.00	3,858.80	181.20	181.20	
Rubbish-Pers. Services	15300.00		xx3.50	15303.50	15,303.50			
Rubbish-Expense	1350.00		xx66.73 x106.13	1522.86	1,522.86			
	30796.00		176.36	30972.36	30,210.11	762.25	762.25	
HIGHWAYS								
Street Dept.-Pers. Services	14410.00			33310.00	32,358.14	951.86	951.86	
Street Dept.-Expense	x18900.00		(xx250.56)	15969.79	15,969.79			
Street Dept.-1962-Bills	4600.00		(x1119.23)	230.00	230.00			
MacMillan Wharf-Pers. Services	3230.00		x600.00	3830.00	3,817.52	12.48	12.48	
MacMillan Wharf-Expense	3793.00		xx.75	3793.75	3,360.01	433.74	433.74	
MacMillan Wharf-1962-Bills	1150.00			1150.00	1,150.00			
	56313.00		1970.54	58283.54	56,885.46	1398.08	1398.08	
CHARITIES & VETERAN'S SERVICES								
Welfare-Pers. Services	9600.00			9600.00	9,600.00			
Welfare-Expense	1412.50			1412.50	1,412.50			
General Relief	5000.00		xx653.93	5653.93	5,584.44	69.49	69.49	
Cape End Manor-Pers. Services	5994.00		xx26.40	5997.40	57,854.27	2116.13	2116.13	
Cape End Manor-Expense	25684.00		xx600.00	26284.00	25,576.23	707.77	707.77	
Cape End Manor-1962 Bills	1195.51			1195.51	1,195.51			
Old Age Assistance	22541.28		xx2796.94	25338.22	25,254.02	84.20	84.20	
Aid to Dependent Children	5000.00		822.07	5822.07	5,741.22	80.85	80.85	
Disability Assistance	13000.00		xx1017.87	14017.87	13,991.42	106.45	106.45	
Medical Care for Aged	28786.05		54.55	28840.60	27,991.09	849.51	849.51	
Veteran's Benefits-Pers. Services	1000.00			1000.00	1,000.00			
Veteran's Benefits-Expense	125.00			125.00	115.87	9.13	9.13	
Veteran's Benefits-Cash Grants	17000.00		(xx975.00)	18104.22	17,711.14	393.08	393.08	
Veteran's Benefits-1962 Bills	1318.27		(xx129.22)	1318.27	1,318.27			
	191606.61		7075.98	198682.59	194,265.98	4416.61	4416.61	

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	OPERATING EXPENDITURES, 1963				Expended or Transferred	Balance Dec. 31, 1963	To Revenue	Forward to Jan. 1, 1964
	Balance Jan. 1, 1963	Appropriations or x Transfer	Other x Res. Fund xx Other	Total Credits				
SCHOOLS & LIBRARY								
School-Main Account	290310.00		xx1.00	290311.00	283665.51	6615.49	4,645.49	2000.00
Vocational School	24805.00			24805.00	24,399.80	405.20	405.20	
Cafeteria	9800.00			9800.00	9763.20	36.80	36.80	
Adult Education	700.00			700.00	446.00	254.00	254.00	
Library-Pers. Services	8060.00			8060.00	7918.75	141.25	141.25	
Library-Expense	3485.00			3485.00	3136.52	348.48	348.48	
	337160.00		1.00	337161.00	329329.78	7831.22	5831.22	2000.00
RECREATION & UNCLASSIFIED								
Recreation-Pers. Services	10160.00			10160.00	10003.61	156.39	156.39	
Recreation-Expense	4510.00		xx9.35	4519.35	4414.92	104.43	104.43	
Patrollic Observances	2610.00			2610.00	2558.14	51.86	51.86	
Feeding Birds	350.00			350.00	350.00			
Old Home Week	1500.00		xx6.68	1506.68	1506.68			55.87
Christmas Lighting	2000.00			2000.00	1944.13	55.87		
Advertising Town	3000.00			3000.00	3000.00			
	24130.00		16.03	24146.03	23777.48	368.55	368.55	
ENTERPRISES & CEMETERIES								
Water (Pumping)-Pers. Services	13730.00			13730.00	13394.90	335.10	335.10	
Water (Pumping)-Expense	7600.00		xx34.99	7634.99	7410.88	224.11	224.11	
Water (Service)-Pers. Serv.	12230.00			12230.00	11821.48	408.52	408.52	
Water (Service)-Expense	5500.00		xx411.73	5911.73	4178.11	1733.62	1733.62	
Water (Administration)-Pers. Service	2771.00			2771.00	2771.00			112.83
Water (Administration)-Expense	23832.50			23832.50	23719.67	112.83	112.83	257.73
Cemeteries-Pers. Service	x5200.00		x500.00	11740.00	11482.27	257.73	257.73	
Cemeteries-Pers. Service	6040.00			6040.00	3588.67	112.28	112.28	
Cemeteries-Expense	3400.00		x300.95	3700.95	3700.95			112.28
	80303.50		1247.67	81551.17	78366.98	3184.19	3184.19	
GRAND TOTAL-OPERATING EXPENDITURES	888376.68		15727.10	904103.78	883199.90	20903.88	18903.88	2000.00

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MISCELLANEOUS, 1963

	Balance Jan. 1, 1963	Appropriation or x Transfer	Other Credits x Res. Fund xx Other	Total Credits	Expended or Transferred	Balance Dec. 31, 1963	To Revenue	Forward to Jan. 1, 1964
MISCELLANEOUS FINANCE								
Maturing Debt		984.00.00		984.00.00	984.00.00			
Interest on Debt		29383.40		29283.40	29283.40	100.00	100.00	
Interest on Temp. Loans		1000.00		1000.00	754.60	245.40	245.40	
County Retirement		14383.53	xx18.75	14402.28	14402.28			
Perking Lot Lease		x1200.00		1200.00	873.81	326.19	326.19*	
Town Insurance		20300.00	xx35.00 x14.00.00	21735.00	21505.04	229.96	229.96	
Finance Comm. Res. Fund		5000.00 x5000.00		10000.00	9825.62	174.38	174.38	
Temporary Loans			xx100000.00	100000.00	100000.00			
	174666.93		101453.75	276120.68	275044.75	1075.93	1075.93	
* To P. Meters Revolving Fund								
MISCELLANEOUS EXPENDITURES								
Barnstable County Tax	5175.50	88076.10		93251.60	88167.50	5084.10		5084.10
Tax Title Foreclosures	256.34			256.34	44.00	212.34		212.34
State Mosquito Control	.01	5407.52		5407.53	5389.52	18.01		18.01
State P. & Reservations	278.42	2879.53		3157.95	3512.85	-354.90		-354.90
Overlay-1963		13821.39		13821.39	12886.94	934.45		934.45
Withholding Tax-Federal		x66735.18		66735.18	66735.18			
Withholding Tax-State		x4977.15		4977.15	4977.15			
Contributory Retirement		x14114.10		14114.10	14114.10			
B. County-Dogs		x645.50		645.50	647.30	-1.80		-1.80
Cemetery-Bequests	200.00	x1450.00		1650.00	1550.00	100.00		100.00
Cemetery-Income		x23065.54		23065.54	17035.57	6029.97		6029.97
Airport-Revolving Fund	6607.59	1730.00		8337.59	954.13	7383.46		7383.46
School Lunch	4513.71	x35297.06		39810.77	33398.46	6412.31		6412.31
O.A.A. Federal Grants	6458.72	x59835.71		66294.43	66294.43			
M.A.A. Federal Grants	1213.95	x29699.69		30913.64	30597.05	316.59		316.59
	24704.24	347734.47		372438.71	346304.18	26134.53		26134.53
GRAND TOTAL								
Miscellaneous	24704.24	522401.40	101453.75	648559.39	621348.93	27210.46	1075.93	26134.53

Respectfully submitted,
William J. McCaffrey
Town Accountant

REPORT OF THE TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 1963 is herewith submitted.

TOWN CLERK'S FEES

Commercial Code Fees	\$425.00
Marriage Intentions	68.00
Birth Certificates	111.00
Marriage Certificates	29.00
Death Certificates	24.00
Miscellaneous	63.00
	<hr/>
	\$720.00

SPORTING LICENSES

Resident Citizens Fishing	35
Resident Citizens Hunting	222
Resident Citizens Sporting	35
Resident Citizens Minor Fishing	16
Resident Citizens Female Fishing	9
Resident Citizens Female Fishing	4
Special Non-Resident Fishing	3
Duplicate	22
Archery Deer	346

DOGS REGISTERED

Male	199
Female	28
Spayed Female	75

REPORT OF THE TOWN CLERK

The following annual report of the Town Clerk for the year ending December 31, 1963 is herewith submitted.

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Marriage Intentions	68.00
Birth Certificates	111.00
Marriage Certificates	29.00
Death Certificates	24.00
Miscellaneous	63.00
	\$720.00

SPORTING LICENSES

Resident Citizens Fishing	35
Resident Citizens Hunting	222
Resident Citizens Sporting	35
Resident Citizens Minor Fishing	16
Resident Citizens Female Fishing	9
Special Non-Resident Fishing	4
Duplicate	3
Archery Deer	22
	346

DOGS REGISTERED

Male	199
Female	28
Spayed Female	75

MARRIAGES REGISTERED IN 1963

Date	Name	Residence	Place of Marriage
January			
5	Manuel Joseph Souza Laura Curtis	Provincetown Chatham	Chatham
February			
15	Kenneth Gibbs Gregory Luene Beatrice Silva	Provincetown Provincetown	Provincetown
16	Francis Anthony Silva Carol Ann Silva	Provincetown Provincetown	Provincetown
16	Richard Joseph Hopwood Dorothy Ann Wilson	Provincetown Tottenham, Canada	Provincetown
16	Charles Ellis Brown Georgianna Santos (Davis)	Provincetown Provincetown	Barnstable
23	John Gregory Norah Pierson	Provincetown New Haven, Conn.	New Haven, Conn.
April			
20	Antone Charles Costa Avis Lou Johnson	Provincetown Provincetown	Provincetown
25	Paul Ricardo Flores Patricia Ann Ferreira	Provincetown Provincetown	Harwich
June			
22	Clement Casimer Kacergis Marilyn Rose Marcou	Provincetown Newton, Mass.	Newton, Mass.
29	John Francis Mendes Janet Wilda Roy	Provincetown Uxbridge	Uxbridge, Mass.
29	David Laurent Hautanen Mary Ellen Curry	Provincetown New Bedford	New Bedford
29	Michel Durand Barbara Lee Schlachman	Wash. D.C. Silver Springs, Md.	Provincetown
July			
5	William Craig Fell Virginia Ruth Vaughan	Elmira, N.Y. Horseheads, N. Y.	Provincetown
17	William Lee Clark Irene Isabela Schmitt	Bakersfield, Calif. New York	Provincetown
20	Frank James Carlos, Jr. Mary Ann Sullivan	Provincetown Weymouth	Weymouth
27	Ralph Joseph Drew Kathleen Ann Souza	Waldo, Fla. Provincetown	North Truro
August			
1	Woodrow Charles Lodding Madaline Holtz (Laibman)	Provincetown Provincetown	Provincetown
9	Lawrence Anthony Greeley Marianna Andrews	Provincetown Provincetown	Provincetown
19	John Albert Oberlander Vanessa Pierce	Holyoke, Mass. Provincetown	Provincetown
29	Jack Allen Krueger Annette Lee Mass	Appleton, Wis. Bronx, N. Y.	Provincetown

