

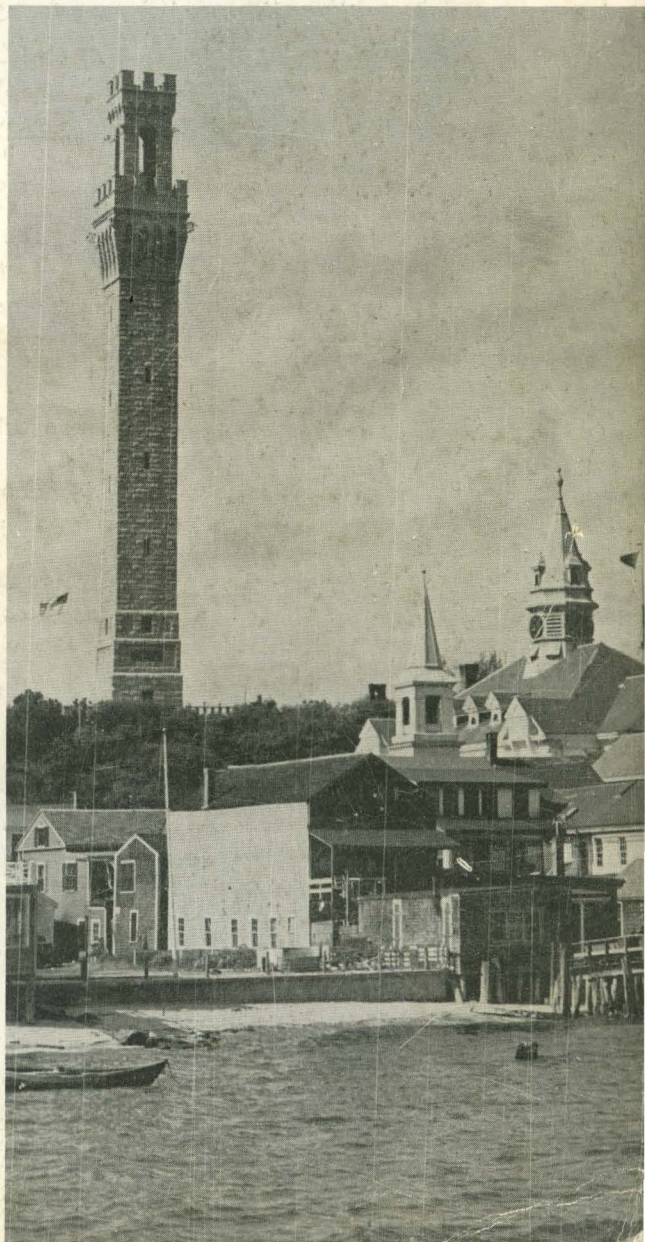
*Town of*

*Provincetown*

**ANNUAL  
REPORT**



**1961**



## "IT ISN'T YOUR TOWN---IT'S YOU"

If you want to live in the kind of Town,  
That's the kind of a Town you like,  
You needn't slip your clothes in a grip,  
And start on a long, long hike.

You'll find elsewhere what you left behind,  
For there's nothing that's really new,  
It's a knock at yourself when you knock your Town,  
It isn't your Town, it's you.

Real towns are made by men afraid,  
Lest someone else get ahead.  
When everybody works, and nobody shirks,  
You can raise your Town from the dead.

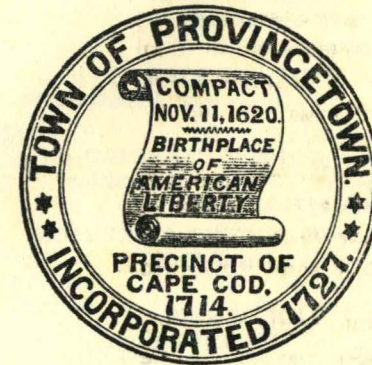
And if, while you make your stake,  
Your neighbor can make one, too,  
Your Town will be what you want to see  
It isn't your Town—it's YOU.

# ANNUAL REPORT

of the

## TOWN OF PROVINCETOWN

MASSACHUSETTS



for the

### YEAR ENDING DECEMBER 31, 1961



## In Memoriam

FRANK A. DAYS, JR.  
School Committee

CARL MURCHISON  
Art Commission

JOSEPH AGNA  
Constable

MANUEL VIERA  
Sanitation Department

ERNEST CARREIRO  
Finance Committee

FLORENCE NICKERSON  
School Teacher

ANN DENNIS  
Library Trustee

DONALD WITHERSTINE  
Advisory and Post War  
Reconstruction Committee

AMOS KUBIC  
Town Crier, 1920 - 1940

## DIRECTORY OF OFFICIALS

Elected by the People

MODERATOR

Francis J. Steele

BOARD OF SELECTMEN

John C. Snow, Chairman

William W. McKellar  
Anthony P. Tarvers

Ralph S. Carpenter  
Charles J. DeRiggs

SCHOOL COMMITTEE

Joseph Alves, Chairman

Raymond Souza  
Herman DeSilva

Warren Perry  
Joseph G. Taves

RECREATION COMMISSION

Mary Tarvers, Chairman

Robert Collinson  
Freeman Watson

William Tasha  
Wilhelmina DaRoza

Appointed by the Selectmen

BOARD OF APPEALS

Edward Silva, Chairman  
Philip Alexander  
Mary L. Silva  
Joseph Jason  
Fernando Gonsalves  
Cyril Patrick, Alternate  
Justin Avellar, Alternate

SHELLFISH COMMITTEE

Neil Cordeiro, Chairman  
Thomas Turner  
William Soloninka  
Wilbur Cook  
Peter Perry, Jr.  
John Alexander\*  
Oscar L. Snow\*

BOARD OF FIRE ENGINEERS

Wilbur Cook, Chief  
Herman Rivard  
James J. Roderick  
Joseph Andrews  
Frank Carreiro  
Warren Costa  
William Pierce

ART COMMISSION

George Yater, Chairman  
Ernest Irmer  
Bruce McKain  
Jack Tworokov  
Chaim Gross  
Carl Murchison+

VETERANS GRAVES  
COMMITTEE

Manuel J. Goveia  
Manuel V. Raymond  
William C. Pierce

BOARD OF REGISTRARS

Thomas Francis  
Warren C. Silva  
Mabel Stillings  
William J. McCaffrey



Appointed by the Town Manager

BOARD OF ASSESSORS

Thomas Francis, Chairman  
Manuel V. Raymond  
Robert F. Silva

AIRPORT COMMISSION

Manuel F. Patrick, Chairman  
Manuel Phillips  
Arnold Dwyer  
Arthur Malchman  
Edward Salvador

CEMETERY COMMISSIONERS

Town Manager

CONSTABLES

Joseph Rogers  
Joseph Agna+  
William Finkel  
Frank A. Souza

BOARD OF HEALTH

Donald Westover, Chairman  
Dorothy Lythgoe  
Kathleen Perry  
William McGowan\*

HEALTH AGENT and INSPECTOR

Joseph Lewis  
Joseph Matta\*

PLANNING BOARD

Lewis Reis  
Anita Berman  
George Baker  
James Silva  
Matthew Costa  
John R. Ham\*  
John Van Arsdale\*  
Howard Burch\*  
Marcel Fiset\*  
Eldred Mowery, Jr.

TRUSTEES OF LIBRARY

Joseph Lema, Jr., Chairman  
Virginia Andrews  
Adelaide Kenney  
Mary Lewis  
Ruth Cabral  
Germania Phillips\*  
Jean Busa\*

BOARD OF WELFARE

Town Manager

\*resigned  
+deceased

Appointed by the Moderator

CHRISTMAS LIGHTING COMMITTEE

John R. Ham, Chairman\*  
John Viera\*  
Katherine R. Steele\*  
James F. Meads\*  
Franklin Oliver\*

FINANCE COMMITTEE

Nathan Malchman, Chairman  
Marion Perry  
Louis O. Cabral  
Willis Carlos  
Augustus Reis  
Leo Gracie  
Anthony Roda\*  
William White\*  
Clarence Nelson\*  
Eugene Watson

\*resigned

TOWN OFFICERS AND DEPARTMENT HEADS

ACCOUNTANT

William J. McCaffrey

ADMINISTRATOR, CAPE END MANOR

Jesse D. Rogers

AIRPORT MANAGER

Antone D. Pereira

ANIMAL INSPECTOR

Clarence E. Pierce

ARCHIVIST

Arthur Bickers

BUILDING INSPECTOR

Fernando Gonsalves\*

CIVIL DEFENSE DIRECTOR

Frank Flores

CEMETERY SUPERINTENDENT

Frank Flores

CLERK

William J. McCaffrey

COLLECTOR

Frank S. Bent

DOG OFFICER

Clarence E. Pierce

FIRE CHIEF AND GAS INSPECTOR

Wilbur Cook

HEALTH AGENT AND INSPECTOR

Joseph Matta\*  
Joseph Lewis

HIGHWAY SUPERINTENDENT

Frank S. Perry

LIBRARIAN

Marion B. Haymaker

MANAGER

Walter E. Lawrence

MODERATOR

Francis J. Steele

NURSE—TOWN

Virginia Atkins, R.N.\*  
Doris Enos, R.N.

POLICE CHIEF

Francis H. Marshall

RECREATION DIRECTOR

Munro Moore

SEALER OF WEIGHTS AND MEASURES

Arthur B. Silva

SHELLFISH CONSTABLE

Joseph Ventura

TOWN CRIER

Arthur P. Snader

TREASURER

Frank S. Bent

TREE WARDEN

Philip Alexander

VETERANS' AGENT AND DIRECTOR

William J. Costa

WATER SUPERINTENDENT

Joseph M. Creamer

WELFARE DIRECTOR

Irving S. Rogers

WHARFINGER AND HARBORMASTER

Arthur B. Silva

WIRING INSPECTOR

Donald T. Gleason

\*resigned.



## TOWN MANAGER'S REPORT

To the Honorable Board of Selectmen and  
Citizens of Provincetown

In the several pages of this Annual Town Report you will find statements from department heads setting forth in their own words the major activity and accomplishments of their respective departments during the year 1961, together with the financial reports of the Town Accountant, Town Treasurer and Board of Assessors.

All of your Town departments are operating in an orderly and efficient manner and are producing full value for every dollar expended.

The employee morale is excellent and a friendly cooperation and understanding exists between the Manager, department heads and Town employees. All employees of the Town are now properly classified and compensated in accordance with the standard classification and compensation plan adopted by the Town Meeting of March 14, 1960. Opportunity for promotion and advancement based on service and merit has been increased. For the second year in succession all employees of the Town have received an annual step-rate increase in salary.

The capital plant of the Town is still in need of considerable repair and maintenance after long years of neglect and inability of the Town to obtain new revenue and pay for the proper renovation of its public buildings, and properties including Town Hall, Schools, Library, Fire Stations, Drainage Systems, Town landings, Wharf, parking areas, streets, sidewalks, playgrounds, cemeteries, etc. The 1962 Town Meeting will have many articles with requests for capital outlay funds for the purpose of defraying the expense of both old and new proposals, most of which are necessary and desirable. The total cost of these projects is, of course, beyond the ability of the Town to pay in any one year and the result will be the same as usual—rejecting and postponing to future years many projects that are already long overdue. Meanwhile, in a real effort to save money, I have established a small maintenance crew of regular public works employees during the winter months and real gains are now underway on interior repairs to some of our public buildings.

A long list of Town needs was furnished with the 1960 Annual Report. Another list is now in preparation and will be available to the members of your Board of Selectmen and citizens in time for the Town Meeting.

Some of the major accomplishments of 1961 are listed as follows:

## ACCOMPLISHMENTS OF 1961

1. Established new Cemetery Rules and Regulations and advanced program for major renovations and beautification of Town cemeteries.
2. Established a new system of budget preparation and budget controls by department heads who make up their own budgets and now have clearer understanding.
3. Sponsored and obtained favorable legislation from the Commonwealth conveying Parking Area land between MacMillan Wharf and Monument Dock to the Town for \$1.00.
4. New front end loader delivered to Town in January with enclosed cab and snow bucket in time to save large sums of money on snow removal.
5. Constructed new boiler room and new heating system at Cape End Manor for the protection of lives and property.
6. Graded and repaired two Town Landings.
7. Painted and repaired all street signs and traffic signs.
8. Erected new lighting system on MacMillan Wharf replacing hurricane damage.
9. Filed legislation for a harbor of refuge and marina at West End of Town behind Federal breakwater for protection of fishing fleet and waterfront development.
10. Construction of Howland Street as Chapter 90 project advanced for contract early in 1962.
11. Obtained good publicity for Town.
12. Taxiway and parking area with tie-down constructed at Airport.
13. Highway Department painted several miles of traffic lanes, cross walks and "no parking" signs on streets and also maintained good daily street cleaning program on Commercial and Bradford Streets.
14. Highway Department cleaned many catch basins and drainage lines that had not been cleaned in years. Also constructed additional street drains.
15. Purchased new and additional Police Cruiser.
16. For first time in three years had "no fatal accident" record.
17. Painted Town water tower—a major maintenance item.



18. Removed defective chimney at North Truro Pumping Station.
19. Constructed 621 feet of new water pipe on Franklin Street.
20. Loamed and reseeded part of Motta Field.
21. Renovated Court Street Fire Station at cost of \$4150 by Bill White.
22. Reorganized Planning Board with renewed interest.
23. Awarded 2-way radio contract to Motorola for \$6602 with one-half cost to be reimbursed by Federal Government.
24. Constructed retaining wall on Mechanic Street at cost of \$2490.
25. Held tax rate to \$57.40.
26. Mooring basin between MacMillan Wharf and Monument Dock in front of Town Parking Area dredged by Commonwealth at no cost to town.
27. Reduced cost of lighting Town Hall by new switches and locks.
28. Reduced snow removal costs by equipping all Town trucks with plows and eliminating hired equipment other than one jeep and one sander. In spite of severe winter, snow removal cost was negligible.
29. Offices for Water Department and Highway Department established at Town Hall for convenience of public and better operation.
30. Purchased new fire Department Rescue Squad panel truck.
31. Entered into a new contract for the vessel Marthas Vineyard (210 feet long) to operate between Boston and Provincetown—carried 320 passengers first day and 580 on second trip.
32. July 10, 1961, Special Town Meeting passed \$73,000 for new parking area construction and lighting system.
33. New beach opposite Grosier Park constructed from material pumped from boat basin between wharves.
34. Completed microfilming of all Town records for protection from loss by fire or other cause.

Respectively submitted

WALTER E. LAWRENCE  
Town Manager

#### SOME ADVANTAGES OF THE TOWN MANAGEMENT FORM OF GOVERNMENT

1. A Professional Manager, not being involved in politics gives his full time to the important job of supervising and directing the efficient administration of all offices, boards, committees and commissions appointed by him and their respective departments.
2. A Professional Manager devoting his full time to the job is always seeking new and better methods and doing everything possible to reduce costs and improve services.
3. A Professional Manager is interested in a strong organizational set-up with direct lines of authority and efficient operation of all departments with all employees properly classified and paid according to an equitable compensation plan with promotion based on merit and service.
4. A Professional Manager is better informed and knows of newest and best methods as a result of management information service, training and experience.
5. A Professional Manager is trained to get full value for every dollar expended.
6. A Professional Manager with a good salary is more independent and less susceptible to outside influences and political pressures.
7. By selecting a Town Manager from among qualified and experienced members of the profession a Town has a better chance of getting an administrator with the proper knowledge, training and ability.
8. A Professional Manager does not have to spend time and money to get elected and re-elected year after year and as a result does not go into debt and become obligated to those who do business with the Town and who contribute to political campaigns in order to gain favor. Likewise, local businessmen are not bothered with political candidates soliciting campaign funds.
9. A Manager giving his full time to the job, strives to keep the capital plant of the Town in good repair as he is constantly aware of the Town's problems.

#### WATER METERS OR A NEW SOURCE OF SUPPLY

The first major reason given for metering is conservation. Metering is the only practical method for restricting excessive waste. Conservation, however, or the saving of water, comes under the classification of an economic factor. If we accept the



growing trend in the water works industry to recognize water as an essential economic commodity, the saving of water or the reduction of waste should be counted on as an economic gain. Even bending over backwards to admit the validity of the claim that "water should be free" and that "it is a gift of God," there are costs that must be taken into consideration. It takes money to gather, store, filter, pump and distribute water to the consumer's home. Therefore, conservation and the reduction of water must be included in the total economic picture of a water system. While cutting waste does not increase revenue, conservation of water does result in an actual reduction of expense in both production and distribution.

In most instances not only should the Water Department gain a net increase in revenue as a result of metering but the customer should too. After metering the commercial or industrial services in many instances the domestic rate has been reduced so the consumers were charged less than a year before the meters were installed. This type of savings can be credited to the elimination of waste through repairs to leaking plumbing. However it must be pointed out at this time that metering just the commercial services doesn't solve the entire problem. That plateau isn't reached until both the commercial and domestic services are 100% metered.

A second major reason for metering is actually an administrative one. In order to do the best possible job in any field it is necessary to have the facts. Decisions and judgments, to be right, must be based on the best available data. In the water works industry it is generally accepted as good practice for operators to know how much water is pumped and how much arrived at destination and was actually delivered to the consumer. Without meters it is impossible to determine how much water was delivered to the consumer and it eliminates any comparison of figures between the total pumpage and the total metered services that would show unaccounted for water. This comparison would lead to the detection of any minor or major underground leaks that normally would not be detected. This waste through leaks, which is common on unmetered water systems, taxes the consumer into paying higher rates, and it also eliminates any possibility of savings in the cost of power to operate the pumps at the pumping station. Analyzing further in regard to Provincetown's water problems, the pumping stations are presently working at peak performance. An additional source of supply is mandatory, if the town doesn't meter its commercial accounts. The cost of finding a new site, and erecting a new pumping station, would more than double the cost of installing meters.

Another reason generally given for metering is that meters are the only fair way to charge for water, as far as the individual consumer is concerned. This may be an ethical

reason or a social one, but basically it involves the principle of fair play. Metering of water sold results in the consumer paying for what he actually uses and not for what his neighbor wastes.

In conclusion, experience of more than sixty years has confirmed the validity of the principle that metered rates are more equitable to the individual consumer than any other method of charging for water service. Meters provide the most practical means of making a water system a self-sustaining operation, although, in too many cases, the general public does not understand how desirable that is. Nevertheless the proper use of water meters does aid and protect the taxpayer by encouraging proper usage—conservation, and by producing revenue. Fortunately, water works operators are more enlightened. In the United States today, it is estimated that between 90 and 95% of the 17,000 organized systems use meters. On Cape Cod 95% of the water systems are metered,— the exception being Provincetown.

The cost of producing and delivering water has increased steadily. More realistic rates to some extent meet the increase. However, better rates have not generally been sufficient to provide for the total of operational replacement and normal expansion costs. As a result, the effective use of metering has been found to be the most practical way of increasing water systems' revenue in a business like fashion. How metering can be, and is being, utilized to accomplish this purpose can be seen in the experience of scores of communities, not only on Cape Cod, but throughout the country.

**Question:—Why do we need meters?**

Answer.

- (1) In a seasonal system, such as Provincetown, it will eliminate restrictions during peak periods.
- (2) Past experience shows that the commercial or industrial accounts use the bulk of water pumped. If these accounts are curtailed, waste is kept at a minimum.
- (3) Maximum pumpage creates wear and tear on the pumps, creating high maintenance and replacement costs.
- (4) If the leaks in the system prevail, the individual consumer pays for them in high water rates.
- (5) The consumer pays for what he uses,—not for what someone else wastes.

**Question:—What if we don't meter?**

Answer: The main cause for alarm is that the water is being consumed as fast as the pumps can pump. If meters aren't set, conservation doesn't exist. To cope with this situation, a new water supply must be found to supply the communities' needs. A new water supply would cost the town more than twice the amount of meters.



**Question:—What towns on the Cape are metered?**

Answer: Every one, with the exception of Provincetown.

**Question:—How does the total pumpage compare to other towns on the Cape?**

Answer: For example, the Dennis Water District has 3,980 accounts and pumped approximately 154,000,000 gallons in 1961. In Provincetown, which has 1,920 accounts, the total pumpage was 247,298,310 gallons in 1961. In other words, with half as many accounts, the town of Provincetown pumped 60% more than the town of Dennis.

**Question:—What is the ultimate goal?**

Answer: To meter the industrial accounts first, and then meter the residential accounts.

**Question:—Why not meter both accounts at once?**

Answer: Most towns have found it more feasible to meter the large users first.

**Question:—Does the placement of meters affect the water rate?**

Answer: Yes—generally there is a slight increase to the commercial user, and a slight decrease for the domestic user.

**Question:—How many meters would it take to meter the commercial accounts and what is the estimated cost?**

Answer: Approximately 75 meters would be necessary to meter the commercial accounts. The estimated cost for meters and material to place the meters would be approximately \$7,250.00.

## ASSESSORS' REPORT

### VALUATION OF ASSESSED ESTATE

January 1, 1961

Value of Assessed Personal Estate		
Stock in Trade	\$525,080.00	
Machinery	24,375.00	
Live Stock	1,000.00	
All other tangible Personal Property	322,275.00	
Total Value of Assessed Personal Estate	872,730.00	\$872,730.00
Value of Assessed Real Estate		
Land exclusive of Buildings	2,318,897.00	
Buildings, exclusive of Land	7,558,908.00	
Total Value of Assessed Real Estate	9,877,805.00	9,877,805.00
Total Valuation of Assessed Estate		\$10,750,535.00
Total number of acres of Land assessed:	1,981.	

### 1961 TAX RATE COMPUTATION

Town Appropriations	\$1,057,402.30	
Deficit by abatements in excess of Overlays of prior years	210.50	
Tax Title Foreclosures	252.00	
Legal Overdrafts	3,210.66	
State Assessments	9,088.50	
Overlay of Current Year	18,064.76	
County Assessments	81,580.18	
Gross Amount To Be Raised:	\$1,169,808.90	\$1,169,808.90

### NON-TAX REVENUES

Estimated Receipts	\$454,514.34	
Overestimates, County Tax	663.47	
Amounts voted to be taken from from Available Funds	95,520.38	
Total Non-Tax Revenues	\$550,698.19	550,698.19
Total Amount to be Raised by Tax on Polls, Real, and Personal Property		\$619,110.71
TOTAL TAX REVENUES		
Polls, 1,015 @ \$2.00	\$ 2,030.00	



Personal Property	50,094.70	
Real Estate	566,986.01	
Total Tax Revenue	\$619,110.71	\$619,110.71

Tax Rate: 1961—\$57.40 per thousand of assessed valuation.

Approved:

THOMAS A. FRANCIS, Chairman  
 MANUEL V. RAYMOND, Member  
 ROBERT F. SILVA, Member  
 Board of Assessors

## TOWN COLLECTOR AND TREASURER

January 24, 1962

During the year 1961 receipts totaling \$1,779,440.08 were received. A gain of \$407,513.64.

Disbursements for 1961 totaled \$1,470,167.69. Cash on hand per Treasurer's Cash Book as of December 31, 1961—\$309,272.39.

In the year of 1961 the Town borrowed \$100,000.00 in anticipation of revenue and this amount was paid on due date.

The Town also borrowed \$70,000.00 in 1961 for the parking area between the piers, but this amount is not to be used until 1962, therefore, the Town Treasurer purchased \$56,000.00 worth of U. S. Treasury Bonds for a 90 day period which will bring interest to the Town instead of the money just being idle in the bank drawing no interest.

### TRUST FUNDS

S. S. Bank Cemetery Trust	\$87,660.00
S. S. Bank Cemetery Trust Income	26,012.21
F. N. Bank Cemetery Trust	2,621.12
Cemetery Trust Bonds at Par	12,000.00
Post War Fund	\$ 574.54
Benjamin Small Fund	6,309.01
Benjamin Small Premium Account	390.06
Abby Putnam Library Trust	147.16

In April of 1961, \$4,000.00 was transferred to the Town Cemeteries Account as per vote of town meeting.

All Cemetery Trust Fund bills have been paid.

FRANK S. BENT



STATEMENT OF TAX COMMITMENTS

Year	Commitment	Collected	Abated	Outstanding	Refunds	Tax Titles	Journal Adjustments
			REAL ESTATE				
1961	\$567,271.86	\$499,249.90	\$10,017.73	\$58,292.89	-288.70		.04
1960	60,208.66	42,967.82	1,886.08	14,167.00	-1,008.00	2,010.96	184.80
1959	9,482.68	4,752.01	120.96	1,400.92	-5.94	2,923.95	290.78
			PERSONAL PROPERTY				
1961	\$50,152.10	\$47,981.23	\$321.44	\$1,924.05	-74.62		173.60
1960	2,582.65	1,816.67	72.80	519.58			120.96
1959	384.91	163.90		109.34	-9.29		
			POLLS				
1961	\$2,038.00	\$1,665.30	266.00	110.70	-4.00		
			MOTOR EXCISE				
1961	\$52,230.13	\$42,280.50	\$2,561.04	\$8,288.74	-910.15		
1960	17,179.08	14,639.22	909.66	2,055.86	-425.66		
1959	1,122.80	749.55	256.05	65.52	-12.96		64.67
			VESSEL EXCISE				
1961	\$968.00	\$936.00	\$16.00	\$16.00			
1960	150.00	20.00	20.00	18.00			92.00

SALARIES PAID TOWN EMPLOYEES---1961

(including part time workers)

Name	Department	Salary
Adams, Harris	Water	\$3,459.90
Alexander, Phillip	Tree Warden	150.00
Alves, Mary W.	School	5,666.64
Andrews, Mary	Manor	833.11
Andrews, Virginia	School	195.00
Anthony, John	Snow Removal	9.00
Anthony, Lucinda*	School	774.00
Anthony, Robert	Snow Removal	9.00
Aresta, Dennis**	School	4,071.72
Aresta, Frank S.	School—	
	Custodian & Prac. Arts. Cust.	4,260.00
Atkins, Virginia**	Health	1,064.58
Avallone, Antonette J.	Manor	2,500.44
Baker, Pearl	School	48.00
Bearse, Charles	School	22.50
Bedell, Clara	School	4,266.64
Bent, Frank S.	Treas.—Collector	4,787.67
Bent, John T.	Police	3,837.44
Berman, Anita	School	153.00
Besse, Bruce	School	27.00
Bickers, Arthur	Teller	10.00
Bollas, Michael	School—Custodian & Prac. —Arts. Cust.	4,205.00
Bollas, Roger	Custodian	2,840.76
Bronson, Calvin	School	162.00
Brown, Lillian	Manor	264.23
Bulicki, Ronald	School	15.00
Cabral, Joseph	Cleaning Streets	506.00
Cabral Lawrence, Sr.	Street & Overtime	3,683.13
Cabral, Lawrence, Jr.	Street & Overtime	3,890.03
Cabral, Ruth	School	1,797.00
Cadose, Catherine	School	1,690.00
Casselano, Michael	Snow Removal	28.50
Chambers, William**	School	1,290.00
Christopher, Richard	Police	3,675.22
Collinson, Ethel	School	60.00
Collinson, Frances	Recreation	420.00
Collinson, Grace	School	6,116.81
Cook, John F.*	Water	1,719.19
Cook, Joseph	Cemetery	49.50
Cordeiro, Mary C.	Secretary	\$3,635.00
	Tn. Meetings	75.00
	Fin. Com.	250.00
Cordeiro, Raymond	Snow Removal	9.00



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Bickers, Arthur	Teller	10.00
Bollas, Michael	School—Custodian & Prac. —Arts. Cust.	4,205.00
Bollas, Roger	Custodian	2,840.76
Bronson, Calvin	School	162.00
Brown, Lillian	Manor	264.23
Bulicki, Ronald	School	15.00
Cabral, Joseph	Cleaning Streets	506.00
Cabral Lawrence, Sr.	Street & Overtime	3,683.13
Cabral, Lawrence, Jr.	Street & Overtime	3,890.03
Cabral, Ruth	School	1,797.00
Cadose, Catherine	School	1,690.00
Casselano, Michael	Snow Removal	28.50
Chambers, William**	School	1,290.00
Christopher, Richard	Police	3,675.22
Collinson, Ethel	School	60.00
Collinson, Frances	Recreation	420.00
Collinson, Grace	School	6,116.81
Cook, John F.*	Water	1,719.19
Cook, Joseph	Cemetery	49.50
Cordeiro, Mary C.	Secretary	\$3,635.00
	Tn. Meetings	75.00
	Fin. Com.	250.00
Cordeiro, Raymond	Snow Removal	9.00



Name	Department	Total
Corea, Bessie*	School	3,300.00
Corea, John C.	Clerk	3,580.00
Costa, Jerry	Snow Removal	44.25
Costa, William J.	Veterans Agent & School Dept.	\$7,466.72
	Teller	10.00
		<u>7,476.72</u>
Crawley, Clifton	Teller	10.00
Crawley, Warren	Police	1,491.00
Creamer, Joseph	Water & Overtime	4,348.99
Crowell, Jane**	School	3,466.72
Crowley, Joseph P.	Cemetery & Overtime	2,693.53
Dagle, Walter	School	1,366.64
Dale, Jerome	Library	88.75
Dahill, Catherine	School	252.00
Dahill, Edward J.	School	6,433.28
Davis, Manuel, Jr.	Snow Removal	41.25
Days, Frank	Snow Removal	9.00
DeLotto, Natalie B.	Recreation	3,412.50
Dennis, Hilda	School	5,666.64
D'Entremont, Isabel	School	3,600.00
DeRiggs, Delphine C.	School	4,666.72
DeRiggs, Elizabeth L.	School	5,366.64
DeTonnancourt, Linda	Manor	2,369.45
Duarte, Agueda	School	300.00
Duarte, Raymond	Snow Removal	21.00
Dunham, Earl Jr.	School	39.00
Dutra, Eva	School	5,274.64
Edwards, Anna	Manor	24.00
Encarnation, Hulda**	Manor	1,166.25
Enos, Doris	Health	3,328.34
Enos, Edward	School, Prac. Arts	144.00
Enos, Mary	Police—Matron	110.00
Fellows, Thomas	School	12.00
Felton, Helen**	Manor	1,238.28
Felton, Mildred	School	2,487.50
Ferreira, Genevieve	Manor	2,505.18
Ferreira, Gordon	Cemetery & School	199.50
Fields, Fannie	School	2,900.00
Flores, Frank	Street, Cemetery & Overtime	\$4,481.80
	Civil Defense	500.00
		<u>4,981.80</u>
Flores, Paul	Street & Overtime	3,363.77
Flores, Richard	Snow Removal	33.00
Francis, Edgar	School	16.00
Francis, Frances D.	School	5,250.00

Name	Department	Total
Francis, Joseph W.	Water	3,619.98
Francis, Raymond Y.	Water	1,604.13
Francis, Thomas	Teller	10.00
	Registrar	100.00
	Assessor	500.00
		<u>610.00</u>
Garran, Mildred	Manor	498.00
Garretson, Judith**	Clerk	207.50
Gaspa, George	School	76.50
Gervais, Eugene, Jr.	Police	885.00
Gillies, Maude L.	Manor	2,547.14
Gillies, Robert	Cemetery	36.00
Gleason, Donald	Police	\$1,259.75
	Wire Inspector	500.00
		<u>1,759.75</u>
Gonsalves, Fernando	Building Insp.	500.00
Goveia, Stephen	Recreation	1,004.50
Harding, Alton	Snow Removal	23.25
Harding, Frances	Manor	1,789.60
Harding, Joyce	Manor	2,636.69
Harding, Robert	Snow Removal	6.00
Haymaker, Marion B.	Library	3,460.00
Heher, John	School	15.00
Hiebert, Daniel H.	Manor, Medical Director	549.99
Holmes, Kittredge	School	43.50
Homestead, Gaylon	Snow Removal	24.00
Howes, Stephen, Jr.	School	7.50
Hughes, Raymond	Cemetery	16.50
Jackson, Milton	School	13.50
Jacobs, Mary	School	4,866.64
Jason, Anthony W.	Rubbish	3,310.17
Jason, Manuel Jr.	Police	3,667.98
Jason, Matthew	Cemetery	36.00
Jenkins, Estelle	School	926.65
Jennings, Richard	Teller	10.00
Kane, Thomas	School	5,338.72
Kemp, Warren	School	3,066.72
King, Mary	Manor	454.00
Kinzer, Ilona	School	30.00
Knowlton, Kendall, M.	School	6,242.64
Koiz, Anton, Jr.	School	5,176.72
Landry, Charles	Rubbish	43.50
Lague, Norman	School	45.00
Lane, Helen	School	4,134.86
Lawrence, Walter	Town Manager	9,000.00
Leafer, Patricia	Manor	209.00
Lema, Anthony	School	6.00
Lema, Jessica	Library	261.25



Name	Department		Total
Lewis, Joseph	Health Agent	\$1,029.20	
	Teller	10.00	1,039.20
Lewis, Mary C.	School		6,066.64
Leyden, George F.	School		6,966.64
Lincoln, Mary	School		1,169.00
Lopez, Wilhelmine F.*	School		3,365.00
McDonald, Irving T.	School		192.00
McCaffrey, William J.	Clerk—Accountant	\$5,263.00	
	Registrar	100.00	
	Clerk—Selectmen	350.00	5,713.00
McGinn, John	School		24.00
McKain, Amy	Welfare		3,825.00
Macomber, Elliot	School		100.00
Malchman, Arthur P.	School		6,666.64
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Manor, Dorothy	Manor		61.00
Marshall, Francis	Police		4,855.00
Martin, Miriam	Clerk Police		2,963.74
Martin, Ronald	School & Cemetery		19.50
Matta, Joseph	Health		170.80
Meads, Francis	Snow Removal		32.25
Meads, James	Police		3,602.55
Medeiros, Arthur	Water and Overtime		3,430.56
Medeiros, Kathleen J.	School		6,066.64
Mercilllott, Janet	Manor		1,330.50
Merrill, Annette	School		375.00
Mills, Earl	School		12.00
Mitchell, Josephine	Teller		10.00
Moore, Munro	Recreation		4,252.50
Mott, Phyllis	School		246.00
Motta, Etelvina	School		367.50
Motto, Veronica	Manor		2,519.96
Mulholland, Richard	School		30.00
Murphy, David J.	School		6,866.64
Murray, Roland	Police		147.50
Nelson, Katharine	Manor		882.00
Nickerson, Florence	School		4,641.72
O'Connor, John	School		4,275.00
O'Donnell, Katherine	Manor		1,003.40
O'Donnell, Marian	Clerk	\$415.00	
	Teller	10.00	425.00
Oliver, Rosina	School		492.50
Packett, Francis	Street & Overtime		2,187.05
Parr, James W.	School		54.00
Pasiuk, Adolph	School		4,566.64

Name	Department		Total
Patrick, John	Teller		10.00
Patrick, Joseph	School		378.00
Patrick, Natalie	Library		2,737.50
Pena, Carlo	School		12.00
Pena, Manuel	School		80.00
Penney, Elizabeth	Manor		1,269.88
Perry, Florence**	School		1,200.00
Perry, Frank S.	Street and Overtime		4,261.35
Perry, Madeliene	School		4,866.64
Perry, Peter	Street and Overtime		4,284.09
Perry, Rita	Recreation		210.00
Perry, Robert A.	Rubbish & Overtime		3,426.08
Perry, Robert K.	Rubbish & Overtime		3,498.85
Perry, Rose	Manor		8.00
Perry, Thomas	Manor, Medical Director		1,650.01
Peters, Daniel	Snow Removal		44.25
Peters, Edith L.	School		1,708.00
Peters, Frances	Clerk—Welfare		3,390.00
Peters, Francis	Snow Removal		24.00
Peters, Robert	Snow Removal		34.50
Peters, Victor	Snow Removal		44.25
Pierce, Clarence E.	Keeper of Lockup & Animal Burial	\$875.00	
	Dog Officer	150.00	
	Insp. Animals & Sl.	25.00	1,050.00
Pierce, Elroy	Rubbish & Overtime		3,461.13
Pierce, Helen C.	School		3,770.00
Pierce, William	Cemetery		37.50
Pires, Michael	Snow Removal		9.00
Pires, Roxanne	Cemetery & Civil Defense		33.00
Prada, Phillip	Police		1,491.07
Rabesa, Louis, Jr.	School		75.00
Ramey, Janet	Manor		16.00
Raneo, Albert H.	School		37.50
Ramos, Yvonne M.	Manor		308.00
Raymond, Manuel	Assessor		500.00
Reis, Alice	Manor		4,245.39
Rich, Mabel	School		308.00
Rilleau, Roger	School		54.00
Roche, William	School		6,000.00
Roderick, Joanne	Manor		84.00
Roderick, Susan	Manor		3,324.96
Rodriques, Rose	School		8.00
Rogers, Irving S.	Welfare		4,684.92
Rogers, Jesse D.	Manor		3,885.00
Rogers, Mary A.	School		5,666.64
Rogers, Mildred C.	Lab. Tech.		3,262.50



Name	Department	Total
Rogers, Phebe S.	School	5,266.72
Rogers, William, Jr.	Snow Removal	9.00
Rosenthal, Norman	School	4,833.28
Rowe, Mary	School	1,733.28
Roza, Marjorie	School	1,566.64
Ruby, Mary F.	Manor	663.65
Russell, Theresa	Manor	289.75
Ryan, Joseph	School	75.00
Santos, Bernard	Water and Overtime	1,776.93
Santos, Edmund	Street and Overtime	3,664.23
Santos, James	School	4,088.00
Santos, Manuel	Snow, Rubbish, Cemetery	257.25
Santos, Richard	School	5,666.64
Sants, James,	School	3,930.00
Sawyer, Carl	Street and Overtime	3,451.14
Sawyer, Edgar	Snow Removal	35.25
Segura, Jeannette	School-Practical Arts	198.00
Shaw, Frederick, Jr.	School	3,500.00
Silva, Arthur B.	Wharfinger	2,868.75
	Sealer of Wgts. and Measures	150.00
		3,018.75
Silva, Emily	Library	855.00
Silva, Irene	School	6,000.00
Silva, Julia	Manor	1,394.89
Silva, Robert	Assessor	500.00
Silva, Warren	Registrar	100.00
Simmons, Dorothy**	Clerk	1,867.50
Smith, Joseph E.	Water	3,837.50
Snader, Arthur P.	Town Crier	650.00
Snow, Hannah	Matron-Town Hall	630.00
Snow, Neil	Rubbish	43.50
Snow, Oscar	Wharf	468.75
Sorrentino, Staniford	School	30.00
Souza, Anthony	Teller	10.00
Souza, Robert K.	Custodian-Town Hall	129.58
St. Amand, George F.	Police	\$4,122.50
	Parking Meters	304.50
		4,427.00
St. Amand, Mary E.	Clerk	2,990.00
Stark, Robert	Snow Removal	9.00
Steele, Dorothy	Manor	2,432.46
Steele, Francis	Moderator	50.00
Stillings, Mabel	Teller	\$10.00
	Registrar	100.00
		110.00
Sylvester, Myrtle	Manor	2,504.56
Sylvia, Helen M.	School	6,366.64

Name	Department	Total
Sylvia, William	Police	941.75
Tasha, Mary**	School	930.00
Terry, Mary L.	Manor	1,633.74
Thompson, Grace	Teller	10.00
Travers, Anthony V.	Welfare	3,840.00
Turner, Thomas	Snow Removal	9.00
Valentine, Antone G.	Cemetery	67.50
Veara, Frank	Police	3,837.44
Veara, Manuel A.	Rubbish	787.50
Ventura, Joseph	Shellfish	2,905.00
Wager, Beatrice	School	2,000.00
Watson, Freeman	School	8.00
Welsh, Beatrice M.	School	3,000.00
White, John	Snow Removal	43.50
White, Rachel	Recreation	210.00
Williams, Nolan	Snow Removal	9.00
Williams, Rosemarie	School	136.50
Wilson, Ruth	School	2,020.00
Zawalick, Raymond D.	School	3,930.00

\* Retired  
\*\* Resigned

#### UNPAID BOARDS, COMMITTEES AND COMMISSIONS

- Airport Commission
- Appeals, Zoning Board of
- Art Commission
- Christmas Lighting Committee
- Finance Committee
- Historical Monuments and Markers Committee
- Library, Trustees of
- Personnel Appeals Board
- Planning Board
- Recreation Commission
- School Committee
- School Building Committee
- Selectmen, Board of
- Shellfish Committee



FIRE DEPARTMENT PAYROLL — 1962

Cook, Wilbur	\$1,700.00
Roderick, James	1,300.00
Andrews, Joseph	300.00
Carreiro, Frank	300.00
Pierce, William	300.00
Rivard, Herman	300.00
Costa, Warren	425.00
Volton, Frank	200.00
Meads, John	150.00
O'Donnell, John	100.00
Aresta, Manuel	100.00
Roderick, Joseph	100.00
Fields, William	100.00
Souza, Anthony	100.00
White, Ronald	100.00
Merrill, Raphael	100.00
Crawley, Joseph	100.00
Travato, Joseph	100.00
Aresta, Frank	225.00
Brown, Manuel	200.00
Ferreira, Jesse	200.00
Pereira, Antone	100.00
Santos, Edmund	100.00
Perry, Robert	100.00
Ferreira, Gordon	116.65
Davis, Beaty	100.00
Roderick, Richard	100.00
Martin, Manuel	133.35
Santos, Manuel	100.00
Flores, Frank	100.00
Morris, Leo	150.00
Meads, James	200.00
White, Robert	150.00
Sawyer, Carl	100.00
Cook, Norman	100.00
Rose, Alden	100.00
Perry, Robert	100.00
Steele, Alden	100.00
Dalpe, Peter	75.00
Hann, George	25.00
Costa, William	100.00
Henrique, John	100.00
Stevens, Joseph	225.00
Edwards, John Jr.	150.00
Oliver, Franklin	200.00
Alves, Anthony	150.00
Cabral, Lawrence Jr.	300.00
Santos, Anthony	100.00

Cabral, Lawrence	100.00
Henrique, Frank	100.00
Dutra, Antone	100.00
Santos, Paul	100.00
Cabral, William	100.00
Jason, Manuel	83.30
Lane, Gilman	100.00
Chapman, Carl, Jr.	100.00
Alexander, John	200.00
Stark, Frank	150.00
Crave, John	225.00
Alexander, Philip	100.00
Alexander, Warren	100.00
Jason, John, Jr.	100.00
Perry, Joseph	100.00
Silva, Clement	100.00
Silva, Louis	100.00
Turner, Thomas	100.00
Valentine, Francis	100.00
Dutra, Joseph	200.00

Total Fire Payroll

\$12,233.30



## ZONING BOARD OF APPEALS

Annual Report of Zoning Board of Appeals January 1, 1961 to January 1, 1962

The following appeals were heard and granted:

Peter Busa: To enclose porch area at 600 Commercial St.

Stan Freborg: To build studio on rear of building at 6 Cook St.

Clifford Z. Silva: To add second story on cottage at Rear 9 Pearl St.

(Later, a 90-day extension was granted on this appeal)

Cape End Motors: To add section to present building at 236 Bradford St.

Manuel Peters: To build additions on two cottages at 290 Bradford St.

Benjamin Sonnenberg: To build addition on dwelling at 566 Commercial St.

Joseph Acker: To build furnace room on dwelling at 607 Commercial St.

Selma Dubrin: To build bay window on front of building at 423 Commercial St.

Esther Stuttman: To extend building on west side at 447 Commercial St.

Robert Campbell: To extend second story on rear of building at 43 Commercial St.

Lands End Marine Supply Inc.: To erect additional sign on front of building at 337-343 Commercial St.

Provincetown Playhouse, Inc.: To erect 6-foot sign on roof of Adams Pharmacy, on Gosnold Street side.

Anne Maxted & Gretchen Fisher: To maintain a shop for sale of used books at 130 Commercial St.

Leo J. Silva: To build addition to garage at 484 Commercial St.

Catherine F. Melis: To maintain a 16-foot sign on premises opposite Bayberry Bend Motel, Beach Point.

Mary Roberts: To build addition to rear of building at 301 Commercial St.

Venard Lucas: To build open porch on building at 409A Commercial St.

Thomas Cote: To install underground storage tank and pump for 2,000 gals. diesel oil for private use. West side Shank Painter Rd.

Arthur A. White: To erect garage on premises 42 Franklin St.

The following appeal was denied:

John A. Arko: To build second story addition three feet from side line at 6 Winslow St.

The following appeal was withdrawn at request of petitioner:

William G. Toll: To build addition to cottage, Beachcombers Cottages, Beach Point.

Nineteen appeals granted. One denied. One Withdrawn.

The Board meets on the third Tuesday of each month.

MARY L. SILVA, Secretary

## SEALER OF WEIGHTS AND MEASURES

In accordance with General Laws Chapter 98 I submit my report for the year ending Dec. 31, 1961.

### WEIGHING AND MEASURING DEVICES

Total Number Sealed	107
Total Number Adjusted	4
Total Number Not Sealed	None
Total Number Condemned	None

### TOTAL WEIGHING AND MEASURING COMMODITIES SOLD OR PUT UP FOR SALE

Number Tested	324
Number Correct	309
Number Over	6
Number Under	8

### SUMMARY OF INSPECTIONS MADE

Peddlers Licenses	7
Markings on Bread	75
Food Packages	137
Peddlers Scales	4
Other Inspections	42
Transient Vendors	25

Sealing fees turned over to the Town Treasurer	\$ 86.10
Collected for transient vendors licenses	1800.00

Respectfully submitted,

ARTHUR B. SILVA  
Sealer of Weights and Measurers

## PLANNING BOARD

Town Manager Walter E. Lawrence

Town Hall

Provincetown, Massachusetts

Dear Mr. Lawrence:

Inasmuch as none of the present members of this Board was active last year, the Board is unable to submit a report this year.

Respectfully yours,

LEWIS REIS, Chairman



## FIRE DEPARTMENT

To the Honorable Town Manager, Board of Selectmen, Citizens of the Town of Provincetown, I hereby submit the annual report of the Fire Dept. for the year ending Dec. 31, 1961.

There was a total of 37 fire calls:

10 silent runs called by phone	6 dwellings	11 dwellings
26 runs called by siren	2 grass fires	1 restaurant
1 false alarm	2 automobile	4 grass & woods
—	—	2 pier
37 total	10 silent calls	1 wooden tower
		1 automobile
		6 dump fires
		—
		26 siren runs

Estimated fire damage is \$10,780 of which only one was a major fire with damage of \$6,810.

Fire alarms for 1961 less than half the number in 1960.

It is our belief that through public relations, work in the field of Fire Prevention, strict enforcement of inspections, the public being more fire conscious, all has aided in this great reduction in alarms and damage from fires.

The following are participations of the Fire Dept.  
Aided Truro at forest fire.

Manned stations during 3 major storms and at times of power loss.

Pumped basements to prevent fires and protect property.

Washed gasoline at a bad accident on Snail Road.

Participated in all civilian defense alerts.

Engineers attended meeting with gas representative and fire Marshall at Orleans, relative to state laws and also were shown various appliances and their safety features.

Members of the Engineers attended a 2-day school at the Cape Fire School; they were taught Fire Fighting, Pumps, Ventilation, Ladders, Breathing Apparatus and Inflammable Liquid Fires.

We conducted our periodic drills at all schools.  
Quarterly Inspections were made of the Rest Home and Nursing Home.

Pamphlets and literature on Fire Prevention were distributed to schools and posters on Fire Prevention were well posted about town.

The Rescue Truck the citizens purchased at the annual town meeting has served our needs well. All Rescue and First Aid supplies are stowed in their proper places. The Truck has proven very efficient on its Rescue runs. The Squad has made 95 Rescue calls for the year, the most rescue calls of any year. The need of our Rescue Squad and truck has been on the increase. The men are constantly drilling on Rescue technique and First Aid so as to give the citizens the best First Aid and Rescue possible from a group of volunteers.

Visits to 160 houses were made by the Fire Inspectors, Twenty violations and dangerous conditions were found to exist and rectified.

A total of \$79.50 for gas and oil permits was turned into the Town Treasurer.

The Fire Dept. is enforcing the State Law of filing for permits for any gas or oil alteration or installation. We must mention here that no unauthorized person shall alter or install gas. No one shall alter or install oil unless having a license.

Serious trouble and grief can befall persons doing this work who are not licensed.

The Police Photographer was used to photograph fires and violations of the State Fire Laws.

In conclusion I wish to express my thanks to the Town Manager, Board of Selectmen, Members of the Fire Dept., Citizens of Provincetown and all Town Officials; it's with your help that 1961 was a safer year.

Thanks to the Chief of Police for his cooperation rendered our Dept.

Thanks to our most able Civilian Defense Director who is ever ready to help the Fire Dept. in any way.

Many thanks to our wonderful telephone operators who have aided us tremendously; we will miss them all when we go dial.

Respectfully Submitted,

Board of Fire Engineers  
WILBUR M. COOK, Chief  
JAMES J. RODERICK, Deputy Chief  
JOSEPH ANDREWS, Engineer  
FRANK J. CORREIRA, Engineer  
WILLIAM PIERCE, Engineer  
HERMAN H. RIVARD, Engineer  
WARREN COSTA, Engineer



## RESCUE SQUAD---1961

I hereby submit my annual Rescue Squad reports for 1961.

JANUARY 7. Called to State Road to bring a lady to be x-rayed for possible hip fracture. The lady was x-rayed and later taken home. Call was at 7:00 P.M.

JANUARY 7. Called by the doctor to bring a lady with a possibly broken leg into his office. The lady was given medical care then taken home. Call was at 6:30 P.M.

JANUARY 22. Called to a home on Mechanic Street to give oxygen and first aid to a baby with convulsions until the doctor arrived. Call was at 4:00 P.M.

FEBRUARY 3. Called by Civil Defense Director for help in the transporting of people from their homes because of the lack of heat caused by a snow storm. Call was at 7:15 P.M.

FEBRUARY 4. Called by an invalid lady to be moved from a friend's home back to her home after a snow storm. Call was at 10:45 P.M.

FEBRUARY 7. Called to a home on Commercial Street for an elderly citizen who had fallen down and broken a rib. The lady was taken to the Cape End Manor. Call was at 9:00 P.M.

FEBRUARY 21. Called to help two men who had been hurt when their plane had crashed. Both men were taken to the doctor's office, given medical care and then put on a plane for a Boston Hospital. Call was at 11:50 A.M.

FEBRUARY 22. Called to help a man who had collapsed on Commercial Street. Man was given oxygen and taken to the Cape Cod Hospital in the Rescue Truck. Call was at 9:15 A.M.

FEBRUARY 22. Called to the Cape End Manor for a lady who fell down and broken her leg. The lady was taken to the doctors office and later taken home. Call was at 2:00 P.M.

FEBRUARY 22. Called to Miller Hill Road for a man who had to be taken to the doctor's office for x-ray of a broken hip. The man was returned home after x-ray was taken. Call was at 3:00 P.M.

MARCH 2. Called to Bradford Street for a little girl who was struck by a car. The girl was taken to the doctor's office for medical care. Call was at 3:20 P.M.

MARCH 3. Called for a lady who hurt self in fall. The lady was taken to the doctor's office for medical care, then taken home. Call was at 1:50 P.M.

MARCH 9. Called to carry an invalid lady from her bed on the lower floor at the Cape End Manor to a bed upstairs, to make room for an incoming invalid. Call was at 7:00 P.M.

APRIL 15. Called to mid-town Commercial Street for a lady who had fallen and hurt herself. The lady was taken to the doctor's office and later taken home. Call was at 3:00 P.M.

APRIL 26. Called to Beach Point section to give oxygen to a lady with a heart condition. Oxygen was given until the lady was made comfortable. Call was at 12:30 A.M.

APRIL 28. Called to a home on Franklin Street for a child who had swallowed kerosene. The child was taken to the doctor's office and given medical care. Later the child was taken home. Call was at 4:50 P.M.

MAY 1. Called to a home on West Vine Street for a women who had broken a leg. The lady was taken to the doctor's office, given medical care, then taken home. Call was at 4:45 P.M.

MAY 12. Called to route 6 and Snail Road for a car accident. Two people were taken to the doctor's office with bone fractures. After they were both given medical care they were taken home. Call was at 10:38 P.M.

MAY 13. Called to Pearl Street for a lady who had injured a hip. The lady was taken to the doctor's office, given medical care, then taken home. Call was at 3:00 P.M.

MAY 20. Called to a store for a man with a heart attack. Man received first aid, but was finally pronounced dead. Call was at 1:00 P.M.

JUNE 7. Called to 135 Commercial Street to pick up a man who had fallen down and broken his arm. The man was taken to the doctor's office, given medical care, then taken home. Call was at 12:30 P.M.

JUNE 8. Called to 38 Court Street for a baby who had convulsions. First aid and oxygen were given before doctor arrived. Call was at 8:30 P.M.

JUNE 8. Called to a motel for a lady who had a heart attack. First aid and oxygen were given before doctor arrived. Call was at 6:30 P.M.

JUNE 10. Called to MacMillan Wharf where we found a lady on a boat with a broken ankle. The lady was taken to the doctor's office for medical care. Call was at 11:30 A.M.

JUNE 11. Called to a fire on Court Street. Two firemen were cut, were given first aid then taken to doctor's office. Call was at 7:00 P.M.



JUNE 17. Called to Beach Point for a man with a heart attack. The man received first aid and oxygen, but was finally pronounced dead. Call was at 6:30 A.M.

JUNE 17. Called to Alden Street for a man with breathing difficulty. The man was given oxygen until he was made comfortable. Call was at 7:00 A.M.

JUNE 20. Called to West Vine Street for a lady who had fallen and broken a leg. The lady was taken to the doctor's office given medical care and later taken home. Call was at 7:15 P.M.

JUNE 20. Called to Nickerson Street for a lady with a heart condition. The lady was taken to the Cape End Manor. Call was at 8:00 P.M.

JUNE 20. Called to Commercial and Court Street for a man with a heart attack. The man was given first aid and oxygen until he was placed in the Lower Cape Ambulance. Call was at 2:30 P.M.

JUNE 26. Called to Colonial Wharf for a man with a heart attack. The man received first aid and oxygen, but was finally pronounced dead. Call was at 4:30 P.M.

JULY 3. Called to take a man to the Cape Cod Hospital in the Rescue truck. The man was taken as far as Orleans in the Rescue truck where the Lower Cape Ambulance took over. Call was at 1:10 P.M.

JULY 4. Called to mid-town Commercial Street for a lady who had collapsed. The lady was taken to the doctor's office for medical care. Call was at 1:45 P.M.

JULY 4. Called to Race Point Coast Guard Station for a lady with a heart attack. After first aid and oxygen were given the lady was taken to the doctor's office and then was taken to the Cape Cod Hospital by the lower Cape Ambulance. Call was at 12:30 A.M.

JULY 4. Called to Commercial and Pleasant Street for a boy who had been struck by a car. Boy was taken to the doctor's office and then taken home. Call was at 1:30 P.M.

JULY 5. Called to home of a man on Commercial Street, West End. First Aid was given until doctor arrived. Call was at 10:30 A.M.

JULY 9. Called to the New Beach for a man who had been injured when he fell off of a scooter. First Aid was given until the doctor arrived. The man was then taken to the doctor's office for x-rays and later taken to his room. Call was at 6:30 P.M.

JULY 10. Called to North Truro for a man who fell off

of a telephone pole. Man was given first aid and after examination by doctor was put in the Lower Cape Ambulance. Call was at 9:00 A.M.

JULY 14. Called to North Truro for a man who had a heart attack. Man was given oxygen and taken to his home. He was later put into the Lower Cape Ambulance. Call was at 3:10 P.M.

JULY 14. Called to Commercial Street to pick up a woman who had collapsed. Woman was given first aid and then taken to her rooming house. Call was at 2:30 P.M.

JULY 14. Called to gas station in the East End of town for a young boy who had been hurt. Police took care of the boy so the squad wasn't needed.

JULY 15. Called to the East End of Bradford Street for a young lady who had fallen off a bicycle, and had been hurt. She was taken home after doctor gave medical care. Call was at 6:30 P.M.

JULY 17. Called to a home on Commercial Street for a man who had a heart attack. First Aid and oxygen given. Call was at 9 P.M.

JULY 21. Called to Snack Bar at West End for a man who had collapsed. He was given first aid and oxygen until placed in Lower Cape Ambulance. Call was at 3:30 A.M.

JULY 21. Called to New Beach Bath House for a skin diver who had been badly cut. He was given first aid and later taken to doctor's office. Call was at 10:30 A.M.

JULY 22. Called to Route 6 for a sailor who had fallen off a scooter and injured his back. Man was taken to the doctor's office for medical care. Call was at 7:55 P.M.

JULY 22. Called by doctor for a man with a back injury. Man was taken home after medical care by doctor. Call was at 3:00 P.M.

JULY 22. Called by doctor to administer oxygen to a man with a heart attack. Oxygen was given and supply of oxygen was set up in case the man needed more during the day. Call was at 9:30 A.M.

JULY 23. Called to Bradford Street, East End, for a woman who had fallen off a wall. Woman, badly injured, was taken to the doctor's office for medical care. Call was at 9:55 P.M.

JULY 25. Called by doctor for oxygen for a diabetic person. Oxygen was given until the person was made comfortable. Call was at 10:00 P.M.

JULY 29. Called by the doctor for a woman on Court Street who needed oxygen. Call was at 5:30 P.M.

JULY 31. Called by doctor for oxygen for a man who had a



heart attack. Oxygen given until the man was made comfortable. Call was at 10:45 A.M.

AUGUST 2 Called to Route 6 and Shank Painter Road for a car accident. One woman hurt and taken to the doctor's office and later taken home. Call was at 5:15 P.M.

AUGUST 2. Called to Nickerson Street for a woman who had become very sick. First aid and oxygen given before doctor arrived. Called at 8:00 P.M.

AUGUST 4. Called by doctor to Court and Bradford Street for woman who was very sick. First aid and oxygen given. Call was at 9:00 P.M.

AUGUST 5. Called by doctor to move one of our older citizens to Cape End Manor for proper care. Call was at 7:00 P.M.

AUGUST 5. Called by doctor to Freeman Street to bring in woman with a broken leg. Woman was taken to the doctor's office and then taken home after receiving medical care. Call was at 5:30 P.M.

AUGUST 6. Called to Motel in North Truro for a man with a heart attack.. First aid and oxygen given until man was made comfortable. Call was at 9:00 P.M.

AUGUST 8. Called to Beach Point for a man with a heart attack. First aid and oxygen given until doctor arrived. Later the man was taken to his home. Call was at 9 P.M.

AUGUST 9. Called to Cape End Manor to move an elderly woman from upstairs room to room downstairs. Call was at 7 P.M.

AUGUST 9. Called by the doctor to bring a man to his office. The man had suffered a leg injury. He was given medical care then taken home. Call was at 6:30 P.M.

AUGUST 12. Called by Truro police to bring in a lady who needed medical care. Call was at 9:15 A.M.

AUGUST 12. Called by the doctor to bring in a man who was overcome by the heat. The man was taken to the doctor's office and given medical care. Call was at 3:00 P.M.

AUGUST 12. Called to Freeman Street for a lady who had fallen and broken a leg. She was taken to doctors office, given medical care then taken home. Call was at 7:00 P.M.

AUGUST 15. Called to the Town Hall for a man who had fallen over a stoop rail. He was taken to the doctor's office, given medical care then taken home. Call was at 9:00 P.M.

AUGUST 16. Called to Truro for a man who had been pulled out of the water. The man received oxygen and mouth to mouth artificial respiration until he was finally pronounced dead by medical examiner. Call was at 1:00 P.M.

AUGUST 17. Called for a lady who had been hit by a car door while riding a bicycle. The lady was taken to the doctor's office for medical care. Call was at 9:30 A.M.

AUGUST 17. Called to Commercial Street for a lady who had become very sick. The lady was taken to doctor's office then taken home. Call was at 10:30 A.M.

AUGUST 27. Called to Monument Field for a young lady who had become very sick. She was taken to the doctor's office where she was given medical care. Called at 6 P.M.

SEPTEMBER 1. Called to Commercial Street to pick up a woman who had been thrown from her bicycle. She was taken to doctor's office and later taken home. Call came at 8:30 P.M.

SEPTEMBER 2. Called to Cottage Street to take a woman who had fallen and broken her leg to the doctor's office After being given medical care she was then taken home. Call was at 1:00 P.M.

SEPTEMBER 5. Called to Point Street for a little girl who had been hit by a car. She was given first aid and oxygen and later placed in Lower Cape Ambulance for trip to the hospital. Call came at 1:30 P.M.

SEPTEMBER 5. Called to MacMillan Wharf for a woman who had broken her ankle. She was taken to doctor's office for medical care. Call was at 5:45 P.M.

SEPTEMBER 5. Called to pick up man who had been struck by a car. He was taken to doctor's office where he was given medical care and then taken home. Call was at 9:30 P.M.

SEPTEMBER 10. Called to State Road for man who had been hurt in a car accident. He was taken to doctor's office for medical care. Call was at 3:30 P.M.

SEPTEMBER 16. Called to North Truro for man who needed care. He was given first aid until doctor arrived. Call was at 1:30 P.M.

SEPTEMBER 18. Called by doctor to Court Street for a man who had become very sick. Oxygen was given until man was taken to Hospital. Call was at 2:30 P.M.

SEPTEMBER 19. Called to doctor's office to take a woman who had broken her leg to her home. Call was at 8:00 P.M.

SEPTEMBER 21. Called by doctor to Veteran's Memorial School to take a woman who had become very sick to her home. Call was at 6:15 P.M.

SEPTEMBER 30. Called by doctor to his office to take a sick woman to her home. Call was at 10:15 A.M.

OCTOBER 7. Called to Cook Street for a woman who become very sick. First aid and oxygen given. Call was at 7:20 P.M.



OCTOBER 14. Called to Center Street to give first aid and oxygen to woman who had become very sick. Call was at 6:30 P.M.  
 OCTOBER 17. Called to Center Street to give first aid and oxygen to woman who had become very sick. Oxygen given until she was sent to the hospital. Call was at 6:30 P.M.  
 OCTOBER 19. Called to home on Bradford Street to give oxygen to a woman who had become very sick. Called at 12:50 P.M.  
 OCTOBER 19. Called to give oxygen to man who had become sick while driving his car. After receiving medical care at the doctor's office he was taken home. Call was at 12:10 P.M.  
 OCTOBER 30. Called to Center and Commercial Streets for woman who had fallen and broken her leg. She was given first aid and taken to doctor's office, then sent to hospital. Call was at 10:50 P.M.  
 OCTOBER 31. Called to State Road to take woman who had fallen and broken her hip to the doctor's office. After medical care she was taken home. Call was at 6:30 P.M.  
 NOVEMBER 4. Called to doctor's office to give oxygen to patient. Man was later taken to his home. Call was at 10:30 A.M.  
 NOVEMBER 8. Called to take one of the older citizens to Cape End Manor. Call was at 3:00 P.M.  
 NOVEMBER 15. Called to Conwell Street to give first aid and oxygen to man who had a heart attack. Later he was placed in ambulance for trip to the hospital.  
 NOVEMBER 18. Called to Mechanic Street to give first aid and oxygen to woman who had become very sick. Call was at 6:15 P.M.  
 DECEMBER 2. Called to Central Street to give first aid and oxygen to woman who had a heart attack. Call was at 3:20 A.M.  
 DECEMBER 6. Called to give first aid and oxygen to man who had a heart attack. Call was at 7:20 A.M.  
 DECEMBER 8. Called to give oxygen to a young boy living on Commercial Street. Oxygen was administered until boy was sent to the hospital. Call was at 5:00 A.M.  
 DECEMBER 10. Called to home on Bradford Street to give first aid and oxygen to man who had a heart attack. Call was at 9:00 A.M.

JOSEPH DUTRA  
 Captain of Squad

Rescue Squad Expense for 1961

Gasoline	\$ 50.12
Oil change & Inspection	11.20
Laundry	38.95
Oxygen	56.35
	<hr/>
	\$156.62

JOSEPH DUTRA  
 Captain of Squad

## POLICE DEPARTMENT

January 1, 1962

Mr. Walter E. Lawrence  
 Town Manager  
 Town Of Provincetown

Dear Sir:

Enclosed you will find my report for the year ending December 31, 1961.

### CRIMES PROSECUTED

	Male	Female	Total
Crimes against the person			
Assault	16	2	18
Robbery	4		4
Crimes against property			
Breaking and entering	2		2
Larceny	13	5	18
Malicious Destruction	3		3
Receiving stolen goods	1		1
Trespassing	1	1	2
Crimes against public order			
Annoying and accosting	1		1
Sex offenses	3	1	4
Lewd and Lascivious in speech and behavior	2		2
Indecent exposure	2		2
A W O L	1		1
Insanity	1		1
Violation of Fishing Laws	8		8
Weapons, carrying, possessing	1		1
Impersonating a Police Officer	1		1
Non-support	5		5
Violation Narcotic Drug Laws	1		1
Vagrancy	8	2	10
Disorderly conduct	4	1	5
Drunkenness	142	11	153
Violation of Liquor Laws	1		1
Driving while intoxicated	22	3	25
Violation of Road and Driving Laws	10		10
Violation of Traffic and Motor Vehicle Laws	77	13	90



Crimes against the Federal Government			
Violation Interstate Commerce Act	1		1
Violation Federal Fugitive Act	2		2
	<hr/>	<hr/>	<hr/>
Total	333	40	373
Automobile Accidents investigated			
Property Damage			41
Personal Injury			28
Fataals			0
Pedestrian Injury			14
			<hr/>
Total			83
Arrests for other departments			11
Summonses served for other departments			28
Citizen's complaints investigated			157
Closed property checks			124
Parking tickets issued			1885
Courtesy tags issued			1668
Meter violation tickets issued			567
Motor vehicle equipment tags issued			21
Insane commitments			2
Disturbances suppressed			23

Respectfully submitted,  
**FRANCIS H. MARSHALL**  
 Chief of Police

### CONSTABLES' REPORT

The following is my first report as Constable for the Town of Provincetown:

I posted the Warrants for the Special Town Meeting of July 10, 1961.

During fires and traffic jams I helped to direct traffic to avoid confusion and danger.

I tried to be of assistance to any transients who needed information regarding the town.

**WILLIAM FINKEL**  
 Constable

To The Honorable Board of Selectmen and Town Manager:

Mr. Walter E. Lawrence.

I hereby submit my annual report for the year ending December 31, 1961.

During the year I directed traffic at Grace Hall Hill during

church services several times. I also warned many motorists for speeding and violating the speed limits of the town.

In September I assisted at a bicycle accident on Bradford Street in which two youngsters were involved, one of whom was injured quite badly. I called Dr. Hiebert, rendered first aid until the Doctor arrived and kept the traffic moving at the scene.

Respectfully submitted

**FRANK A. SOUZA**

Constable of Provincetown

January 26, 1962

The following is my report of my activities as one of the Constables of Provincetown.

My work as Constable this year was chiefly devoted to the easing of traffic jams, keeping entrance and exit to Town pier free at all times for the easy flow of traffic. Helping visitors find an appropriate parking place was almost a daily ritual. I realize how difficult and confusing it is for tourists to quickly find a proper parking space in crowded traffic conditions such as we have in summer. However, conditions were much better last summer due to parking spaces. I always tried to be courteous with all visitors, gave them the information they sought, admonished would-be speedsters and firmly stated our speed limit on the main streets. Most were very courteous and stated they had not realized the speed at which they were traveling.

Another of my duties was to post warrants for the Town Meetings, Elections, etc.

Respectfully submitted,

**JOSEPH A. ROGERS**  
 Constable



## TOWN CLERK'S REPORT

The following annual report of the Town Clerk for the year ending December 31, 1961 is herewith submitted.

### TOWN CLERK FEES

Commercial Code Fees	\$331.00
Marriages Intentions	86.00
Birth Certificates	27.50
Marriage Certificates	9.00
Death Certificates	16.00
	\$469.50

### SPORTING LICENSES ISSUED IN 1961

Resident Citizens Fishing	34
Resident Citizen Hunting	224
Resident Citizen Sporting	9
Resident Citizen Minor Fishing	6
Resident Citizen Female Fishing	3
Resident Citizen Trapping	3
Special Non-Resident Fishing	10
Non-Resident Citizen Fishing	5
Duplicate	4
Archery	22
	320

### DOGS REGISTERED IN 1961

Male	161
Female	18
Spayed Female	76
	255

### MARRIAGES REGISTERED IN 1961

Date	Name	Residence	Place of Marriage
<b>January</b>			
28	Carl Frank Chapman, Jr.	Provincetown	Provincetown
	Leona Pietra Sutera	Provincetown	
<b>February</b>			
1	Ronald Edward Amaral	Provincetown	Provincetown
	Barbara Gardiner Stoddard (Kretzmar)	Glastonburg, Conn.	

### March

7	Gerald David Macconnell, Jr.	Westboro, Mass.	Provincetown
	Henrietta Marie Andrews	Provincetown	

### April

3	Henry Harold Hautanen, Jr.	Provincetown	Provincetown
	Gloria Christine Medeiros	Provincetown	
8	Edwin Manuel Ferreira	Provincetown	Chatham
	Alice Lea Casey	Chatham	
8	John Charles Hurd	Provincetown	Provincetown
	Ruth Anne O'Donnell	Provincetown	
22	Daniel Joseph Geary	Meriden, Conn.	Provincetown
	Versie Anne Langley	Provincetown	

### May

6	Paul Joseph Malaquias	Provincetown	Provincetown
	Elaine Annette Dragon	Marlboro, Mass.	
6	William Forrest Perry, Jr.	Provincetown	Eastham
	Claire Ellen Hollis	Eastham	

### June

1	Frank Lewis Reis, Jr.	Provincetown	N. Truro, Mass.
	Marilyn Bernadette Zawaduk (Motta)	Provincetown	
10	Manuel Levi Bent	Provincetown	Barnstable
	Irene Anna Pastie	Falmouth, Mass.	
24	Ernest Loureiro Carreiro, Jr.	Provincetown	Attleboro
	Judith Agnes Frost	Plainville, Mass.	

### July

9	Joseph Leroy Cook	Provincetown	Boston
	Sharon Dawn Harvey	Boston	
16	Timothy J. White	Winthrop, Mass.	Provincetown
	Gladys Rich (Barley)	Winthrop, Mass.	
22	William Arnold Kempton	Provincetown	Norton, Mass.
	Claire Marie Ferris	Mansfield, Mass.	
22	Paul Raymond Joseph	Provincetown	Provincetown
	Carla Valentine	Woburn, Mass.	
24	Melville Peter Cote	Bolton, Conn.	Provincetown
	Priscilla Jean Swanson	Manchester, Conn.	

### August

5	Jerry Allen Burt	Hanover, N. H.	Provincetown
	Eva Micaela Mariano	Rochester, N. Y.	
5	Charles Burkley Bradley, Jr.	Brooklyn, N. Y.	Provincetown
	Kathleen Theresa Kane	Winnipeg, Canada	
7	Leonard Gerard Francis, Jr.	N. Truro, Mass.	Provincetown
	Janet Mae Russe	Provincetown	
19	Warren Thomas Ranney	Ithaca, N. Y.	Provincetown
	Maija Pulsts	Ithaca, N. Y.	
19	Robert Joseph Schiffhauer	New York City	Provincetown
	Mary Francis Montgomery	New York City	



26	Morris Marius Brandage, Jr.	Youngstown, N. Y.	Provincetown
	Janice Adele Bowley	Provincetown	
27	Harvey John Dodd	Orleans, Mass.	Provincetown
	Wilhelmina Johanne Ooms	Wyckoff, N. J.	