MARRIAGES—Continued

Date	Name	Residence	Place of Marriage
August			
31	Larry Kenneth Feest Susan Ruth Jason	Wolcott, Conn. Provincetown	Provincetown
31	Christopher John Rees Helen MacKenzie	Toronto, Canada London, Ont.	Provincetown
September			
7	Walter Wesley Barnes Michal Elizabeth Thomas	Dorset, Ohio Provincetown	Provincetown
7	Wayne George Perry Louise Rose Patrick	North Truro Provincetown	Provincetown
7	Arthur Robert Williams Carol Ann Costa (Rego)	Provincetown Provincetown	Provincetown
7	Edward Alexander Sears Carole Frances Oif	South Bend, Ind. Cleveland, Ohio	Provincetown
14	Robert Paul Silva Carol Ann Salvador	Provincetown Provincetown	Provincetown
21	Phillip George Prada Ida Jané Sell	Provincetown Orleans	Orleans
21	Nell Gordon Nickerson Virginia Irene Riley	Provincetown Hyannis	Provincetown
21	Dieter Wiesner Barbara Ann McAnistan	Provincetown Brewster	Provincetown
October			
12	Ronald Anthony Pavao Carol Ann DeMello	Provincetown Provincetown	Provincetown
19	Clovis Leo Poyant Virginia Joseph Worth (Enos)	Hyannis Provincetown	Provincetown
25	Charles Michael Leigh Christine Ann Johnson	Provincetown Brewster, N. Y.	Barnstable
November			
9	Joseph Manuel Souza, Jr. Emma Louise Perry (Smith)	Provincetown North Truro	North Truro
9	Lester Irma Hautanen Elizabeth Ann Bennett	Provincetown Provincetown	Provincetown
22	Robert Joseph Hebert Yvette Marie Germain	Provincetown Montreal, Canada	Provincetown
26	Wayne Arthur Timm Jane Bridgett O'Brien	Provincetown Poultney, Vt.	Harwich
December			
10	John Roger Snyder Micheline Richard	Provincetown Montreal, Canada	Provincetown
14	Francis Herbert Rego Roseanna Marcia Kelley (Salvador)	Provincetown Provincetown	Provincetown
28	Duane Alden Steele Elizabeth Hope Brown	Provincetown Attleboro	Attleboro, Mass.
30	Michael Angelo Borro, Jr. Naomi Irene Tarvis	Provincetown Provincetown	Roselle Park, N. J. Provincetown

DEATHS REGISTERED IN 1963

Date	Name	Y.	M.	D.	Cause of Death
January					
1	Amy Look (Wood)	90	6	13	Cerebral Vascular
9	a Joseph Alves	58	0	18	Massive pulmonary embolism
12	b Edith M. Morton	67	6	9	Cachexia
16	Elizabeth Hannah Smith (Kaye)	92	0	26	Lobar Pneumonia
22	Anthony T. Prada	89	11	10	Arteriosclerotic Heart Disease
February					
7	Carrie Ethel McClelland	93	2	24	Cerebral Hemorrhage
8	Carlos Maria Goveia	83	7	15	Cerebral Embolism
8	Helen Crowley	55	3	2	Cerebral Hemorrhages with convulsions
19	Louis Morris Snow	90	9	17	Broncho Pneumonia
19	c John James Tasha	84	6	18	Carcinoma of stomach
23	d Mary Elizabeth Marshall (Dutra)	82	4	26	Myocardial Infarction
24	Mary Cabral Enos	81	8	16	Cerebral Hemorrhage
March					
4	Joseph Barnard Silva	10	1	7	Drowned
5	Gertrude Boynton Head	88	2	22	Cerebral Embolism following fracture of right humerus
9	e Mary Souza Palheiro (Ramos)	76	7	2	Pulmonary Embolism
28	Anna Lowe	84	5	11	Arteriosclerotic Heart Disease
April					
5	Fred Eugene Benson	80	7	20	Cerebral Hemorrhage
May					
31	Marion Edith Capwell	84	6	8	Pulmonary Edema
31	e Lauren W. Cook	61	1	10	Carcinoma left lung and mediastinum
June					
6	e Emily Marshall (Veara)	74	6	15	Nephrosclerosis with Uremia and Arteriosclerotic Heart Disease
July					
14	Lillian Mackenzie	93	8	14	Carcinoma of the liver with jaundice
19	Ann Gilmore	42	11	14	Brain Tumor, Cyst of third ventricle
August					
8	e Edwin Howard Lewis	62	6	23	Adenocarcinoma of Colon
16	f Kenneth Joseph Alves	33	0	15	Plane Crash
31	g Joanna Augustus Roderick	86	3	24	Cardiac decompensation

DEATHS—Continued

Date	Name	Y.	M.	D.	Cause of Death
September					
9	e Dorothy Martin (Krebs)	48	4	6	Mesentene Thrombosis, acute
October					
1	William Nickerson Rogers	56	6	1	Coronary Thrombosis
6	Joseph Marshall	86	7	10	Metastatic Carcinoma
15	Mary Cecelia Hill	73	11	16	Pleural Effusion
23	c Maria A. Souza (Rego)	72	4	29	Cardiac arrest following surgery for cancer of the sigmoid colon
November					
1	Ada Francis Weed	73	6	7	Coronary Thrombosis
4	John Anderson Francis	63	11	15	Ruptured Aneurysm of the abdominal Aorta with massive hemorrhage
19	Annie E. Suker	100	3	7	Cerebral Vascular Accident
23	Frank Gracie	82	2	4	Profound Cerebral Hemor- rhage
December					
7	Dorothea Elaine Perry	42	1	21	Profound Infarction and thrombosis of the mesen- tery artery causing volvulus
7	Joanna Sylvester	76	1	11	Coronary Thrombosis
13	Lillie Emily Varney	78	10	23	Pulmonary Edema
17	h Isaiah Lewis	87	1	11	Acute Myocardial Infarction
21	c Antone Merrill	68	5	29	Acute ulcerative Colitis
24	e Albert Almeida	77	7	20	Hemorrhage from esophageal varix
26	Nanno Freerk DeGroot	50	9	3	Metastatic Carcinoma
27	d Frank A. Andrews	68	6	26	Cerebral Infarction
29	e Manuel Meads	75	7	19	Coronary occlusion acute
29	c Margaret Scott Milby	11 Hrs.			Prematurity
29	Levi Patrick	85	1	4	Carcinoma of lip and neck with general metastasis

a—Died in Boston
b—Died in Foxborough
c—Died in Barnstable
d—Died in Taunton
e—Died in Bourne
f—Died in Korea
g—Died in Acushnet
h—Died in Framingham

BIRTHS REGISTERED IN 1963

Parents

Date **Name**

January

3 *Lisa Marie Harris
12 *Karen Ann Crawley
15 *Deborah Lucille Souza
19 *Heidi Lynn Avallone
22 *Karen Marie Randall
27 Daniel Elden Joseph
28 *Jeanne Marie Fritz

Robert Vernon & Floralee nee Alexander
Warren Raphael & Louise Alice nee Oliver
Robert Kenneth & Deloris Jean nee Campbell
John Allan & Donna Lan nee Pereira
John Francis & Kathleen Marie nee Knowlton
Chester Eugene & Pauline Leona nee Driscoll
Edward Joseph & Jane Elizabeth nee Enos

February

3 *Linda Jean Cabral
11 *Candice Marie Peters
20 *Karen Jeanne Silva
21 *Kelly Rae Doyle
27 *Robert Mitchell Gillies
28 *Peter David Cote

Lawrence Elmer, Jr. & Shirley Ann nee Silva
Victor Victorine & Mary Elizabeth nee Mitchell
Antone & Patricia Louise nee Weed
Martin Patrick III & Janice Lea nee Lema
Robert Mitchell & Rosanne nee Jason
David Henry & Mary Louise nee Craig

March

4 *Jo Marie Oliver
13 *Patricia Jean Veara
13 *Stephen Frank Enos
28 *Diana Cecilia Pacellini

Joseph Raymond & Joan Shirley nee Ferreira
Francis Anthony & Nancy Jean nee Cross
Clayton Francis & Jane Ann nee Brown
Victor Emanuel & Gladys Cecil nee Page

April

2 *Helen Mary Adams
4 *Paul Douglas Roderick
11 *Lisa Marie Smith

Howard Dean & Bertha Louise nee Martinot
Raymond Jason & Dolores Carmen nee Lema
Stanley Thomas & Camila Ann nee Meads

May

1 *Henrique de Jesus Souza
10 *Robert Lee Heelan
26 *Andria Ann Lema

Peter Edward & Odilia Constance nee Duarte
William & Joyce Anna nee Miller
Anthony, Jr. & Lodetta Frances nee Santos

June

1 *Elizabeth Ann Fay
7 Karen Lee Costa
8 *Sandra Lee Corcoran
11 *Lou Ann Buckland
12 *George Wesley Felton
13 *Mary Lou Cordeiro
14 *Robert David Fratus, Jr.
15 *Stephen Scott Gregory
15 *Michael David Motta
18 *Brett Christopher DeMello
20 *Paul Thomas Lambrou
22 *Eric Alan Coats
22 *Freeman Smith Watson, Jr.
29 *Steven Scott Souza

Joseph Thomas & Margaret Jean nee Souza
Jerome Lee & Sheila Elizabeth nee Lussier
James Francis & Patricia Ann nee Souza
Bobby Rae & Ellen Mae nee Steele
George Perley & Helen Bruce nee Jordan
Neil Joseph & Rachel Marie nee DeSilva
Robert David & Suzanne Barton nee Danilko
Kenneth Gibbs & Luene Beatrice nee Silva
Ronald David & Patricia May nee Malquias
Frank Thomas & Donna Lee nee Romano
John Anest & Mary Loring nee Silva
Jerrold Vincent & Joann Morale nee Bollas
Freeman Smith & Mildred Elizabeth nee Joseph
John Stephen & Isabel Marie nee Duarte

July

11 *Mark Christopher Travers
17 *Collen Mae Ventura
19 *Tracy Anne Ferreira
20 *Cheryl Lynn Costa
29 *Erika Heiberg Ross

Anthony Victor & Judith Ann nee Murphy
Arthur Marcellines & Eileen Agnes nee Jason
Gordon Harold & Beverley Anne nee Cook
Wayne Louis & Pauline Caroline nee Peters
George Joseph & Karin Margaret nee Heiberg

August

1 *Scott Douglas Perry
7 *Leslie June Butler
12 *Kathryn Jeanne Armstrong
12 *Juliana Maria Dodd
13 *Christopher Michael Hill
17 *Nancy Willis Hann
20 *Kathleen Ann Perry
20 *Paul Richard Silva
25 *Christopher Paul Martinez
28 *Holly Ann Houk

Russell Joseph & Margaret Roberta nee Smith
Edmund William & Lillian Veronica nee Martin
Thomas Edward & Catherine Constance nee Guerreiro
Harvey John & Wilhelmina Johanna nee Ooms
Edward Leo & Joan Maureen nee Heaven
George Perry & Sylvia Pierce nee Sherman
Stephen Joseph & Kathleen Mae nee Souza
Robert Franklin & Veronica Mae nee Leonard
Christopher John & Mary Eugenia nee Santos
Gerald Duwayne & Mary Jane nee Bruton

BIRTHS—Continued

Date	Name	Parents
September		
7	*Deirdre Robinson	Mark McCollom, Jr. & Linda Lee nee Hood
20	*Eugene Suszek, Jr.	Eugene & Bernice Mae nee Davis
22	*Whitney Kathryn Souza	Elmer Joseph & Vivian Agnes nee Santos
October		
2	*Glenn Gage Alexander	Warren Gage & Margaret Mary nee Thompson
25	*Paul Ricardo Flores, Jr.	Paul Ricardo & Patricia Ann nee Ferreira
26	*Beth Ann DeSilva	Herman Raymond & Louise Mary nee Malaquias
28	*Jeffrey Levere Perry	William Forrest & Dorothy Elaine nee Motta
November		
8	*Robin Lynn Martin	Robert Joseph & Margo Ann nee Phillips
8	*Joseph Manuel Lema, Jr.	Joseph Manuel & Margaret Elizabeth nee Thomas
20	*Kimberly Michelle Stephan	William August & Rose Marie nee Steele
December		
3	*Damiante Lea Strong	Johnny & Joyce Ann nee Perry
14	*Gene Marie Smith	Ronald Ralph & Frances Carol nee Carreiro
15	*Stacey Ann Medeiros	William Kenneth & Marcia Mary nee Russell
18	*Christina Macro	Joseph Michael & Martha Lee nee Silva
21	†Richard Joseph Hopwood, Jr.	Richard Joseph & Dorothy Ann nee Wilson
22	*Margaret Scott Milby	Franklin James & Cynthia Duff nee Scott

*—Born in Barnstable

†—Born in Falmouth

BIRTHS—Continued

Date	Name	Parents
September		
7	*Deirdre Robinson	Mark McCollom, Jr. & Linda Lee nee Hood
20	*Eugene Suszek, Jr.	Eugene & Bernice, Mae nee Davls
22	*Whitney Kathryn Souza	Elmer Joseph & Vivian Agnes nee Santos
October		
2	*Glenn Gage Alexander	Warren Gage & Margaret Mary nee Thompson
25	*Paul Ricardo Flores, Jr.	Paul Ricardo & Patricia Ann nee Ferreira
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28	*Jeffrey Levere Perry	William Forrest & Dorothy Elaine nee Motta
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8	*Joseph Manuel Lema, Jr.	Joseph Manuel & Margaret Elizabeth nee Thomas
20	*Kimberly Michelle Stephan	William August & Rose Marie nee Steele
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15	*Stacey Ann Medeiros	William Kenneth & Marcia Mary nee Russell
18	*Christina Macro	Joseph Michael & Martha Lee nee Silva
21	*Richard Joseph Hopwood, Jr.	Richard Joseph & Dorothy Ann nee Wilson
22	*Margaret Scott Milby	Franklin James & Cynthia Duff nee Scott

*—Born in Barnstable

†—Born in Falmouth

MALE JURORS

Name	Address	Occupation
Alexander, Warren, Jr.	Conant St.	Business
Anthony, John	Brown St.	Mechanic
Aresta, Manuel S.	Carnes Ave.	Business
Avellar, Justin F.	Bradford St.	Business
Baillie, Virgil	Commercial St.	Chef
Bowley, Clarence M.	Center St.	Retired
Costa, Warren E.	Carver St.	Salesman
Creamer, Joseph M.	Bangs St.	Retired
Days, Bernard A.	Bradford St.	U.S. Mail Carrier
Dean, Robert J.	Winslow St.	Retired
DeSilva, Herman J.	Winthrop St.	Salesman
Enos, Clayton F.	Bradford St.	Salesman
Enos, Leonard E.	Conant St.	Business
Gordon, William H.	Bradford St. Extension	Business
Irmer, Ernest	Brewster St.	Engineer
Kenney, Burton	Pleasant St.	Insurance Agent
Lewis, Joseph A.	Carver St.	Health Agent
Lopes, Thomas J.	Conwell St.	Retired
Mitchell, Leo	Mechanic St.	State Conservation
Moffet, Ross E.	Commercial St.	Artist
McKellar, William W.	Bradford St.	Retired—U.S.C.G.
Silva, Edmund M.	Bradford St.	Retired—U.S.C.G.
Silva, Warren C.	Bangs St.	Retired
Simmons, Kenneth E.	Brewster St.	Utility Foreman
Stevens, Joseph E.	Watson's Court	Utility Man
Tarvers, Anthony P.	Bradford St.	Selectman
Viera, John	Bradford St.	Bookkeeper
Volton, Frank	Pleasant St.	Foreman
Watson, Horace K.	Winthrop St.	Plant Operator

WOMEN JURORS

Adams, Victoria S.	Commercial St.	Housewife
Berman, Anita R.	Commercial St.	Housewife
Cook, Clara	Commercial St.	Restaurant Prop.
Hautanen, Eleanor	Commercial St.	Telephone Operator
Macara, Helen T.	Commercial St.	Housewife
Malchman, Jean A.	Commercial St.	Housewife
Marshall, Catherine	Hancock St.	Bank Teller
Mendes, Beatrice M.	Central St.	Housewife
Phillips, Germania C.	Bradford St. Extension	Housewife
Snow, Pearl A.	Race Road	Waitress
Tarvers, Mary S.	Bradford St.	Housewife

JURORS DRAWN IN 1963

Baillie, Virgil	Commercial St.	Chef
Gordon, William H.	Bradford St. Extension	Business
Irmer, Ernest	Brewster St.	Engineer
Stevens, Joseph E.	Watson's Court	Utility Man
Tarvers, Anthony P.	Bradford St.	Selectman
Viera, John	Bradford St.	Bookkeeper
Hautanen, Eleanor	Commercial St.	Telephone Operator
Malchman, Jean A.	Commercial St.	Housewife

WILLIAM J. McCAFFREY
Town Clerk

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ANNUAL REPORT

of the

School Committee

and

Superintendent of Schools

of

PROVINCETOWN, MASSACHUSETTS

for the

YEAR ENDING DECEMBER 31, 1963

In Memoriam

JOSEPH ALVES

School Committee Member from 1955-1963

MARY CABRAL ENOS

School Teacher

Elementary School Teacher from 1904-1944

REPORT OF SCHOOL COMMITTEE

At a recent meeting of the School Committee it was voted:

To accept the report of the Superintendent of Schools and to present it to the town as the report of the School Committee.

HERMAN R. DeSILVA, Chairman
CLARENCE M. BOWLEY
WILLIAM H. GORDON
MRS. MARY L. SILVA
RAYMOND W. SOUZA

SCHOOL COMMITTEE

Herman R. DeSilva, Chairman

Raymond W. Souza	Term Expires 1966
Clarence M. Bowley	Term Expires 1965
William H. Gordon	Term Expires 1965
Herman R. DeSilva	Term Expires 1964
Mrs. Mary L. Silva	Term Expires 1964

SUPERINTENDENT OF SCHOOLS

Arthur P. Malchman

Office: Provincetown High School

Office open from 8:15 to 12 and 1 to 4:00 P.M., except Saturday. The Superintendent may be seen at his office by appointment. Telephone 560.

SECRETARY TO SUPERINTENDENT

Isabel M. D'Entremont

PRINCIPAL, PROVINCETOWN HIGH SCHOOL

George F. Leyden

SECRETARY TO HIGH SCHOOL PRINCIPAL

Mrs. Doris Roda

PRINCIPAL, VETERANS MEMORIAL SCHOOL

Mrs. Helen M. Lane

SCHOOL PHYSICIAN

Dr. Thomas F. Perry, Provincetown, Massachusetts

SCHOOL NURSE

Mrs. Helen Pierce, R.N.