**September**

4	Kenneth Emmanuel Ferriera	Provincetown	Provincetown
	Regina Bernadette Roderick (Santos)	Provincetown	
9	Eugene Suszek	Alpena, Mich.	Provincetown
	Bernice Mae Davis	Provincetown	
13	Robert Veron Harris	Denton, Md.	Provincetown
	Flora Lee Alexander	Provincetown	
23	Ronald Ralph Smith	Union City, Pa.	Provincetown
	Frances Carol Edgecombe	Provincetown	

**October**

1	Robert Mitchell Gillies	Provincetown	Provincetown
	Roseanne Jason	Provincetown	
7	Paul Arnold Santos	Provincetown	Barnstable
	Rose Olga White	Provincetown	
12	Raymond Roland Nadeau	Fall River, Mass.	Provincetown
	Virginia Antonio Fields	Provincetown	
14	Robert Charles Tower	Charlton City, Mass.	Provincetown
	Martha Ann Souza	Provincetown	
30	Joseph Taves	Provincetown	Provincetown
	Madeline Rabbit	Provincetown	

**November**

3	Victor Emmanuel Alexander	Provincetown	Provincetown
	Elizabeth Thornton Muir	Provincetown	
11	Clifford John Santos	Provincetown	Framingham, Mass.
	Rita Elizabeth Riley	Framingham, Mass.	
26	James Joseph Tasha	Provincetown	Smithfield, R. I.
	Madonna Roggermoser	Smithfield, R. I.	

**December**

1	Jay Jesse Kurtz	Provincetown	Harwich
	Dolores Maureen O'Donnell	Provincetown	
9	David Lee Nevins	Stoneham, Mass.	Winchester, N. H.
	Ruth Arniel Felton	Provincetown	
28	Louis Osborn Cabral	Provincetown	Provincetown
	Anna Carmen Harnish (Corea)	Provincetown	

**DEATHS REGISTERED IN 1961**

Date	Name	Y. M. D.	Cause of Death
<b>January</b>			
14	James Styles Thomas	48 4 6	Chronic Arteriosclerotic heart disease
27	Ann Frances Dennis	70 6 0	Chronic Arteriosclerotic heart disease followed cerebral hemorrhage
<b>February</b>			
22	cJoseph Agna	68 6 0	Acute Myocardial Infarction
<b>March</b>			
7	fHarriet Boudreau	86 11 6	Cerebral Hemorrhage
14	Crey Paterson	91 8 14	Cerebral Vascular Accident
<b>April</b>			
3	bManuel Albert Vearea, Jr.	58 2 23	Cerebral Hemorrhage
3	cManuel Joseph Cacareta	83 6 23	Myocarditis
5	Allan Reed Freeman	59 0 13	Broncho Pneumonia
13	Hannah Jane (Perry) McElderry	71 11 3	Coronary Infarction
14	cJulia (Davis) Pierce	78 7 3	Rupture Myocardium
21	dJohn Rose	67 7 3	Multiple Myeloma
29	Laura Clark Murray	81 0 6	Intestinal Obstruction
<b>May</b>			
6	Ursula M. Maine	87 8 27	Cerebral Hemiplegia
16	Adeline Martin Joseph	72 8 27	Pneumonia Hypostatic
20	Antone D. Santos	75 9 14	Profound Cerebral Hemorrhage
27	eDonald Witherstine	67 3 16	Congestive Heart Failure
20	dCarl A. Murchison	73	Increased Intracranial Pressure
<b>June</b>			
3	Phyllis Mae Mott	67 4 1	Cerebral Embolism
8	Alice Marie Van Arsdale	68 4 18	Profound Cerebral Hemorrhage
22	Ernest Souza	54 2 4	Myocardial Infarction
23	Mary Woods Mayo	75 11 11	Coronary Thrombosis
25	John A. Roderick	83 6 19	Cerebral Vascular Accident
26	Edgar Freeman Sawyer	64 10 17	Acute Myocardial Infarctional Causes
28	cMadeline Eleanor Gracie	67 9 5	Azotemia
29	fChristine White	68 0 0	Coronary Thrombosis
<b>July</b>			
1	Baby Boy McAlevey Langdon	0 0 0	Separated Placenta of Mother Before Birth



3	cJohn Joseph Gaspie	76	10	25	Coronary Thrombosis
15	Sarah Rhoda (Vestal) Yates	83	7	20	Carcinoma of Colon with General Metastasis
16	Charles Foster William	71	0	21	Cerebral Vascular Accident
18	Axel V. Ek	58	10	25	Profound Cerebral Hemorrhage
26	gJoseph P. Santos	76	10	2	Carcinoma of Head of Pancreas with Matastasis

August

4	Leah Emily Donnelly	63	0	26	Profound Cerebral Hemorrhage
5	Antigone Samellas (Michalaropulos)	67			Carcinoma Metastasis
11	Elizabeth A. Lopes	90	0	8	Cerebral Vascular Accident
16	Annie M. MacDonald	85	0	10	Lobar Pneumonia
19	Guy Rheault	32	9	29	Accidental Drowning While Skin Diving
25	Joseph Davis Taves	68	9	18	Cerebral Hemorrhage
30	dAntone J. Avellar	75	10	6	Acute Pulmonary Edema

September

20	cJames Richard McKay	35	0		Subarachnoid Hemorrhage
24	hMaryAgnes Oliver	66	1	25	Carcinoma of Sigmoid with Metastasis to Liver

October

7	Florence Nichols Nickerson	50	10	6	Pulmonary Embolism
7	cMary Evelyn Sparrow (Williams)	98	11	29	Uremia

November

2	iMary Lee Silva	72			Chronic Glomeunephitis
13	Ernest L. Carreiro	53	9	30	Cerebral Hemorrhage
13	jFrank A. Days	84	8	5	Acute Myocardial Infarection
17	Mary Paige Cook	73	5	19	Cerebral Vascular Accident
30	hJulia Katherine McLean (Vail)	73	5	15	Rheumatic Heart Disease with Cadiac Hypertrophy

December

6	Mary Philomena Souza	87	2	28	Coronary Thrombosis
10	Charles Francis O'Grady	71	2	14	Acute Cerebral Embolism
19	Mildred McMillen	77	6	11	Lobar Pneumonia
20	Hattie Atwood Frazier	80	7	6	Hypostatic Pneumonia
29	Walter Stanley Cholewa	65	2	29	Pneumonia Hypostatic

a—Grafton, Mass.  
 b—Providence, R. I.  
 c—Barnstable, Mass.  
 d—Boston, Mass.  
 e—Taunton, Mass.

f—Stoughton, Mass.  
 h—Bourne, Mass.  
 i—Elizabeth N. J.  
 j—Cambridge, Mass.

BIRTHS REGISTERED IN 1961

Name	Parents
11 bSteven Michael Gaspa	January George Patrick and Elaine May nee Ferriera
12 aJoan Marie Costa	John Oliver and Cynthia Naomi nee Ferriera
17 aDonna Jean Costa	Gerald Joseph and Helen Carmen nee Salles
22 Michael Christopher Bolas	Michael Medeiros and Mary Ann nee Tarvis
28 aRobert Richard Meads, Jr.	Robert Richard and Pariscovia nee Pestrikoff
29 aShawne Lance Garretson	Lance Ditts and Judith Lorene nee Cooley
3 aWilliam Peter Fields, Jr.	February William Peter and Margaret Mary nee Ghimussi
14 aLeslie Virginia Atkins	LeRoy Eugene and Virginia Grace nee Dibble
14 aCraig Edward Cartwright	Donald Edward, Jr. and Nancy Sue nee Mitchell
15 aDale Michael Butler	Edmund and Lillian Veronica nee Martin
15 aCaprice Diane Connolly	Joseph James and Judith Jean nee Rodrigues
28 aMonica Ann Martin	Kenneth Clifton and Nancy Louise nee Young
8 aCrystal Lynn Shirton	March Richard Barclay and Nancy Lee nee Salvador
22 Susan Amelia Banko	Daniel William and Carmela Maria Veronica nee DeDeo
25 aJames Jason Roderick, Jr.	James Jason and Joan Mary nee Fitzpatrick
31 a Mark David Roderick	Philbert Myron and Joanne Mae nee Oliver
5 cTimothy David Sawyer	April Carl Melville and Patricia Dawn nee Temple
24 Lawrence Lee Smith	Stanley Thomas and Camila Ann nee Meads
7 John F. Souza Ardizzone	May Nickoles and Mary C. nee Rebeiro
20 aElizabeth Ann Felton	George Perley and Helen Bruce nee Jordan



3	cJohn Joseph Gaspie	76	10	25	Coronary Thrombosis
15	Sarah Rhoda (Vestal) Yates	83	7	20	Carcinoma of Colon with General Metastasis
16	Charles Foster William	71	0	21	Cerebral Vascular Accident
18	Axel V. Ek	58	10	25	Profound Cerebral Hemorrhage
26	gJoseph P. Santos	76	10	2	Carcinoma of Head of Pancreas with Matastasis

August

4	Leah Emily Donnelly	63	0	26	Profound Cerebral Hemorrhage
5	Antigone Samellas (Michalaropulos)	67			Carcinoma Metastasis
11	Elizabeth A. Lopes	90	0	8	Cerebral Vascular Accident
16	Annie M. MacDonald	85	0	10	Lobar Pneumonia
19	Guy Rheault	32	9	29	Accidental Drowning While Skin Diving
25	Joseph Davis Taves	68	9	18	Cerebral Hemorrhage
30	dAntone J. Avellar	75	10	6	Acute Pulmonary Edema

September

20	cJames Richard McKay	35	0		Subarachnoid Hemorrhage
24	hMaryAgnes Oliver	66	1	25	Carcinoma of Sigmoid with Metastasis to Liver

October

7	Florence Nichols Nickerson	50	10	6	Pulmonary Embolism
7	cMary Evelyn Sparrow (Williams)	98	11	29	Uremia

November

2	iMary Lee Silva	72			Chronic Glomeunephitis
13	Ernest L. Carreiro	53	9	30	Cerebral Hemorrhage
13	jFrank A. Days	84	8	5	Acute Myocardial Infarction

17	Mary Paige Cook	73	5	19	Cerebral Vascular Accident
30	hJulia Katherine McLean (Vaill)	73	5	15	Rheumatic Heart Disease with Cadiac Hypertrophy

December

6	Mary Philomena Souza	87	2	28	Coronary Thrombosis
10	Charles Francis O'Grady	71	2	14	Acute Cerebral Embolism
19	Mildred McMillen	77	6	11	Lobar Pneumonia
20	Hattie Atwood Frazier	80	7	6	Hypostatic Pneumonia
29	Walter Stanley Cholewa	65	2	29	Pneumonia Hypostatic

a—Grafton, Mass.  
b—Providence, R. I.  
c—Barnstable, Mass  
d—Boston, Mass.  
e—Taunton, Mass.

f—Stoughton, Mass.  
h—Bourne, Mass.  
i—Elizabeth N. J.  
j—Cambridge, Mass.

BIRTHS REGISTERED IN 1961

Name	Parents
11 bSteven Michael Gaspa	January George Patrick and Elaine May nee Ferriera
12 aJoan Marie Costa	John Oliver and Cynthia Naomi nee Ferriera
17 aDonna Jean Costa	Gerald Joseph and Helen Carmen nee Salles
22 Michael Christopher Bollas	Michael Medeiros and Mary Ann nee Tarvis
28 aRobert Richard Meads, Jr.	Robert Richard and Pariscovia nee Pestrikoff
29 aShawne Lance Gargetson	Lance Ditts and Judith Lorene nee Cooley
3 aWilliam Peter Fields, Jr.	February William Peter and Margaret Mary nee Ghimussi
14 aLeslie Virginia Atkins	LeRoy Eugene and Virginia Grace nee Dibble
14 aCraig Edward Cartwright	Donald Edward, Jr. and Nancy Sue nee Mitchell
15 aDale Michael Butler	Edmund and Lillian Veronica nee Martin
15 aCaprice Diane Connolly	Joseph James and Judith Jean nee Rodrigues
26 aMonica Ann Martin	Kenneth Clifton and Nancy Louise nee Young
8 aCrystal Lynn Stirton	March Richard Barclay and Nancy Lee nee Salvador
22 Susan Amelia Banko	Daniel William and Carmela Maria Veronica nee DelDeo
25 aJames Jason Roderick, Jr.	James Jason and Joan Mary nee Fitzpatrick
31 a Mark David Roderick	Philbert Myron and Joanne Mae nee Oliver
5 cTimothy David Sawyer	April Carl McVilleville and Patricia Dawn nee Temple
24 Lawrence Lee Smith	Stanley Thomas and Camilla Ann nee Meads
7 John F. Souza Ardizzone	May Nickoles and Mary C. nee Rebeiro
20 aElizabeth Ann Felton	George Perley and Helen Bruce nee Jordan



25 aBarbara Helen Jason  
28 aKevin Lee Martinez

2 aKevin Jesse Ferreira  
20 aThomas Alphonso Edwards  
22 aDiane Marie Motta  
23 aColleen Katherine Buckland  
30 aJohn Matthew Guess

9 aJames Joseph Tasha, Jr.  
20 aJohn Michael Morgan  
23 dRuth Marie Blossom  
31 aPeter Edward Souza, Jr.

7 aTimothy Winthrop Caldwell  
8 Robin Bernadette Oliver  
12 aSheila Marie Branch  
28 aThomas Lee Souza

1 aElizabeth Lee Conner  
1 aKelly Rae Christopher  
17 aTracy Lee Armitage  
19 aLinda Jane Noons  
19 aPhyllis Elizabeth Mott

7 aJames Joseph Meads, Jr.  
15 aBernard Stanislaw Michalski, Jr.

Manuel Howard, Jr. and Mary Sheridan nee Jellison  
Elias Joseph and Mary Virginia nee Brown

#### June

Gordon Harold and Beverley Anne nee Cook  
John Styler and Antoniella Immaculate nee Scoppettuolo  
Frank Vincent and Diane Theresa nee Passion  
Bobby Ray and Ellen Mae nee Steele  
John Howard, Jr. and Marguerite Shirley nee Meads

#### July

James Joseph, Sr. and Madonna nee Roggermoser  
John Wilfred and Marion Joan nee Thomas  
Fred Clifton and Mary Diana nee Decker  
Peter Edward and Odelia Christine nee Duarte

#### August

Sheldon and Hilary Coleman nee Herrick  
Joseph Raymond and Joan Shirley nee Ferreira  
John Roger and Maribeth Ann nee Santos  
Robert Kenneth and Deloris Jean nee Campbell

#### September

Allen Alvis and Marie Annette nee Taylor  
Richard George and LaVerne Eunice nee Roman  
James Fred and Penny nee Pires  
Donald William and Paula Adele nee Patrick  
James Warren and Marion Whitaker nee Ross

#### October

James Joseph and Brenda Mary nee Dickey  
Bernard Stanislaw and Marion Thresa nee Silva

16 aJoel Alan Macara  
20 aMichael Francis Packett

10 aRaymond Eugene Roderick  
21 aRobert Wayne Matthews, Jr.  
23 aRoxanne Martha Henrique  
29 aStacey Lee Chapman

5 aWendy Laflin Moore  
10 aScott Lee Randall  
10 Agtha Hazel Joseph  
11 aChristopher Warren King  
21 aAnne Elizabeth Lemos  
30 aJohn Michael Reis

Kenneth Roland and Ruth Lois nee Koontz  
Francis Howard and Kathleen May nee Nascimento

#### November

Raymond Jason and Dolores Carmen nee Lema  
Robert Wayne and Janet Leonetta nee Sawin  
John Richard and Martha Paine nee Watson  
Carl Frank, Jr., and Leona Pietra nee Sutura

#### December

Munro Gardner and Mary Brewster nee Laflin  
John Francis and Kathleen Marie nee Knowlton  
Chester Eugene and Pauline nee O'Driscoll  
William Warren and Patricia Marie nee Lynch  
George Manuel and June Frances nee Whidden  
Frank Lewis and Marilyn Bernadette nee Motta

a—Born in Barnstable, Mass.  
b—Born in Bourne, Mass.  
c—Born in Hudson, Mass.  
d—Born in Manchester, N. H.

WILLIAM J. McCAFFREY  
Town Clerk



**JURY LIST—1961**

**MALE JURORS**

Name	Address	Occupation
Alexander, Warren, Jr.	Conant Street	Business
Alves, Joseph	Bradford Ext.	Business
Anthony, John	Brown Street	Mechanic
Aresta, Manuel S.	Carnes Avenue	Business
Avellar, Justin F.	Bradford Street	Business
Baillie, Virgil	Commercial St.	Chef
Benson, Sivert J.	Bradford Street	Insurance
Bickers, Arthur H.	Central Street	Salesman
Bowley, Clarence M.	Center Street	Retired
Chapman, George S., Jr.	Pearl Street	Bank Teller
Costa, Warren E.	Carver Street	Salesman
Creamer, Joseph M.	Bangs Street	Water Supt.
Days, Bernard A.	Bradford Street	U. S. Mail Carrier
Dean, Robert J.	Winslow Street	Retired
DeSilva, Herman J.	Winthrop Street	Salesman
Enos, Clayton F.	Bradford Street	Salesman
Enos, Leonard E.	Conant Street	Business
Fields, John D.	Tremont Street	Fisherman
Gordon, William H.	Bradford Ext.	Business
Irmer, Ernest	Brewster Street	Engineer
Kenney, Burton	Pleasant Street	Insurance Agent
Lewis, Joseph A.	Carver Street	Health Agent
Lopes, Thomas J.	Conwell Street	Retired
Mitchell, Leo	Mechanic Street	State Conservation
Moffet, Ross E.	Commercial St.	Artist
McKellar, William W.	Bradford St.	Retired, U.S.C.G.
Rego, Manuel D.	Central Street	Retired
Rogers, William N.	Commercial St.	Retired
Silva, Edmund M.	Bradford Street	Retired, U.S.C.G.
Silva, Warren C.	Bangs Street	Retired
Soultz, Harold C.	Commercial St.	Salesman
Simmons, Kenneth E.	Brewster Street	Utility Foreman
Stevens, Joseph E.	Watson's Court	Utility Man
Tarvers, Anthony P.	Bradford Street	Selectman
Viera, John	Bradford Street	Bookkeeper
Volton, Frank	Pleasant Street	Foreman
Watson, Horace K.	Winthrop Street	Plant Operator

**WOMEN JURORS**

Name	Address	Occupation
Adams, Victoria S.	Commercial St.	Housewife
Berman, Anita R.	Commercial St.	Housewife
Cook, Clara	Commercial St.	Restaurant Prop.
Cook, Dorothy E.	Gosnold Street	Housewife
Collinson, Frances S.	Johnson Street	Housewife

Cote, Anna M.	Bradford Street	Housewife
Flores, Helen M.	Mechanic Street	Housewife
Hautanen, Eleanor	Commercial St.	Telephone Operator
Linskey Dorothy	Bradford Street	Business
Lythgee, Dorothy Hammett	Commercial St.	Business
Macara, Helen T.	Commercial St.	Housewife
Malchman, Jean A.	Commercial St.	Housewife
Marshall, Catherine	Hancock Street	Bank Teller
Mendes, Beatrice M.	Central Street	Housewife
Phillips, Germania C.	Bradford Ext.	Housewife
Smith, Marie H.	Tremont Street	Housewife
Snow, Pearl A.	Race Road	Waitress
Tarvers, Mary S.	Bradford Street	Housewife

**JURORS DRAWN FROM 1961 LIST**

Name	Address	Occupation
Benson, Sivert J.	Bradford Street	Insurance
Chapman, George S., Jr.	Pearl Street	Bank Teller
Flores, Helen M.	Mechanic Street	Housewife



## DOG OFFICER AND ANIMAL INSPECTOR

To the Hon. Board of Selectmen:

I wish to submit my report as Dog Officer and Animal Inspector for the year 1961.

### Dogs Licensed:

Male	161
Female	18
Spayed Female	76
Total Dogs Licensed	255

### Animals Inspected:

Horses	9
Goats	6

Respectfully submitted,

CLARENCE E. PIERCE

Dog and Animal Inspector

## TOWN ACCOUNTANT

The following is an itemized account of the financial transactions of the Town for the year ending December 31, 1961.

### TOWN OF PROVINCETOWN BALANCE SHEET, December 31, 1961

	Debits	Credits
<b>ASSETS:</b>		
Accounts Receivable		
Cash General	309,272.39	
Taxes:		
Poll, Levy of 1961		110.70
Personal, Levy of 1958	1.45	
Personal, Levy of 1959	109.34	
Personal, Levy of 1960	519.58	
Personal, Levy of 1961	1,924.05	
		2,554.42
Real Estate, Levy of 1959	1,400.92	
Real Estate, Levy of 1960	14,167.00	
Real Estate, Levy of 1961	58,292.89	
		73,860.81
M. V. Excise, Levy of 1959	65.52	
M. V. Excise, Levy of 1960	2,055.86	
M. V. Excise, Levy of 1961	8,288.74	
		10,410.12
Vessel Excise, Levy of 1960	18.00	
Vessel Excise, Levy of 1961	16.00	
		34.00
Tax Titles		11,672.26
Barnstable County Dogs		1.80
Departmental:		
MacMillan Wharf	\$4,650.00	
Rentals	425.25	
Miscellaneous Sales	272.10	
Health Dept.	678.21	
Cape End Manor	8,010.54	
Old Age Assistance	596.83	
Aid to Dependent Children	1,487.88	
Veterans' Benefits	3,486.38	
Road Machinery	24.00	
		19,631.19
Aid to Highways:		
State	\$20,000.00	
County	10,000.00	
		30,000.00



Provincetown Airport:			
Federal	30,425.87		
State	16,401.67		
		46,827.54	
Water Rates	20,075.85		
Water Liens	5,623.38		
		25,699.23	
Total Assets		\$530,074.46	
<b>LIABILITIES AND RESERVES</b>			
Barnstable County Dog Refund		2,666.24	
Tailings		294.75	
Barnstable County Tax	3,429.74		
State Parks and Reservations		240.99	
Benjamin Small Library Fund		82.76	
Library Book Fund		530.44	
Cemetery—Perpetual Care (Bequests)		500.00	
Sale of Cemetery Lots		566.85	
Cemetery Donations		40.00	
O.A.A. Recoveries		3,437.35	
Sale of Real Estate Funds		5,200.00	
Road Machinery Fund		229.56	
Revolving Funds:			
Provincetown Airport		5,675.76	
Parking Meters		6,866.17	
School Lunch		5,100.54	
School Athletics		508.12	
Public Law #874		460.71	
Public Law #864		1,629.30	
			20,240.60
U. S. Grants:			
Old Age Assistance	15,949.52		
Aid to Dependent Children	7,307.96		
Aid to Dependent Children (Administration)	38.46		
Disability Assistance	1,140.20		
Medical Assistance for Aged	1,442.15		
Medical Assistance for Aged (Adm.)	69.34		
		25,938.62	
Smith Hughes—George Barden		774.19	
Unexpended Appropriation Balances		154,904.05	
Reserve Fund—Overlay Surplus		721.41	
Tax Possessions		274.34	
Overlays Reserved for Abatements:			
Levy of 1957	150.00		
Levy of 1958	119.20		
Levy of 1959		5,350.13	
Levy of 1960		2,334.09	
Levy of 1961		7,347.05	
		269.20	15,031.27

Revenue Reserved until Collected:		
Motor Vehicle Excise	10,410.12	
Vessel Excise	34.00	
Tax Titles	11,397.92	
Departmental	19,631.19	
Aid to Highways	30,000.00	
Airport Grants	46,827.54	
Water	25,699.23	
		144,000.00
Surplus		158,099.98
Total Liabilities and Reserves		530,074.46

**DEBT ACCOUNTS, JANUARY 1, 1962**

Net Funded or		Serial Loans:	
Fixed Debt	\$864,000.00	Wharf Loan, Acts of 1955	140,000.00
		Water Main Loan	8,000.00
		Water Loan, Acts of 1952	255,000.00
		School Loan, Acts of 1948	240,000.00
		Sea Wall Loan	127,000.00
		Airport Loan	24,000.00
		Parking Lot Loan	70,000.00
			864,000.00

**SCHEDULE OF DEBT AND INTEREST**

	Matures	Principal	Interest	Total
Wharf Loan, Acts of 1955	1975	140,000.00	25,200.00	165,200.00
Water Main Loan, 1950	1965	8,000.00	320.00	8,320.00
Water Loan, Acts of 1952	1978	255,000.00	54,187.50	309,187.50
School Loan, Acts of 1948	1973	240,000.00	31,680.00	271,680.00
Sea Wall Loan, 1958	1968	127,000.00	10,851.00	137,851.00
Airport Loan, 1960	1970	24,000.00	3,885.00	27,885.00
Parking Lot Loan, 1961	1971	70,000.00	9,425.00	79,425.00
		864,000.00	135,548.50	999,548.50

**APPROPRIATION BALANCES****TRANSFERRED TO REVENUE, DECEMBER 31, 1961**

Finance Committee—Expense	\$ 29.94
Finance Committee—Personal Fund	134.48
Selectmen—Personal Services	120.00
Selectmen—Expenses	71.55
Town Clerk—Expenses	8.59
Town Accountant—Expenses	20.12
Town Accountant—Calculator	3.50



Collector - Treasurer—Expenses	134.29
Assessors—Expense	2.84
Assessors—Valuation Book	61.50
Planning Board—Expenses	190.50
Zoning Board of Appeals—Personal Services	151.00
Zoning Board of Appeals—Expenses	.60
Election & Town Meetings—Personal Services	30.00
Election and Town Meetings—Expenses	71.09
Annual Reports	4.78
Town Hall—Personal Services	17.16
Town Hall—Expenses	19.97
Town Hall—Electric Wiring	36.56
Town Hall—Asbestos Curtain	862.80
Town Hall—Boiler Enclosure	12.17
Police—Personal Services	88.26
Police—New Cruiser	22.71
Fire Department—Personal Services	41.70
Fire Department—Expenses	1,230.77
Fire Department—Rescue Squad Equipment	9.06
Fire Department—New Rescue Truck	28.18
Bounty on Seals	10.00
Street Lighting	132.13
Shellfish Constable—Expenses	51.36
Building Inspector—Expenses	47.94
Wiring Inspector—Expenses	50.00
Dutch Elm Protection—Expenses	201.50
Tree Warden—Expenses	144.00
Civil Defense—Expenses	8.90
Parking Meters	103.73
Health—Expenses	2,465.47
Rubbish Department—Personal Services	125.00
Rubbish Department—Expenses	174.39
Street Department—Personal Services	70.81
Street Department—Expenses	1,800.61
Street Department—Front End Loader	84.95
Street Department—Retaining Wall—Carlos	8.00
Street Department—Snow Plows	92.88
Street Department—Retaining Walls	77.84
Town Wharf—Expenses	5.74
Town Wharf—Office Ceiling	.20
Welfare—General Relief	406.80
P.M.I.—Personal Services	503.92
P.M.I.—Expenses	4.36
O. A. A.	3,758.58
A. D. C.	617.56
D. A.	212.96
Veterans' Benefits—Expense	25.47
Veterans' Benefits—Cash Grants	14.64
Schools—Main Acc't	2,522.37
Schools—Chain Link Fence	241.85

Schools—New Typewriter	51.00
Vocational School	413.98
School Cafeteria	10.28
Adult Education	66.00
Public Library—Personal Services	41.25
Public Library—Expenses	399.92
Recreation Department—Personal Services	60.00
Recreation Department—Expenses	25.30
Patriotic Observances	43.74
Christmas Lighting	11.05
Advertising Town	6.89
Workmen's Compensation	46.89
Parking Lot Leases	163.32
Insurance Public Buildings	292.41
Water—Pumping—Personal Services	145.99
Water—Pumping—Expense	139.80
Water—Painting Standpipe	197.70
Water—Service—Expense	947.52
Water—Admin.—Expense	1,096.04
Cemeteries—Expense	43.00
Town Debt	39.37

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 \$21,609.53

**STATEMENT OF CASH YEAR — 1961**

Cash Balance, January 1, 1961	\$254,901.81
Cash Receipts 1961:	
Taxes:	
Current Year:	
Real Estate	499,249.90
Personal Property	47,860.69
Polls	1,665.30
	<hr/>
	548,775.89
Previous Years:	
Real Estate	47,936.03
Personal Property	2,041.87
Polls	44.00
	<hr/>
	50,021.90
From State:	
Meal Tax	5,255.94
Corporation Tax	40,602.67
Income Tax	20,776.00
Income Tax—Ch 70	34,930.86
Income Tax—Ch 71	3,884.18
Vocational Education	7,938.39
National Defense & Education (Title 3)	1,164.51
National Defense & Education (Title 5)	429.39
Hawkers and Pedlars	50.00
Airport Grants	10,295.33
School Construction	5,074.46
Old Age Assistance	32,595.05



Aid to Dependent Children	8,770.18	
Disability Assistance	7,098.19	
Medical Aid for Aged	17,829.23	
Veterans' Benefits	9,650.99	
George Barden Fund	400.00	
		206,745.37
Other Cities and Towns—O. A. A.	540.59	
O. A. A. Recoveries	3,836.53	
From Federal Government:		
Old Age Assistance	56,595.77	
Aid to Dependent Children	12,115.40	
Disability Assistance	7,104.56	
Medical Aid for Aged	24,897.63	
School Lunch	10,051.00	
Airport Grants	22,967.13	
Public Law #874	95.00	
		133,826.49
Chapter 90—Highway Maintenances		
State	1,000.00	
County	1,000.00	
		2,000.00
Tax Title Redemptions	1,190.53	
Sale of Tax Possessions	575.00	
Barnstable County Dogs	491.50	
Library Fines and Fees	274.97	
Cemeteries:		
Sale of Lots	500.00	
Bequests	4,850.00	
Interest	9,167.71	
Fees	915.00	
		15,432.71
Departmental Accounts Receivable:		
MacMillan Wharf	7,065.12	
Cape End Manor	65,647.55	
Court Rent	2,400.00	
Miscellaneous	3,929.66	
		79,042.33
Revolving Funds:		
Airport	1,400.00	
School Lunch (Town)	24,894.48	
School Athletics	1,652.01	
Parking Meters	1,623.25	
Comfort Station	190.20	
		29,759.94
Temporary Loan	100,000.00	
Serial Loan	70,000.00	
Insurance	1,725.39	
Refunds and Cancelled Checks	6,111.10	
Withholding Tax—Federal	59,578.45	
Withholding Tax—State	4,042.51	

Contributory Retirement		11,732.17
Premium on Parking Lot Loan		216.61
Public Service Enterprises:		
Water Revenue	71,655.90	
Water Liens	5,588.51	
		77,244.41
Schools:		
Academic Tuition (Truro)	25,728.55	
Vocational Tuition (Truro)	1,615.00	
Sales	342.48	
Vocational School	675.12	
		28,361.15
Miscellaneous:		
Motor Vehicle Excise	57,688.06	
Vessel Excise	956.00	
Court Fines	231.00	
Bounty on Seals	66.00	
Cemetery Donations	40.00	
Nurse, House Calls	414.25	
Lab. Fees—Cape End Manor	837.90	
Local Licenses	25,398.80	
Town Clerk Fees	494.50	
Barnstable County Dog Refund	517.30	
Dental Clinic	760.00	
Police Fees	866.03	
1% Fish Weirs	495.00	
Gas and Oil Permits	79.00	
Sealer Fees	89.40	
Variance Fees	190.00	
Miscellaneous Sales	838.31	
Interest and Costs on Taxes	2,550.79	
Cost of Liens	9.00	
Redemption Interest on Tax Titles	19.66	
		92,541.00
Cash Balance Jan. 1, 1961 plus 1961 Receipts		1,778,968.35
Deduct Disbursements 1/1/61 through 12/31/61		1,468,211.37
		310,756.98
Deduct Adjustment, Audit May 10, 1961		1,484.59
		309,272.39

## STATEMENT OF SURPLUS

December 31, 1961

	Debits	Credits
Balance, January 1, 1961		152,555.54
Add:		
Tax Titles Redeemed		1,190.53
Chapter 90 Collections		2,000.00
Transfers		30,280.00



Audit	10,490.09
Sale Tax Possessions	575.00
Water Liens	28.75
1961 Revenue	40,994.60
<b>Deduct:</b>	
Tax Titles	4,934.91
Transfers	35,367.50
To Reduce 1961	30,000.00
Audit	9,712.12
<b>Surplus Balance December 31, 1961</b>	<b>8,0014.53</b>
Less: Outstanding Taxes	
Levy of 1958	1.45
Levy of 1959	1,510.26
Levy of 1960	14,686.58
Levy of 1961	60,327.64
<b>Overdraft, B. County Dogs</b>	<b>76,525.93</b>
	1.80
<b>Free Cash</b>	<b>76,527.73</b>
	<b>81,572.25</b>

1961 Revenue	40,994.60
<b>Deduct:</b>	
Tax Titles	4,934.91
Transfers	35,367.50
To Reduce 1961	30,000.00
Audit	9,712.12
<b>Surplus Balance December 31, 1961</b>	<b>8,0014.53</b>
Less: Outstanding Taxes	
Levy of 1958	1.45
Levy of 1959	1,510.26
Levy of 1960	14,686.58
Levy of 1961	60,327.64
<b>Overdraft, B. County Dogs</b>	<b>76,525.93</b>
	1.80
<b>Free Cash</b>	<b>76,527.73</b>
	<b>81,572.25</b>

**CAPITAL EXPENDITURES, 1961**

	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
<b>Construction:</b>								
Town Hall, Electric Wiring	93.94			93.94	57.38	36.56	36.56	727.02
Town Hall Roof, Etc.	1,932.45			1,932.45	1,205.43	727.02		1,210.71
Town Hall, Drain Pipes, Etc.		1,500.00		1,500.00	289.29	1,210.71		694.90
Town Hall, Front Stairs		750.00		750.00	55.10	694.90		850.54
Town Hall, Boiler Enclosure		850.00		850.00	837.83	12.17	12.17	850.54
Town Hall, Toilets		1,800.00	xx88.85	1,888.85	1,038.31	850.54		0
Fire Dept.—Repairs House #2		4,300.00		4,300.00	4,300.00	0		0
Ch. 90 Roads—1958 (Construction)	443.58			443.58	443.58	0		0
Ch. 90 Roads—1959 Construction	8,868.21			8,868.21		8,868.21		8,868.21
Ch. 90 Roads—1961 (Construction)	25,995.00		xx4,500.00	30,495.00		30,495.00		30,495.00
MacMillan Parking Lot	1,211.40			1,211.40	1,211.40	0		0
Retaining Wall—W. Carlos	2,750.00			2,750.00	2,742.00	8.00	8.00	754.34
Cottage St. Drainage		2,000.00		2,000.00	1,245.66	754.34		2,025.10
Freeman St. Drainage		2,500.00		2,500.00	474.90	2,025.10		



Audit	10,490.09
Sale Tax Possessions	575.00
Water Liens	28.75
1961 Revenue	40,994.60
<b>Deduct:</b>	
Tax Titles	4,934.91
Transfers	35,367.50
To Reduce 1961	30,000.00
Audit	9,712.12
<b>Surplus Balance December 31, 1961</b>	<b>8,0014.53</b>
Less: Outstanding Taxes	
Levy of 1958	1.45
Levy of 1959	1,510.26
Levy of 1960	14,686.58
Levy of 1961	60,327.64
<b>Overdraft, B. County Dogs</b>	<b>76,525.93</b>
	1.80
<b>Free Cash</b>	<b>76,527.73</b>
	<b>81,572.25</b>