ATTENDANCE OFFICER

Frank Aresta

**SCHOOL DEPARTMENT PERSONNEL
PROVINCETOWN HIGH SCHOOL**

Name of Teacher	Salary	Where Educated	Began Service
George F. Leyden, Prin.	\$7,500.00	Holy Cross College, B.A.	1926
Paul R. Boire	\$5,100.00	Williams College, B.A.	1963
Ernest L. Carreiro, Jr.	\$4,700.00	Fitchburg Teachers College, B.S.	1962
Walter M. Dagle	\$5,100.00	Boston College, A.B.	1961
Edward J. Dahill, Jr.	\$7,100.00	University of Notre Dame, B.S.	1943
Elizabeth L. DeRiggs	\$5,500.00	University of New Hampshire, M. Ed.	
Mary J. Jacobs	\$5,000.00	Sargent College, B. S. in Phys. Ed.	1939
Thomas A. Kane	\$5,400.00	Hyannis Teachers College	1959
Mary C. Lewis	\$6,400.00	Boston University	1959
Kathleen J. Medeiros	\$6,200.00	Bridgewater Teachers College, B.S. in Ed.	1934
David J. Murphy	\$7,500.00	Salem Teachers College, B. S. in Ed.	1940
Phebe S. Rogers	\$5,800.00	Holy Cross College, Ph. B.	1930
Mary D. Rowe	\$5,600.00	Bridgewater Teachers College, B. S. in Ed.	1956
Richard M. Santos	\$6,000.00	Framingham Teachers College, B. S. in Ed.	1961
Paul E. Seeley, Jr.	\$4,800.00	Fitchburg Teachers College	1948
Elmer I. Silva	\$6,500.00	Stonehill College, B.A.	1963
Bela J. Takacs	\$4,500.00	Boston University, B. S. in Ed.	1962
Kendall M. Knowlton	\$6,400.00	Bridgewater Teachers College, M. Ed.	1963
Clifford Z. Silva	\$5,000.00	Lebanon Valley College, B. S.	1963

PROVINCETOWN VOCATIONAL SCHOOL

	\$6,400.00	Medford Vocational School	1956
	\$5,000.00	Fitchburg Teachers College	1963
		Fitchburg Teachers College	1963

VETERANS MEMORIAL SCHOOL

Helen M. Lane, Prin.	\$6,500.00	New Britain Teachers College, New Britain Connecticut, B.E.	1957
Mary W. Alves	\$5,800.00	Hyannis Teachers College	1951
Ruth R. Cabral	\$4,500.00	Layton School of Art	1963
Catherine B. Cadose	\$4,800.00	Hyannis Teachers College	1961
Marjorie Couper	\$6,400.00	Miss. State College for Women, B.S.	1963
Hilda M. Dennis	\$5,800.00	Hyannis Teachers College	1924
Eva Dutra	\$5,600.00	Central State Teachers College, Wisconsin	1954
Miriam Faries	\$6,700.00	Bryn Mawr College, A.B.	1963
Frances D. Francis	\$5,250.00	T. E. Columbia University, M.A., Ed. D.	1928
Estelle C. Jenkins	\$4,600.00	Fitchburg Teachers College	1961
Madeleine Perry	\$5,000.00	Lowell Normal School	1956
Mary Rogers	\$5,800.00	Hyannis Teachers College, B.S. in Ed.	1951
Marjorie F. Roza	\$5,200.00	Hyannis Teachers College	1961
		Worcester Normal School	1961

SCHOOL NURSE

Helen C. Pierce, R.N.	\$4,000.00	St. Peter's Hospital, Albany, New York	1941
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MUSIC SUPERVISORS

James J. Santos	\$4,350.00	Boston University, B.M.	1960
John L. Tufts	\$4,500.00	Drake University, B.M.	1963
		Washington University, B.S., B.A.	

ART SUPERVISOR

Frederick W. Shaw, Jr.	\$3,900.00	Massachusetts School of Art, B.S. in Ed.	1959
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HANDWRITING SUPERVISOR

Mrs. Jesse Morgan	\$700.00	Rinehart Handwriting System	1957
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CAFETERIA WORKERS

Ruth G. Wilson	Provincetown Junior-Senior High School
Amelia Medeiros	Provincetown Junior-Senior High School
Etalvina Motta	Provincetown Junior-Senior High School
Fannie Fields	Veterans Memorial School
Rosina Oliver	Veterans Memorial School
Edith Peters	Veterans Memorial School
Mabel Rich	Veterans Memorial School

CUSTODIANS

Frank Aresta	Provincetown Junior-Senior High School
Michael Bollas	Provincetown Junior-Senior High School
Gabriel Fratus	Provincetown Junior-Senior High School
James Sants	Veterans Memorial School
Raymond Zawalick	Veterans Memorial School

FINANCIAL REPORT

For the Year ending December 31, 1963

Appropriation:

Public Schools	\$288,310.00
School Cafeteria	9,800.00
Vocational Education	24,805.00
Adult Education	700.00

Total Available Funds	\$323,615.00
Total Expenditures	316,685.26

Unexpended Balance, December 31, 1963 \$ 6,929.74

Reimbursements and Receipts:

Chapter 70—General School Fund	\$30,008.36
Tuition - Truro	30,910.42
Boys Day Vocational School	187.11
Dental Clinic	845.00
P. H. S. Athletic Association	1,914.81
Vocational School	10,553.78
Manual Arts	51.80
Junior Practical Arts	4,057.12
P. L. 864	5,091.98
Deposits to Town Treasurer	48.00

\$83,668.38

COST OF SCHOOLS

Total Expenditures	\$316,685.26
Total Reimbursements	83,668.38
Net Cost of Schools by Local Taxation	\$233,016.88

SUMMARY OF ALL SCHOOL EXPENSES

General Expense:	\$6,750.00
Superintendent's Salary	350.00
Superintendent's Expense	4,083.33
Superintendent's Secretary	396.73
Office Supplies	100.00
Attendance Officer	29.50
School Committee Expense	
	<hr/>
	\$11,709.56

Expenses of Instruction:

Teachers	\$163,354.32
Principals	13,863.94
Guidance Director	4,812.55
Supervisors	12,125.00
Substitutes	3,498.00
Supplies	4,441.62
Textbooks	3,694.14
Workbooks	1,258.98
Commercial Machines	234.50
Guidance Supplies	605.35
Junior Practical Arts	378.27
Manual Arts	1,066.74
Audio Visual Aids	364.29
Prof. Mtgs. Mem.	249.32
Science Supplies	488.70
National Defense Education Act	2,189.80
	<hr/>
	\$212,625.52

Operating Expenses:

Janitor's Wages	\$16,696.66
Janitor's Supplies	2,581.51
Fuel	9,752.42
Electricity	3,957.35
Telephone	1,903.87
Water Tax	291.71
Other Expenses	80.57
	<hr/>
	\$35,253.69

Maintenance of Plant:

Repairs	\$6,647.77
	<hr/>
	\$6,647.77

Auxiliary Agencies:

Nurse's Salary	\$4,000.00
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Nurse's Supplies	74.73	
Graduation	197.97	
Libraries	613.27	
Driver Training	427.68	
School Doctor	200.00	
Athletics	7,235.62	
High School Secretary	1,680.50	
Activity Fund	1,081.70	
Transportation	382.25	
	<hr/>	
		\$15,839.72
Household Arts:		
Salary	\$5,466.64	
Supplies	343.70	
	<hr/>	
		\$5,810.34
Cafeteria:		
Salaries	\$9,000.00	
Supplies and Equipment	763.20	
	<hr/>	
		\$9,763.20
Evening Practical Arts:		\$562.00
Boys Day Vocational School:		
Salaries	\$11,733.28	
Supplies	6,294.18	
	<hr/>	
		\$18,027.46
Adult Education:		446.00

PROVINCETOWN SCHOOL LUNCH ACCOUNT

Balance on hand January 1, 1963		\$4,522.71
Receipts from January 1, 1963 to December 31, 1963:		
From lunchroom sales	\$24,031.66	
Federal Reimbursements	9,091.40	
Other	11.70	
	<hr/>	
Total Receipts for 1963		\$33,134.76
Total disbursements for 1963		\$37,657.47
		\$31,236.16
	<hr/>	
Balance on hand December 31, 1963		\$6,421.31
The following are checks which will be received after 1963:		
December receipts		
Lunchroom sales	\$1,969.07	
Other	5.20	

Commonwealth of Massachusetts		
October, November and December	2,939.20	
	<hr/>	
	\$4,913.47	\$4,913.47

PROVINCETOWN PUBLIC SCHOOLS SCHOOL CALENDAR FOR 1963 - 1964

Open September 4, 1963		
Close December 20, 1963 (Noon)	16 weeks	74 days
Open January 2, 1964		
Close February 14, 1964	7 weeks	32 days
(Vacation one week)		
Open February 24, 1964		
Close April 17, 1964	8 weeks	39 days
(Vacation one week)		
Open April 27, 1964		
Close June 12, 1964	7 weeks	35 days
	<hr/>	
	38 weeks	180 days

Holidays

Barnstable County Teachers' Convention, Friday, October 11, 1963
 Veterans Day, Monday, November 11, 1963
 Thanksgiving Day and day following, November 28, 29, 1963
 Good Friday, March 27, 1964

Holidays During Vacation

Christmas Day, Wednesday, December 25, 1963
 New Years Day, Wednesday, January 1, 1964
 Patriot's Day, Monday, April 20, 1964

ENROLLMENT, PUBLIC SCHOOLS

PROVINCETOWN

	October 1, 1963		
Grade	Veterans Memorial	Jr. High	Sr. High
I	65		
II	57		
III	74		
IV	45		
V	55		
VI	55		
Jr. Practical Arts	10		
VII		69	
VIII		67	
IX			54
X			61
XI			54

XII

Vocational School	46	32
	361	136
		247

SCHOOL CENSUS, OCTOBER 1963

Ages	Boys	Girls	Total	No. not in School
5-7	46	51	97	24
7-14	170	198	368	3
14-16	71	56	127	9
Over 16	48	46	94	8
	335	351	686	44

STATISTICS FOR THE SCHOOL YEAR, 1962 - 1963

Total Enrollment	762
Average Membership	709
Average Attendance	673
Percent of Attendance	95
Number Enrolled between 5 and 7	98
Number Enrolled between 7 and 16	541

AGE OF ADMISSION TO SCHOOL

Any child who becomes six years of age on or before January 1 of the year following the fall term when he wishes to enter school, may be admitted into the first grade. Pupils under seven years of age, who have not previously attended school, shall not be permitted to enter later than thirty days after the opening of school in September.

SUPERINTENDENT OF SCHOOLS

Arthur P. Malchman

I am pleased to submit my first annual report for your consideration.

I assumed my duties as Superintendent of Schools on November 16, 1963. In view of this my report will not be as complete as subsequent ones. However, I have made a few observations and have ideas that seem to be pertinent to our educational system but as yet are not completely crystallized.

The new addition to the High School unquestionably has made a better educational environment. The chemistry, biology, and general science labs now make it possible to raise the level of instruction in these areas. The new Vocational High School and Industrial Arts rooms will afford more opportunities to increase

the offerings in these areas. The Art Department now has its own room instead of using the cafeteria.

There are many other facilities that have been improved. Therefore I strongly suggest that during the official "open house" day you visit and ask questions.

For more detailed information and statistics please read Principal Leyden's report. I also refer you to Mrs. Helen Lane's report for a complete summary of the elementary program.

RESIGNATIONS AND RETIREMENT

Mr. Robert Callary, General Science teacher and Assistant Coach in the Provincetown High School resigned to accept another position in Lowell.

Mrs. Irene Silva, English teacher in the Provincetown High School, resigned to accept another position in Yarmouth, Mass.

Mr. John O'Connor, teacher of Biology in the Provincetown High School, resigned on April 30, 1963.

Mr. Anton Kolz, Jr. teacher in the Vocational High School resigned in August 1963.

Mr. Don MacCallum, Vocal Music Supervisor in Provincetown, resigned to take another position.