Audit	10,490.09
Sale Tax Possessions	575.00
Water Liens	28.75
1961 Revenue	40,994.60
<b>Deduct:</b>	
Tax Titles	4,934.91
Transfers	35,367.50
To Reduce 1961	30,000.00
Audit	9,712.12
<b>Surplus Balance December 31, 1961</b>	<b>8,0014.53</b>
Less: Outstanding Taxes	
Levy of 1958	1.45
Levy of 1959	1,510.26
Levy of 1960	14,686.58
Levy of 1961	60,327.64
<b>Overdraft, B. County Dogs</b>	<b>76,525.93</b>
	1.80
<b>Free Cash</b>	<b>76,527.73</b>
	<b>81,572.25</b>

**CAPITAL EXPENDITURES, 1961**

	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
<b>Construction:</b>								
Town Hall, Electric Wiring	93.94			93.94	57.38	36.56	36.56	727.02
Town Hall Roof, Etc.	1,932.45			1,932.45	1,205.43	727.02		
Town Hall, Drain Pipes, Etc.		1,500.00		1,500.00	289.29	1,210.71		1,210.71
Town Hall, Front Stairs		750.00		750.00	55.10	694.90		694.90
Town Hall, Boiler Enclosure		850.00		850.00	837.83	12.17	12.17	850.54
Town Hall, Toilets		1,800.00	xx88.85	1,888.85	1,038.31	850.54		
Fire Dept.—Repairs House #2		4,300.00		4,300.00	4,300.00	0		
Ch. 90 Roads—1958 (Construction)	443.58			443.58	443.58	0		
Ch. 90 Roads—1959 Construction	8,868.21			8,868.21		8,868.21		8,868.21
Ch. 90 Roads—1961 (Construction)	25,995.00		xx4,500.00	30,495.00		30,495.00		30,495.00
MacMillan Parking Lot	1,211.40			1,211.40	1,211.40	0		
Retaining Wall—W. Carlos	2,750.00			2,750.00	2,742.00	8.00	8.00	754.34
Cottage St. Drainage		2,000.00		2,000.00	1,245.66	754.34		2,025.10
Freeman St. Drainage		2,500.00		2,500.00	474.90	2,025.10		



	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
Repair of Sidewalks		1,000.00		1,000.00	725.45	274.55		274.55
Repair Town Landings		500.00		500.00	78.00	422.00		422.00
Retaining Walls		1,000.00		1,000.00	922.16	77.84	77.84	
Wharf—Repairs (Storm Damage)	1,727.54			1,727.54	1,727.54	0		
Wharf—Office Ceiling		160.00	xx13.66	173.66	173.46	.20	.20	
Wharf Damage—Wilson Line & Others		x10,000.00		10,000.00	1,012.00	8,988.00		8,988.00
Provincetown Airport Grants	19,744.84		xx33,352.96	53,097.80	52,614.52	483.28		483.28
New Sea Wall		x412.87		412.87		412.87		412.87
Manor—New Heating System		x7,000.00		7,000.00	6,719.36	280.64		280.64
Manor—New Boiler Room		x5,000.00	xx8.90	5,008.90	5,008.90	0		
Schools—Chain Link Fence		950.00		950.00	708.15	241.85	241.85	
Library—Repairs and Painting		1,200.00		1,200.00	1,200.00	0		
Water—Painting Standpipe		2,500.00		2,500.00	2,302.30	197.70	197.70	
Water—Chimney Demolition		x300.00		300.00	300.00	0		
Water Main—Howland St.		2,500.00		2,500.00	1,363.78	1,136.22		1,136.22
Water Pipe—Franklin St.		1,523.00		1,523.00	1,523.00	0		
Gravel Wells		x9,014.57		9,014.57		9,014.57		9,014.57
	\$62,766.96	\$56,760.44	\$37,964.37	\$157,491.77	\$90,279.50	\$67,212.27	\$574.32	\$66,637.95

	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
<b>Equipment and Supplies:</b>								
Accountant—Calculator		x355.00		355.00	351.50	3.50	3.50	
Town Hall—Asbestos Curtain		2,800.00		2,800.00	1,937.20	862.80	862.80	
Microfilming Records		552.00		552.00	392.56	159.44		159.44
Auditorium Tickets		x150.00		150.00	150.00	0		
New Police Cruiser		2,700.00		2,700.00	2,677.29	22.71	22.71	
Fire Dept.—Radio Equipment	3,800.00	3,800.00		7,600.00	4.38	7,595.62		7,595.62
Fire Dept.—Rescue Squad Equipment	28.93			28.93	19.87	9.06	9.06	
Fire Alarm Signal System	363.01		1.00	364.01	1,632.06	-1,268.05		-1,268.05
Pumping Engine #1	188.10			188.10	945.85	-757.75		-757.75
Fire Dept.—New Rescue Truck		8,500.00		8,500.00	8,471.82	28.18	28.18	
Street Dept.—Front End Loader	9,459.92			9,459.92	9,374.97	84.95	84.95	
Street Dept.—Snow Plows		1,500.00		1,500.00	1,407.12	92.88	92.88	
Street Dept.—Low Bed Trailer		2,000.00		2,000.00	2,000.00	0		
Schools—New Typewriters		800.00		800.00	749.00	51.00	51.00	
	\$13,839.96	\$23,157.00	\$1.00	\$36,997.96	\$30,113.62	\$6,884.34	\$1,155.08	\$5,729.26
<b>Plans, Surveys, Miscellaneous:</b>								
Assessors' Valuation Book		1,100.00		1,100.00	1,038.50	61.50	61.50	



	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
Town Hall—Engineering Plans	933.00			933.00	0	933.00		933.00
Purchase McMillan Parking Lot		x1.00		1.00	1.00	0		
Land Taking—Cottage Street Drainage		x100.00		100.00	0	100.00		100.00
Basis for Bond Issue— P. Lot		x76,000.00		76,000.00	3,221.50	72,778.50		72,778.50
Schools—Additional Space	5,329.60			5,329.60	2,591.25	2,738.35		2,738.35
Schools—Plans and Specifications	1,500.00			1,500.00		1,500.00		1,500.00
Cemeteries—Perpetual Care		x1,872.80		1,872.80	755.48	1,117.32		1,117.32
	\$7,762.60	\$79,073.80		\$86,836.40	\$7,607.73	\$79,228.67	\$61.50	\$79,167.17
<b>Grand Total, Capital Expenditures</b>	\$84,369.52	\$158,991.24	\$37,965.37	281,326.13	128,000.85	153,325.28	1,790.90	151,534.38

**OPERATING EXPENDITURES, 1961**

<b>General Government:</b>								
Moderator—Pers. Services		50.00		50.00	50.00	0		
Secretary—Finance Committee		250.00		250.00	250.00	0		
Finance Committee—Expenses		50.00		50.00	20.06	29.94	29.94	
Selectmen—Secretary		500.00		500.00	380.00	120.00	120.00	
Selectmen—Expenses		1,125.00	xx10.0	1,135.00	1,063.45	71.55	71.55	
Town Manager—Pers. Services		12,635.00		12,635.00	12,635.00	0		

	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
Town Manager—Expenses		1,460.00	x260.00 xx10.14	1,730.14	1,730.14	0		
Town Clerk—Pers. Services		2,585.00		2,585.00	2,585.00	0		
Town Clerk—Expenses		567.00		567.00	558.41	8.59	8.59	
Town Accountant— Pers. Services		5,168.00		5,168.00	5,168.00	0		
Town Accountant—Expenses		480.00		480.00	459.88	20.12	20.12	
Collector & Treasurer— Pers. Services		5,185.01		5,185.01	5,185.01	0		
Collector and Treasurer— Expenses		2,425.00		2,425.00	2,290.71	134.29	134.29	
Assessors—Pers. Services		5,080.00		5,080.00	5,080.00	0		
Assessors—Expenses		583.00		583.00	580.16	2.84	2.84	
Legal Services		2,500.00		2,500.00	2,500.00	0		
Legal Services—1960 Bills		554.00		554.00	554.00	0		
Planning Board—Expenses		350.00		350.00	159.50	190.50	190.50	
Zoning Board of Appeals— Pers. Services		250.00	14.45	264.45	113.45	151.00	151.00	
Zoning Board of Appeals— Expenses		85.00	45.00	130.00	129.40	.60	.60	
Elections & Town Meetings— Pers. Services		625.00		625.00	595.00	30.00	30.00	
Elections & Town Meetings— Expenses		560.00		560.00	488.91	71.09	71.09	
Elections & Town Meetings— 1960 Bills		169.83		169.83	169.83	0		



	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
Annual Town Reports		900.00		900.00	895.22	4.78	4.78	
Town Crier—Pers. Services		750.00		750.00	750.00	0		
Town Crier—Expenses		100.00		100.00	100.00	0		
Town Hall—Pers. Services		3,755.00		3,755.00	3,737.84	17.16	17.16	
Town Hall—Expenses		4,026.65	x1,585.94 xx729.89	6,342.48	6,322.51	19.97	19.97	
Town Hall—1960 Bills		435.97		435.97	435.97	0		
		\$53,204.46	\$2,655.42	\$55,859.88	\$54,987.45	\$872.43	\$872.43	

**Protection of Persons and Property:**

Police Department— Pers. Services		37,732.50		37,702.50	37,614.24	88.26	88.26	
Police Department— Expenses	-257.10	3,532.00	xx327.10 x2088.50	5,690.50	5,690.50	0		
Police Department— 1960 Bills		67.87		67.87	67.87	0		
Fire Dept.—Pers. Services		12,275.00		12,275.00	12,233.30	41.70	41.70	
Fire Dept.—Expenses		13,188.00	207.85	13,395.85	12,165.08	1,230.77	1,230.77	
Police and Fire Insurance		697.20		697.20	697.20	0		
Dog Officer—Pers. Services		150.00		150.00	150.00	0		
Ambulance Hire		2,500.00		2,500.00	2,500.00	0		
Bounty on Seals		100.00		100.00	90.00	10.00	10.00	
Street Lighting		13,500.00		3,500.00	13,367.87	132.13	132.13	
Shellfish Constable— Pers. Services		2,905.00		2,905.00	2,905.00	0		

	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
Shellfish Constable—Expenses		200.00		200.00	148.64	51.36	51.36	
Sealer of Weights and Measures—Pers. Services		150.00		150.00	150.00	0		
Sealer of Weights and Measures—Expenses		50.00		50.00	50.00	0		
Building Inspector— Pers. Services		500.00		500.00	500.00	0		
Building Inspector— Expenses		50.00		50.00	2.06	47.94	47.94	
Wiring Inspector— Pers. Services		500.00		500.00	500.00	0		
Wiring Inspector—Expenses		50.00		50.00	0	50.00	50.00	
Inspector of Animals— Pers. Services		25.00		25.00	25.00	0		
Dutch Elm Protection Expenses		700.00		700.00	498.50	201.50	201.50	
Insect and Pest Control—Expenses		500.00	xx375.60	875.60	875.60	0		
Greenhead Fly Control		375.60		375.60	375.60	0		
Tree Warden—Pers. Services		150.00		150.00	150.00	0		
Tree Warden—Expenses		300.00		300.00	156.00	144.00	144.00	
Civil Defense—Pers. Services		500.00		500.00	500.00	0		



	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
Civil Defense—Expense		2,630.00		2,630.00	2,621.10	8.90	8.90	
Parking Meters		500.00		500.00	396.27	103.73	103.73	
	-\$257.10	\$93,798.17	\$2,999.05	\$96,540.12	\$94,429.83	\$2,110.29	\$2,110.29	

#### Health and Sanitation

Health—Pers. Services		\$7,790.84	x195.83					
			xx125.00	\$8,111.67	\$8,111.67	0		
Health—Expenses		5,255.00	xx78.68	5,333.68	2,868.21	2,465.47	2,465.47	
Health—1960 Bills		24.64		24.64		0		
Rubbish Dept.—Pers. Services		13,162.50		13,162.50	13,037.50	125.00	125.00	
			xx98.75					
Rubbish Dept.—Expenses		1,030.00	x547.00	1,675.75	1,501.36	174.39	174.39	
Rubbish Dept.—1960 Bills		71.22		71.22	71.22	0		
		\$27,334.20	\$1,045.26	\$28,379.46	\$25,614.60	\$2,764.86	\$2,764.86	

#### Highways

Street Dept.—Pers. Services		\$31,512.50	xx1,963.40	\$31,512.50	\$31,441.69	\$70.81	\$70.81	
Street Dept.— Expenses	-1,496.89	12,625.00	x1,129.00	14,220.51	12,419.90	1,800.61	1,800.61	
Street Dept.—1960 Bills		494.33		494.33	494.33	0		
Town Wharf—Per. Services		3,562.50		3,562.50	3,562.50	0		
Town Wharf—Expenses		2,718.00	x150.00	2,868.00	2,862.26	5.74	5.74	
	-\$1,496.89	\$50,912.33	\$3,242.40	\$52,657.84	\$50,780.68	\$1,877.16	\$1,877.16	

	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
<b>Charities and Veterans' Benefits</b>								
Welfare Administration— Personal Services		\$7,783.75	xx172.50	\$7,956.25	\$7,956.25	0		
Welfare Administration— Expenses		1,187.50		1,187.50	1,187.50	0		
General Relief	-593.42	5,500.00	xx1,809.52	6,716.10	6,309.30	406.80	406.80	
Cape End Manor— Personal Services	-863.25	50,360.00	x202.18	50,623.18	50,119.26	503.92	503.92	
Cape End Manor— Expenses		27,035.00	xx203.46	29,273.46	29,269.10	4.36	4.36	
Cape End Manor— 1960 Bills		504.88		504.88	504.88	0		
Old Age Assistance		50,297.68	xx531.53	50,829.21	47,070.63	3,758.58	3,758.58	
Aid to Dependent Children		6,689.89	xx281.25	6,971.14	6,353.58	617.56	617.56	
Disability Assistance		8,310.94	xx4,071.70	12,382.64	12,169.68	212.96	212.96	
Medical Care for Aged		22,500.00	xx2,042.08	24,542.08	24,542.08	0		
Veterans' Benefits— Pers. Service		1,000.00		1,000.00	1,000.00	0		
Veterans' Benefits—Expense		175.00	xx6.90	181.90	156.43	25.47	25.47	
Veterans' Benefits—Cash Grants		13,500.00	xx160.00	14,992.07	14,977.43	14.64	14.64	
Veterans' Benefits— Back Bills		220.00	x1,332.07	220.00	220.00	0		
	-\$1,456.67	\$195,064.64	\$13,772.44	\$207,380.41	\$201,836.12	\$5,544.29	\$5,544.29	



	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
<b>Schools and Library</b>								
School—Main								
Account	\$2,161.90	\$266,560.00	x150.00	\$268,871.90	\$262,349.53	\$6,522.37	\$2,522.37	\$4,000.00
Vocational School		23,850.00		23,850.00	23,436.02	413.98	413.98	
Cafeteria		9,000.00		9,000.00	8,989.72	10.28	10.28	
Adult Education		500.00		500.00	434.00	66.00	66.00	
Library—Pers. Services		7,297.50	x190.00	7,487.50	7,446.25	41.25	41.25	
Library—Expenses		3,325.00	xx26.70	3,351.70	2,951.78	399.92	399.92	
	\$2,161.90	\$310,532.50	\$366.70	\$313,061.10	\$305,607.30	\$7,453.80	\$3,453.80	\$4,000.00

<b>Recreation and Unclassified</b>								
Recreation—Pers. Services		\$9,565.00		\$9,565.00	\$9,505.00	\$60.00	\$60.00	
Recreation—Expenses		3,870.00	xx157.52	4,027.52	4,002.22	25.30	25.30	
Patriotic Observances		2,410.00	xx1.80	2,411.80	2,368.06	43.74	43.74	
Band Concerts		500.00		500.00	500.00	0	0	
Christmas Lighting		1,625.00	xx10.54	1,635.54	1,624.49	11.05	11.05	
Advertising Town		2,300.00		2,300.00	2,293.11	6.89	6.89	
		\$20,270.00	\$169.86	\$20,439.86	\$20,292.88	\$146.98	\$146.98	

<b>Enterprises and Cemeteries</b>								
Water Dept. (Pumping)								
Pers. Services		\$12,667.50		\$12,667.50	\$12,521.51	\$145.99	\$145.99	
Water Dept. (Pumping)								
Expenses		9,200.00		9,200.00	9,060.20	139.80	139.80	

	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
Water Dept. (Service)								
Pers. Services		11,135.00		11,135.00	11,135.00	0	0	
Water Dept. (Service)								
Expenses		7,756.48	xx87.96	7,844.44	6,896.92	947.52	947.52	
Water Dept. (Administration)								
Pers. Services		2,592.66		2,592.66	2,592.66	0	0	
Water Dept. (Administration)								
Expenses		25,472.50		25,472.50	24,376.46	1,096.04	1,096.04	
Cemeteries—Pers. Services		x4,000.00						
		2,347.50	xx633.15	6,980.65	6,980.65	0	0	
Cemeteries—Expense		775.00						
		x3,000.00	45.96	3,820.96	3,777.96	43.00	43.00	
		\$78,946.64	\$767.07	\$79,713.71	\$77,341.36	\$2,372.35	\$2,372.35	

<b>Miscellaneous Finance</b>								
Maturing Debt		\$53,000.00	xx39.37	\$53,039.37	\$53,000.00	\$39.37	\$39.37	
Interest on Debt		13,598.00		13,598.00	13,598.00	0	0	
Interest on Temporary Loans		1,000.00		1,000.00	1,886.67	—886.67		—886.67
County Retirement Fund		7,595.98		7,595.98	7,595.98	0	0	
Workmen's Compensation		3,085.00		3,085.00	3,038.11	46.89	46.89	
Parking Lot Leases		975.00		975.00	811.68	163.32	163.32	
Public Bldgs. Insurance		8,500.00		10,000.00	9,865.52	134.48	134.48	
Finance Committee— Res. Fund		x10,000.00		10,000.00	9,865.5	134.48	134.48	
		\$97,753.98	\$39.37	\$97,793.35	\$98,003.55	—\$210.20	\$676.47	—\$886.67



	Balance Jan. 1 1961	Appropriations or xTransfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
<b>Miscellaneous Expenditures</b>								
Barnstable County Tax	663.47		xx81,432.79	\$82,096.26	\$85,526.00	-\$3,429.74		-\$3,429.74
Tax Title Foreclosures	83.34		xx252.00	335.34	79.00	256.34		256.34
Mass. Pest Control			xx5,305.63	5,305.63	5,305.63	0		
Land Damage, Winthrop Street			xx122.63	122.63	122.63	0		
Barnstable County Decree #2			xx24.86	24.86	24.86	0		
State Parks and Reservations	-611.18		xx3,782.87	3,171.69	2,930.70	240.99		240.99
Overlay 1961			xx18,072.76	18,072.76	10,725.71	7,347.05		7,347.05
	\$135.63		\$108,993.54	1,060,954.90	1,033,608.30	27,346.60	19,818.63	7,527.97
<b>Grand Total Operating Expenditures</b>	-\$913.13	\$927,816.92	\$134,051.11	1,060,954.90	1,033,608.30	27,346.60	19,818.63	4,414.64

Respectfully submitted,

WILLIAM J. McCAFFREY  
Town Accountant

THE COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF CORPORATIONS and TAXATION  
BUREAU OF ACCOUNTS  
STATE HOUSE, BOSTON 33

January 4, 1962

Board of Selectmen  
Provincetown, Massachusetts

Gentlemen:

This is to certify that the books and accounts of the town of Provincetown were audited by the Bureau of Accounts, Department of Corporations and Taxation, as of May 10, 1961, at which time they were found to be correct with all funds properly accounted for.

A detailed report of the audit will be forwarded as soon as possible.

The detailed audit will contain recommendations that all bills and payrolls be fully itemized and approved by the proper departmental officials before placed on the warrant, that the town treasurer reconcile his cash at least once each month, and that the town collector endeavor to improve the clerical work in his office.

Very truly yours,

WILLIAM SCHWARTZ

Assistant Director of Accounts



	Balance Jan. 1 1961	Appropriations or Transfers	Other Credits xRes. Fund xxOther	Total Credits	Expended or Transferred	Balance Dec. 31 1961	To Revenue	Forward to Jan. 1 1962
<b>Miscellaneous Expenditures</b>								
Barnstable County Tax	663.47		xx81,432.79	\$82,096.26	\$85,526.00	—\$3,429.74		—\$3,429.74
Tax Title Foreclosures	83.34		xx252.00	335.34	79.00	256.34		256.34
Mass. Pest Control			xx5,305.63	5,305.63	5,305.63	0		
Land Damage, Winthrop Street			xx122.63	122.63	122.63	0		
Barnstable County Decree #2			xx24.86	24.86	24.86	0		
State Parks and Reservations	—611.18		xx3,782.87	3,171.69	2,930.70	240.99		240.99
Overlay 1961			xx18,072.76	18,072.76	10,725.71	7,347.05		7,347.05
	\$135.63		\$108,993.54	1,060,954.90	1,033,608.30	27,346.60	19,818.63	7,527.97
<b>Grand Total Operating Expenditures</b>	—\$913.13	\$927,816.92	\$134,051.11	1,060,954.90	1,033,608.30	27,346.60	19,818.63	4,414.64

Respectfully submitted,

WILLIAM J. McCAFFREY  
Town Accountant

THE COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF CORPORATIONS and TAXATION  
BUREAU OF ACCOUNTS  
STATE HOUSE, BOSTON 33

January 4, 1962

Board of Selectmen  
Provincetown, Massachusetts

Gentlemen:

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A detailed report of the audit will be forwarded as soon as possible.

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Very truly yours,

WILLIAM SCHWARTZ

Assistant Director of Accounts



## CIVIL DEFENSE

Walter Lawrence, Town Manager  
Provincetown, Massachusetts

I wish to submit my report for Civil Defense for the year 1961.

Today our Provincetown Civil Defense Unit is eligible for financial aid from our Federal Government. This is because our Operational Plan for Provincetown was accepted by the State Federal Defense Office as well as the Federal Defense Department in Washington, D. C.

During 1961 only one alert took place in Provincetown and this was during the hurricane. Provincetown was very fortunate that this hurricane went out to sea, causing very little damage to our town, although Provincetown Civil Defense Unit was ready for any disaster that might have happened during that storm.

A great many citizens were evacuated along the waterfront and taken to the Veterans Memorial School for shelter. These people were not only given shelter but were fed while they were there before returning to their homes.

Our office unit and radio room, including our first aid unit, were on duty forty-eight hours. Other Civil Defense Units such as wardens, motor communications, highway, public utilities and others went on duty from 4:30 A.M. the day of the hurricane until 5:30 P.M. when the clear signal was given. Our canteen went on duty 10:30 the night before until the clear signal was given. During this time all personnel of Civil Defense were fed at our canteen headquarters in the basement of Town Hall.

In the year of 1961 I as Civil Defense Director have attended a great number of Civil Defense meetings and lectures, some on reimbursements for town and cities, others on Operational Plans and most of all, fallout shelters and radio activity.

Our first aid unit has spent many evenings at our Civil Defense First Aid Headquarters in the basement of Town Hall. The time was spent in training of first aid and also the advance course of first aid. I as director very proudly state that I believe Provincetown has one of the best first aid units in Sector 2. These girls have given a great deal of their time in order that they may be ready to assist the injured in any disaster that may occur in Provincetown.

Our radio room today has one Civil Defense Communications set, one citizens' band communication set, two walkie-talkies, purchased by Herbert Stranger Jr. who, during 1961, has been in full charge of the radio room. Also another citizens' band radio was purchased by Mr. Stranger and is now installed in the Civil

Defense Truck, I personally purchased for our Civil Defense Unit one ranger horn and one powermeg. These two items are very essential during any disaster.

During 1961 a first aid room was built in the Town Hall basement and supplies were bought for this first aid room to include, anything from iodine to bandages in the line of medical supplies. This room is also furnished with emergency operating table, sterilizer, and a respiratory. Provincetown also has a storage room in which emergency field hospital set is stored, plus cots, lanterns, helmets, blankets, bandages, emergency drinking water and many other supplies needed. All of this is surplus property purchased from the different surplus depots.

First aid uniforms were bought for the twelve girls who have taken the advanced course in first aid.

Our canteen was made larger and today we have a gas stove purchased from surplus property a double steel sink given to Civil Defense by the Moors, and an electric stove donated to Civil Defense by William Finkel.

During 1961, Provincetown was given the green light to go to Otis Air Force Base and get a truck for this unit. I personally visited Otis and got a Dodge 1952 1/2 ton truck which cost the town \$37.50. This truck is used for Civil Defense work as well as for other departments outside of Civil Defense and has paid for itself a hundred times. Since the truck arrived in town I have had to purchase new tires and a new battery and other minor repairs. Today it is in excellent condition. It has made trips to surplus depots and has saved the town the expense of transportation.

Our diesel engine has been under the care of John Enos, diesel engineer of the light and power plant. Mr. Enos every month operates it for four hours and takes care of changing the oil and adjusting the jet nozzels.

This is my full report and hope it meets with your approval.

Respectfully submitted,

FRANK FLORES

Civilian Defense Director



## BUILDING INSPECTOR

I hereby submit my annual report as Building Inspector for the town of Provincetown.

No.	Building	Estimated Cost
JANUARY		
5	Additions	\$4,775.00
FEBRUARY		
7	Additions	\$16,250.00
1	Shop	4,000.00
MARCH		
6	Additions	\$20,475.00
1	Garage	800.00
APRIL		
4	Additions	\$ 6,000.00
1	Home	6,000.00
1	Motel	50,000.00
1	Campsite	6,000.00
1	Shed	300.00
1	Museum	36,375.00
MAY		
4	Additions	\$3,400.00
1	Shed	200.00
3	Cottages	2,850.00
JUNE		
6	Additions	\$8,650.00
JULY		
7	Additions	\$4,100.00
AUGUST		
5	Additions	\$16,400.00
1	Shed	600.00
SEPTEMBER		
6	Additions	\$7,600.00
1	Garage	3,000.00
OCTOBER		
12	Additions	\$16,100.00
1	Home	3,000.00
NOVEMBER		
3	Additions	\$12,600.00
1	Motel	50,000.00
2	Homes	20,000.00

## DECEMBER

5	Additions	\$72,400.00
1	Motel	22,000.00

### YEARLY TOTAL

No.	Building	Estimated Cost
70	Additions	\$222,350.00
4	Homes	29,000.00
3	Motels	122,000.00
3	Garages	3,800.00
3	Cottages	2,850.00
3	Sheds	1,100.00
1	Shop	400.00
		<b>\$381,500.00</b>

Respectfully submitted,

FERNANDO GONSALVES

Building Inspector

## INSPECTOR OF WIRES

I hereby submit my annual report as Inspector of Wires for the Town of Provincetown.

Total inspections made	321
Installations requiring changes	11
Wiring in buildings condemned	4

DONALD T. GLEASON

## WATER DEPARTMENT

Total water pumped from Old Station, North Truro—1961

	High Day		Low Day	Month Total
Jan. 25	179,000 gals.	Jan. 7	72,000 gals.	2,447,000 gals.
Feb. 3	231,000 gals.	Feb. 20	33,000 gals.	3,709,000 gals.
Mar. 25	280,000 gals.	Mar. 6	32,000 gals.	3,875,000 gals.
April 16	270,000 gals.	April 3	51,000 gals.	3,555,000 gals.
May 23	285,000 gals.	May 1	34,000 gals.	6,082,000 gals.
June 30	566,000 gals.	June 15	75,000 gals.	6,383,000 gals.
July 23	623,000 gals.	July 10	254,000 gals.	16,166,000 gals.
Aug. 1	613,000 gals.	Aug. 23	172,000 gals.	15,329,000 gals.
Sept. 10	549,000 gals.	Sept. 4	89,000 gals.	10,794,000 gals.



Oct. 31	343,000 gals.	Oct. 11	212,000 gals.	7,416,000 gals.
Nov. 2	351,000 gals.	Nov. 23	201,000 gals.	8,525,000 gals.
Dec. 28	313,000 gals.	Dec. 27	133,000 gals.	6,980,000 gals.
		Total 1961		91,561,000 gals.

Diesel Fuel Oil on hand, January 1, 1961 1985 gals.  
 Diesel and Equipment operated, 71,867 clock hours  
 Diesel and Equipment operated, 39,620 metered hours  
 Highest Well Field Reading, May 22, 1961 14'.00"  
 Lowest Well Field Reading, Sept. 30, 1961 14'.60"

**Total Water Pumped from New Station, South Hollow Station 1961**

	High Day		Low Day	Month Total
Jan. 16	325,400 gals.	Jan. 25	63,434 gals.	3,476,240 gals.
Feb. 20	325,570 gals.	Feb. 7	87,250 gals.	3,611,500 gals.
Mar. 20	377,090 gals.	Mar. 25	101,280 gals.	6,511,090 gals.
Apr. 21	395,920 gals.	Apr. 16	69,930 gals.	6,915,510 gals.
May 31	756,270 gals.	May 2	114,350 gals.	11,016,221 gals.
June 25	1,315,470 gals.	June 14	530,090 gals.	27,482,510 gals.
July 3	1,189,300 gals.	July 17	603,260 gals.	29,248,419 gals.
Aug. 9	1,080,300 gals.	Aug. 21	132,660 gals.	36,478,630 gals.
Sept. 4	950,170 gals.	Sept. 15	49,820 gals.	13,327,170 gals.
Oct. 2	531,640 gals.	Oct. 19	47,853 gals.	5,141,840 gals.
		Total 1961		143,209,130 gals.

November—Did not pump month of November  
 December—Did not pump month of December

Total water pumped, No Truro Station 91,561,000 gals.  
 Total water pumped, South Hollow Station 143,209,130 gals.  
 Total 234,770,130 gals.

Diesel fuel oil on hand, South Hollow Station 4,004 gals.  
 Diesel and Equipment operated, 27,460 clock hours  
 Diesel and Equipment operated, 14,757 meter hours  
 Highest Well Field reading, May 22, 1961 13'.90" to water  
 Lowest Well Field reading, July 31, 1961 16'.94" to water

**AUXILIARY STATION, CONWELL STREET**

June 1961	Station operated	41 hours	738,000 gals.
July 1961	Station operated	277 hours	4,986,000 gals.
	Station operated	308 hours	5,544,000 gals.
	Station operated	70 hours	1,260,000 gals.
Auxiliary Station pumped		696 hours	12,528,000 gals.
	60—1" Services renewed		
	2—1½" services renewed		
	4—2" services renewed		
	17—1" new services installed		
	1—1½" new service installed		
	2—2" new services installed		
	86 new and renewed—1961		
	960 feet—1" wrought iron pipe used		
	32 feet—1½" wrought iron pipe used		

711 feet—2" wrought iron pipe used  
 1—Hydrant replaced North on Center Street  
 1—Hydrant replaced 657 Commercial Street  
 1—Hydrant replaced 603 Commercial Street  
 1—Hydrant replaced 35 Franklin Street

635 feet—6" Transite pipe installed on Franklin Street connecting Bradford Street with Race Road eliminating two dead ends and increasing pressure on both streets.

327 feet—2" wrought iron pipe installed on Law Street replacing 2" main that froze and broke.

344 feet—2" wrought iron pipe installed on Wharf Ct. replacing old 2" main.

121 feet—4" Transite pipe installed on Mechanic Street replacing 4" cast iron that froze and broke.

It is recommended that 24,900 feet—10" cast iron along Beach Point to Gosnold Street on Commercial Street; from Allerton to Howland 6" cast iron pipe, and from Howland to Gosnold Street on Bradford Street 8" cast iron pipe. A total of 34,308 feet cast iron pipe a \$.20 per foot. The sum of \$8,000.00.

Remove 4" line from Old Railroad Crossing on Conwell Street; to Cemetery Road replace with 6" Transite pipe; to 10" cast iron main on Cemetery Road—476 feet.

The sum of \$3,250.00

JOSEPH M. CREAMER, Supt.

**LOWER CAPE AMBULANCE ASSOCIATION INC.**

December 15, 1961

Report of Treasurer of the Lower Cape Ambulance Association, Inc., for 1961.

Balance on hand December 31, 1960 \$314.46

**RECEIPTS**

Town of Provincetown	\$2,500.00
Town of Truro	1,300.00
Town of Wellfleet	2,200.00
Services and Donations	1,171.00
	<hr/>
	\$7,171.00

Total Receipts

**EXPENDITURES**

Gas and Oil	\$ 602.72
Drivers	2,899.50
Upkeep and Repairs	507.49

\$7,485.46



Equipment	387.36	
Laundry	37.81	
Meals	91.60	
Insurance	469.11	
Social Security Taxes	190.66	
Miscellaneous	32.25	
		<hr/>
Total Expenditures		\$5,218.50
Transfer to Replacement Fund		1,300.00
Balance on hand December 15, 1961		966.96
		<hr/>
		\$7,485.46

#### REPLACEMENT FUND

Balance on hand December 15, 1961		\$1,955.32
On deposit in Wellfleet Savings Bank	\$1,504.82	
On deposit in Seamen's Savings Bank	450.50	
		<hr/>
		\$1,955.32

#### Number of Trips:

Provincetown	60	38%
Wellfleet	68	42%
Truro	27	17%
Mutual Assistance	5	3%
	<hr/>	<hr/>
	160	100%

Respectfully submitted

RICHARD M. BERRIO

Treasurer

## PUBLIC ASSISTANCE

This is my tenth report as Director of Public Assistance.

Welfare today is a far cry from its beginnings, when needy and handicapped persons were tossed into alms houses, county work farms or state institutions, there to be forgotten or worked as forced labor until death ended their miseries. Indenture by sale of a pauper to the highest bidder was common not too many years ago and the humiliation of unfortunate widows and their families was still being made public in the early 1920's. Welfare operations are now regulated on a more humane basis, are continually being expanded and improved so that the deserving aged or chronically ill can maintain decent standards of living which will help them to be respected in their communities.

As a specialized big business, Welfare requires competent, trained and experienced personnel. Relief cannot be regulated by application of a particular yardstick for all cases.

Dealing with human beings (their financial, emotional, legal, social, spiritual, educational, medical and rehabilitative problems) is a complex and delicate matter. It is a task which sometimes requires the combined talents of many persons, each of whom is a specialist in his field, for no one person can consider himself an infallible judge or an overall expert when dealing in human misery. Just knowing when and where to refer tough cases is a task in itself, requiring considerable skill and diplomacy on the part of a worker, and even after referral the case is seldom finalized, may in fact require continuous follow-up visits over a long period.

Money may be the root of all evil but it is obvious to us in Welfare work that the lack of it produces more social and economic problems than any other known factor. Newburgh, New York, and its Welfare story got national publicity because what happened there is so contrary to what happens in most communities. We think our taxpayers should know that "chiselers" in Provincetown are less than one-tenth of one percent of our case load. This is because we continually give such people special attention, making unexpected visits, contiguous inquiries and frequent re-investigations. Peculiarities in our laws or regulations sometimes allow borderline cases to escape action for awhile but eventually ineligibility or fraud will be proven and the case closed.

Public Assistance, like Social Security and Unemployment Compensation, is a definite shot-in-the-arm to the local economy and the actual net cost to the taxpayer is minimal. The total expenditures for all categories in 1961 was \$188,095.03 and of this the Town's share was only \$32,518.06. The total expenditure for administration of all categories was \$19,986.97, while the Town's share was only \$4,996.08. We hope that the following additional statistics will be revealing and helpful.