Mr. William J. Costa, Principal of the Veterans Memorial School, resigned to accept another position in Millis, Mass.

Mr. William T. Chambers, teacher of Grade VI in the Veterans Memorial School, resigned to accept a position in Hamilton, Mass.

Mrs. Delphine DeRiggs, teacher of Grade IV in the Veterans Memorial School, retired in June 1963.

Miss Helen Sylvia, teacher of Grade II in the Veterans Memorial School, retired in June 1963.

Mrs. Beatrice Wager, Secretary to the High School Principal, resigned in March 1963.

Mr. William L. Roche, Superintendent of Schools, resigned on November 15, 1963 to accept another position. Mr. Roche is now General Manager of an insurance agency in Pawtucket, Rhode Island.

Mr. James Lennox, teacher of Biology in the Provincetown High School, resigned to accept another position.

Mrs. Helen Daphnis, teacher of Grade IV in the Veterans Memorial School, resigned.

Mr. Arthur P. Malchman, Principal of the Veterans Memorial School since September 1963, resigned to become Superintendent of Schools.

Mrs. Helen Lane, teacher of Grade V at the Veterans Memorial School, resigned to accept the position of Principal of the Veterans Memorial School.

APPOINTMENTS

Mr. Paul R. Boire, graduate of Williams College, was appointed to teach Biology in the Provincetown High School.

Mr. Paul E. Seeley, Jr., a graduate of Stonehill College, was appointed to teach English in the Provincetown Jr. Sr. High School.

Mr. James Lennox was appointed to teach Biology in the Provincetown High School.

Mr. Bela Takacs, a graduate of Lebanon Valley College, was appointed to teach Biology in the Provincetown High School.

Mr. Clifford Z. Silva was appointed to teach related subjects in the Provincetown Vocational School.

Mr. John L. Tufts, a graduate of Drake University and Washington University, was appointed Vocal Music Supervisor in the Provincetown Schools.

Mr. Arthur P. Malchman, Guidance Director, was appointed as Principal of the Veterans Memorial School in September 1963 and in November 1963 was elected Superintendent of Schools in Union #14, Provincetown and Truro.

Miss Miriam Faries, a graduate of Bryn Mawr College and Columbia University, was appointed as teacher of Grade VI at the Veterans Memorial School.

Mrs. Helen Daphnis, a graduate of Hunter College, was appointed teacher of Grade IV in the Veterans Memorial School.

Mrs. Marjorie Couper, a graduate of Mississippi State College for Women, was appointed as teacher of Grade II in the Veterans Memorial School.

Mrs. Helen Lane, a graduate of New Britain Teachers College, and teacher of Grade V in the Veterans Memorial School, was elected Principal of the Veterans Memorial School.

Mrs. Ruth Cabral was appointed as teacher of Grade V in the Veterans Memorial School.

Mrs. Doris Roda was appointed as Secretary to the High School Principal in March 1963.

Mr. Gabriel Fratus of Provincetown, was appointed third custodian on December 1, 1963.

I wish to thank the School Committee, Principals and others who have been so cooperative and informative.

HIGH SCHOOL PRINCIPAL

George F. Leyden

I herewith submit my twenty-seventh annual report as Principal of the Provincetown High School.

ENROLLMENT

High School Enrollment by classes as of October 1, 1963, is

as follows: (these figures include the Vocational Automotive School).

Class	Boys	Girls	Total
SENIOR	21	31	52
JUNIOR	32	30	62
SOPHOMORE	42	32	74
FRESHMEN	27	32	59
			TOTAL: 247

Junior High Enrollment by grades is as follows:

GRADE SEVEN	34	35	69
GRADE EIGHT	34	33	67
			TOTAL: 136

GRAND TOTAL: 383

REGISTRATION BY CLASSES

Algebra I	43	Government & Civics	28
Algebra II	30	Home Economics	68
Ancient History	28	Industrial Arts	68
Applied Mathematics	38	Instrumental Music	24
Art	179	Latin I	33
Automotive Vocational School		Latin II	27
Biology	31	Physical Education - Girls	183
Bookkeeping I	61	Physical Education - Boys	190
Bookkeeping II	21	Physical Science	47
Business Mathematics	5	Plane Geometry	20
Business Science	15	Problems of Democracy	38
Chemistry	24	Solid & Trigonometry	6
Driver Education	43	Stenography I	10
English I	40	Stenography II	5
English II	54	Typing I	17
English III	60	Typing II	8
English IV	54	Typing III	6
French I	45	U. S. History	54
French II	50	Vocational Household Arts	11
French III	22	World Geography	12
General Science	7	World History	20
	94		

PUPILS ATTENDING SCHOOLS OF HIGHER EDUCATION

Class of 1960:

Brenda Andrews	W. A. C.
John Garran	U. S. Coast Guard
Carol Ramey	Bridgewater Teachers College
Lawrence Souza	U. S. Navy
David Rivard	U. S. Navy

Class of 1961:

Edgar Frances	Cornell University
Charles Mayo	Dartmouth College
Hollis Morris	Nichols Academy
Nancy Kelly	Salem Teachers College
Joe Lisbon	U. S. Marines
Judy Ormsby	Ohio State University
Ciro Patrick	University of Rhode Island
Janet Santos	University of Massachusetts
Fred Rich	U. S. Army
Christina Segura	St. Ann's School of Nursing
Joanquin Duarte	U. S. Navy

Class of 1962:

Manuel Duarte	Bentley College of Accounting
Kenneth Dutra	Wentworth Institute
Richard Felton	University of Massachusetts
David Gracie	Wentworth Institute
Francis Guertin	U. S. Navy
Michael Kacergis	Cape Cod Community College

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Stephen Colley	Burdett College
Robert Cordeiro	U. S. Army
Sharon Lopez	Shepard Gill School of Practical Nursing
Sherman Merrill	Cape Cod Community College
Georgianna Motto	Massachusetts General Hospital, School Nursing
Richard Perry	Agricultural School
Roxanne Pires	Airline School
Elvio Rodrigues	Coast Guard Academy
Nelson Rodrigues	Lowell Technological Institute
Norman Russell	General Electric
Cheryl Santos	Becker College
Charles Souza	Lowell Technological Institute
Nancy Souza	Cape Cod Community College
Elizabeth Thomas	Framingham Teachers College
Thomas Thomas	R. C. A. Institute
Gerald Carreiro	Bentley College
John Vizard	U. S. Army
Alma Welsh	Bay State Academy

Class of 1963:

Lillian Emma Atwood	University of Rhode Island
Paula Jean Broderick	Cape Cod Community College
Nancy Ruth Burch	University of New Hampshire
Seraphine Peter Codinha, Jr.	Northeastern University
Carl Cummings	Boston University
Maria Rosario Barras Duarte	Cape Cod Hospital, School of Nursing
Georgianna A. Edwards	Cape Cod Hospital, School of Nursing
Leonard E. Enos	Newman Preparatory School

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David E. Gonsalves
 Sharyn Suzanne McCarthy
 William N. Rogers
 George J. Silva
 William F. Smith
 Bonnie Gae Steele
 Gloria Jean Taves
 Joan Meridyth Patrick
 Ruth M. Watson
 Charles Welsh

Tri-State University
 University of New Hampshire
 Cape Cod Community College
 Worcester Polytech
 Cape Cod Community College
 Wentworth Institute
 Cape Cod Community College
 Bridgewater State Teachers College
 Cape Cod Hospital, School of Nursing
 Boston University

David E. Gonsalves
Sharyn Suzanne McCarthy
William N. Rogers
George J. Silva
William F. Smith
Bonnie Gae Steele
Gloria Jean Taves
Joan Meridith Patrick
Ruth M. Watson
Charles Welsh

Tri-State University
University of New Hampshire
Cape Cod Community College
Worcester Polytech
Cape Cod Community College
Wentworth Institute
Cape Cod Community College
Bridgewater State Teachers College
Cape Cod Hospital, School of Nursing
Boston University

BUILDING ADDITION

The building addition, which was voted at the last March Town Meeting is finally in the last stages of completion. In April of 1963, the contractor was allowed to start making renovations in the old part of the building. This necessitated the elimination of the use of the gymnasium, the manual training room, and other facilities. As the work progressed slowly, some departments were temporarily curtailed. When we came back in September, the same conditions prevailed. After many frustrations and disappointments, due to the fact that equipment, furniture and the like were delayed in shipment, we are now, at last, using the building almost one hundred percent.

ACCREDITATION

Provincetown High School is a member of the New England Association of Secondary Schools and Colleges. This organization is the accepted accrediting body in the northeastern states. Membership in the Association constitutes regional accreditation. Qualitative standards for membership in this organization shall apply to all schools. The purposes of the school shall be appropriate for an institution of this type. The program, faculty, staff facilities and resources must be adequate to carry out its purposes in terms of the type of students it serves.

STANDARDS FOR PUBLIC SECONDARY SCHOOLS

Each school shall have a clearly stated educational philosophy which is designed to meet the needs of the students and the community in which the high school is located.

The school shall have a carefully planned program of studies and activities consistent with its stated philosophy and objectives.

The school shall have an organized and coordinated guidance service to aid students in meeting educational, vocational, health, moral, social, civic, and personal problems.

The school shall have a library which is the center for resource material for every aspect of the school program. The least we should have is a part-time professionally competent librarian, an adequate collection of books and periodicals, auditory and visual aids, and other resource material. In order to have these facilities used effectively, at least one professionally qualified person should be in charge of the library facilities.

The school should have a professional staff, well qualified in character, health, experience, personality, and competent in various educational and related services. The staff members should have a sympathetic understanding of youth and a desire to continue professional growth. The staff should be sufficient in

number and adequately paid. It should be a group motivated by high ideals and working together to attain the objectives of the school. The school should have an adequate number of employees for non-professional services.

There should be an adequate system of student records and permanent files. These records should be placed in a vault where fire and deterioration cannot affect them. A cumulative record of attendance, progress in school, and test results should be maintained. Schedule cards for students and a master schedule of each teacher should be maintained in the office. A system of records concerning the faculty and administrative staff should be maintained.

The principal, or headmaster, although accountable to higher authorities, shall be the responsible head and professional leader of the school. He shall interpret to his superintendent, to his board of control, and to his constituency the place of the school in the life of the community. The school board shall be responsible for the determination of policy and for the approval of appointments and expenditures. Under no circumstances, shall the school board perform the functions of the educational administrator.

Plant and equipment shall be adequate for the program and shall be operated for the safety and health of the students, faculty, and non-professional staff.

School and community relations are of such importance in the development of a good secondary school that an appropriate program for promoting good public relations between the school and the community should be maintained and constantly improved.