#### OLD AGE ASSISTANCE

	1961	1962
Total Expenditure	\$97,008.26*	(Est) \$93,000.00
Pay Roll 1/1/61	8,603.16	6,906.68
Cases 1/1/61	93	84
New cases	3	
Closed	12	
Appeals	6	
Denied	6	
Transfer MAA	3	
Transfer State Hospital	1	
Transfer City	1	
Court Action	1	
Investigations	431	



**MEDICAL ASSISTANCE FOR THE AGED**

Total Expenditure	\$47,281.30*	(Est) \$60,000.00
Pay Roll 1/1/61	3,303.34	5,815.11
Cases 1/1/61	18	23
New cases	3	
Appeals	1	
Denied	1	
Transfer OAA	2	
Investigations	74	

**AID TO DEPENDENT CHILDREN**

Total Expenditure	\$19,729.13*	(Est) \$21,000.00
Pay Roll 1/1/61	2,131.62	1,247.56
Cases 1/1/61	14	11
New	2	
Closed	3	
Appeals	2	
Denied	2	
Investigations	397	

**DISABILITY ASSISTANCE**

Total Expenditure	\$17,767.04*	(Est) \$20,000.00
Pay Roll 1/1/61	1,286.32	1,507.45
Cases 1/1/61	11	12
New	1	
Investigations	100	

**GENERAL RELIEF**

Total Expenditure	\$6,309.30*	(Est) \$5,000.00
Pay Roll 1/1/61	203.30	64.50
Cases 1/1/61	3	1
Temporary aid	11	
Denied	6	
Closed	13	
Investigations	62	

\*Additional resources available to cases, such as Social Security, annuities, children's liability, rental income and free shelter are not included in these totals.

Total medical care expenditures for 1961 were \$75,170.69\*

(Included in itemized yearly expenditures for each category)

	OAA	MAA	ADC	DA	GR
Hospitals	\$ 4,209.19	\$ 3,360.99	\$1,164.80	\$1,243.32	\$370.14
Physicians					
H. Visits (599)	2,991.00(42)	196.00(32)	304.00(106)	523.00(9)	40.00
Off. Visits (322)	1,040.00(7)	28.00(45)	195.00(58)	184.00(11)	33.00
Nursing homes	2,154.03	41,156.88		2,259.42	
Drugs	5,263.33	504.30	274.85	1,396.26	95.70
Dental care	640.00		382.00	329.00	
O. P. D.	43.50	26.00	89.35	12.00	
Eye Care	929.70	159.00	160.00	77.00	

Ancillary Ser.	19.00	25.00	2.00		
Other	1,200.78	57.30	1,169.90	582.95	279.00
Totals	\$18,490.53	\$45,513.47	\$3,741.90	\$6,606.95	\$817.84

(This includes out of town medical services and cannot be charged against any one local medical vendor)

Out of the Nursing Home expenditures \$39,215.68 went to the Cape End Manor.

**RECOVERIES & REIMBURSEMENTS**

Total expenditures all categories		\$188,095.03
U. S. Grants received 1961	\$ 88,619.85	
State Accounts receivable	62,229.54	
State "Unsettled" General Relief	891.05	
Old Age Lien recoveries 1961	3,836.53	

\$155,576.97      155,576.97

Net cost to Town ..... \$ 32,518.06

Total expenditures for Administration  
Salaries & Expenses ..... \$19,986.97

U. S. Grants received 1961      \$ 9,994.16  
State Accounts receivable      4,996.73

\$14,990.89      14,990.89

Net cost to Town ..... \$ 4,996.08

**SUMMARY AND CONCLUSIONS**

We were able to complete the fiscal year for the first time for many years without a Special Town Meeting. Reserve Fund transfers or Overdrafts due to appropriating all public assistance items under one motion. Four inter-budgetary adjustments were made with the approval and authorization of the Town Manager and Accountant. With a U. S. Grants balance on hand 1/1/62 of \$18,502.98 and balance to revenue town appropriations amounting to \$5,767.79 this department will affect the tax rate for 1962 with a DECREASE of approximately \$2.25.

We also feel that 1962 will see a continuation of this trend in decreasing case loads, costs and appropriations.

IRVING S. ROGERS  
Director



## REPORT OF HEALTH AGENT

I wish to submit my report as Health Agent from March 1 to December 31, 1961.

Venereal Disease	0
Mumps	1
Diseases	2
Whooping Cough	0
Dog Bites	13
Cat Bites	1
Dogs removed from highways	4
Cats removed from highways	5
Skunks removed from highways	1

Permits not Requiring Fees	
Burials	34
Sanitary Licenses	2
Cesspool Construction	11
Funeral Directing	3
Premature Babies	3
Barnstable County Hospital	1 patient

The majority of complaints were regarding fish on the beach which were taken care of without delay.

I want to thank everyone for their cooperation with the Health Department.

JOSEPH A. LEWIS

Health Agent

## PUBLIC HEALTH NURSE

Since taking the position as Public Health Nurse February 1, 1961, I have continued the programs of my predecessors.

There are three clinics which are available to the townspeople under the Health Program.

- A. Well Baby Clinic—Dr. Gerald Hoeffel.
  1. Includes infants and children up to school age.
    - a. Immunizations (Diphtheria, Whooping Cough, Small Pox, Tetanus and Polio)
    - b. Physical examinations
    - c. Referrals to other clinics
- B. Chest Clinics—Dr. Joel C. Gould  
Barnstable County Hospital
  1. X-Rays
  2. Physical examinations

3. Reports to the Private Doctors
4. Recommendations and Referrals
- C. Toxoid Clinics—Dr. F. L. Moore  
Barnstable County Health Office
  1. All age groups are able to receive immunizations. (Polio, Diphtheria, Whooping Cough, Tetanus and Small Pox)

I wish to thank all of the individuals and organizations who have given help and much time and support to this office.

Sincerely,

DORIS M. ENOS, R.N.

	Total 1961	Total 1960
A. Morbidity Nursing Service		
1. Admissions to Nursing Service	71	54
2. Nursing Visits	924	988
3. Office Nursing Visits	26	7
B. Crippled Children's Services		
1. Admissions to Nursing Service	5	
2. Admissions to C. C. Clinic	9	2
3. Nursing Visits	1	
4. Clinic Visits	0	
C. Acute Communicable Disease		
1. D. P. T. under 1 year	104	55
2. D. P. T. 1 to 5 years	55	23
3. D. P. T. Boosters	59	22
4. Smallpox	92	24
5. Poliomyelitis	315	944
6. Other—Mantoux Test	0	563
D. Tuberculosis		
1. Admissions to Medical Service	111	
2. Admissions to Nursing Service	1	
3. Clinic Visits	111	152
4. X-ray Examinations	217	150
5. Nursing Field Visits	6	10
6. Admissions to Sanitorium		3
7. Other (specify) Patch Test	8	18
E. Maternity Service		
1. Admissions to Nursing Service A. P.	4	
2. Nursing Visits A. P.	8	
3. Delivery Service	5	
4. Admissions to Nursing Service P. P.	21	6
5. Nursing Visits P. P.	29	9



F. Child Health Services			
1. Admissions to Nursing Service			
Under 1 month	18		6
2. Nursing Visits—under 1 month	35		14
3. Admissions to Nursing Service			
1 month to 1 year	34		
4. Nursing Visits—1 month to 1 year	34		
5. Office Visits—1 month to 1 year	3		
6. Admissions to Well Child Conferences	48		28
7. Well Childs Conf. Visits			
1 month to 1 year	91		73
8. Admissions to Nursing Services—			
Preschool	49		
9. Nursing Visits—Preschool	43		
10. Admissions to Well Child			
Conf. Pre-school	21		14
11. Visit to Well Child Conf. Pre-school	25		17
G. Adult Health			
1. Admissions to Nursing Service	9		
2. Nursing Visits	5		58
3. Office	18		
H. Miscellaneous			
1. Cases Transported to Hospitals			
and clinics	1		
2. Ambulance Service	4		
3. Night Calls after 5 p.m.	8		2
4. Not at Home or Not Found			23
5. Individuals Interviewed	108		31
6. Meetings Attended	6		21
Payments received by Town Accountant			
for this office	\$ 19.00		
Fees collected	\$418.25	\$161.00	
	<hr/>		
	\$437.25		

DORIS M. ENOS, R.N.  
Public Health Nurse

## CAPE END MANOR

Mr. Walter Lawrence  
Town Manager  
Town Hall

Dear Sir;

I herewith submit my report as Administrator for the year 1961. The past year was a normal one at the Manor, some patients arriving and some leaving, and in the meantime it is our purpose to see that they are well and as comfortable as possible.

We now have our new boiler and heating system which was badly needed for the safety and comfort of the patients.

Our thanks to all who were so generous over the Christmas Holidays, the patients were given cards, cash, ice cream, pastry and other goodies, not only from Provincetown but from towns of Truro, Wellfleet, Chatham, Eastham and Orleans.

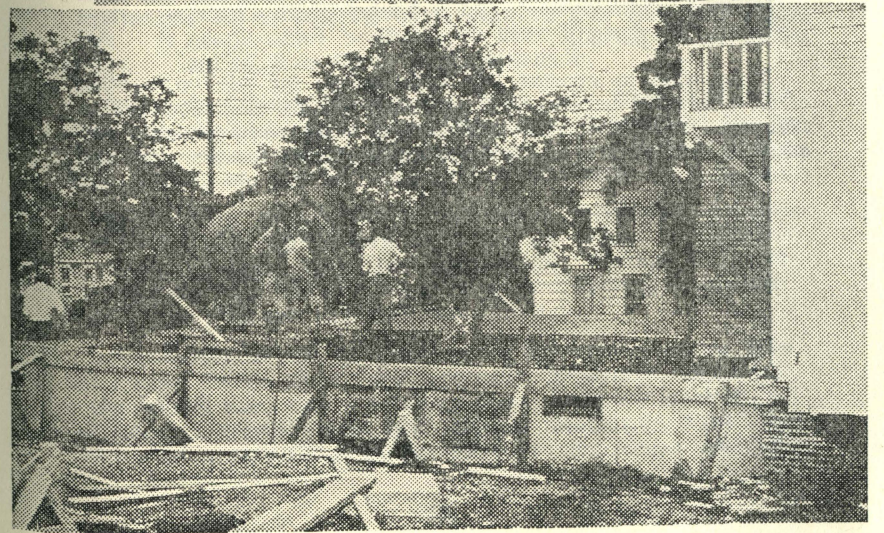
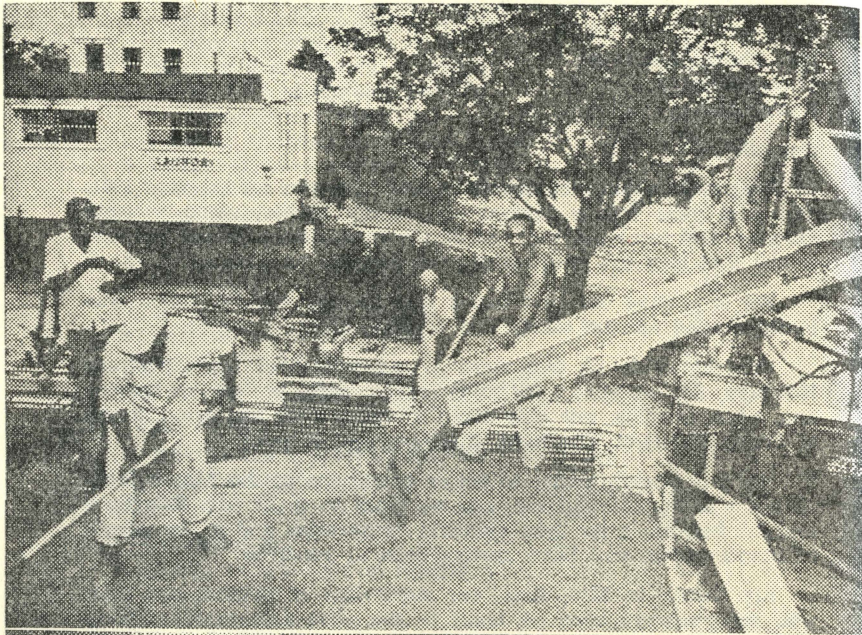
We are always trying to better conditions at the Manor, consistent with funds available, and we want to thank Mr. Lawrence and the Selectmen for their splendid cooperation and to the people of Provincetown who have always been so generous.

My thanks to Mrs. Reis, our supervisor of nurses; our staff who have always been so loyal to me, and also to Mr. Irving Rogers, our Director of Public Welfare, for his generous assistance at all times. May I ask your continued support in making our patients comfortable and happy in the coming years.

JESSE D. ROGERS

Administrator







## LABORATORY REPORT

This is the fourth year the laboratory has been established but the first full year of operation, except for the month during which I was sick and for the two weeks of my annual vacation.

Eight hundred twelve tests were completed during 1961 and fees turned into the Treasurer amounted to \$1,287.90. Annual receipts may never equal operating expenses but the use of the facility is increasing and will continue to increase as physicians, both local and out of town, refer more cases each year. The annual receipts do not tell the true story as all tests done for the Cape End Manor patients are on a free basis and tests for all public assistance cases are done at a minimum fee established by the State Department of Public Welfare. However; the fees for private patients are also modest and lower than comparable services in hospitals or privately operated laboratories elsewhere.

The laboratory is open during regular hours of 8 a.m. to 5 p.m. Mondays through Fridays. The services of the Laboratory technician are available on a twenty-four hour basis for emergencies by contact through the family physician. Many tests are made by the technician going to the individual homes if patients cannot personally visit the laboratory. These persons would have gone without important and urgent tests or would have required costly transportation to the hospitals and often short term admissions thereto.

It is always amazing to me how summer or non-residents appreciate the availability for laboratory services and the local people either are still unaware of its services or use and accept the laboratory partially.

I do wish to express my appreciation for the cooperation of all interested persons and hope that use of the laboratory in 1962 will greatly increase and we can bring some diabetic and other clinical forums and educational programs for the aged and chronically ill.

MILDRED T. ROGERS

Lab Technician

## BOARD OF HEALTH

In 1961, your Board of Health consisted of four people who were comparatively new to the work and enforcement of Local and State health laws. We have endeavored to locate, define and enforce these regulations, without creating an unnecessary hardship on anyone. We believe that since these regulations were made for a purpose, we and the people of Provincetown should keep within the regulations for our mutual benefit and good health. The Board of Health believes that with cooperation from everyone, we as townspeople can be proud of clean, well managed restaurants, hotels, rooming houses and inns.

In the fall of 1961, we started our campaign for cleaner food service, and have progressed quite well. This year should show a much improved Provincetown, as far as health regulations go. We feel that we have learned more of the problems at hand, and are better able to serve you. We have the able assistance of our county health officer, whom many of you know quite well, Dr. F. L. Moore and his assistant, Mr. Richard Sturtevant.

The Board of Health has many branches of work with which it is charged, and which we endeavor to improve constantly.

The Sanitation section includes our health agent, the Refuse Truck and the sanitary fill. We are training a second driver for our refuse truck, so that you will have uninterrupted pick-up service in case of sickness or vacation, and so that we do not have to borrow an extra man from our highway department, which is already overburdened with work for its members.

We maintain a dump custodian for a safe dumping area. Mr. Lewis, our health agent, is always on hand if needed for special problems, and to keep things running smooth.

We have as public health nurse, Miss Doris Enos, R.N., who is very capable and a welcome addition to our department. I'm as sure, as are many of you, that Miss Enos is very devoted to her work, her clinics, and her baby instruction classes.

Mrs. Irving Rogers is our laboratory technician and has moved our town up another notch on the ladder to complete health facilities here. Under her able guidance, direction and work, our laboratory has assisted many people and doctors in this area, both in true tests and time and availability.

Our health agent, Mr. Lewis and our representative from the county health office, are constantly inspecting restaurants, coffee shops, inns, hotels, lodging houses and food markets, for sanitation, bacteria counts and general cleanliness. Last year we started a new filing system on these inspections, and now



are prepared to keep a copy of all inspection sheets in our files. Mr. Lewis and the board of health can assure you, through these constant inspections and hard work, that we can improve the conditions that existed in many places here last summer.

The Dental Clinic, ably assisted by Mrs. William Pierce, school nurse, is well attended and is almost self-sustained. Our dentists, Dr. Stalker and Dr. McCurtain, are doing a very fine job, not only in keeping our childrens teeth in excellent shape, but in building up very good health habits in our children's minds.

To Mrs. Kathleen Perry, Mrs. Dorothy Lythgoe, and to Mr. Joseph Lewis, thank you for a job well done, both from me, as chairman of the Board of Health, and from the townspeople, as well.

DONALD F. WESTOVER  
Chairman, Board of Health

## AIRPORT COMMISSION

Your Airport Commission has met on numerous occasions during the year 1961 for the purpose of fulfilling the obligations imposed upon us by law and by votes of the citizens, including the authorization to proceed with the construction of the new Taxiway, with Federal and State assistance.

During the year 1961, the work on the new Taxiway parallel, with the NE/SW Runway 4000' x 40', and extension of the terminal apron 300' x 100' was, on November 17, 1961,—74.5% completed. We have been advised that the contractor, M. F. Roach Co., has not fulfilled his obligation to have work completed within the time specified in contract. Steps have been taken to have this project completed as soon as practicable to the Airport Commission's satisfaction, on the advice of our engineering consultant, Mr. George Woods of the Commonwealth Corporation and the State and Federal Aviation Agencies.

Work was necessary to fill many cracks on the runway this fall, and it is the opinion of the Commission that a seal coat job will be required in the near future.

The Commission has had installed tie downs for nine planes with necessary equipment for use of transient planes.

No more, should visiting aircraft complain that facilities for protection of planes are not available. Space is available when more tiedowns are needed. Air travel in private planes is becoming an important consideration to all municipally-operated airports, and we believe we have now provided the facilities which will make our Airport a more hospitable port of call.

The Commission has refused to renew the existing contract with Provincetown-Boston Airline, Inc. as not equitable and we feel the town is justified in securing more revenue from Airport operations. A new contract was offered by the Commission, a counter-offer was submitted by the Airline, but as of this date,

December 20, 1961, the existing contract with Provincetown-Boston Airline, Inc. will expire on December 31, 1961.

The members of the Airport Commission are of the opinion that no further subsidy should be borne by the taxpayers of Provincetown for any such lucrative operation connected with the operation of the Provincetown Municipal Airport. On the other hand, the members are in accord, that should a severe business recession occur, re-negotiation of any contract or lease would be good business sense, and we are not unmindful of the problems which may be encountered.

Our plan for increased revenue for 1960 which provided for a so-called "Head Tax" was not put into operation; first, because of lack of co-operation of Provincetown-Boston Airline, Inc. and secondly, on recommendation of State Aviation officials. These officials suggested that the possibility of legal difficulties might arise if we insisted on the tax at that time, and suggested that existing lease should be adhered to. The time to make a change is when the new contract is written, and it was written with that in mind.

This is now what your Commission is endeavoring to do. Unless more revenue is obtained from the operation of the Airport, the taxpayers will be called upon to make substantial amounts available in the not too distant future in order to pay for the improvements and maintenance of Airport facilities. Our efforts are being exerted to make the Airport completely self-sustaining for the benefit of all the citizens and taxpayers and not subsidize or give unnecessary financial assistance at the expense of the taxpayers to any prospering private enterprises at the Provincetown-Municipal Airport.

M. F. PATRICK, Chairman  
ARNOLD DWYER  
ARTHUR MALCHMAN  
MANUEL PHILLIPS  
EDWARD SALVADOR

## AIRPORT MANAGER

This is the fourteenth annual report of the Airport Manager to the Provincetown Airport Commission and to the Town of Provincetown. During 1961 the airport was once again an important factor in the transportation problem in and out of the community.

The local Airline in its statistics showed a marked increase in passenger travel between Provincetown and Boston. A total of 10,086 revenue passengers were flown between the two points.

The new taxi-way and aircraft parking apron was approved and work was started in the spring. All the macadam surface was finished with the exception of the shoulders on both sides



of the taxi-way. This at present constitutes a hazard to any aircraft using this facility. The airport on two occasions has been closed due to blowing sand and damaging conditions. This problem, if possible, should be remedied before the approaching season.

Approximately five hundred transient and commercial aircraft visited the local facility last year. It is with hopeful anticipation that the Provincetown Airport Commission and its manager do their utmost to encourage an increasing number to utilize the expanded airplane parking apron. Transient pilot trade, if done in volume, will no doubt add to the economy of the town.

It has been a pleasure and privilege to have worked with the present Airport Commission in the many problems which during the past year have come up. It is also the Airport Manager's hopeful opinion that the coming season will show an increase in flying interest and activity at the Provincetown Municipal Airport.

Respectfully submitted

ANTONE D. PEREIRA

## TREE WARDEN

I hereby submit my fifth annual report as Tree Warden of the Town of Provincetown for the year 1961.

Hedges and shrubbery were trimmed and kept off the sidewalks for the entire length of Commercial Street. This work involves much time and effort and is a task that must be performed annually.

Owners of property at corners of side streets were requested to cut hedges and shrubbery in order to prevent blind corners for motorists entering the main thoroughfares.

The trees on Town Hall grounds were cared for and pruned, as well as all trees along Bradford Street Extension.

All complaints were taken care of by the Tree Warden.

I am happy to say Provincetown lost no trees by Dutch Elm disease in the past year. I feel that this was an accomplishment.

I would like to recommend planting of a fair-sized tree in front of Town Hall to replace the one lost several years ago. It is hoped that property owners will plant more trees. Let's beautify our Town. To my knowledge, there were approximately twenty trees planted in Provincetown this year.

PHILIP W. ALEXANDER

Tree Warden

## REPORT OF RECREATION DEPARTMENT

At one time or another during the past year, it can be estimated that over half the people living in Provincetown have made use of the Recreation Department's facilities in one way or another. These people range all the way from the adults and children who are regularly enrolled in one of the courses at the Community Center to the people who casually watch their neighbor's boy or girl playing in a ball game at the Motta Field on a summer evening. Both of these activities are Recreation. The Recreation Program has many benefits that most people are never aware of. One of these many benefits, which might be called a fringe benefit, is peace of mind. While the children are using the facilities of the Athletic Field or the Community Center, the parents are also using them but in a different way. The parents' use is in the knowledge that their children are being kept busy in some worthwhile activity, supervised by sensible and decent minded adults.

A partial list of these activities which are either aided or directly sponsored by the Recreation Department would include: weekend dances, parties or movies; arts and crafts classes; Boy Scouts; Cub Scouts; Campfire Girls; Bluebirds; youngsters rehearsals for the Town Band; dancing and singing classes; six Little League Teams; a Babe Ruth Team for older boys; a girls softball team; Red Cross swimming instruction; as well as the Summer Morning Program, The Morning Program for all boys and girls is organized like a day camp with headquarters at the Motta Field. The Morning Program offers such activities as athletics; The Junior Olympics (during which 60 boys and girls actually ran in relays from Provincetown to Orleans carrying an Olympic Torch); camping trips; hikes; roller skating derbies; piano to practice her lessons on because she has no piano at the Dolphin II; Sailing excursions on the Hindu; bicycle parades; pets shows and a soap box derby.

The above list refers only to the "Big" uses of the Recreation Department. Equally important are countless "Little" uses that go on every day. These are never written up or cataloged and are usually forgotten as soon as they happen but they do happen and they are extremely worthwhile. These "Little" uses are like the third grade girl who uses the Community Center piano to practise her lessons on because she has no piano at home, or the teenagers who use the Darkroom for preparing their high school science project. This list could fill a book by itself.

Aside from all of the supervised activities, the Community Center serves a valuable purpose by being available to any group which needs a place to meet at any time. It is a place where a group of adults may bring their musical instruments



for an evening of practice and pleasure without disturbing anyone, or other groups who are interested in bass fishing, social get togethers, ham radios, ping pong, rabbit hunting, fencing, oil painting, foreign movies, community welfare, or practically anything else, can meet in large or small groups and enjoy themselves.

Provincetown's public recreational facilities are very good. They can be better if even more people become acquainted with them and use them.

MUNRO G. MOORE

Recreation Director

### SHELLFISH COMMITTEE

From opening day, October 1, 1961, until January 3, 1962, eleven hundred and seventy-six 10-quart pails of quahogs and soft shell clams were harvested.

	Soft Shell Clams	Quahogs	Totals
October 1, 1961	232	262	
November 1, 1961	168	183	
December 3, 1961	41	140	
January 3, 1962	34	116	
	475	701	1176

Correspondence with the State Department of Public Health and Division of Sanitary Engineering continues as in previous years.

With the cooperation of all our citizens, our present program and the constant vigilance of our Shellfish Constable, we feel that the citizens will have a constant supply of shellfish for family use.

NEIL CORDEIRO, Chairman

PETER PERRY, Secretary

WILBUR COOK

THOMAS TURNER

WILLIAM SOLONINKA

Shellfish Committee

### WHARFINGER AND HARBORMASTER

I hereby submit my report as Wharfinger and Harbor Master for the year ending December 31, 1961.

The building at the end of the pier is very badly in need of paint including all the wood work and the windows that are down to bare metal in lots of places because of the corrosion that goes on. I have also asked for an appropriation to have the lights on the east side of the building lowered so that they may be replaced when needed without having to get a fire truck and a couple of men to help change the bulbs when they burn out.

The S. S. Marthas Vineyard docked from August 12 to September 10 and the only damage done to the pier was a ladder pulled away from the wharf which they paid to have replaced. I called this a very good record compared to the Boston Belle the previous year when \$6220.00 damage was done.

On Monday June 19 the dredging company started to lay pipe for dredging, they dredged to a depth of approximately 6 feet at mean low water and this depth is not adequate for most boats to moor between the two docks. Most boats draw 8 ft. of water to float.

We had approximately 75 yachts moored between the two docks last season. Also had the town float moved to the west side of the dock as soon as the dredging was completed but the dredging Co. left a considerable lot of stumps from the old dock. They are dangerous, and should be removed.

We had 1114 yachts visit this harbor through the summer.

June 1 to June 30	43
July 1 to July 31	271
Aug. 1 to Aug. 31	243
Through Sept.	73
Town Moorings	157

We certainly would have had twice this number if we had a suitable anchorage.

There is considerable repairs needed on the pier. This damage has been done by the fishing fleet and the Boston Belle.

Respectfully submitted,

ARTHUR B. SILVA

Wharfinger and Harbor Master



## VETERANS' AGENT AND SERVICE OFFICER

I herewith submit the annual report of the Department of Veteran's Services.

The increased expenditures of the department resulted from several large hospitalization cases, an enlarged number of permanent cases among the aged and an increase in general aid cases among those unemployed veterans not covered by any type of unemployment compensation.

Overall expenditures did not increase as rapidly as the number of cases. Statistically this indicates that although the number of cases increased the cost per case declined.

Selective Service System registrations increased this year. Federal legislation demands that all male youths must register within five days after their eighteenth birthday. Further, changes in marital or dependent status must be reported as well as any information that would materially effect draft eligibility. The draft calls remain low, but it is the intention of the federal government to have a large group of eligible young men available for duty in the armed forces should the security of the United States or our international commitments demand their services.

The closing of the field offices of the Veterans Administration has increased the work load of the local office. Work that would normally be accomplished in Hyannis or New Bedford will now be done here. Many forms not previously stocked will be available. Special cases and physical examinations will be assigned to the Providence, R. I. office of the Veterans Administration.

New pensions, paid by the federal government, brought at least seven thousand dollars to the community. Veterans Administration benefits and Social Security payments applied for and received through this office have granted a degree of financial security to many of our older veterans and have eased the burden on local finances since many of the veterans would be eligible for benefits paid by the town and Commonwealth if the federal benefits were not received.

The records of this department were recently inspected by the inspectors from the office of the Commissioner of Veterans Services and found to be in order. This is an annual inspection conducted by the Commonwealth's Department of Veteran's Service to ascertain whether or not the duties of the veteran's agent are being fulfilled in the best interests of the veterans, community and Commonwealth.

Respectfully submitted,

WILLIAM J. COSTA

Veterans' Agent and Service Officer

## STREET DEPARTMENT

In spite of the fact that this department was severely handicapped throughout the year by conditions beyond our control and caused by sickness, accidents, vacations and demands of other departments to fill in for other sickness and vacations, a great deal of work was accomplished.

The eight-man personnel of this department consists of a superintendent, assistant superintendent, mechanic-equipment operator and five laborers. If we had the full use of these men throughout the year we would be able to do our work properly and keep up with our regular duties of street cleaning; catch-basin and drain cleaning; painting of traffic lanes; cross walks and "no parking" signs on streets; painting and repairing of street and traffic signs and posts; snow removal and sanding; cleaning of beaches; oil or asphalt and sand surface treatment of streets; patching and repairs to streets and sidewalks; repairs to retaining walls and fences, repairs and maintenance of equipment, grading of Town dump; answering hundreds of complaints and requests from citizens. We are also called upon to do a considerable amount of work for other town departments requiring labor service from time to time such as the school department, water department, cemetery department and others.

The highway department assisted the water department in laying of 621 feet of six inch water pipe on Franklin Street from Race Road to Creek Road.

Throughout the summer months three men were assigned to a street cleaning project seven days a week including Saturdays, Sundays and holidays. Starting early in the morning this work crew was responsible for cleaning up Bradford and Commercial Streets, the center of Town, and Town parking areas. Very favorable comment was received from many citizens and visitors as a result of cleaner streets.

During the year over 80 catch-basins were cleared. As part of our maintenance of streets program, 4152 gallons of RC2 was used for sealcoating on the following streets: Bangs Street, Miller Hill Road, Brewster Street, Upper Pearl Street, Upper Center Street, Cemetery Road, Prince Street, Upper Winthrop Street, Upper Pleasant Street, Upper Nickerson Street, Upper Mechanic Street and a part of Tremont Street.

As part of the Freeman Street drainage project we laid 248 feet of 8-inch concrete pipe and 50 feet of 10-inch asphalt coated corrugated pipe with one complete catch basin.

Another drainage project consisting of 121 feet of 8-inch concrete pipe and one complete catch basin was constructed at Hancock and Bradford Streets eliminating bad flood conditions in that area.



I respectfully request that immediate consideration be given to the construction of a Public Works building and garage for the proper housing and maintenance of Town equipment. If construction materials are provided, men of the department can do the larger part of this work. This project is long overdue.

Respectfully submitted,

FRANK S. PERRY  
Superintendent

## TOWN CEMETERY

Walter Lawrence, Town Manager  
Provincetown, Massachusetts

I wish to submit my 1961 report from April 15th to December 31st. Work that was done at the Town Cemetery was as follows:

First remodeling of 187 lots that had been abandoned and not taken care of for a number of years. This work consisted in trucking of approximately 75 truck loads of black soil which the town received at no cost because it was taken from an abandoned field in the rear of the town. Also about 20 tons of peat moss were trucked into the cemetery from a swamp land off the new state highway, about 20 truck loads of loam were used in doing this work. Black soil was carted in by the town trucks, Civil Defense truck and the truck owned and operated by Joseph Crawley, assistant at the Town Cemetery. These lots were also fertilized and seeded.

Our next step was to remove the old broken down wooden fence and paint the granite stones along Cemetery Avenue and Alden Street.

A complete survey of the Town Cemetery was made and a card system was made for each lot in the cemetery, stating the name of the lot, number of persons buried in said lot, and in which Avenue the lot is located. Signs were erected in the different Avenues. The reason for this was so any person or persons trying to locate a grave can easily do so by being told the number of the lot and in which Avenue it could be found. This card system came in very handy during 1961.

During the four weeks previous to Memorial Day, six men were put to work helping to cut the heavy brush and beach grass in many of these abandoned lots which were under perpetual care. The only care they ever received up until 1961 was the burning of the entire cemetery. This year high brush was cut, sunken graves filled, fallen monuments restored to their positions, by doing all of this work the Town Cemetery for the first time in years was presentable.

On April 15th when I took the position of Superintendent

of the Town Cemetery I had one lawn mower, one wheel barrow, a couple of shovels and two sections of hose. Today I have twelve sections of hose 50 ft. each; four sections of hose at 25 ft. each, half dozen shovels, rakes, sickles, and a great many other items that I need for this work. I have on hand at the present three gasoline driven lawn mowers, one self-propelled large lawn mower, also fifteen sprinkler heads. We also have our own lowering device and greens which we use at all burials.

A building was needed for the storing of materials, so the old garage at the North Truro Pumping Station was brought over to the Town Cemetery by Silva's Trucking. A cement floor was installed and all our supplies and working materials are under lock and key.

Two flag poles were erected in the cemetery, one donated by Chairman of Selectmen John Snow and the other by the Provincetown Auto Body Shop. New flags had to be purchased for the Soldiers Memorial Monument because the old flags were faded and torn.

Mr. Crawley and myself have taken care of 308 lots which said lots were under perpetual care. Trees were bought from Lawrence Nursery in Falmouth, rose bushes were also bought and placed in various parts of the cemetery. A number of single graves have been sold this year, sold with perpetual care.

A small two wheel tractor was borrowed from the Provincetown Highway Department for cutting the high brush in our Town Cemetery as well as the old Winthrop Street Cemetery where you have probably noticed Mr. Crawley and I did a great deal of cleaning up and restoring the oldest grave, the year 1700.

Blades and tires had to be purchased for this tractor, bought with cemetery appropriation funds. Electric lights was installed in the garage with the Civil Defense four cylinder generator supplying the power.

The money received by me as superintendent of the Town Cemetery during 1961 was \$4,801.02 which said money was turned over to our Town Treasurer for which we have receipts.

Digging of Graves	\$ 760.00
Sale of Lots	300.00
New Lots with Perpetual Care	300.00
Foundations	100.00
Perpetual Care of 308 lots	3241.02
	<hr/>
	\$4,801.02

FRANK FLORES



## REPORT OF PUBLIC LIBRARY---1961

for Provincetown, Massachusetts

by Marion B. Haymaker, Librarian

We have had excessive activity in the Provincetown Library during 1961. This was besides the buying of books which always is the chief enterprise of a library. We have had the hammer and saw, the beaver board and the nail. The paint brush and the bucket of paint. We have had oil paintings change place from where they hung for years. As one trustee was heard saying "Let's change the colors of the paint or some people won't think we've done any improvements."

So the entire second floor is shining new, all but the very old books and the classics. Walls are pink, ceilings are white, and floors are gray. . . . Stairs are polished and give out a hint that we hope to have our main floor done during the ensuing months. . . . It needs it. Of course we have plenty of heat, and a warm glow of gorgeous light, and also hot water. These were done last year, and have been appreciated not only by librarian, assistant librarian and janitress, but also by patrons, some of whom have come in to read in the evening, saying we have the best lighting system to be found in the town.

Our trustees have been very active, especially the women, consisting of Virginia Andrews, Mrs. Adelaide Kinney, Miss Mary Lewis and Mrs. William Cabral. Sadly to mention is the resignation of John Agna who was chairman of our board of trustees long before I was the librarian. We learned to care much for him and admire his dignity, his reliability and many of his splendid ideas.

In his place is Joseph Lema whose talent was long ago discovered in his great skill as a selectman. His ability to get work done and to see what ought to be done, already has been proved.

As the librarian my main interest is the books. Have we purchased all the new ones our budget will permit? Have we been careful in our choice? Have we taken the proper care of the old ones? Have we graciously accepted the gifts of books we have been so generously given?

Also our interest must be centered on our circulation. . . . Do our patrons readily respond to the literature we put on our shelves, by coming in often and taking our books out with them? Do we have an increase in the numbers of people coming to our library? And do both men and women as well as children use what we offer them? We feel we can honestly say yes. . . . Older people come in and climb the stairs to the second floor

to read our newspapers and magazines. . . . There are even those who bring in their own reading matter because they can see without injuring their eyes, and are comfortably warm in cold weather and pleasantly cool in the warmer months. . . . Younger people congregate, because they get the knowledge in our books, they need. They write their school papers at our tables, since we have a pleasant atmosphere, and let them work without too much interference. We have the Encyclopedias, the Dictionaries, the non fiction needed. And every year we manage to stock with new information accumulating so rapidly in this era of world and universal covering.

Summer is always our high water mark. July and August bring in throngs of summer folk who find a respite in our books from the sand and heat. . . . We wonder often why they are so enthusiastic over both our new and old books. Why they linger over Scott and Dickens and Thomas Wolfe and Ernest Hemingway. "It is so wonderful to be free to look without being told to move on," they tell us.

In July our outgoing books were over 2000. In August it touched a much higher number. All this may mean staying more than an hour longer in the evening, but we enjoy it when we realize how popular our library has been, and recall the nice things our many guests have said.

Would you believe it! Our small fishing, art and literary town gets practically all the new novels in the "best seller" list. Also we get the finest in non fiction and in young people's books. Locally all libraries are different. We discern this and choose accordingly. . . . In books this year we have purchased Four Hundred and Forty-six books. While given us by enthusiastic patrons are the following: Eighteen books by Emily Loring, presented by Stuart Clark in the name of his mother. "In Place of Folly," an able piece of non-fiction, donated by the Nautilus Club. Twenty four books by Father Mayhew. Eight books, Mrs. Adelaid Kenney, Seven books, Inez Hogan, Six books, Grace Shaw Smith. One hundred and Sixteen books, Julia Davis Pierce. Five books, Mrs. Grace Rusk. "Collected Poems," gift of author Conrad Aiken. "Mailman U. S. A." from the Provincetown Mailmen. Eight books, young Charles Rogers. Story of the Campfire Girls, Cape Cod Council of Campfire girls. Four Books, Mrs. Patricia Brown, "The Rise and Fall of the Third Reich" Dan Eastman, two delightful children's books, Helen Meredith, the author. 9 books, Margery Weil, 4 books, Gertrude Moore, 8 books, young Lorraine O'Donnell. 40 volumes, Sir Walter Scott's novels, Mrs. Vera Souza. 2 books, Mrs. Margery Ball, "Trial by Newspaper," Harold Sullivan. "Birds in Color," Ann Netherwood. "Legends of Paul Bunyan." Eleanor Hunger, 20 books, Vivianne dePinna. Harry Kemp's "The Sea and the Dunes". Frances Gifford,



18 books, Mrs. Chauncey Hackett. 103 books, Mary Lou Baumgartner. 5 books, Mrs. Weisberg. 9 books, Pat Schultz and Ann Gilmore. 7 books, Barbara Jeanmaire. 41 books, Leslie and Richard Baumgartner. "Ready About," gift of author, Peabody Gardner. 11 books, Alice Williams. 3 books on engineering, Catherine Cadose.

On October 30th it was my misfortune to fall on our streets and break my right leg. Was in the Cape Cod Hospital at Hyannis until the 14th of December and have been home ever since recuperating. Mrs. Natalie Patrick our assistant librarian, has been at the desk, serving faithfully and well. Mrs. Joseph Lema and Jerome Dale have been substitute assistants. All have done their share of the propagating of knowledge as continued in our many and varied books.

## PERSONNEL APPEAL BOARD

To the Honorable Board of Selectmen  
Provincetown, Mass.

Gentlemen:

We hereby submit the report of the Personnel Appeal Board for the year 1961.

This board heard one case and ruled for the administration, and another was an appeal that we were not empowered to act upon.

FRANCIS ROGERS, Chairman

ANNA COTE, Secretary

WALTER HARDING

## PROVINCETOWN CHAMBER OF COMMERCE

Mr. Walter E. Lawrence  
Town Manager  
Provincetown, Massachusetts

Dear Mr. Lawrence:

At this time, I wish to submit a report for the year 1961 of the advertising work done by the Provincetown Chamber of Commerce, paid for from the appropriation of \$2300.00 raised at the annual Town Meeting in March, 1961, under the Acts of 1953, Chapter 206.

This money was put into newspaper and magazine advertising through the Harry N. Frost Company, 260 Tremont Street, Boston, Massachusetts. Some of the magazine advertising was in the Parents, Boston and New York Bureau Magazine Companies, also the newspaper advertising was placed in Boston, New York, Cleveland, Chicago, Washington, Philadelphia, Hartford, Pittsburgh, Springfield and Detroit newspapers. In May and June, we also advertised in Montreal, Ottawa, Toronto and Sherbrooke, Canadian papers, and the Cape Cod Standard Times. Most of this advertising started about April 1st and continued about the season. All of this was under the supervision of the Frost Company.

We feel that results were more than expected, but still think that more should be done in the way of advertising. Benefits of all this advertising were received by all business people in the Town, restaurants, rooming houses, motels, hotels, guest houses, gift shops, theatres, garages, etc.

About 50,000 people visited the Chamber of Commerce building during the season. Our guest book had some 10,000 signatures. They came from 31 countries and 42 states. The largest number were from New York, Ohio, Connecticut, New Jersey and Canada. Some 30,000 street maps with points of interest, 35,000 Provincetown booklets, 10,000 road maps from the Gulf, Esso and Texaco Companies were distributed throughout the season. Bus line timetables from Almeida-Boston, Short-Line Providence, the Greyhound, New York and the local Falmouth Bus Company, tide schedules, Massachusetts Salt Water Fish Guide books, historic maps, timetables of the Nantucket-Martha's Vineyard Boats from Hyannis and Woods Hole, New York-New Haven Timetables of the Cape Codder trains, Jamestown, Newport, New London Ferry Schedules and many other booklets for the visitor's information.

We are requesting for the year 1962 that the amount of \$3,000.00 be raised and appropriated for advertising under the Acts of 1953, Chapter 206.

Respectfully,

FRANK H. BARNETT  
Executive Secretary





GOVERNOR VOLPE GIVES DEED OF PARKING LOT AREA TO TOWN OF PROVINCETOWN  
AFTER LEGISLATURE PASSES ACT OF CONVEYANCE

Left to Right: Representative Harry B. Albro, Senator Edward C. Stone, Governor John A. Volpe, Selectman Anthony P. Tarvers (Provincetown), Town Manager Walter E. Lawrence (Provincetown), Commissioner, D. P. W., George C. Toumpouras.

## ANNUAL TOWN MEETING

March 13, 1961

On Monday, March 13, 1961, Moderator Francis Steele called the meeting to order at 7:30 P.M. The Reverend Ernest D. Vanderburgh opened the meeting with a short invocation and the Lord's Prayer.

March 3, 1961

Selectmen of Provincetown

I have posted attested copies of the Warrant for the Annual Town Meeting, March 13, 1961, as directed in said Warrant, and have published same in accordance with the By-Laws of the Town.

JOSEPH A. ROGERS, Constable

Attest: WILLIAM J. McCAFFREY  
Town Clerk

Moved by Chairman of Selectmen, John C. Snow, to waive the reading of the Warrant.

Motion carried.

ARTICLE 1. To hear the reports of Town Officers and Committees and to act thereon.

Moved by John Snow to hear the reports of Town Officers and Committees and to accept them, and that the Town Report be accepted in its entirety.

Motion carried.

ARTICLE 2. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, payable within one year, in accordance with Section 17 Chapter 44 of the General Laws.

Moved by Selectman William McKellar that the Town vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1961, and to issue a note or notes therefor, payable within one year, in accordance with Section 17, Chapter 44 of the General Laws.

Motion carried.

ARTICLE 3. To see what sum of money the Town will vote to raise and appropriate or transfer from available funds in the



treasury for the expenses of the Town and salaries of Town Officers and departments for the year ending December 31, 1961.

1. General Government
2. Protection of Persons and Property
3. Health
4. Public Works
4. Charities
6. Veterans Services
7. Library
8. Recreation
9. Cemeteries
10. Enterprises
11. Pensions
12. Unclassified
13. Debt Service
14. Education

(refer to Finance Committee Report)

The Moderator announced he would read five items at a time as he went through the Finance Committee Report on the Budget, and invited any discussions on these as he went along.

General Government—

Moderator, Personal Services	\$	50.00
Selectmen, Personal Services (Clerk)		500.00
Expenses		1,125.00
Town Manager, Personal Services		12,635.00
Expenses		1,460.00
Town Clerk, Personal Services		2,585.00
Expenses		567.00
Town Accountant, Personal Services		5,168.00
Expenses		480.00
Treasurer-Collector, Personal Services		5,185.01
Expenses		2,425.00
Finance Committee, Personal Services		250.00
Expenses		50.00
Assessing, Personal Services		5,080.00
Expenses		583.00
Legal Services		2,500.00
Planning Board Expenses		350.00
Zoning Board of Appeals, Personal Services		250.00
Expenses		85.00
Elections and Town Meetings, Personal Services		625.00
Expenses		560.00
Annual Reports		900.00
Town Crier, Personal Services		750.00
Expenses		100.00
Town Hall, Personal Services		3,755.00
Expenses		4,026.65

for a total of \$52,044.66

Moved by Augustus Reis that the Town raise and appropriate the sum of \$52,044.66 for General Government.

Motion Carried.

Protection of Persons and Property		
Police Department, Personal Services	\$37,702.50	
Expenses		3,532.00
Fire Department, Personal Services		12,275.00
Expenses		13,188.00
Police and Fire Insurance		697.20
Dog Officer Salary		150.00
Ambulance Hire		2,500.00
County on Seals		100.00
Street Lighting		13,500.00
Scallfish Constable, Personal Services		2,905.00
Expenses		200.00
Sealer of Weights and Measures, Personal Services		150.00
Expenses		50.00
Building Inspector, Personal Services		500.00
Expenses		50.00
Wiring Inspector, Personal Services		500.00
Expenses		50.00
Inspector of Animals and Slaughtering		25.00
Tree Warden, Personal Services		150.00
Expenses		300.00
Insect and Pest Control, Expenses		500.00
Dutch Elm Protection, Expenses		700.00
Civil Defense, Personal Services		500.00
Expenses		2,630.00
Parking Meters		500.00
Greenhead Fly Control		375.60
for a total of \$93,730.30		

Moved by Nathan Malchman that the Town raise and appropriate the sum of \$93,730.30 for Protection of Persons and Property.

Motion carried.

Moved by Willis Carlos that the Town raise and appropriate the sum of \$27,238.34 for Health and Sanitation.

Health and Sanitation		
Health Department, Personal Services	\$	7,790.84
Expenses		5,255.00
Sanitation Department, Personal Services		13,162.50
Expenses		1,030.00
for a total of \$27,238.34		

Motion carried

Moved by Anthony Roda that the Town raise and appropriate the sum of \$50,418.00 for Public Works.



Public Works  
 Street Department, Personal Services \$31,512.50  
 Expenses 12,625.00  
 MacMillan Wharf, Personal Services 3,562.50  
 Expenses 2,718.00  
 for a total of \$50,418.00

Motion carried.

Moved by Irving Rogers to take up each item under the Charities budget separately.

Motion carried.

Charities  
 Welfare Department, Personal Services \$7,783.75

Moved by Irving Rogers that \$7,783.75 be raised and appropriated for Personal Services.

Motion carried.

Moved by Irving Rogers that \$1,187.50 be raised and appropriated for Expenses of Welfare Administration.

Motion carried.

Moved by Irving Rogers that the sum of \$93,298.51 be raised and appropriated for Public Assistance items of Old Age Assistance, Medical Assistance for the Aged, Aid to Dependent Children, Disability Assistance and General Relief.

Mr. Rogers explained that these items were taken in a lump sum, with the approval of the Town Manager, Selectmen and Finance Committee, for the purpose of being able to transfer from one account to another when one of them runs short.

Motion carried.

Cape End Manor P.M.I., Personal Services \$50,360.00

Moved by Irving Rogers that \$50,360.00 be raised and appropriated for Personal Services.

Motion carried.

Moved by Irving Rogers that \$27,035.00 be raised and appropriated for Cape End Manor Expenses. Motion carried.

Motion carried, for a total of \$179,664.76.

Moved by Nathan Malchman that the Town raise and appropriate the sum of \$14,675.00 for Veterans Services.

Veterans Services  
 Veterans Agent, Personal Services \$ 1,000.00  
 Expenses 175.00  
 Cash Grants 13,500.00  
 for a total of \$14,675.00

Motion carried.

Moved by Leo Gracie that the Town raise and appropriate the sum of \$10,622.50 for the Library.

Library  
 Public Library, Personal Services \$7,297.50  
 Expenses 3,325.00  
 for a total of \$10,622.50

Motion carried.

Moved by Willis Carlos that the Town raise and appropriate the sum of \$13,435.00 for Recreation.

Recreation  
 Recreation Department, Personal Services \$9,565.00  
 Expenses 3,870.00  
 for a total of \$13,435.00.

Motion carried.

Moved by Nathan Malchman that the sum of \$10,122.50 be appropriated for Cemeteries; \$3,122.50 of this amount to be raised and appropriated, \$3,000 be transferred from the account Sale of Lots and Graves, and \$4,000 to be transferred from interest on perpetual care funds.

Cemeteries  
 Cemetery Department, Personal Services \$6,347.50  
 Expenses 3,775.00  
 for a total of \$10,122.50.

Mr. Lawrence explained that the amount for Personal Services is to pay the salaries of the superintendent and one other full-time worker.

Motion carried.

Moved by Anthony Roda that the Town raise and appropriate the sum of \$68,824.14 for Enterprises.

Enterprises  
 Water Department, Pumping, Personal Services \$12,667.50  
 Expenses 9,200.00  
 Water Department Service, Personal Services 11,135.00  
 Expenses 7,756.48  
 Water Dept. Administration, Personal Services 2,592.66  
 Expenses 25,472.50  
 for a total of \$68,824.14.

Motion carried.

Pensions  
 Retirement, Barnstable County \$7,595.98  
 Moved by John Snow that the sum of \$7,595.98 be raised and appropriated for Barnstable County Retirement.

Motion carried.



Moved by Augustus Reis that the Town raise and appropriate the sum of \$28,895.00 for Unclassified, amended: with the sum of \$10,000 for Finance Committee Reserve Fund to be raised as follows: \$2,288.50 of this amount to be transferred from Overlay Reserve, and \$7,711.50 to be transferred from E. & D. Fund.

Unclassified	
Patriotic Observances	\$ 2,410.00
Christmas Lighting	1,625.00
Advertising	2,300.00
Parking Lot Leases	975.00
Public Building Insurance	8,500.00
Workmen's Compensation	3,085.00
Appropriated Reserve	10,000.00
for a total of \$28,895.00	

Amendment carried. Motion as amended carried.

Moved by Leo Gracie that the Town raise and appropriate the sum of \$66,598.00 for Debt Service.

Debt Service	
Town Debt	\$53,000.00
Debt Interest	13,598.00
for a total of \$66,598.00	

Motion carried.

Moved by Hermon DeSilva that the Town vote to raise and appropriate the sum of \$299,910.00 for Education.

Education	
School Maintenance Per. Ser., Superintendency	\$ 9,600.00
Expenses	825.00
Personal Services, Instruction	192,160.00
Expenses	16,450.00
Personal Services, Janitors	15,640.00
Expenses	2,000.00
Personal Services, Aux. Agencies	3,770.00
Expenses	8,875.00
Utilities	11,300.00
Repairs	6,000.00
Vocational School, Personal Services	16,550.00
Expenses	7,300.00
School Cafeteria, Personal Services	8,200.00
Expenses	800.00
Adult Education	500.00
for a total of \$299,910.00	

Mr. Lewis Reis then offered an amendment that the Town raise and appropriate the sum of \$9,150.00 for Personal Services of Superintendency.

The amendment was defeated.

Mr. Reis offered another amendment that the Town raise and appropriate the sum of \$178,850 for Personal Services Instruction.

Mr. Reis' second amendment was defeated.

The original motion for \$299,910.00 was carried.

At this point Francis E. Rogers, member of the School Building Committee moved to take up Article 34. At the request of the Moderator, Mr. Rogers yielded the floor so that Selectman Snow could offer the following Resolution:

#### RESOLUTION

WHEREAS, William N. Rogers, of Provincetown, was officially inducted into the office of Chief of Police on October 19, 1945, after being honorably discharged from the U. S. Navy following World War II; and

WHEREAS, William N. Rogers served faithfully, skillfully and honorably as Chief of Police of the Town of Provincetown, facing seemingly unsurmountable obstacles to the most kindly and just enforcement of the laws of this Commonwealth and this Town; and

WHEREAS, William N. Rogers was required for reasons of health to retire from the office of Chief of Police on September 15, 1960 after 15 years of faithful, honorable and efficient service; and

WHEREAS, such unselfishness and untiring service should not go unrecognized by this community;

NOW, THEREFORE, BE IT RESOLVED by the Citizens of the Town of Provincetown in Town Meeting assembled, that this community appropriately express its appreciation and gratitude to William N. Rogers and extend to him our most sincere best wishes for many years of happiness and contentment in retirement, and that the Town Clerk be instructed to arrange for a copy of this Resolution to be presented to William N. Rogers on behalf of and under the great seal of the Town of Provincetown.

Respectfully submitted,

JOHN C. SNOW  
Chairman of Selectmen

The Resolution was adopted.

ARTICLE 34. To see if the Town will appropriate the sum of \$550,000, or any other sum, for the purpose of constructing an addition to and making alterations to the present Junior-Senior High School and for equipping and furnishing the addition and



present building and to determine how the same shall be raised, whether by taxation, transfer from available funds or borrowing or any combination of the foregoing; or otherwise to take any action in relation thereto. (On request of the School Building Committee.)

Recommended by the Finance Committee.

Moved by Admiral Clarence M. Bowley, Chairman of the School Building Committee, that the sum of \$550,000 be appropriated for the purpose of constructing an addition to and making alterations to the present Junior-Senior High School and for equipping and furnishing the addition and present building; that \$474,400 of this sum is for the purpose of constructing the addition, including original equipment and furnishings; that \$70,000 is for the purpose of remodeling, reconstructing and making extraordinary repairs to the existing building; that \$5,600 is for the acquisition of new equipment for the existing building; that to meet the foregoing appropriation of \$474,400 the treasurer with the approval of the Selectmen be authorized to issue \$474,000 bonds or notes of the Town under Chapter 645 of the Acts of 1948 as amended; that to meet the foregoing appropriation of \$70,000 the sum of \$11,000 be transferred from available funds in the treasury and the treasurer with the approval of the Selectmen be authorized to issue \$59,000 bonds or notes of the Town under Chapter 275 of the Acts of 1958 as amended; and that to meet the foregoing appropriation of \$5,600 the sum of \$5,600 be transferred from available funds in the treasury.

It was Lewis Reis' opinion that the Town is not financially set for this sort of appropriation and that the present school is in pretty good shape, saying some classrooms could accommodate more than some of the present class enrollments. He explained in detail that he had been taken through the school and told what was desired, but was not satisfied that all these things were really needed. He further pointed out that all the figures given were approximate and what the Committee "thought" would be needed to do the job.

Mr. Bowley replied that if he didn't think the school building improvement was needed, he wouldn't be here asking for it. He then read the following report of the School Building Committee:

#### REPORT OF THE SCHOOL BUILDING COMMITTEE

The School Building Committee, by vote of the Town at the Annual Meeting of 1960, was authorized to obtain preliminary plans and cost estimates of additions and/or alterations to the Junior-Senior High School in order to correct the unsatisfactory conditions enumerated in the report of the School Building Needs Committee.

These plans and estimates are now ready for presentation to the Town for consideration.

The members of this Committee had served on the School Building Needs Committee and, being fully familiar with the requirements, proceeded without delay to carry out the instructions of the voters. After consultation with five architects, the Committee was unanimous in the selection of the architectural firm of Walter M. Gaffney Associates of Hyannis.

Walter M. Gaffney Associates were the architects for the following schools which are familiar to Provincetown citizens:

Provincetown Veterans Memorial School  
Barnstable High School  
Dennis-Yarmouth Regional High School  
Nauset Regional High School

We have an agreement with Walter M. Gaffney Associates providing for the preparation of cost estimates and preliminary plans and sketches for a sum of money well within our present Committee Budget. This agreement places no further financial liability on the School Building Committee or the Town in the event this project is not approved but does assure that this sum will be subtracted from the Architects' standard fee established by the American Institute of Architects if this project is authorized. Walter M. Gaffney Associates have been extremely cooperative with the Committee and have provided services of a value in excess of the fee charged.

The need for this addition and alterations to the existing building were fully covered in the report of the School Building Needs Committee and will not be repeated here. The following chart points out the special subject matter areas and activity areas, their limitations, and brief comments concerning the correction of these limitations in the proposed project.

Subject	Present Situation	Proposed Facilities
Science		
Chemistry	1 obsolete inadequate laboratory	1 laboratory
Physics		
Biology	classroom, temporary laboratory	1 combination biology general science, laboratory
General Science	classrooms	laboratory
Business	congested spaces	1 typing & machine room 1 office practice room
Homemaking	generally hampered by outmoded facilities	1 combined cooking and sewing room



Industrial Arts	limited work and instruction area—absence of storage area	1 adequate shop with sufficient storage area and adjoining mechanical drawing room
Mechanical Drawing	no designated area	
Physical Education	limited space. Locker, shower and storage facilities definitely below standard	1 gymnasium correcting present inadequate conditions and providing facilities for simultaneous physical education classes for boys and girls
Music	No facilities	1 combined music and art room
Art	No facilities—taught in cafeteria	"
Library	Limited—used as classroom	1 combined adequate library and study area to remove interference and distraction caused by presence of study pupils in classrooms where concentration is required
Classrooms	—————	gain of 3 modern classrooms
Cafeteria	Inadequate seating. Crowded kitchen facilities. No provision for storage	enlarged seating capacity and food preparation space. Provision storage area
Administration		
Principal	1 small office	Same plus Superintendent's small office
Guidance	No facilities	1 adequate guidance room
Superintendent & Secretary	1 small office	Adequate office facilities
Health	No facilities	Adequate health facilities

Vocational School	Housed in temporary war-time building one mile distant from required academic facilities. In need of alterations and repairs. Cost of operation excessive.	Adequate spaces adjoining present educational facilities
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The proposed addition is designed to alleviate the unsatisfactory conditions existing in the present plant and to provide facilities which should take care of our educational space requirements for the foreseeable future. The present Junior-Senior High School building is essentially the same as it was thirty years ago with only normal maintenance work having been accomplished. The present custodial staff is doing an outstanding job but they cannot correct the inadequate facilities or make major repairs.

This proposal includes the construction of a vocational school adjacent to the addition. The present vocational school is housed in a temporary building, constructed about twenty years ago, approximately a mile distant from the main educational area. The operational cost of this building is considered excessive and the expenditure of several thousands of dollars would be required to provide the minimum acceptable facilities for a school of this type. The new location will provide better supervision, eliminate need for students' travel between locations, enable pupils to eat in the cafeteria and receive the additional benefits of the existing facilities at the High School. In addition to these and other benefits, the cost of construction of a school in this new location will result in an eventual saving to the Town in reduced operating and maintenance costs. The present vocational school building could be used by the Town for other purposes, possibly as a Public Works garage.

The Committee has exerted every effort toward keeping costs down while providing needed facilities. As a result the Principal's office was one space not improved as much as desired. The Superintendent's office will be constructed in the new addition and his present office will provide additional space for the Principal's use.

The extent of alterations to the existing building will be evident from examination of the floor plan and, with the following exceptions, will not be described here. The cafeteria will be enlarged to allow the entire student body to be served in two seatings.

The gymnasium will have a regulation size basketball court and folding bleacher-type seats for 450. A folding door will allow the gymnasium to be separated into two smaller gym areas for simultaneous use by boys and girls.



### Tentative Building Specifications

1. FOUNDATION—Reinforced concrete walls and footings.
2. EXTERIOR WALLS—Cavity wall construction consisting of exterior brick, air space and concrete block. Exposed block in shops and service areas.
3. ROOF—Four ply tar and gravel over poured in place gypsum deck.
4. CLASSROOM FLOORS—Vinyl asbestos tile.
5. WINDOWS—Metal frame. Light directing glass block in gymnasium.
6. CEILINGS—Acoustic tile in classrooms, Gymnasium, shops and service areas to have exposed roof deck.
7. INTERIOR PARTITIONS—Plaster on concrete. Toilet rooms to have structural facing tile.
8. HEATING—The present unused boiler will be converted for oil burning and, together with the boiler now in use, will provide an adequate heating supply.

The estimated cost of this project is as follows:

Total cost (estimated)	\$550,000
State share	96,000
Net cost to Town	\$454,000

#### Cost Breakdown

New Construction	\$390,000
Alterations	70,000
Site Development	5,000
Architects' Fees	38,000
Equipment	37,000
Clerk of the Works	6,000
Insurance	2,000
Miscellaneous	2,000

(test borings, committee expenses, contingencies)

This plan has received tentative approval by the Massachusetts School Building Assistance Commission. Upon approval of final plans by the Commission the Town will be eligible to receive a State reimbursement amounting to 20% of the complete cost of new construction and alterations to the present heating system. This will amount to \$96,000 through yearly reimbursement payments from the Commonwealth.

The recommendation of the School Building Committee is for financing primarily by means of bond issues. The annual payment

of interest is based on the interest rate applied to the outstanding principal. The present interest rate on municipal bonds for Towns having our total valuation and amount of funded debt is approximately 3.7%.

The following "Proposed Financing Table" is based on these estimates and the column indicating the effect on the tax rate is based on the value of present taxable property in the Town.

#### Proposed Financing Table

Averaging Yearly Increase in Tax Rate per \$1,000 Valuation over 20 year Borrowing Period Based on Present Town Valuation—\$3.17.

Year	Outstanding Principal	Principal Payment by State	Principal Payment by Town	Interest Payment @ 3.7% (est)	Total Payment by Town	Tax Rate Effect Per \$1,000
1st	\$533,400	\$4,800	\$24,820	\$19,736	\$44,556	\$4.46
2nd	503,720	4,800	24,820	18,640	43,460	4.35
3rd	474,160	4,800	24,820	18,544	42,364	4.24
4th	444,540	4,800	24,820	16,448	41,268	4.13
5th	414,920	4,800	24,820	15,352	40,172	4.02
6th	385,000	4,800	24,820	14,256	39,076	3.91
7th	355,680	4,800	24,820	13,160	37,160	3.80
8th	326,060	4,800	24,820	12,064	36,884	3.69
9th	296,440	4,800	24,820	10,968	35,788	3.58
10th	266,820	4,800	24,820	9,872	34,692	3.47
11th	237,200	4,800	18,920	8,776	27,690	2.77
12th	213,480	4,800	18,920	7,809	26,819	2.68
13th	189,760	4,800	18,920	7,021	25,941	2.59
14th	166,040	4,800	18,920	6,143	25,063	2.51
15th	142,320	4,800	18,920	5,266	24,186	2.42
16th	118,600	4,800	18,920	4,388	23,308	2.33
17th	94,880	4,800	18,920	3,511	22,431	2.24
18th	71,160	4,800	18,920	2,633	21,553	2.16
19th	47,440	4,800	18,920	1,756	20,676	2.07
20th	23,720	4,800	18,920	878	19,798	1.98
<b>Total</b>		<b>\$96,000</b>	<b>\$437,400</b>	<b>\$196,310</b>	<b>\$633,710</b>	

Respectfully submitted,

/s/ CLARENCE M. BOWLEY  
 /s/ WILLIAM H. CABRAL  
 /s/ NAOMI D. COSTA  
 /s/ WILLIAM H. GORDON  
 /s/ FRANCIS E. ROGERS



Lewis Reis moved that a secret yea and nay ballot be taken on this vote.

Motion carried.

While preparation was being made for this, Selectman McKellar took the opportunity to commend the School Building and School Building Needs Committees, and moved that the Town give them a vote of thanks for their splendid work.

Selectman Carpenter also expressed his approval of the efficient hard-working Committee and urged a favorable vote on this Article.

Article 34 was defeated: 202 Yea — 232 Nay.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$18,000.00 for Chapter 90 Highway Construction, or take any other action in relation thereto. (On request of the Selectmen.)

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town transfer from available funds the sum of \$4500 for Chapter 90 Highway Construction.

Motion carried.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,500.00 for construction of a water main line on Howland Street from the intersection with Bradford Street in a northerly direction of 450\* feet in connection with the Chapter 90 Construction of Howland Street. (On request of the Selectmen.)

Recommended by the Finance Committee.

Moved by Selectman Anthony Tarvers that the Town vote to raise and appropriate the sum of \$2500 for construction of a water main line on Howland Street from the intersection with Bradford Street in a northerly direction of 450\* feet in connection with the Chapter 90 Construction of Howland Street.

Motion carried.

Moved by Mrs. Josephine Del Deo to consider Article 53.  
Motion carried.

ARTICLE 53. To see if the Town will express its opinion on the following questions relative to the establishment of the Cape Cod National Seashore Park by a vote on the following:

1. Are you in favor of the establishment of a Cape Cod National Seashore Park according to the proposal of the National Park Service and as specified in the Saltonstall - Smith bill filed in the 37th Congress?

2. Are you in favor of the establishment of a Cape Cod National Park according to the proposal of the Selectmen of the Towns of Chatham, Orleans, Eastham, Wellfleet, Truro and Provincetown, providing for modification of the land areas as proposed by the National Park Service?

3. Are you in favor of the establishment of a National Park or a Cape Cod National Park in the area of the Towns of Chatham, Orleans, Eastham, Wellfleet, Truro and Provincetown?

4. Are you in favor of legislation by the Commonwealth of Massachusetts which will enable the Town of Provincetown to acquire a portion of the State-owned or controlled lands for expansion purposes of a non-commercial nature?

Moved by John Snow to ascertain whether or not the Town wishes to vote on these questions.

Mrs. Del Deo called attention to the fact that she had made a motion and wished to discuss it.

The motion to consider this Article was carried.

Each question was taken up separately:

1. Are you in favor of the establishment of a Cape Cod National Seashore Park according to the proposal of the National Park Service and as specified in the Saltonstall-Smith bill filed in the 37th Congress?

Question 1. was defeated: 84 Yes — 134 No.

2. Are you in favor of the establishment of a Cape Cod National Park according to the proposal of the Selectmen of the Towns of Chatham, Orleans, Eastham, Wellfleet, Truro and Provincetown, providing for modifications of the land areas as proposed by the National Park Service?

Question 2. was defeated: 9 Yes — 143 No.

3. Are you in favor of the establishment of a National Park or a Cape Cod National Park in the area of the Towns of Chatham, Orleans, Eastham, Wellfleet, Truro and Provincetown?

John Snow urged a "Yes" vote.

Question 3. was carried: 147 Yes — 5 No.

4. Are you in favor of legislation by the Commonwealth of Massachusetts which will enable the Town of Provincetown to acquire a portion of the State-owned or controlled lands for expansion purposes of non-commercial nature?

Question 4. was defeated: 61 Yes — 144 No.

William McKellar moved to adjourn until the following evening at 7:30 P.M.

Motion carried.

The meeting was adjourned at 11:15 P.M.



March 14, 1961

Meeting called to order by the Moderator at 7:30 P.M.

Moderator Steele announced that there would be a short delay which had been requested for swearing in ceremonies of Francis H. Marshall as Chief of Police by Chairman of Selectmen, John C. Snow.

As the first order of business, the Moderator announced that he had been presented with a petition to reconsider Article 34 on the addition and alterations to the Junior-Senior High School. Mr. Steele explained that it was his duty to accept the petition and now the matter was thrown back to the voters.

The petition, signed by 25 voters, read as follows:

"We, being registered voters of the Town of Provincetown, do hereby move for the reconsideration of Article No. 34."

Herman DeSilva explained the reason the School Committee wished to reconsider by saying that the Committee felt the School Building Committee, under its Chairman, presented the conditions well and the School Committee was confident that the people would vote favorably. That was the reason why the School Committee did not present the arguments from its point of view. He asked the indulgence of the voters to hear these views and to vote in favor.

Lewis Reis requested that this petition to reconsider be laid on the table, pointing out that the School Committee had sufficient time to present this story and that it was their moral obligation to abide by the people's vote.

The Moderator ruled the motion to lay on the table not in order.

On a standing vote, the motion to reconsider was not carried:  
154 Yes — 172 No.

Article 6. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,000.00 for drainage construction on Cottage Street, or take any other action in relation thereto. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$2000 for drainage construction on Cottage Street.

Motion carried.

Article 7. To see if the Town will vote to raise and ap-

propriate or transfer from available funds in the treasury the sum of \$2,500.00, or any other sum, for drainage purposes on Freeman Street, including the cost and installation of a new pump to eliminate serious flooding of public and private property, or take any other action relating thereto. On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Anthony Tavers that the Town vote to raise and appropriate the sum of \$2500 for drainage purposes on Freeman Street, including the cost and installation of a new pump to eliminate serious flooding of public and private property.

Motion carried.

Article 8. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$10,000.00 for sidewalk and curb construction and repair. (On request of the Selectmen).

Finance Committee recommends \$1,000, or any other sum necessary be raised for sidewalk and curb repair. The Committee believes unanimously that no great harm can result if no new construction is undertaken at this time, to keep the rising tax rate down.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$1000 for sidewalk and curb repair.

Motion carried.

Article 9. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,523.00 for 600 feet of water pipe on Franklin Street, from Marcey Oil Company to Race Road, to tie in two dead ends and increase water flow on Pleasant Street, Brown Street and Franklin Street, requested by the Superintendent of the Water Department. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$1523 for 600 feet of water pipe on Franklin Street, from Marcey Oil Company to Race Road, to tie in two dead ends and increase water flow on Pleasant Street, Brown Street and Franklin Street.

Motion carried.

Article 10. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,000.00 as a basis for a bond issue in the amount of \$70,000 for the purpose of constructing the Town parking lot west of MacMillan Wharf, with drainage, grading, sidewalks, bituminous



concrete surfacing, fencing, lighting system, etc. (On request of the Selectmen).

Not recommended. Majority of Finance Committee is of the opinion that easements from abutters of the parking lot be obtained and title to the area acquired from the State in order to return some revenue to the Town before any additional money is expended on this parking lot.

Nathan Malchman moved that the Town vote to raise and appropriate the sum of \$3000 as a basis for a bond issue in the amount of \$70,000 for the purpose of constructing the Town parking lot west of MacMillan Wharf, with drainage, grading, sidewalks, bituminous concrete surfacing, fencing, lighting system, etc.

Motion carried: 166 Yes—55 No.

Article 11. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500.00, or any other sum, for the purpose of repairing Town Landings. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$500.00 for the purpose of repairing Town Landings.

Motion carried.

Article 12. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$160.00 to install a ceiling at the Wilson Line office on MacMillan Wharf. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Anthony Tarvers that the Town vote to raise and appropriate the sum of \$160 to install a ceiling at the Wilson Line Office on MacMillan Wharf.

Motion carried.

Article 13. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,500.00 for the purpose of replacing deteriorated roof gutters, troughs and drain pipes at Town Hall. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$1500 for the purpose of replacing deteriorated roof gutters, troughs and drain pipes at Town Hall.

Motion carried.

Article 14. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,800.00 for the purchase and installation of an asbestos curtain on the stage of the Town Hall Auditorium, or take any other action in relation thereto. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to raise and appropriate the sum of \$2800 for the purchase and installation of an asbestos curtain on the stage of the Town Hall Auditorium.

Motion carried.

Article 15. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$750.00 for reconstruction of the Front Entrance Stairs to Town Hall. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Anthony Tarvers that the Town vote to raise and appropriate the sum of \$750 for reconstruction of the Front Entrance Stairs to Town Hall.

Motion carried.

Article 16. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$850.00 for the purpose of constructing a Masonry Boiler Room Enclosure at the Town Hall, as required by the State Department of Public Safety. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$850 for the purpose of constructing a Masonry Boiler Room Enclosure at the Town Hall, as required by the State Department of Public Safety.

Motion carried.

Article 17. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$258.00 for the purpose of purchasing a Duplicator Machine for use in the Town offices. (On request of the Selectmen.)

Recommended by the Finance Committee.

Moved by Willis Carlos that Article 17 be indefinitely postponed. It was explained that just before Town Meeting, the mimeograph machine from the Recreation Department had been loaned to the Town offices.

Motion carried.