Financial support of the school shall be adequate to sustain the educational program, including activities, consistent with the philosophy of the school and objectives of the school and with the standards of the New England Association for Public Secondary Schools and Colleges.

COURSE OF STUDY

Five different courses are offered in our high school. They are as follows:

1. The General Course
2. The Commercial Course
3. The College Course
4. The Vocational Household Arts Course
5. The Vocational Automotive High School Course

These courses are organized to fit the needs, aptitudes, and capacities of the students we know are registered in our school. These courses are carefully tailored to meet the wide range of

individual abilities which make up our student body. These courses, if selected wisely, will bring to fruition the best efforts of the respective students.

In order to insure this fact, parents and students should consult freely with Mrs. Anita Berman, our Guidance Counselor.

The above courses offer the opportunity for the mastering of fundamental processes which are necessary for everyday living. It is well to note that in our six-year plan we offer the following.

1. Six years of Mathematics (through Solid Geometry and Trigonometry).
2. Six years of Science (Chemistry and Physics).
3. Six years of Social Studies.
4. Six years of English

At the present time, when there is so much criticism of secondary schools, I wish to focus attention on the fact that we offer these subjects listed above to our students. I am pleased to note that this school year there is evidence of an increased interest in science and mathematics.

We offer Social Study courses, such as Government and Civics, and Problems of Democracy, for the purpose of affording the pupils opportunity to develop, a feeling of patriotism, respect for law and order, and to acquaint them with some of the essential facts that make up our complicated political and social life in our world today.

Once again, I urge that a teacher be employed who will have experience in library work and also be skilled in dealing with, and aiding our teachers in the solution of some of the reading problems which plague a substantial number of our students.

MARKS AND ATTENDANCE

We think that we have a most informative report card. There are three important marks for each student in their respective subjects:

1. Scholastic Achievement
2. Effort
3. Citizenship

We think that scholarship is very important. However, we also think that citizenship and effort should not be ignored. We have been disappointed that more parents have not consulted our teachers regarding the effort and citizenship marks.

Students are marked with letters, and the significance of these letters is as follows:

- A High Honor mark indicating outstanding achievement.
- B Honor mark, indicating a quality of accomplishment which

is commendable, and which certifies the student to college without special examination.

- C Satisfactory work, indicating a quality of accomplishment sufficient for continuation of the subject.
- D A passing mark, but not satisfactory.
- F Not passing; no credit allowed.

Marks are a measure of the educational growth of a student in any one subject, insofar as the growth of the student can be estimated by the teachers. In making this estimate, the teacher considers a number of factors including contributions to class discussions, and the result of oral and written tests. Two factors which commonly cause able students to receive low marks are poor attendance and lack of home study. Any student who wishes to succeed in high school and compete with able students must have a quiet place at home to study, and make very good use of that place. Parents interested in the progress of their children should insist on a regular attendance at school, health permitting. They should also make a special effort to provide a quiet place for study at home.

CONCLUSION AND APPRECIATION

I wish to thank the public for their loyal support and understanding patience down through the years. There were times when we have had to appeal to the many friends of the school to support our various activities. The public, in general, has responded magnificently.

I wish to thank our splendid faculty for their loyalty and cooperation in helping to make our school a good school.

I wish to convey my deepest appreciation to our former Superintendent of Schools, Mr. William L. Roche, our present Superintendent of Schools, Mr. Arthur P. Malchman, and our School Committee for helping to make the task of administration of the school a most pleasant one.

VETERANS MEMORIAL SCHOOL

Helen M. Lane

I herewith submit my first annual report as Principal of the Veterans Memorial School.

ENROLLMENT

Teacher	Grade	Enrollment
Miss Hilda Dennis	I	21
Mrs. Eva Dutra	I	22
Mrs. Francis Francis	I	22
		—
		65

Mrs. Mary Rogers	II	28
Mrs. Marjorie Couper	II	29
		—
		57
Mrs. Catherine Cadose	III	36
Mrs. Estelle Jenkins	III	39
		—
		75
Mrs. Mary Alves	IV	22
	IV	23
		—
		45
Mrs. Ruth Cabral	V	26
	V	29
		—
		55
Mrs. Madeleine Perry	VI	27
Miss Miriam Faries	VI	28
		—
		55
Mrs. Marjorie Roza	Junior Practical Arts	10
		—
		10
		—
	Total Enrollment	362
	(October 1, 1963)	

During the calendar year there have been many changes in the personnel. Miss Helen Sylvia and Mrs. Delphine DeRiggs retired after many years of faithful service to the children of Provincetown. Mr. William Chambers resigned to continue his work in the community of Hamilton, Mass. Mr. William Costa resigned to accept a similar position as Principal of the Millis Elementary School, Millis, Mass. Mr. Arthur Malchman was appointed Principal of the Veterans Memorial School. After a short term as Principal he was appointed Superintendent of the Union due to the resignation of Mr. William Roche who served in our community for the past 10 years. Others appointed to the staff were Miss Miriam Faries, grade 6; Mrs. Ruth Cabral, grade 5; Mrs. Marjorie Couper, grade 2; Mrs. Helen Daphnis, grade 4. Mr. J. L. Tufts was appointed vocal supervisor of music. Mrs. Helen Daphnis resigned in November. I was appointed Supervising Principal effective December 15. Mrs. Delphine DeRiggs and Mrs. Anita Ber- man have been substituting in the two vacancies.

The staff completed the evaluation of the curriculum this past

year. The conclusions will help us plan for future endeavors in all fields of educational advancement.

The Metropolitan Achievement tests were given in April. They are not necessarily standards of measurement but a means of finding weaknesses in certain areas of study that can help the individual child. Durrell-Sullivan Reading Capacity and Achievement Tests have also been given in all classes.

The Houghton-Mifflin reading system has been continued in the fourth grade. New texts have been purchased for grades four and six to supplement and to carry further the social studies in the intermediate grades.

New equipment, such as an overhead projector for transparencies, slides, film strips, transparencies to make individual slides, and a tape recorder, is being used by the staff within individual classrooms.

Various and many activities have been undertaken by the children guided by their teachers. They have learned to express themselves well in many media of communication through song, play-drama, dance, and poetry. Programs were planned for February Days, Patriot's Day, Memorial Day, Thanksgiving and Christmas. Many visual aids have been shown and used in different ways for various age and grade grouping.

This has been a year of adjustment for all of us. We hope that the years ahead will be fruitful and of great value to all our children for as our Commissioner of Education, Mr. Owen B. Kieran has said, "the youth of America constitute our greatest resource."

PROVINCETOWN VOCATIONAL HIGH SCHOOL

Kendall M. Knowlton

I hereby submit my annual report for the Provincetown Vocational High School.

The old method of education was to impart knowledge to the students by performing actual work under supervision. Our program of instruction is based on the same philosophy-supervised instruction to prepare them for the world of industry.

Inasmuch as Vocational Education is the art of training people to master the technical knowledge and skills, students must possess abilities, aptitude, and a mature attitude.

The Vocational program this year has been greatly improved as we now have a fine new modern shop and related room in the new addition. This not only gives our pupils the feeling of belonging to the high school, but also improves the instruction.

The related instruction is under the direction of Mr. Clifford Silva who replaced Mr. Anton Kolz, Jr. We also have a new di-

rector due to the resignation of Mr. William L. Roche. This position is now filled by Mr. Arthur P. Malchman who in the past as our director of guidance has been guiding our students and gave fine support to our Vocational School.

In closing I wish to extend our appreciation to the School Committee, Building Committee, and all others who have aided this Vocational program this year and in the past.

COMMERCIAL DEPARTMENT

Kathleen J. Medeiros

In September of this past year, the students enrolled in the commercial course entered their spacious and newly redecorated rooms. All twenty-one typewriters were arranged in Room 10. Tables have been provided for five additional machines to be purchased in the future. The spirit duplicator, mimeograph, adding machine, dictaphone, and all office supplies were also placed in this room.

Room 11 which formerly housed the typewriting, stenography, and bookkeeping classes has now been remodeled into a classroom devoted to only bookkeeping and stenography classes. Additional bookkeeping units were placed in this area. At the present time, we are considering the possibility of procuring additional business machines for use in these classes.

Enrollment in the bookkeeping class has increased slightly this year and the class is rapidly assembling all the necessary information to handle the accounts of a business for a period of two months. During the past year the class kept a set of records complete with daily cash tapes, payrolls, tax and social security deductions similar to what is required in local business.

Transcription with speed is our goal in stenography. Business stationery is used for all transcription work and speed in both dictation and transcription is stressed. All duplicating work is done by the advanced students in the course.

Accuracy with speed continues to be our aim in typewriting. The advanced class prepared a holiday design on the typewriter, duplicated it, attached a 1964 calendar and submitted a copy to each teacher in our school system.

We have been very fortunate in placing the majority of our graduates from the commercial course. A few have gone on to further study.

I wish to take this opportunity to express my appreciation for all the cooperation and assistance received from my co-workers during the past year.

ART SUPERVISOR

Frederick W. Shaw, Jr.

I herewith submit my annual report as a Supervisor of Art in the Provincetown Schools.

The art program in the schools is functioning very successfully. Despite an increase in the enrollment the program is covering all classes and providing supervision at least once a week to all students in the Elementary and Junior High School.

As is shown in many educational reports and surveys, art is becoming more and more a regular subject and less and less a "frill". In many instances art is becoming a major subject in schools throughout the country. Its importance in vocational education is self-explanatory.

In the Primary grades (1, 2, and 3) it is important that the children gain an awareness to the various media and freedom of expression. During these first three years the primary function of the art program is to teach basic skills and to introduce materials which, in many cases, are entirely new to the child.

It is in the Intermediate grades (4, 5, and 6) that certain technical skills should be advanced. It is my feeling, however, that until the children inquire about certain skills their own ideas and approaches to problems are more important. You must realize that guidance, however slight, is necessary at all times. By self-discovery they can often acquire answers, corrected when necessary, which lead to a greater understanding of the art activity. As to some of the areas covered during this phase of the program I give you the following list: figure drawing, perspective, lettering, paper sculpture, and certain group projects.

Thanks to the voters of Provincetown the Junior-Senior High School art program is now functioning in its new quarters. After working out of a briefcase in the cafeteria for the past four years it is a pleasure to have a room of our own. There is a notable increase in student interest and pride. I believe there is a psychological effect on the groups too. They now have an art room with sinks, storage area, closets, worktables, counters, blackboard, bulletin boards and many other built-in necessities which are conducive to better work.

There is more enthusiasm among the art classes than ever before and everyone seems to be trying his best. To illustrate this added enthusiasm many of the high school students have insisted on forming an art club to gain further knowledge of the subject.

Due to these added facilities it is now possible to intensify the program and better equip those students contemplating a career in the art field. I am proud to announce that several of our

young people are now taking advanced training in the field of art.

Many students have applied their art training here at the high school to practical use, such as blockprinting their own greeting cards, illustrations in the yearbook and other school publications, painting scenery for school productions, and the many and varied decorations seen at school activities.

I try to teach the students the practical side of art and its many functions as well as appreciation for things of beauty, of which we have many here in our own community. It is my aim to point out these things so that they will not be taken for granted. We are one of a very few towns in America which can claim such a rich cultural background and this should not go unnoticed.

In concluding may I say thank you to any and all persons who in so many ways contributed to making this past year a successful one.

HOUSEHOLD ARTS DEPARTMENT

Mary D. Rowe

Herewith is submitted my report for the Household Arts Department of the Provincetown Junior-Senior High School.

Since all girls should be familiar with the practical subject of homemaking, this department is essential to all educational systems. It is important that every girl be given the opportunity in school to learn the fundamentals of good cooking and to master the essentials of sewing and homemaking.

Due to the new construction at the school, the homemaking room was not ready at the beginning of the school year and therefore we are behind schedule in our year's work. However, with the completion of the construction, we now have a beautiful homemaking room which should give the girls in this department an added incentive to do excellent work.

In spite of the delay in the completion of the construction, the seventh graders have learned the basic stitches of sewing, plus the efficient operation of the sewing machine. They are now making an apron and will have made a cotton skirt before starting cooking classes.

The eighth grade students have been studying nutrition, and, with these principles in mind, are planning menus. The preparation of foods has been underway since the latter part of October and currently includes the making of cookies and candies for the holiday season. These girls will have clothing construction during the last half of the year.

The girls in the state-aided Vocational Household Arts program have completed several sewing projects including jumpers, skirts, and blouses. A few senior girls have also made smocked

nightgowns and robes to be used on their senior-class trip. In the foods area these girls are studying food nutrients and more advanced cooking.

Each girl in the Vocational Household Arts Department is required to complete one hundred and ninety hours of home projects which correlate their classroom study to the actual home situation.

We are grateful to the townspeople generally, and to the building committee in particular for providing such an efficient and pleasant room in which to work and to try to achieve the ultimate of good homemaking practices.

JUNIOR PRACTICAL ARTS

Marjorie F. Roza

I hereby submit my third annual report as teacher of the Junior Practical Arts Class.

The program is set up as a one room school with separate groups doing different grade reading, arithmetic, spelling and language according to their ability. The class, as a whole, does Science, Social Studies and Handcrafts together.

Art, Music and Penmanship are being done this year as a group, with the respective supervisors coming to the class. This is working out very well.

This year new Grade I, II and III reading books were purchased. These have been of great interest to the children and have made them anxious to work hard in their reading so they can advance from one book to another.

There are ten children in the Junior Practical Arts class this year. The ages range from eight years to fourteen years and the grade level from Grade I to Grade IV. The problem caused in the wide age span is not caused by the difference in academic learning but by the older ones needing a different type of Handcraft than the younger ones. These older children have reached about the highest grade level they will ever attain. Therefore, they need to learn a trade or some form of handcraft that will benefit them when they leave school at the age of sixteen. I believe there should be two Junior Practical Art Classes. One group taking chronological ages six to twelve, and the other group twelve to sixteen.

The Junior Practical Art program is a very important part of the school system and it should be given all the consideration and assistance possible.

GIRLS' PHYSICAL EDUCATION

Elizabeth De Riggs

I herewith submit my annual report as Physical Education

instructor for girls of the Provincetown Junior-Senior High School.

During the school year 1962-1963, physical education classes were interrupted due to changes in the building involved with construction of the new addition to the building. Consequently, classes were held out of doors (weather permitting) from Easter vacation until the end of the school year. In the Fall, classes were suspended until mid-November, when the facilities of the new gymnasium became available. We are now functioning under full schedule.

Mindful of the fact that physical education should be considered an important part of the whole education of our youth, I am working toward a goal which will find this subject systematized and integrated with the general curriculum of our school, with the competitive sports presently offered on the Lower Cape, and, above all, which will develop habits of good sportsmanship, health, and well being.

In order to establish standards for our program, I have this year introduced the R. C. A. F. women's exercises, consisting of 10 pattern exercises to be completed in 12 minutes. This drill is so designed that each student can progress at her own speed until the desired goal is reached. Bulletin board charts have been utilized to indicate the progress of each student in the above plan.

The increased floor space offered in the new gym enables us to offer classes to both boys and girls simultaneously, thanks to the divided floor — This means that there is considerable need for additional gym apparatus, such as ring ropes, horses, boxes, etc., so that a varied program may be offered.

I take this opportunity to thank the Building Committee, and the citizens and taxpayers of Provincetown for their interest and farsightedness in providing the excellent facilities contained in our new addition. It is my hope that our program can utilize these facilities to the extent that we at Provincetown High School may truly say we are building strong minds in strong bodies for the future citizens of our community.

BOYS' PHYSICAL EDUCATION

David J. Murphy

I herewith submit my annual report as the Director of Boys' Physical Education in the Senior and Junior High School.

PROGRAM OBJECTIVES

Our program during the past year was influenced and controlled by the new addition to our school. We were compelled to vacate the old gymnasium in April to make way for new construction. When possible we held our classes out-side at the ath-

letic field. This policy again was effected on our return to school in the fall when we were unable to use the athletic field because of the improvements the field was undergoing under the supervision of the Provincetown Lions Club.

Although conditions have been difficult trying to maintain a regular Physical Education Program, I am certain the students assumed their disappointment without any complaint when they realized the changes being made were for their own good and they would be the ones to benefit.

May I express the gratitude of this department and I am sure the gratitude of the student body to the citizens of the town for the modern facilities we are about to use and enjoy. Our thanks to the Lions Club and the citizens of the town for their improvements at the athletic field. Through their efforts we now have one of the finest baseball infields on the Cape.

We did manage to administer the Amateur Athletic Physical Fitness and Proficiency Test in the early spring. I am pleased to report results were satisfactory. Although we did not score as high as the previous year when we placed second in the scoring of the twenty high schools in Southeastern Massachusetts, we are satisfied with the results when compared to the expected physical achievements.

We were able to offer the usual spring out-door activities consisting of Baseball, Softball, Track and Field Events.

SPORTS PROGRAM

We continue to offer Football, Basketball, Track and Field and Baseball at the varsity and Junior High level.

Your approval of the Junior High program was accepted overwhelmingly by the students. Results have been very satisfactory and I am sure have helped to motivate and inspire our varsity program. I sincerely recommend their continuance and consideration given to our school becoming a member of the Junior High League, now in the process of being formed among the schools on the Cape.

The approximate number of boys participating in our athletic program are listed for your information.

FOOTBALL

High School Varsity	36
Junior High	33

BASKETBALL

High School Varsity	18
Junior Varsity	20
Saturday morning Junior High Program	32

BASEBALL

High School Varsity	21
---------------------	----

Junior High 30

TRACK

High School and Junior High 26

These figures when compared with our enrollment indicate an excellent participation by our students in our athletic program.

I am pleased to report that from the opinions expressed by your athletic coaches, we can expect an increase in the enrollment of our Junior High and Varsity football program next fall.

RECOMMENDATIONS

1. As mentioned earlier in this report, the improvements being done at the Motta Athletic Field made it impossible for us to use this field. We were compelled to move our football program to the Admiral Evans Field. May I suggest that considerable thought be given to the continual use of this field for our football program. We have improved it physically during the past season. With only very little financial expense I am sure it can be made into a fine football field. Its greatest asset however is that its continued use allows us the use in the fall of the Motta Athletic Field for enlarging our athletic program, by giving us the needed space to offer an outdoor Field Hockey program for the girls.

2. That you consider the possibility of our Junior High Football, Basketball and Baseball teams becoming members of the Junior High League in the process of being formed on the Cape.

3. The installation of apparatus in our new gymnasium.

4. That provision be made for the installation of runways and jumping pits for track and field events at the athletic field.

CONCLUSION

Your expansion of our athletic program, and our improved athletic facilities has unquestionably motivated and instilled a new school spirit within the student body. This department likewise is anxious to meet the challenge these new facilities confront us with. We will make every effort to improve and offer a program that will meet the physical and social needs of a healthy growing boy.

INDUSTRIAL ARTS DEPARTMENT

Ernest L. Carreiro, Jr.

As instructor of industrial arts at Provincetown High School I respectfully submit my first annual report.

Due to the extenuating condition that construction of the new school addition was carried well into the school year our program has been greatly limited. Installation of new equipment and tools is scheduled for the first of the year and should provide us with

facilities to present a well rounded, comprehensive program of industrial arts.

Presently industrial arts is offered to only seventh and eighth grade students. Modern philosophy in education states that all students in a comprehensive high school should have these facilities made available to them in order to represent a total program and enrichen their general education. Future rectification of this situation will enable students of both sexes to elect industrial arts in areas of their choice beyond grades seven and eight.

In a modern civilization man cannot divorce himself from knowledge of tools, materials, processes and methods of fabrication which have enabled us to reach our present state in a technologically minded world.

Industrial arts at its best is exploratory in nature and provides an opportunity for students to investigate avenues of interest and simultaneously acquire certain basic skills. It also can be a means of integrating and applying basic principles present at every step of our educational ladder resulting in a totally better educated citizen.

I hope that I will be able to develop a sound program and strengthen this area of our educational system to its fullest potential.

HANDWRITING SUPERVISOR

W. L. Rinehart, Director

I am pleased to report on the progress made in the handwriting program to date. The excellent handwriting product that has been forthcoming in your schools is due to a number of factors.

1. Your teachers and pupils have been supplied with the necessary instructional and motivational materials.
2. All new teachers in your school system are carefully trained in the basic philosophy of teaching handwriting.
3. The handwriting of the pupils is carefully diagnosed at regular intervals and a report is sent to each teacher for remedial purposes.
4. Motivational devices are used as needed to indicate the median handwriting score in each room in order to keep the pupils and teachers informed of the degree of achievement that has been attained.

The program as it currently operates in your schools makes it possible to have careful direction of the program in addition to the necessary instructional materials. This is provided at a fraction of the cost of employing a full time handwriting supervisor and then purchasing the necessary instructional materials.

At the close of the last school year our records indicate that

88% of the pupils scored excellent, 11% scored good, 1% were fair and no% were poor on the formal handwriting test. It was found in checking the informal handwriting that there had been excellent transfer in handwriting quality to spelling, arithmetic, English composition, etc.