Article 18. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,800.00 to provide plumbing and toilet facilities in the four cell blocks of the Police Station, as required by the State Department of Public Health. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to raise and appropriate the sum of \$1800 to provide plumbing and toilet facilities in the four cell blocks of the Police Station, as required by the State Department of Public Health.

Motion carried.

Article 19. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,500.00 for the purchase of two snow plows for the Highway Department. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$1500 for the purchase of two snow plows for the Highway Department.

Motion carried.

Article 20. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,000.00 to share in the cost of retaining walls to support streets at property line of critical places. (On request of the Selectmen).

Not recommended. Unanimous opinion of the Finance Committee that the Article fails to specify where money will be expended.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$1000 to share in the cost of retaining walls to support streets at property line of critical places.

Motion carried.

Article 21. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$500.00 to be expended under the direction of the Board of Selectmen for the purpose of providing weekly outdoor band concerts by the Provincetown Band during the months of July and August. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$500 to be expended under the

direction of the Board of Selectmen for the purpose of providing weekly outdoor band concerts by the Provincetown Band during the months of July and August.

Motion carried.

Article 22. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,000.00 to purchase a low bed or tilt tractor trailer. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$2,000 to purchase a low bed tilt tractor trailer.

Motion carried.

Article 23. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,500.00 for repairs and exterior painting of the Town Standpipe. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to raise and appropriate the sum of \$2500 for repairs and exterior painting of the Town Standpipe.

Motion carried.

Article 24. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$552.00 to complete microfilming of Town records by Graphic Microfilm of New England, Inc. (On request of the Selectmen).

Recommended.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$552.00 to complete microfilming of Town records by Graphic Microfilm of New England, Inc.

Motion carried.

Article 25. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$7,000 for a new heating system at the Cape End Manor, and \$5,000.00 for construction of new boiler room. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to raise and appropriate the sum of \$7000 for a new heating system at the Cape End Manor, and \$5000 for construction of new boiler room.



Anthony Roda offered an amendment that the \$12,000 be transferred from available funds, using the money set aside for the School Article, which was not passed. In this way it will not reflect on the tax rate.

The motion as amended was carried.

Article 26. To see if the Town will vote to amend the Rules and Regulations for the Town Cemetery in the following manner:

1. By striking out Article 8 and inserting in place thereof the following:

"Article 8. All charges for service rendered by the Cemetery Department at the Cemetery including overtime for Saturday, Sunday and Holiday funerals, use of lowering device and greens, openings for graves, construction of foundations for monuments; will be regulated by the Cemetery Commissioners."

2. By striking out the words "stone or brick" where they appear in Article 9 and inserting in place thereof the word "concrete" so that said Article 9 as amended shall read as follows:

"Article 9. All granite or marble work must rest on concrete foundations laid below the frost and satisfactory to the Commissioners. No work will be allowed to be set in the spring until the ground has fully settled and is in proper condition."

3. By striking out Article 12 and inserting in place thereof the following:

"Article 12. Monuments may be erected subject to approval of the Commissioners. No objectionable design will be allowed. The Commissioners will decide what monuments are objectionable.

Monuments are restricted to the following limits:

Single grave	2' 2" x 1' 2" x 3' high
2 graves	3' 0" x 1' 2" x 3' high
4 graves	5' 0" x 1' 6"

Only one monument will be allowed on a lot.

All building of foundations must be done by the Cemetery Department.

Payment for foundations must be made before monument is set.

No setting of stones will be allowed on Saturday."

4. By striking out the words "slate or brick" where they appear in Article 13 and inserting in place thereof the words "slate, brick, or concrete" so that Article 13 as amended shall read as follows:

"Article 13. All graves for adults, unless placed in slate, brick, or concrete vaults, shall be not less than five feet deep, and for children not less than four feet deep."

5. And by adding the following five Articles to be numbered 14 through 18 inclusive, as follows:

"Article 14. All lots sold in the Town Cemetery must be sold with perpetual care at a charge of \$50.00 per lot in addition to the price of the lot."

"Article 15. Cement vases, urn boxes or containers of any kind for growing plants will not be allowed. Metal holders for cut flowers will be permitted.

The Cemetery Department is not responsible for any flowers or other decorations placed on the graves.

Potted plants, baskets and flowers will be removed after Memorial Day from 5 to 10 days or as soon as the Cemetery Commissioners deem necessary."

"Article 16. Bicycle riding, persons with refreshments or unleashed dogs will not be allowed in the Cemetery."

Article 17. No burials will be made on New Year's Day, Memorial Day, July 4th, Thanksgiving Day or Christmas."

"Article 18. The Superintendent will be in full charge of funerals after they enter the Cemetery."  
(On request of the Selectmen).

Moved by William McKellar that the Town vote to amend the Rules and Regulations for the Town Cemetery in the manner described above.

Motion moved on a standing vote: 156 Yes—0 No.

Article 27. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$230.00 for merchandise furnished by the Great Atlantic & Pacific Tea Company on orders of the Town Veterans Agent during the years 1957 and 1958. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to raise and appropriate the sum of \$220 for merchandise furnished by the Great Atlantic & Pacific Tea Company on orders of the Town Veterans Agent during the years 1957 and 1958.

Motion carried: 143 Yes—0 No.

Article 28. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,817.86 to reimburse the following creditors for goods furnished in 1960 to the Town of Provincetown:

Police Department

Duarte Motors, Inc.

\$ 67.87



Street Department		
Duarte Motors, Inc.	\$172.30	
B. H. Dyer & Co.	.87	
Gulf Oil Corporation	3.60	
Lands End Marine Supply, Inc.	10.00	
John F. Noons & Sons	197.50	
Socoony Mobil Oil Co., Inc.	39.99	
Provincetown Welding Works	42.00	
Texaco, Inc.	28.07	494.33
Town Hall		
Cape Cod Oil Company	429.89	
Lands End Marine Supply, Inc.	6.08	435.97
Elections, Town Meetings		
Thomas Francis	10.00	
Warren Silva	10.00	
New Beacon	32.40	
R. Dexter Tolman	52.00	
The Viking Restaurant	35.43	
Arnold's Inc.	30.00	169.83
Sanitation Department		
Duarte Motors, Inc.	19.50	
Socoony Mobil Oil Co., Inc.	43.03	
Tidewater Oil Company	8.69	71.22
Health Department		
Barnstable County Hospital		24.64
Legal Service		
Attorney Samuel H. Lewis		554.00
	Total	\$1,817.86

(On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Willis Carlos that the Town vote to raise and appropriate the sum of \$1817.86 to reimburse the above creditors for goods furnished in 1960 to the Town of Provincetown.

Motion carried: 100 Yes—0 No.

Article 29. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,100.00 for the purpose of publishing 1000 copies of the Assessors' Valuation Book for the year 1961. (On request of the Selectmen).

Moved by Thomas Francis that the Town vote to raise and appropriate the sum of \$1100 for the purpose of publishing 1000 copies of the Assessors' Valuation Book for the year 1961.

Motion carried.

Article 30. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$2,700.00 for the purchase of a vehicle for the Police Department, with the present vehicle to be given in trade. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to raise and appropriate the sum of \$2700 for the purchase of a vehicle for the Police Department, with the present vehicle to be given in trade.

Lewis Reis offered an amendment to retain the present vehicle, pointing out that six men and one cruiser cannot keep adequate watch of the whole Town at all times and that the old cruiser is worth only \$600.

The amendment to retain the present vehicle was carried. Motion as amended carried: 71 Yes—22 No.

Moved by Nathan Malchman that Article 31 be taken up last.

Motion carried.

Article 32. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$950.00 for the purpose of repairing the sod bank at the corner of Prince and Bradford Streets and for purchasing and erecting one hundred and forty-five feet of four foot chain link fence to protect the same. (On request of the School Committee).

Recommended by the Finance Committee.

Moved by Herman DeSilva that the Town vote to raise and appropriate the sum of \$950 for the purpose of repairing sod bank at the corner of Prince and Bradford Streets and for purchasing and erecting one hundred and forty-five feet of four foot chain link fence to protect the same.

Motion carried.

Article 33. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$800.00 for the following equipment for the School Department:

Standard Typewriters	\$500.00
Electric Typewriter	300.00

(On request of the School Committee).

Recommended by the Finance Committee.

Moved by Herman DeSilva that the Town raise and ap-



appropriate the sum of \$800 for the following equipment for the School Department:

Standard Typewriters	\$500.00
Electric Typewriter	300.00

Motion carried:

Article 35. To see if the Town will vote to have the School Building Committee, appointed as a result of action taken at the last Annual Town Meeting, given full authority to enter into all contracts and agreements necessary to construct, alter, equip, and furnish the project authorized under Article 34, or otherwise to take any action in relation thereto. (On request of the School Building Committee).

Moved by William Gordon that article 35 be indefinitely postponed.

Motion carried.

Article 36. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$4,300.00 for repairs to floor and foundation of the Court Street Fire House No. 2. (On request of the Board of Fire Engineers).

Recommended by the Finance Committee.

Moved by James Roderick that the Town vote to raise and appropriate the sum of \$4,300 for repairs and alterations of the Court Street Fire House No. 2.

Motion carried.

Article 37. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$8,500.00 for the purchase of a new Rescue Wagon, and authorize trade in of present vehicle. (On request of the Board of Fire Engineers).

Recommended by the Finance Committee.

Moved by Wilbur Cook that the Town vote to raise and appropriate the sum of \$8,500 for the purchase of a new Rescue Wagon, and authorize disposition of Jeep.

Motion carried.

ARTICLE 38. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$3,800.00 to add to a like amount appropriated in 1960 for the purchase and installation of two-way radio equipment for the Fire Department. Full amount of \$7,600.00 must be appropriated for purchase by the Town. \$3,800.00 will be reimbursed by the State after purchase and presentation of bill for same. (On request of the Board of Fire Engineers.)

Recommended by the Finance Committee.

Moved by Wilbur Cook that the Town vote to raise and appropriate the sum of \$3,800 to add to a like amount appropriated in 1960 for the purchase and installation of two-way radio equipment for the Fire Department.

Motion carried.

ARTICLE 39. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1,200.00 for repair and interior painting of walls, ceilings and floors of the Provincetown Public Library. (On request of the Library Trustees.)

Recommended by the Finance Committee.

Moved by John Agna that the Town vote to raise and appropriate the sum of \$1,200 for repair and interior painting of walls, ceilings and floors of the Provincetown Public Library.

Motion carried.

ARTICLE 40. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$4,000.00 for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan studies of the Town, such sum to be expended only if a like sum is provided by the Federal Government under Section 701 of Title VII of the Housing Act of 1954, as amended, or take any action in relation thereto. (On request of the Planning Board.)

Finance Committee feels that there is no pressing immediate need and recommends it be considered next year.

Moved by Chairman of the Planning Board, John R. Ham, that the Town vote to raise and appropriate the sum of \$4,000 for the purpose of contracting with the Massachusetts Department of Commerce for the preparation of Master Plan studies of the Town, such sum to be expended only if a like sum is provided by the Federal Government under Section 701 of Title VII of the Housing Act of 1954, as amended.

Mr. Ham explained, that this was for a study of the future growth and development of the Town, with matching funds from the Federal Government. Among the problems to be studied are additional parking space, especially needed when the National Park goes through; a capital budget study; procuring cost estimates of Town projects for the next six years; study made in regard to recreation and proposed use of underdeveloped land.

The motion was defeated: 29 Yes — 58 No.

ARTICLE 41. To see if the Town will vote to amend and adopt the following proposed changes in the Town of Provincetown Zoning By-Laws:

To amend Section IV Other Uses, Sub-Section 2 by adding Item (h) "Junk Yards;"



To insert as Sub-Section 3 of said Section IV the following:

"3. In any district no building or premises shall be used for the exterior display or exhibit for purposes of sale, barter or exchange, or as an inducement thereof, of any goods or wares, outside of, or on, or against, any building used for commercial purposes where said display or exhibit is within ten feet of a public way, unless said display or exhibit is first approved in writing by the Board of Appeals."

To amend Section IV Other Uses, by inserting Sub-Section 4, as follows:

"4. In any district no building or premises shall be used for the "Open Air" operation outside of, or on, or against any building of a commercial or "sidewalk" art business, including the painting, sketching, silhouetting or otherwise portraying or inscribing the likenesses of persons or objects on paper, metal, wood, or other materials, within fifteen feet from any public street or sidewalk, except with prior approval in writing from the Board of Appeals." (On request of the Planning Board.)

Moved by John Ham that the Town vote to amend and adopt the following proposed changes in the Town of Provincetown Zoning By-Laws:

To amend Section IV Other Uses, Sub-Section 2, by adding Item (h) "Junk Yards."

To insert as Sub-Section 3 of said Section IV the following:

"3. In any district no building or premises shall be used for the exterior display or exhibit for purposes of sale, barter or exchange, or as an inducement thereof, of any goods or wares, outside of, or on, or against any building used for commercial purposes where said display or exhibit is within ten feet of a public way, unless said display or exhibit is first approved in writing by the Board of Appeals."

To amend Section IV Other Uses, by inserting Sub-Section 4, as follows:

"4. In any district no building or premises shall be used for the 'open Air' operation outside of, or on, or against any building of a commercial or 'sidewalk' art business, including the painting, sketching, silhouetting or otherwise portraying or inscribing the likenesses of persons or objects on paper, metal, wood, or other materials, within fifteen feet from any public street or sidewalk, except with prior approval in writing from the Board of Appeals."

Motion carried. 100 Yes — 0 No.

ARTICLE 42. To see if the Town will vote to amend a By-Law of the Town known as the Pay Plan by adding a new paragraph to Section X of such Plan, such a new paragraph to read as follows:

"No position covered by this Plan or any new position created by the Town Manager, pending approval by a Town Meeting, shall be filled until such position has first been publicly advertised, including advertisement in all local newspapers, and no appointment shall be made until at least seven days after such advertisement appears in a local publication. The positions of head nurse, staff nurse, and licensed practical nurse shall be excluded from the provisions of this paragraph." (On request of Anthony S. Roda and others.)

Moved by Anthony Roda that the Town vote to amend a By-law of the Town known as the Pay Plan by adding a new paragraph to Section X of such Plan, such new paragraph to read as follows:

"No position covered by this Plan or any new position created by the Town Manager, pending approval by a Town Meeting, shall be filled until such position has first been publicly advertised, including advertisement in all local newspapers, and no appointment shall be made until at least seven days after such advertisement appears in a local publication. The positions of head nurse, staff nurse, and licensed practical nurse shall be excluded from the provisions of this paragraph."

Motion carried: 61 Yes — 17 No.

ARTICLE 43. To see if the Town will vote to install and maintain a street light on Pole No. 7/5 on Cottage Street. (On request of Susan Roderick and others.)

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to install and maintain a street light on Pole No. 7/5 on Cottage Street.

Motion carried.

ARTICLE 44. To see if the Town will vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting, by striking out the words and figures "April 1st" where they appear in line 4 of Section VI and inserting in place thereof the words and figures "January 1st"; said amendment to become effective January 1, 1962, or take any other action relating thereto.

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to amend the Classification and Compensation Plan, adopted under Article 47 for the 1960 Annual Town Meeting, by striking out the words and figures "April 1st" where they appear in line 4 of Section VI and inserting in place thereof the words and figures "January 1st"; said amendment to become effective January 1, 1962.

Motion carried: 100 Yes — 0 No.



**ARTICLE 45.** To see if the Town will vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by striking out the words and figures "250 per annum" where they appear in the proposed rate column after the Class Title "Health Agent" in the Miscellaneous Salary and Fee Schedule in Section IV of said Plan and inserting in place thereof the words and figures "\$1200 per annum," or take any other action relating thereto.

Recommended by the Finance Committee.

Moved by Anthony Tarvers that the Town vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by striking out the words and figures "250 per annum" where they appear in the proposed rate column after the Class Title "Health Agent" in the Miscellaneous Salary and Fee Schedule in Section IV of said Plan and inserting in place thereof the words and figures "\$1200 per annum."

Motion carried: 100 Yes — 0 No.

**ARTICLE 46.** To see if the Town will vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by deleting the Class Title "Laboratory Technician" and the Proposed Rate of said Class Title "\$1.50 per hour" in the Miscellaneous Salary and Fee Schedule in Section IV of said Plan, or take any other action relating thereto.

Recommended by the Finance Committee.

Moved by William McKellar that the Town vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by deleting the Class Title "Laboratory Technician" and the Proposed Rate of said Class Title "\$1.50 per hour" in the Miscellaneous Salary and Fee Schedule in Section IV of said Plan.

Motion carried: 100 Yes — 0 No.

**ARTICLE 47.** To see if the Town will vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by adding the following classifications to the Classifications of Part-Time Positions under Classification of Positions in Section III of said Plan:

Group A: Administrative and Clerical  
Director of Civilian Defense

Group F: Public Safety  
Inspector of Gas and Oil

and by deleting the part-time position of Laboratory Technician in Group D, Public Health and Welfare, or take any other action relating thereto.

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by adding the following classifications to the Classifications of Part-Time Positions under Classification of Positions in Section III of said Plan:

Group A: Administrative and Clerical  
Director of Civilian Defense

Group F: Public Safety  
Inspector of Gas and Oil

and by deleting the part-time position of Laboratory Technician in Group D, Public Health and Welfare.

Motion carried: 100 Yes — 0 No.

**ARTICLE 48.** To see if the Town will vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by adding the following Class Titles and Proposed Rates to the Miscellaneous Salary and Fee Schedule in Section IV of said Plan:

Class Title	Proposed Rate
Director of Civilian Defense	\$ 500 per annum
Inspector of Gas and Oil	1000 per annum

Moved by John Snow that the Town vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by adding the following Class Titles and Proposed Rates to the Miscellaneous Salary and Fee Schedule in Section IV of said Plan:

Class Title	Proposed Rate
Director of Civilian Defense	\$ 500 per annum
Inspector of Gas and Oil	1000 per annum

Motion carried: 100 Yes—0 No.

**Article 49.** To see if the Town will vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by re-allocating in the Salary and Wage Schedule in Section IV of said Plan certain classification to the salary grades as set forth in the following list:

Nurses Aide, Grade I, reallocated to Grade II  
Licensed Practical Nurse, Grade III, reallocated to Grade IV  
Staff Nurse, Grade VI, reallocated to Grade VII  
Town Clerk-Accountant, Grade XI, reallocated to Grade XII  
or take any other action relating thereto.

Recommended by the Finance Committee.

Moved by Ralph Carpenter that the Town vote to amend the Classification and Compensation Plan, adopted under Article



47 of the Warrant for the 1960 Annual Town Meeting by re-locating in the Salary and Wage Schedule in Section IV of said Plan certain classifications to the salary grades as set forth in the following list:

Nurses Aide, Grade I, reallocated to Grade II  
Licensed Practical Nurse, Grade III, reallocated to Grade IV  
Staff Nurse, Grade VI, reallocated to Grade VII  
Town Clerk-Accountant, Grade XI, reallocated to Grade XII  
Motion carried: 100 Yes—0 No.

Article 50. To see if the Town will vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting, by adding the following classifications to the Classification of Full-Time Positions under Classification of Positions in Section III of said Plan:

Group A: Administrative and Clerical  
Secretary to Town Manager  
Superintendent of Cemetery

Group D: Public Health and Welfare  
Laboratory Technician  
Supervisor of Nurses

Group E: Public Works  
Superintendent of Streets  
Superintendent of Water Department  
Mechanic or Heavy Construction Equipment Operator

and by deleting the full-time position of Head Nurse in Group D, Public Health and Welfare, or take any other action relating thereto.

Recommended by the Finance Committee.

Moved by Joseph Lema that the Town vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting, by adding the following classifications to the Classifications of Full-Time Positions under Classification of Positions in Section III of said Plan:

Group A: Administrative and Clerical  
Secretary to Town Manager  
Superintendent of Cemetery

Group D: Public Health and Welfare  
Laboratory Technician  
Supervisor of Nurses

Group E: Public Works  
Superintendent of Streets  
Superintendent of Water Department

Mechanic or Heavy Construction Equipment Operator and by deleting the full-time position of Head Nurse in Group D, Public Health and Welfare.

Motion carried: 100 Yes—0 No.

Article 51. To see if the Town will vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by allocating in the Salary and Wage Schedule in Section IV of said Plan certain classifications to the salary grades as set forth in the following list:

Laboratory Technician allocated to Grade VI  
Supervisor of Nurses allocated to Grade X  
Secretary to Town Manager allocated to Grade VII  
Mechanic or Heavy Construction Equipment Operator allocated to Grade VIII  
Superintendent of Streets allocated to Grade X  
Superintendent of Water Department allocated to Grade X  
Superintendent of Cemetery allocated to Grade IX

and by deleting the position of "Head Nurse" in Grade VIII, or take any other action relating thereto.

Recommended by the Finance Committee.

Moved by John Snow that the Town vote to amend the Classification and Compensation Plan, adopted under Article 47 of the Warrant for the 1960 Annual Town Meeting by allocating in the Salary and Wage Schedule in Section IV of said Plan certain classifications to the salary grades as set forth in the following list:

Laboratory Technician allocated to Grade VI  
Supervisor of Nurses allocated to Grade X  
Secretary to Town Manager allocated to Grade VII  
Mechanic or Heavy Construction Equipment Operator allocated to Grade VIII  
Superintendent of Streets allocated to Grade X  
Superintendent of Water Department allocated to Grade X  
Superintendent of Cemetery allocated to Grade IX  
and by deleting the position of "Head Nurse" in Grade VIII.

Motion carried: 100 Yes—0 No.

Article 52. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$504.88 to reimburse Oak Grove Surgical Supply Co. for medical supplies furnished to Cape End Manor in 1960. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Anthony Roda that the Town vote to raise and appropriate the sum of \$504.88 to reimburse Oak Grove Surgical



Supply Co. for medical supplies furnished to Cape End Manor in 1960.

Motion carried.

Moved by Willis Carlos to take up Article 31, previously moved to take up last.

Motion carried.

Article 31. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$30,000.00, or any other sum, for use by the Board of Assessors towards reduction of the 1961 tax rate. (On request of the Selectmen).

Recommended by the Finance Committee.

Moved by Willis Carlos that the Town vote to transfer from available funds in the treasury the sum of \$30,000 for use by the Board of Assessors towards reduction of the 1961 tax rate.

Motion carried.

Selectman Tarvers then asked that Selectman Carpenter speak on the trophy which had been displayed on the Selectmen's table during the Town Meeting.

Mr. Carpenter explained that the trophy is the second prize for the cleanest Town in the country awarded by the National Clean-up, Paint-up, Fix-up Contest for the Clean-up Campaign in Provincetown of which Mr. Carpenter was Chairman, and Frank Flores Co-Chairman.

Moved by John Snow that this meeting be adjourned until Monday, March 20, 1961, for the purpose of taking up Article 54, for the election of Town Officers, and that the polls in Caucus Hall be opened at 11 o'clock A.M. and closed at 7 o'clock P.M., and immediately following the official announcement of the election returns by the Moderator, the meeting be dissolved.

Motion carried.

The meeting was adjourned at 11:45 P.M.

## SPECIAL TOWN MEETING

March 20, 1961

The Moderator opened the meeting at 11:00 A.M.

Moved by Moderator Francis Steele to take up Article 54.

Motion carried.

Article 54. To choose the following Town Officers in one ballot:

One Moderator for a term of one year

One Selectman for a term of three years

Two members of the School Committee for three years

One member of the Recreation Commission for five years

The Moderator then declared the polls open.

Election Officers: Thomas Francis, Warren Silva, Mabel Stillings, William McCaffrey.

Registrars: Clifton Crawley, William Costa, Thomas Francis, Richard Jennings, Josephine Mitchell, Marion O'Donnell, John Patrick, Anthony Souza, Mabel Stillings, Grace Thompson, Arthur Bickers, Joseph Lewis.

The tellers were supplied with lists of the registered voters of the Town, the ballot box was shown to be empty, and the key was delivered to the Chief of Police, Francis H. Marshall.

At seven P.M. the polls were closed, 1070 ballots having been cast, 37 being absentee voters and 18 sick voters.

The votes were counted and recorded. The result of the election was read by the Moderator as follows:

MODERATOR, one year	
Francis J. Steele, 22 Winthrop Street	986
SELECTMAN, three years	
Robert B. Cabral, 4 Wharf's Court	263
Charles J. DeRiggs, 196 Bradford Street	397
Eldred Mowery, Jr., 535 Commercial Street	291
George J. Ross, 175 Bradford Street	80
SCHOOL COMMITTEE, three years	
Joseph Alves, Bradford St. Extension	508
Catherine J. Cadose, 403 Commercial St.	491
Herman R. DeSilva, 15 Winthrop Street	538
Milan J. Costa, 40 Pearl Street	336
Alfred G. Souza, 2 Brown Street	108
RECREATION COMMISSION, five years	
Mary S. Tarvers, 178 Bradford Street	864

Moved by Francis Steele that the meeting be dissolved.

Motion carried.

Attest:

William J. McCaffrey  
Town Clerk



## SPECIAL TOWN MEETING July 10, 1961

Moderator Francis J. Steele called the meeting at 8:10 P.M., a quorum having been established.

June 22, 1961

### Selectmen of Provincetown:

I have posted attested copies of the Warrant for the Special Town Meeting, July 10, 1961, as directed in said Warrant, and have published same in accordance with the By-laws of the Town.

/s/ WILLIAM FINKEL  
William Finkel, Constable

Attest: /s/ WILLIAM J. McCAFFREY

William J. McCaffrey, Town Clerk

Moved by Chairman of Selectmen John C. Snow to waive reading of the Warrant.

Motion carried.

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1.00, or any other sum, to purchase the Town parking area between MacMillan Wharf and Monument Dock as provided under Chapter 588 of the year 1961, or to take any other action relating thereto.

On request of the Selectmen.

Moved by John Snow that the Town vote to transfer from available funds in the treasury the sum of \$1.00 to purchase the Town parking area between MacMillan Wharf and Monument Dock as provided under Chapter 588 of the year 1961.

Motion carried.

ARTICLE 2. To see if the Town will appropriate the sum of \$73,000 for the construction of a Town parking lot with drainage, grading, sidewalks, curb, bituminous concrete surfacing, fencing, etc., west of MacMillan Wharf on land conveyed to the Town by authority of Chapter 588 of the Acts of 1961 and to meet said appropriation, \$3,000 is to be transferred from funds made available under Article 10 of the Annual Town Meeting, held on March 13, 1961 as a basis for a bond issue and the Town Treasurer with the approval of the Selectmen is authorized to raise the sum of \$70,000 by issuance of 10-year bonds or notes in accordance with the provisions of the General Laws, Chapter 44, Section 7 as amended, or take any other action relating thereto.

On request of the Selectmen.

Moved by Ralph Carpenter that the Town appropriate the sum of \$73,000 for the construction of a Town parking lot with drainage, grading, sidewalks, curb, bituminous concrete surfacing, fencing, etc., west of MacMillan Wharf on land conveyed to the Town by authority of Chapter 588 of the Acts of 1961 and to meet said appropriation, \$3,000 is to be transferred from funds made available under Article 10, of the Annual Town Meeting held on March 13, 1961, as a basis for a bond issue and the Town Treasurer

with the approval of the Selectmen is authorized to raise the sum of \$70,000 by the issuance of 10-year bonds or notes in accordance with the provisions of the General Laws, Chapter 44, Section 7 as amended.

Mr. Carpenter explained that this article is a formality to legalize the vote at the last Town Meeting. At that time the Town did not own the land, but has since acquired it by vote of the Legislature and is now ready to raise a bond issue for construction of the parking lot.

Chairman of the Finance Committee Nathan Malchman pointed out the Committee had been informed that before this is legal it would need action of the Governor's Council.

Town Manager Lawrence explained that the Governor's Council cannot act on this until August 26, when it becomes legal, but that the bill had been signed by the Governor, "to take effect upon its passage." Mr. Lawrence pointed out that the Director of Accounts, Mr. Herman Dine, had advised voting on this Article in this manner.

Motion carried: 72 Yes — 0 No.

ARTICLE 3. To see if the Town will vote to rescind the vote for a \$70,000 bond issue authorized and voted under Article 19 of the Annual Town Meeting of 1961, or to take any other action relating thereto.

On request of the Selectmen.

Moved by Selectman Charles DeRiggs that the Town vote to rescind the vote for a \$70,000 bond issue authorized and voted under Article 19 of the Annual Town Meeting of 1961.

Motion carried.

ARTICLE 4. To see if the Town will vote to request the Governor and Legislature to hold from acquisition by the Federal Government for the National Seashore Park, land at easterly side of Long Point and vicinity of Provincetown Inn that will be necessary for the construction of a marina, parking area and boat ramp, as requested by the Board of Selectmen and proposed by the State Department of Public Works, Waterways Division.

On request of the Selectmen.

Moved by Frank Henderson that Article 4 be indefinitely postponed until the regular Town Meeting for a more representative body of voters.

When Selectman Anthony Travers asked where there were Federal marinas, Mr. Henderson withdrew his motion to indefinitely postpone.

Moved by Selectman McKellar that the Town vote to request the Governor and the Legislature to hold from acquisition by the Federal Government for the National Seashore Park, land at easterly side of Long Point and vicinity of Provincetown Inn that will be necessary for the construction of a marina consisting of approximately 15 acres; parking and development area, 13 acres; channel 10 acres; and boat ramps, as shown on air photo of Town



of Provincetown requested by the Board of Selectmen and proposed by the State Department of Public Works, Waterways Division.

Motion was carried on a standing vote: 80 Yes—35 No.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$10,000, or any other sum, to repair damage to MacMillan Wharf by the Boston Belle and others.

On request of the Selectmen.

Moved by Anthony Tarvers that the Town vote to transfer from available funds in the treasury the sum of \$10,000 to repair damage to MacMillan Wharf by the Boston Belle and others.

Motion carried.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$300, or any other sum, for the purpose of demolishing the defective chimney at the Town Pumping Station at North Truro, or to take any other action relating thereto.

On request of the Selectmen.

Moved by John Snow that the Town vote to transfer from available funds in the treasury the sum of \$300 for the purpose of demolishing the defective chimney at the Town Pumping Station at North Truro.

Motion carried.

ARTICLE 7. To see if the Town will vote to accept the pertinent provisions of the General Laws to authorize the Board of Selectmen to establish rules and regulations and reasonable fees for building, plumbing, heating, electrical, sanitary, gas and occupancy permits, as provided by law, or to take any other action relating thereto.

On request of the Selectmen.

Moved by William McKellar that the Town vote to accept the pertinent provisions of the General Laws to authorize the Board of Selectmen to establish rules and regulations and reasonable fees for building, plumbing, heating, electrical, sanitary, gas and occupancy permits, as provided by law.

Bill White wanted to know what the "pertinent provisions of the General Laws" are, which he thought might outline certain specifications that some people cannot afford.

Mr. McKellar said this would provide codes and a set of rules to come up at a future Town Meeting, and Fred Rogers pointed out that the Article did not so specify, but that it would give authority to establish rules and regulations.

Selectman Snow pointed out that the pertinent facts had not been fully studied and that because of the doubts which had arisen,

It was voted by Mr. Snow that the Article (7) be indefinitely postponed.

The motion to indefinitely postpone was carried.

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of

\$355, or any other sum, for the purchase of an adding machine for the Accounting Department and authorize a trade-in of the used machine, to be applied to the total purchase price.

On request of the Selectmen.

Moved by Selectman Anthony Tarvers that the Town vote to transfer from available funds in the treasury the sum of \$355 for the purchase of an adding machine for the Accounting Department and authorize a trade-in of the used machine.

Motion carried.

ARTICLE 9. To see if the Town will vote to authorize the Cemetery Commissioners to accept gifts and bequests for the improvement and embellishment of the Town Cemetery.

On request of the Selectmen.

Moved by Ralph Carpenter that the Town vote to authorize the Cemetery Commissioners to accept gifts and bequests for the improvement and embellishment of the Town Cemetery.

Motion carried.

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$250, or any other sum, for overtime work of the Cemetery Department employees, as required by law when required to work overtime for Saturday, Sunday or holiday funerals.

On request of the Selectmen.

Moved by Ralph Carpenter that the Town vote to transfer from available funds in the treasury the sum of \$250 for overtime work of the Cemetery Department employees, as required by law when required to work overtime for Saturday, Sunday or holiday funerals.

Motion carried.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$1000, or any other sum, for the renovating of the Hawthorne painting entitled "The Crew of the Philomena Manta" and other paintings owned by the Town, or to take any other action in the matter.

On request of the Selectmen.

Moved by John Snow that the Town vote to transfer from available funds in the treasury the sum of \$1000 for the renovation of the Hawthorne painting entitled "The Crew of the Philomena Manta" and other paintings owned by the Town.

Mr. Hensche said he was not an expert on stretching pictures, that if the canvas is cracked it would cost more than \$1000 and that the picture should die a natural death. He claimed that many of the Hawthorne paintings are not now as they were painted because of restoration.

Motion was not carried: 16 Yes — 37 No.

ARTICLE 12. To see if the Town will vote to authorize the Board of Selectmen to take by purchase, gift, eminent domain, or otherwise, land necessary for drainage purposes for Cottage



Street, Creek Road and vicinity, and specifically including land of Joseph Ramos and Marcel Fiset et ux, on Creek Road, all as shown on plan of Cottage Street, Creek Road and vicinity drainage project by Francis Alves, Civil Engineer, dated June 1961 and to raise and appropriate or transfer from available funds in the treasury the sum of \$100, or any other sum, for the purpose.

On request of the Selectmen.

Moved by Charles DeRiggs that the Town vote to authorize the Board of Selectmen to take by purchase, gift, eminent domain, or otherwise, land necessary for drainage purposes for Cottage Street, Creek Road and vicinity, and specifically including land of Joseph Ramos and Marcel Fiset et ux on Creek Road and vicinity drainage project by Francis Alves, Civil Engineer, dated June 1961, and to transfer from available funds in the treasury the sum of \$100 for the purpose.

Mr. DeRiggs explained that this was in connection with Article 6 of the Annual Town Meeting held on March 13, 1961 appropriating \$2000 for drainage construction of Cottage Street.

Motion was unanimously carried: 100 Yes — 0 No.

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$150, or any other sum, for the purchase of numbered tickets to be used at the Town Hall Auditorium, and to authorize the Town to be reimbursed for each set of tickets furnished to parties using the Town Hall Auditorium.

On request of the Selectmen.

Moved by John Snow that the Town vote to transfer from available funds in the treasury the sum of \$150 for the purchase of numbered tickets to be used at the Town Hall Auditorium, and to authorize the Town to be reimbursed for each set of tickets furnished to parties using the Town Hall Auditorium.

Motion carried.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$6,500, or any other sum, for use by the Board of Assessors to acquire the professional services of a qualified professional appraisal company to conduct a field review of all real estate in the Town.

On request of the Board of Assessors.

Moved by John Snow that Article 14 be indefinitely postponed, at the request of the Assessors.

Motion carried.

Moved by Chairman of Selectmen Snow at 10:00 P.M. that the meeting be dissolved.

Motion carried.

Attest:

WILLIAM J. CAFFREY,  
Town Clerk.

# ANNUAL REPORT

of the

## School Committee

and

## Superintendent of Schools

of

## Provincetown, Massachusetts



for the

YEAR ENDING DECEMBER 31, 1961



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## In Memoriam

FLORENCE G. NICKERSON

Elementary School Teacher from 1948 - 1961

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## REPORT OF THE SCHOOL COMMITTEE

At a recent meeting of the School Committee it was voted:

To accept the report of the Superintendent of Schools and to present it to the town as the report of the School Committee.