We appreciate very much the excellent cooperation that we have received from your administrative staff, the pupils, and the teachers at all times.

INSTRUMENTAL MUSIC SUPERVISOR

James J. Santos

I herewith submit my fourth annual report as instrumental music director.

The year of 1962-63 was the most satisfying year I have had since my initial appointment in 1960. In the level of music played and in the manner of performance the High School Band was comparable to any good high school band. However, the Band is handicapped in that it has no trombone and French-horn or melophone players. We have overcome this, to some extent, by cuing in or giving these parts to other instruments. This is a makeshift procedure which should not be necessary. The band has an urgent need for these instruments and I would recommend parents to consider seriously the trombone, French-horn or melophone when renting or buying an instrument. The school does own a few of these instruments and although not of the best quality they could be reconditioned and made playable if enough interest were shown. I suspect that the reason for not having more players on the larger brasses is that they are a bit cumbersome to carry than the well known clarinet, trumpet or saxophone.

With regard to the elementary instrumental program I was pleased by the performance of some twenty members as I was of the High School Band. Instrumental training starts in the fourth grade and continues through High School in Band and individual instruction. Since the High School Band consists of Junior High and High School students there necessarily exists a gap in performing proficiency between the seventh grader and the High School student. Of course there are always exceptions to the rule. This gap can only be filled by a Junior High Band and would be possible if all pupils who played the previous year in Grades six and seven would continue to play. Unfortunately, under our present organization, pupils may play or not depending upon the attitude of the individual. At present the Band membership could be increased by eight players if these players and possibly the parents realized the benefit that they would get in ensemble playing and instruction. Musical knowledge and proficiency in a musical

instrument is something that lasts throughout life. A performer on a musical instrument is always welcome no matter where his travels may take him. Lastly, there is that sense of accomplishment and loyalty to the school in belonging to one of the most worthy activities.

This fall I started a class of eight on piano. For the most part these pupils do not have pianos at home and are working on simulated keyboards which they purchased. By the end of the year they should be through the greater part of their books or to apply their knowledge to some other instrument.

I would like to see as much interest shown for the bowed string instruments as shown for the winds. If we had just ten beginners each year on the violin in three years the first ten, and possibly some of the second year, would be proficient enough to start a sizable orchestra with some of the players eventually changing to viola and cello.

This will be a gala year for Provincetown with the coming of the Cape Cod Music Festival on March 21st. This Festival is held yearly in one of the seven participating communities and consists of Band, Orchestra and Chorus with a total membership of over three hundred. In order to participate a student must be a member of a high school organization and have attained the level of achievement to perform the music presented. In the past we have had from eight to ten players participating in Band and one student on violin. This year twelve of our Band members will be participating. It is hoped that the same interest will be shown for Chorus. There must be at least twelve students with good voices who are willing and serious enough to work for this very rewarding experience.

In closing I wish to thank the Administration, School Committee and teaching staff for the cooperation given me in the past.

VOCAL MUSIC SUPERVISOR

John L. Tufts

The following is my annual report for the vocal music program in the Provincetown Public Schools.

My duties as supervisor began on December 1. My reception by pupils and staff of both the Veterans Memorial School and the High School was both encouraging and complimentary.

A graduated program of vocal music instruction has been started with the object of trying to bring all classes as near as possible to the place where they should be for their age and grade by the end of the school year.

In working toward this objective use is being made of all materials and equipment presently on hand. Plans are being

made to expand materials and equipment only enough to further the attainment of the above goal more fully.

REPORT OF SCHOOL NURSE

Helen Pierce

I hereby submit my annual report as school nurse. During the year there has been a few cases of mumps, measles, and chicken pox in both schools.

Inspections were made weekly at the Veterans Memorial School, and monthly at the Junior-Senior High School, except when daily inspection was found necessary.

The Dental Clinic is progressing very well and more parents are taking advantage of the clinic. To date there has been 190 extractions, 195 fillings and 160 cleanings. Dr. Lucien C. Bouchard of Orleans is helping at the clinic.

In January, March, April, and May, clinics were held at the Veterans Memorial School for Sabin Oral Vaccine. In May, 214 doses were administered, and in June, 317 doses were given.

In May, a Well Child Conference was held at the Veterans Memorial School, sponsored by the Barnstable County Health Department. At that time, 57 children were examined by Dr. Gerald Hoeffel. Many defects found at that time were corrected before the child entered school. Clinics were held at the Veterans Memorial School for inoculation for Diphtheria, Vaccination, and Sabin Vaccine in May and June.

The Massachusetts Vision test was administered to students in both schools, with two failures at the Veterans Memorial School, and twelve failures at the Junior-Senior High. In all cases, the parents of each child were notified.

The Audiometer test was given to all students in both schools with one failure at the Veterans Memorial School. This has been taken care of.

A course in American Red Cross Home Nursing was given to the Vocational Household Arts group.

Dr. Thomas Perry has completed his physical examinations for all students who participate in athletics.

All routine work for the year has been completed.

In closing, may I express my sincere thanks for the cooperation that I have received from parents and teachers.

SUPERVISOR OF ATTENDANCE

Frank Aresta

I herewith submit my annual report of Supervisor of Attendance for the year 1963.

Home Visits

Truants	12
Truants Returned	8
Absent from other causes	61
Absent because of sickness	132
Referrals to Probation Officer	7

GRADUATION PROGRAM

Processional: "Pomp and Circumstance"	P. H. S. Band
	Edward Elgar
Invocation	Reverend Thomas C. Mayhew
"May The Good Lord Bless and Keep You"	P. H. S. Chorus
	Lutkin-Jamison
The Value of a Modern Education	Carl R. Cummings
"Phedre Overture"	Jules Massenet
	Arranged by H. L. Walters
The World of Youth—	
Our Future Responsibilities In It	Nancy Burch
"The Lord's Prayer"	P. H. S. Chorus
	Albert Hay Malotte
Education In The Future	William N. Rogers
In God We Trust	Sharyn McCarthy
"God Bless America"	P. H. S. Chorus
	Irving Berlin
Presentation of Diplomas	Herman R. DeSilva
Benediction	Reverend Ernest D. Vanderburgh
Recessional: "National Emblem March"	P. H. S. Band
	E. E. Bagley

DIRECTORY

Class Officers

Carl R. Cummings	President
William N. Rogers	Vice President
Nancy Burch	Secretary
Louise Patrick	Treasurer
Miss Kathleen J. Medeiros	Class Advisor

National Honor Society

Nancy Ruth Burch	William N. Rogers
Seraphine Peter Codinha, Jr.	Carol Ann Salvador
Carl R. Cummings	Cathryn E. Serpa
Sharyn Suzanne McCarthy	Gloria Jean Taves

Leadership—Scholarship—Service

Class Colors
Blue and White

Class Motto

There is a past which is gone forever;
but there is a future which is still our own.

Student Council

Sharyn McCarthy

Carol Ann Salvador

GRADUATES

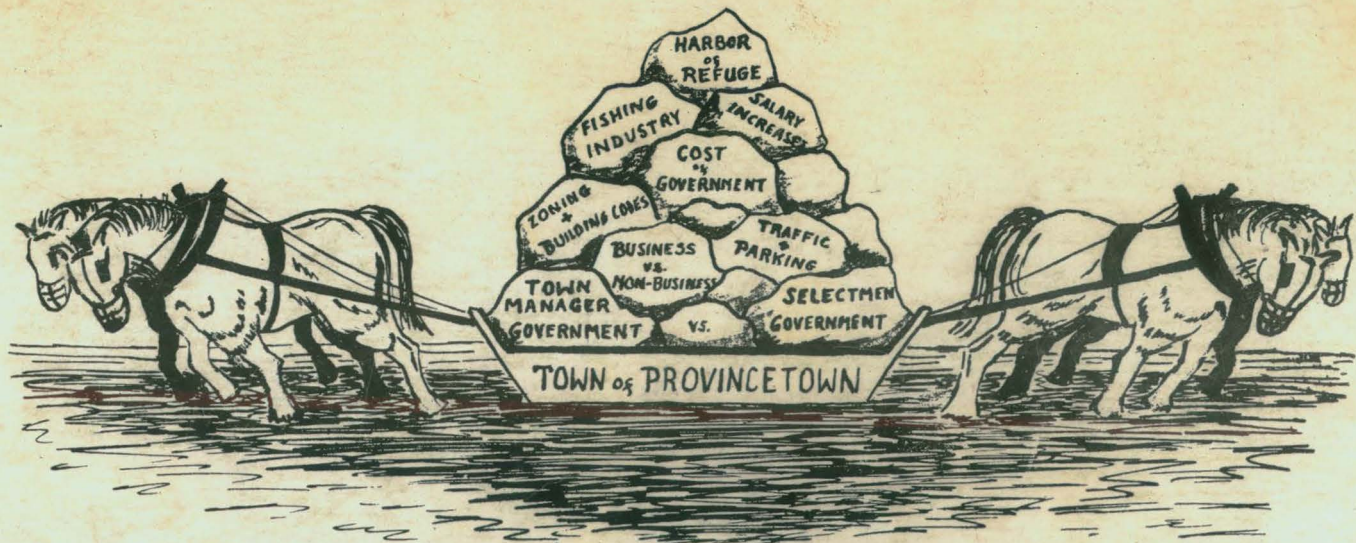
Lillian Emma Atwood
 Elizabeth Ann Bennett
 Nancy Ruth Burch
 Seraphine Peter Codinha, Jr.
 Carl R. Cummings
 Maria Rosario Barros Duarte
 Georgianna A. Edwards
 Ursula J. Engels
 Leonard E. Enos, Jr.

David E. Gonsalves
 Gail Elizabeth Howard
 Reginald F. Jason, Jr.
 Brenda Lee Johnson
 Sandra Jean Lemos
 Charlotte Lillian Lisbon
 Clyde J. MacCallum
 Sharyn Suzanne McCarthy
 Eileen E. McGinn

Janice Marie Ormsby
 Carol Ann Packett
 Frances Evelyn Patrick
 Louise Rose Patrick
 Joan Meridyth Patrick
 June Leslie Phillips
 Paul Jean Roderick
 William N. Rogers
 Frank R. Roza

Carol Ann Salvador
 Lewis E. Samuels, Jr.
 Cathryn E. Serpa
 George J. Silva, Jr.
 William Francis Smith
 Donna Lee Souza
 Bonnie Gae Steele
 Joseph Edward Stephens, Jr.
 Gloria Jean Taves

George A. Thomas
Marguerite T. Vasques
Letitia Morris Watson
Ruth M. Watson
Charles Welsh
Douglas G. Wheeler
Nolan John Williams



GETTING NOWHERE
It's Time to Pull Together !