JOSEPH ALVES, Chairman  
HERMAN R. DESILVA  
WARREN L. PERRY  
RAYMOND W. SOUZA  
JOSEPH G. TAVES

### SCHOOL COMMITTEE

Joseph Alves, Chairman

Joseph Alves	Term Expires 1964
Herman R. DeSilva	Term Expires 1964
Raymond W. Souza	Term Expires 1963
Warren L. Perry	Term Expires 1962
Joseph G. Taves	Term Expires 1962

### SUPERINTENDENT OF SCHOOLS

William L. Roche

Office: Provincetown High School

Office open from 8:15 to 12 and 1 to 4:00 P.M., except Saturday.  
The Superintendent may be seen at his office by appointment.  
Telephone 500.

### SECRETARY TO SUPERINTENDENT

Isabel M. D'Entremont

### PRINCIPAL, PROVINCETOWN HIGH SCHOOL

George F. Leyden

### SECRETARY TO HIGH SCHOOL PRINCIPAL

Mrs. Beatrice Wager

### PRINCIPAL, VETERANS MEMORIAL SCHOOL

William J. Costa

### GUIDANCE DIRECTOR

Arthur P. Malchman

### BARNSTABLE COUNTY HEALTH OFFICER

Dr. Fred L. Moore, Hyannis, Massachusetts

### SCHOOL PHYSICIAN

Dr. Thomas F. Perry, Provincetown, Massachusetts

### SCHOOL NURSE

Mrs. Helen Pierce, R.N.

### ATTENDANCE OFFICER

Frank Aresta



## SCHOOL DEPARTMENT PERSONNEL

### PROVINCETOWN HIGH SCHOOL

Name of Teacher	Salary	Where Educated	Began Service
George F. Leyden	\$7,100.00	Holy Cross College, B.A.	1926
Clara I. Bedell	\$4,400.00	Butler University, Indianapolis, Indiana, A.B.	1959
Walter M. Dagle	\$4,100.00	Boston College, B.A.	1961
Edward J. Dahill, Jr.	\$6,700.00	University of Notre Dame, B.S., University of New Hampshire, M. Ed.	1943
Elizabeth L. DeRiggs	\$5,500.00	Sargent College, B.S. in Physical Education	1939
Mary J. Jacobs	\$5,000.00	Hyannis Teachers College	1959
Thomas A. Kane	\$5,400.00	Boston University	1959
Mary C. Lewis	\$6,300.00	Bridgewater Teachers College, B. S. in Ed.	1934
Arthur P. Malchman	\$6,800.00	Boston University, B.S. in Ed., Ed. M.	1940
Kathleen J. Medeiros	\$6,200.00	Salem State Teachers College, B. S. in Ed.	1941
David J. Murphy	\$7,000.00	Holy Cross College, Ph. B.	1939
John M. O'Connor	\$4,200.00	American International College, B.A.	1960
Adolph A. Pasiuk	\$4,700.00	Boston College, B.S.	1960
Phebe S. Rogers	\$5,400.00	Bridgewater State Teachers College, B. S. in Ed.	1956
Norman W. Rosenthal	\$5,100.00	Boston University, A.B. M.A.	1960
Mary D. Rowe	\$5,200.00	Framingham Teachers College, B.S. in Ed.	1961
Richard M. Santos	\$5,800.00	Fitchburg Teachers College	1948
Irene L. Silva	\$6,200.00	Hyannis Teachers College, B.S. in Ed.	1947

### PROVINCETOWN VOCATIONAL SCHOOL

Kendall M. Knowlton	\$6,100.00	Medford Vocational High School	1956
Anton J. Kolz, Jr.	\$5,400.00	New Bedford Vocational High School	1957

### VETERANS MEMORIAL SCHOOL

William J. Costa	\$6,600.00	Harvard College, A. B. Bridgewater Teachers College, Ed. M.	1959
Mary W. Alves	\$5,800.00	Hyannis Teachers College	1951
Catherine B. Cadose	\$4,800.00	Hyannis Teachers College	1961
William T. Chambers	\$4,300.00	Suffolk University, A.B.	1961

Grace G. Collinson	\$5,200.00	American International College, B.A.	1937
Hilda M. Dennis	\$5,800.00	Hyannis Teachers College	1924
Delphine C. DeRiggs	\$4,800.00	Perry Normal School	1945
Eva Dutra	\$5,600.00	Central State Teachers College, Wisconsin	1954
Frances Francis	\$5,250.00	Fitchburg Teachers College	1928
Estelle C. Jenkins	\$4,000.00	Lowell Normal School	1961
Helen M. Lane	\$5,200.00	New Britain Teachers College, New Britain, Connecticut, B.E.	1957
Madeleine Perry	\$5,000.00	Hyannis Teachers College, B.S. in Ed.	1956
Mary Rogers	\$5,800.00	Hyannis Teachers College	1951
Marjorie F. Roza	\$4,700.00	Worcester Normal School	1961
Helen M. Sylvia	\$6,500.00	Hyannis Teachers College, Bridgewater Teachers College, B.S. in Ed., Bridgewater Teachers College, Ed. M.	1916

### SCHOOL NURSE

Helen C. Pierce	\$3,770.00	St. Peter's Hospital, Albany, N. Y.	1941
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### MUSIC SUPERVISORS

James J. Santos	\$4,050.00	Boston University, B.M.	1960
Beatrice M. Welsh	\$3,000.00	American Institute Normal Methods	1927

### ART SUPERVISOR

Frederick W. Shaw, Jr.	\$3,600.00	Massachusetts School of Art, B.S. in Ed.	1959
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### HANDWRITING SUPERVISOR

Mrs. Jesse Morgan	\$700.00	Rinehart Handwriting System	1957
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### CAFETERIA WORKERS

Mildred Felton	Provincetown Junior-Senior High School
Etalvina Motta	Provincetown Junior-Senior High School
Ruth Wilson	Provincetown Junior-Senior High School
Fannie Fields	Veterans Memorial School
Rosina Oliver	Veterans Memorial School
Edith Peters	Veterans Memorial School
Mabel Rich	Veterans Memorial School

### CUSTODIANS

Frank Aresta	Provincetown Junior-Senior High School
Michael Bolas	Provincetown Junior-Senior High School
James Sants	Veterans Memorial School
Raymond Zawalick	Veterans Memorial School



## FINANCIAL REPORT

For the Year ending December 31, 1961

### Appropriation:

Public Schools	\$266,710.00
School Cafeteria	9,000.00
Article 32 Permanent Improvement	950.00
Article 33 New Equipment	800.00
Vocational Education	23,850.00
Adult Education	500.00

Total Available Funds	\$301,810.00
Total Expenditures	294,669.43

Unexpended Balance, December 31, 1961	\$7,140.57
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### Reimbursements and Receipts:

Chapter 70—General School Fund	\$28,570.86
Tuition—Truro	27,343.55
Boys Day Vocational School	658.85
Dental Clinic	760.00
P. H. S. Athletic Association	1,652.01
Vocational School	8,269.39
Manual Arts	148.12
Junior Practical Arts (1960-1961)	7,329.49
P. L. 874	95.00
P. L. 894	1,593.90
Deposits to Town Treasurer	46.61

\$ 76,467.78

### COST OF SCHOOLS

Total Expenditures	\$294,669.43
Total Reimbursements	76,467.78
Net Cost of Schools by Local Taxation	\$218,201.65

### SUMMARY OF ALL SCHOOL EXPENSES

#### General Expense:

Superintendent's Salary	\$6,000.00
Superintendent's Expense	350.00
Superintendent's Secretary	3,600.00
Office Supplies	272.93
Attendance Officer	100.00
School Committee Expense	88.97

\$ 10,411.90

#### Expenses of Instruction:

Teachers	\$155,050.44
Principals	13,433.36
Guidance Director	6,666.64
Supervisors	11,150.00
Substitutes	4,809.00
Supplies	3,983.61
Textbooks	3,455.12
Workbooks	1,496.31
Guidance Supplies	572.30

Junior Practical Arts	434.22
Manual Arts	921.54
Audio Visual Aids	299.99
Prof. Mtgs and Mem.	377.15
Science Supplies	479.17
National Defense Education Act	00.00

\$203,128.85

#### Operating Expenses:

Janitor's Wages	\$15,750.00
Janitor's Supplies	1,994.94
Fuel	6,873.07
Electricity	2,800.00
Telephone	674.26
Water Tax	291.71
Other Expenses	99.11

\$ 28,483.09

#### Maintenance of Plant:

Repairs	\$6,018.04
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\$ 6,018.04

#### Auxiliary Agencies:

Nurse's Salary	\$3,770.00
Nurse's Supplies	89.04
Graduation	119.96
Libraries	558.60
Driver Training	470.46
School Doctor	200.00
Athletics	4,618.18
High School Secretary	2,000.00
Activity Fund	485.42

\$ 12,310.66

#### Capital Outlay:

Permanent Improvement	\$708.15
New Equipment	749.00

\$ 1,457.15

#### Household Arts:

Salary	\$5,200.00
Supplies	515.87

\$ 5,715.87

#### Cafeteria:

Salaries	\$8,200.00
Supplies and Equipment	789.72

\$ 8,989.72

#### Evening Practical Arts:

#### Boys Day Vocational School:

Salaries	\$11,143.36
Supplies and Equipment	5,995.79

\$ 17,139.15

#### Adult Education:

	\$ 434.00
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Total Expenditures

\$294,669.43



**PROVINCETOWN SCHOOL LUNCH ACCOUNT**

Balance on hand January 1, 1961		\$7,011.58
Receipts from January 1, 1961 to December 31, 1961		
From lunchroom sales	\$24,832.24	
Federal reimbursements	10,051.00	
Other	62.24	
		<u>\$ 34,945.48</u>
Total Receipts for 1961		\$41,957.06
Total Disbursements for 1961		<u>36,856.52</u>
		\$ 5,100.54
Balance on hand December 31, 1961		\$ 5,100.54
The following are checks which will be received after 1961:		
December receipts		
Lunchroom sales	\$2,195.92	
Commonwealth of Massachusetts—		
November and December	1,854.99	
		<u>\$4,050.91</u>
		\$4,050.91

**PROVINCETOWN PUBLIC SCHOOLS**

**SCHOOL CALENDAR FOR 1961 - 1962**

Open September 6, 1961		
Close December 22, 1961 (noon)	16 weeks	74 days
Open January 2, 1962		
Close February 16, 1962	7 weeks	34 days
(Vacation one week)		
Open February 26, 1962		
Close April 13, 1962	7 weeks	35 days
(Vacation one week)		
Open April 23, 1962		
Close June 15, 1962	8 weeks	39 days
		<u>38 weeks</u>
		<u>182 days</u>
Provincetown Elementary School closes June 8, 1962		177 days.

**HOLIDAYS**

Columbus Day, Thursday, October 12, 1961  
 Barnstable County Teachers' Convention, Friday, October 27, 1961  
 Thanksgiving Day and day following, November 23, 24, 1961  
 Memorial Day, Wednesday, May 30, 1962

**HOLIDAYS DURING VACATION**

Christmas Day, Monday, December 25, 1961  
 New Year's Day, Monday, January 1, 1962  
 Washington's Birthday, Thursday, February 22, 1962  
 Patriot's Day, Thursday, April 19, 1962  
 Good Friday, April 20, 1962

**ENROLLMENT, PUBLIC SCHOOLS**

**PROVINCETOWN**

October 1, 1961

Grade	Veterans Memorial	Jr. High	Sr. High
I	80		
II	50		
III	60		
IV	57		
V	61		
VI	57		
Jr. Practical Arts	12		
VII		71	
VIII		85	
IX			76
X			54
XI			44
XII			37
Vocational School			16
		<u>377</u>	<u>227</u>

**SCHOOL CENSUS, OCTOBER 1961**

Ages	Boys	Girls	Total	No. not in School
5 - 7	64	49	113	37
7 - 14	193	211	404	6
14 - 16	58	55	113	3
Over 16	48	40	88	5
	<u>363</u>	<u>355</u>	<u>718</u>	<u>51</u>

**STATISTICS FOR THE SCHOOL YEAR, 1960 - 1961**

Total Enrollment	717
Average Membership	691
Average Attendance	660
Percentage of Attendance	96
Number Enrolled between 5 and 7	113
Number Enrolled between 7 and 16	540

**AGE OF ADMISSION TO SCHOOL**

Any child who becomes six years of age on or before January 1 of the year following the fall term when he wishes to enter school, may be admitted into the first grade. Pupils under seven years of age, who have not previously attended school, shall not be permitted to enter later than thirty days after the opening of school in September.



## SUPERINTENDENT OF SCHOOLS

WILLIAM L. ROCHE

I am pleased to submit my third annual report for your consideration.

It is not possible to present a complete picture of everything that has happened to and in our schools during the past year in a report of this type.

It is, therefore, my intention to highlight the year's activities and to refer you to the reports of the Principals, Supervisors, the statistical data, financial statements, and other school data which is a part of this report.

### Goals of A Good School System

We sometimes assume that because a thing has been done in a certain way, it must continue to be done that way; we henceforth spend all our energies in assuring the maintenance of the status quo. In doing so, we may overlook the possibility of solving our problems by substituting a different method of procedure.

I feel that our most pressing need in the Provincetown School System is to give our young people adequate facilities in which they will have the opportunity to develop their individual talents to the utmost.

To do this takes money, dedication on the part of all teachers, and a community that will demand that its' servants see to it that it is done.

Provincetown, or any other town, will get only the quality of education it is willing to pay for and demand.

### Resignations and Retirements

1. Miss Bessie Corea retired as teacher of Grade III after giving to the youth of Provincetown 43 years of dedicated service.

2. Mrs. Wilhelmina Lopez retired as a teacher of Grade 6 after completing 17 years of service.

The town of Provincetown owes these two excellent teachers a debt they will never be able to pay. I have had the good fortune to work with these ladies in the capacity of a teaching principal, supervising principal, and as superintendent. I would like to be able to say that I taught them much. The reverse would be more appropriate and true.

3. Mr. Dennis Aresta resigned his position as teacher of the Junior Practical Arts Class to accept a similar position in the Plymouth School System.

4. Mr. Warren Kemp resigned his position as teacher of French and Latin.

5. Mrs. Jane Crowell resigned her position as teacher of Home Economics and Supervisor of the Cafeteria to accept a similar position in Marshfield, Mass.

6. Mrs. Florence Nickerson, teacher for 14 years of Grade 3 in the Provincetown Schools died unexpectedly on October 7, 1961. Mrs. Nickerson's loss to the community, the school system, and her family is too great for me to put in words.

Florence was always there to do that "extra" task, to assist her fellow teachers, and to give a helping hand to any pupil in school. Provincetown has lost a true friend and a magnificent teacher.

7. Mrs. Mary Tasha resigned her position as Cafeteria Helper in the High School on October 18, 1961 to accept other employment.

8. Mrs. Mary Lincoln resigned her position as Cafeteria Helper in the High School on October 18, 1961 to accept other employment.

9. Mrs. Florence Perry resigned her position as Assistant Cook at the Veterans Memorial School to accept other employment in Boston.

### Appointments

1. Mr. William Chambers, a resident of Belmont, Mass. and a 1961 graduate of Suffolk University was appointed to fill the Grade 6 vacancy. Mr. Chambers was also appointed Assistant Coach in Football.

2. Mrs. Catherine Cadose, a teacher in the Provincetown Schools from 1921 to 1937, was appointed to the Grade 3 position. Mrs. Cadose is a graduate of Hyannis Normal School. During the summer of 1961, she enrolled in the Intensive Teacher Training Course at Hyannis. This course is designed specifically for teachers who have not been in the classroom in recent years and for graduates of Liberal Arts Colleges who desire to enter the profession.

3. Mr. Walter Dagle, a resident of Medford, Mass., and a graduate of Boston College, was engaged to teach Latin and French in the High School. Mr. Dagle was also appointed to coach the Junior High Intramural football program. He has also voluntarily worked daily with Mr. Pastuk (Football Coach) and Mr. Chambers (Assistant Football Coach) in coaching varsity football.

4. Mrs. Mary Rowe, a teacher of Home Economics at Provincetown High School from 1937 to 1941, was engaged as Home Economics teacher and cafeteria supervisor. Mrs. Rowe is a graduate of Framingham State Teachers College.

5. Mrs. Marjorie Roza, a graduate of Worcester Normal School, was engaged to teach the Junior Practical Arts Class at the Veterans Memorial School.



6. Miss Edith Peters, cafeteria helper, was appointed Assistant Cook at the Veterans Memorial School replacing Mrs. Florence Perry.

7. Mrs. Rosemarie Williams was appointed cafeteria helper at the Veterans Memorial School replacing Mrs. Mary Tasha.

8. Mrs. Agueda Duarte was appointed Cafeteria Helper at the Veterans Memorial School replacing Mrs. Mary Tasha.

9. On September 22, Mrs. Williams resigned and was replaced by Mrs. Rosina Oliver.

10. At the end of October, the Duarte family moved to Cambridge, Mass. Mrs. Mabel Rich replaced Mrs. Arthur Duarte.

11. Mrs. Etelvina Motta was appointed cafeteria helper in the High School on October 18, 1961, replacing Mrs. Mary Lincoln.

12. Mrs. Helen Lane, regular 5th grade teacher, was ill until Christmas and Mrs. Ruth Cabral has been substituting for Mrs. Lane. Upon Mrs. Lane's return to school in January, she will teach Mr. Chamber's 6th grade and Mrs. Cabral will remain for the year in Grade 5.

13. Mr. Robert Callary, a 1961 graduate of Springfield College, was appointed to Mr. O'Connor's position for the remainder of the school year.

#### Repairs and Improvements

1. Mr. William White, contractor, was engaged to waterproof the south wall of the High School. A new waterproofing formula was used by Mr. White and it has proven very effective.

2. In addition to their regular custodial duties, the windows were painted on the inside at the High School and the same was done to the outside trim on the South wing at the Veterans Memorial School by the custodians.

3. An additional gas range was purchased from the Lands End Marina Supply, Inc. for use in the Home Economics Department. Mr. Macara has agreed to replace this stove every two years at no cost to the school. With the acquisition of this stove, the Home Economics Department will have a new electric stove every year and three new gas stoves every other year at no cost to the taxpayer.

4. The fixtures in the Boys' Room on the first floor of the High School were replaced by Mr. John Meads during the summer vacation.

5. Sixteen new table tops were purchased for the cafeteria in the High School.

#### Miscellany

1. On November 25, 1961, Mr. William Chambers has recalled to active duty with the United States Army for a period of one year. On December 9, 1961, Mr. John O'Connor was similarly recalled.

2. Your school department has again this year taken advantage of the National Defense Education Act. Under the terms of this act, schools may purchase equipment to strengthen mathematics, science, and modern foreign languages, and receive 50% of the cost of these items from the Federal Government. This year approximately \$4,000.00 in needed equipment was procured at a cost to the town of \$2,000.00.

3. A new course entitled "The Communist Conspiracy" is being offered for the first time. We believe it to be the only one of its kind in the Commonwealth. Mr. Irving T. McDonald, eminently known writer, lecturer, and news commentator has agreed to teach this course.

It is a course designed to give our young people an understanding of what Communism is and how it works. This course has drawn considerable attention all over New England and I have had many requests for assistance in instituting this course in other communities. Because of Mr. McDonald's intellectual stature and his complete understanding of the workings of Communism, I feel that few communities are equipped to do the job as we are doing it.

4. When people continually are altruistic, we sometimes take it for granted. I think this has been true in our Driver Education Program. Mr. Joseph Duarte has presented to the High School every year for 14 years a new Chevrolet to enable us to carry on this program. It appears quite obvious that the citizens of Provincetown owe Mr. Duarte a vote of thanks.

5. In my report last year, I did not comment on the play area at the Veterans Memorial School. This area was seeded during the summer of 1960 and has been fertilized and reseeded in spots at intervals since. It was hoped that it would be ready for the children to play on this past September, but it now appears that it will not be hardy enough to handle the excessive traffic until next fall.

#### CONCLUSION

To again this year describe the physical inadequacies of Provincetown Junior-Senior High School would indeed be superfluous. What has been stated in the reports for the past four years is, of course, still true today.

Until the citizens of Provincetown are willing to improve and enlarge the present school plant, the young people of the community will not receive the educational advantages to which they are entitled.



## HIGH SCHOOL PRINCIPAL

George F. Leydon

I herewith submit my twenty-fifth annual report as Principal of the Provincetown High School.

### ENROLLMENT

High School Enrollment by classes as of October 1, 1961, is as follows: (these figures include the Vocational School.)

Class	Boys	Girls	Total
Senior	23	16	39
Junior	18	29	47
Sophomore	23	36	59
Freshman	38	44	82
Total			227

Junior High Enrollment by grades is as follows:

Grade	Boys	Girls	Total
Grade Seven	39	32	71
Grade Eight	45	40	85
Total			156

Grand Total: 383

### REGISTRATION BY CLASSES

Algebra I	48	Instrumental Music	26
Algebra II	27	Latin I	29
American History	44	Latin II	11
Applied Mathematics	23	Manual Training	84
Art	157	Mechanical Drawing	8
Automotive Vocational School	16	Physical Education (girls)	119
Biology	56	Physical Education (boys)	115
Bookkeeping I	15	Physical Science	26
Bookkeeping II	17	Plane Geometry	21
Business Arithmetic	35	Problems of Democracy	26
Business Science	24	Solid & Trigonometry	12
Communist Conspiracy	17	Stenography I	13
Driver Education	15	Stenography & Office Practice	5
English I	73	Typewriting I	20
English II	55	Typewriting II	9
English III	45	Typing III	5
English IV	38	Vocal Music	192
French I	15	Vocational Household Arts	5
French II	20	World Geography	24
French III	7	World History	36
General Science	74		
Government and Civics	26		
Home Economics	71		

### INCREASE IN ENROLLMENT

For the past several years, there has been a gradual increase in our school enrollment. This increase, considered on a year-to-

year basis, is not very noticeable. If, however, the increase is surveyed over a period of years, the statistics presented below indicate that we are confronted with over-crowded conditions which are in dire need of solution.

Year	Enrollment	Increase
1958	347	24
1959	357	10
1960	371	14
1961	383	12
1962	410	27

There will be approximately 410 pupils in our school next September. The increase in enrollment has resulted in the increase in the number of pupils in a number of our classes so that the rooms are taxed to their capacity, and we are teaching subjects in areas that should not be used for the teaching of classes.

These conditions emphasize the fact that additional facilities are needed, and some of the facilities we already have need modernization. We were amazed at the strong antagonism by the voters towards the plans submitted by the Building Committee at the annual Town Meeting last March. The voters certainly had not read, or were unimpressed by the report of the impartial Visiting Evaluation Committee and its recommendations for building expansion.

We are still convinced that there is dire need to follow the recommendations of the Evaluation Committee if we are to give our students an education that will enable them to compete favorably with pupils of other secondary schools. It is impossible, however, for a handful of school people to do any effective work towards the fulfillment of the Evaluation Committee's recommendations without the wholehearted cooperation of the parents who have, or will have, members of their families in our school.

We still consider the following areas inadequate to satisfy the needs of present day education:

1. Storage space
2. Science Laboratory
3. Gymnasium
4. Commercial Department
5. Manual Arts Department
6. The Cafeteria
7. The Art Department
8. The Household Arts Department
9. The Administrative Area
10. The Guidance Area

Once again I am including in my report the recommendations of the Visiting Evaluation Committee. These recommendations are as follows:

The Visiting Committee recommends:

Recommendations are based on the continued use of the pres-



ent building as a six-year high school recognizing the present limitations of site, and the fact that additional school plant space and areas are needed in terms of a good educational program, and that some present areas need extensive modernization, modification, or replacement.

In such a program of extension or modernization, the following must be considered:

1. Physical education facilities, both outdoors and indoors including locker and shower room.
2. Extension of library facilities.
3. Extension of space and facilities for Industrial Arts .
4. Provision for a Science suite including modern and adequate laboratories for General Science, Biology, Physics and Chemistry.
5. Expansion of Cafeteria and kitchen facilities to make greater efficiency possible and to increase program flexibility.
6. Provision of an Art room or rooms, designed and equipped for a modern secondary art school program.
7. Adequate space and facilities for a Vocal and Instrumental Music program.
8. Improvement of the present Auditorium in terms of modern seating and stage lighting.
9. Improvement of the Principal's Office, and provision for general administrative offices for the High School.
10. Expansion of Home Economics rooms.
11. Provisions for adequate Guidance rooms and facilities.
12. Provision for health rooms with sick bays and toilet facilities.
13. Adequate teacher work rooms and toilet facilities.
14. The very serious need for storage space in all areas of the building.
15. A study of the relationship of the Vocational program in any plant expansion program.

As long as the present building is continued in use as a six-year High School without expansion or modernization, the Committee recommends the following:

1. Provisions of accessible play and recreational areas of sufficient size adjacent to the building.
2. Improve the landscaping and condition of the back of the building toward providing a more attractive appearance.
3. Equipping all exit doors with modern safety hardware, and repair or replace such exit doors as needed, particularly:
  - a) Balcony—both sides.
  - b) All doors leading from main floor Auditorium.
  - c) Direct exit door from boiler room.
  - d) Direct exit door from Industrial Arts Shop.

- e) South entrance  
West entrance  
North entrance
- f) Parking lot exits from Gymnasium.
4. Repair present equipment for ventilation, or provide new facilities and equipment particularly in the following areas:
  1. Girls and boys toilets
  2. Girls and boys locker rooms
  3. Kitchen and dining areas of Cafeteria
  4. Gymnasium
  5. Immediate provisions for CO2 Fire Extinguishers of sufficient size in:
    1. Main boiler room
    2. Home Economics room
    3. Industrial Arts rooms
  6. Provide for an exhaust system in the Automotive Shop.
  7. Improvement of lighting in the Automotive Shop.
  8. Metal storage cabinets for paints, and for combustible materials.
  9. Replace hammers on fire alarm boxes.
  10. Maintain the schedule for refilling of Soda-Acid fire extinguishers.
  11. A study of the adequacy of the illumination of the Library.
  12. Provide exhaust fan for fume hood in Chemistry Laboratory and put in working condition.
  13. Remove furniture from vicinity of exits and doors in certain classrooms.
  14. Discontinue use of Art and Cafeteria storage areas adjacent to the Cafeteria and under the outside stairs.
  15. Screening of boys' toilet rooms on the second and third floors.
  16. Study need for improving the concrete steps on the southwest exits to the parking lot.
  17. A study be made of the need and feasibility of using the present Superintendent's Office for High School office purposes.

#### PUPILS ATTENDING SCHOOLS OF HIGHER EDUCATION

##### Class of 1957:

Frank Hogan  
Richard Segura  
Walter Welsh

Rollins College  
Providence College  
Northeastern University

##### Class of 1958:

Janet Ramey  
Robert Keane  
Lana Steele  
Joseph Taves  
John Mendes

Duke University  
Providence College  
Bridgewater State Teachers Col.  
Suffolk University  
Stenotype School, Boston



Class of 1959:

Thomas Dirsra  
Arniel Felton  
Margaret Hathaway  
Gerard Irmer  
Judith Perry  
Mary Welsh

Cape Cod Community College  
University of Massachusetts  
Massachusetts General Hospital  
Boston University  
College of New Rochelle  
Bridgewater State Teachers Col.

Class of 1960:

Carol Ramey

Bridgewater State Teachers Col.

Class of 1961:

Lucinda Browne  
Verna Cabral  
Eunice Cordeiro  
Mary E. Duart  
Edgar Francis III  
Donna Gonsalves  
Dennis Jones  
Nancy Kelley  
Cyril Patrick  
Clyde Pettit  
Charles Mayo  
Janet Santos  
Christina Segura  
Edward Smith  
Jacqueline Smith  
Michelle Steele  
Wayne McCabe

Burdett College  
Wilfred Academy  
University of Massachusetts  
Pierce Secretarial School  
Cornell University  
University of Massachusetts  
University of Miami  
Salem Teachers College  
University of Rhode Island  
Swain School of Design  
Dartmouth College  
University of Massachusetts  
St. Anne's School of Nursing  
Cape Cod Community College  
Grace Downes Airlines School  
Cape Cod Community College  
Cape Cod Community College

Our High School is a comprehensive secondary school. We believe in the comprehensive secondary school because it best fulfills the American ideal of adequate educational opportunities for all youth.

We believe in this fundamental principle: general basic education for all secondary-school youth plus provision for specialized education for each according to ability and interest.

We believe that each school community has an obligation to provide an adequate program of education for all youth with special attention to factors inherent in the changing needs of our society, such as:

1. The need for all Americans to have an adequate general education sufficiently comprehensive and broad to enable each to maintain a proper balance in all fields of learning, so that youth may become not only skilled and competent in their post-school occupational and professional lives, but also active in the duties and responsibilities of participating citizens in our democracy.

2. The need for giving attention to the deepening demands life in our technological world, especially as it relates to the fields of science and mathematics in our educational program.

3. The need for improving the quality of secondary edu-

cation in harmony with the development of intellectual capacities and interests of all American youth.

4. The need for providing guidance and counseling services to all youth so that each may prepare to take his rightful place as a well-adjusted, useful, and productive citizen in our world, particularly as it applies to careers in the professions, business, industry and government.

5. The need for a school organization flexible enough to capitalize on the greatest educational potential in each youth.

#### THE RELATION OF THE CURRICULUM TO OUR CULTURE

The broad purposes of American education are intertwined with our purposes as a people, but, if our schools are to serve our people most effectively, the curriculum must change in response to changes in our culture. In a static society, a static school system is good enough; a society as dynamic as ours can progress only if its schools are equally dynamic and continuously adaptable.

Since the earliest days of public education in this country, we have recognized the need to relate the curriculum to the demands of citizenship, for we have felt that the future of our nation depends upon men and women who are committed to democracy and competent to participate in it. This emphasis is as necessary today as it has been in the past; but the rapid expansion of technology now requires of all citizens literacy and competence in science and mathematics.

The implications of this situation bear upon the work of every pupil and every teacher. Whereas once the requirements of society could be met by educating a small fraction of the population in science and mathematics, we must now undertake to prepare a much larger proportion for vocations in which these subjects are prerequisites. At the same time, we must recognize the need to strengthen the education of all students in order to enable them to participate intelligently and responsibly in a world in which social policies must increasingly take into account the impact of scientific knowledge and technological skill.

Not only must the schools improve programs for the education of gifted students, but also equal attention must be given to strengthening the offerings for average and below-average pupils. The sheer fact is that the current shortage of manpower at very level of competence, except the very lowest, places a new and higher value on the universality of American education.

#### IMPROVING THE QUALITY OF SECONDARY EDUCATION

The emerging needs of our national security require a continuing and expanding emphasis on quality in the secondary-school program. This means that we have to do our part to meet the demands of our industrial economy for highly skilled scientists and engineers and also for semi-skilled and semi-professional



technicians. This is a tremendous assignment. The secondary school must continue to find ways to challenge the potential in each pupil and to encourage him to work towards his capacity.

We believe that the proportion of students who can profit from education in more advanced science and mathematics is limited. Less able students should be given courses with more emphasis on practical rather than abstract applications. However, those students of demonstrated talent and interest should be encouraged to pursue advanced study that may lead to career choices in science or mathematics.

It is important to maintain a balance in the secondary-school program. The demands for increased emphasis in the quality of our instructional program in science and mathematics must not detract from the accent on English, social studies, foreign languages, and other important areas of study. At the same time, we recognize our responsibility to review the entire program of studies to determine the extent to which each provides essential content in effective education. Improvement in the quality of the secondary-school program cannot be achieved by maintaining the *status quo* in curriculum.

The demands on secondary schools will require high educational leadership on the part of principals and administrators, who will have to make decisions on meeting the new demands and will have to resist sacrifice of the features of our present educational programs essential to life in a democracy.

#### COURSE OF STUDY

Five different courses are offered in our High School. They are as follows:

1. The General Course
2. The Commercial Course
3. The College Course
4. The Vocational Household Arts Course
5. The Vocational Automotive High School Course

These courses are organized to fit the needs, aptitudes, and capacities of the students we know are registered in our school. These courses are carefully tailored to meet the wide range of individual abilities which make up our student body. These courses, if selected wisely, will bring to fruition the best efforts of the respective students.

In order to insure this fact, parents and students should consult freely with Mr. Arthur P. Malchman, our Guidance Counselor. The above courses offer the opportunity for the mastering of fundamental processes which are necessary for every-day living. It is well to note that in our six-year plan we offer the following:

1. Six years of Mathematics, (through Solid Geometry and Trigonometry)
2. Six years of Science, (Chemistry and Physics)

#### 3. Six years of Social Studies

#### 4. Six years of English

At the present time, when there is so much criticism of secondary schools, I wish to focus attention on the fact that we offer these subjects listed above to our students. I am pleased to note that this school year there is evidence of an increased interest in mathematics and science.

We offer Social Studies courses such as, Government and Civics, and Problems of Democracy, for the purpose of affording the pupils opportunity to develop a feeling of patriotism, respect for law and order, and to acquaint them with some of the essential facts that make up our complicated political and social life in our world today.

Once again, I urge that a teacher be employed who will have experience in Library work and be also skilled in dealing with, and aiding our teachers in the solution of some of the reading problems which plague a substantial number of students.

#### MARKS AND ATTENDANCE

We think that we have a most informative report card. There are three important marks for each student in their respective subjects:

1. Scholastic Achievement
2. Effort
3. Citizenship

We think that Scholarship is very important. However, we also think that Citizenship and Effort should not be ignored. We have been disappointed that more parents have not consulted our teachers regarding the Effort and Citizenship marks.

Students are marked with letters, and the significance of these letters is as follows:

- A High Honor mark indicating outstanding achievement
- B Honor mark, indicating a quality of accomplishment which is commendable, and which certifies the student to college without special examination.
- C Satisfactory work, indicating a quality of accomplishment sufficient for continuation of the subject.
- D A passing mark, but not satisfactory
- F Not passing; no credit allowed.

Marks are a measure of the educational growth of a student in any one subject, insofar as the growth of the student can be estimated by the teacher. In making this estimate, the teacher considers a number of factors including contributions to class discussions, and the result of oral and written tests. Two factors which commonly cause able students to receive low marks are poor attendance, and lack of home study. Any student who wishes to succeed in High School and compete with able students, must have a quiet place at home to study, and make very good use of



that place. Parents interested in the progress of their children should insist on a regular attendance at school, health permitting. They should also make a special effort to provide a quiet place for study at home.

#### ACCREDITATION

Provincetown High School is a member of the New England Association of Secondary Schools and Colleges. This organization is the accepted accrediting body in the northeastern states.

#### ATHLETICS

Our athletic program needs a complete and comprehensive survey. The physical aspects of our athletic program, namely, our gymnasium and athletic field, fall far short of what is recommended for secondary school athletic programs today.

The expansion of our athletic facilities so that they will be comparable to other High Schools in our vicinity will cost money. I hope that the expenditure of additional funds will not act as a deterrent toward the improvement of the expansion of our physical education program, and intramural and interscholastic athletics.

#### CONCLUSION AND APPRECIATION

I wish to thank the public for their loyal support and understanding patience down through the years. There were times when we have had to appeal to the many friends of the school to support our various activities. The public, in general, has responded magnificently.

I wish to thank our splendid faculty for their loyalty and cooperation in helping to make our school a good school.

I wish to convey my deepest appreciation to our Superintendent of Schools, Mr. William L. Roche, and our School Committee, for helping to make the task of administration of the school a most pleasant one.

## VETERANS MEMORIAL SCHOOL

WILLIAM J. COSTA

I herewith submit my third annual report as Principal of the Veterans Memorial School.

Teacher	ENROLLMENT	
	Grade	Enrollment
Miss Hilda Dennis	I	28
Mrs. Eva Dutra	I	26
Mrs. Frances Francis	I	26
		80
Mrs. Mary Rogers	II	26
Miss Helen Sylvia	II	24
		50
Mrs. Catherine Cadose	III	31
Mrs. Estelle Jenkins	III	29
		60
Mrs. Mary Alves	IV	29
Mrs. Delphine DeRiggs	IV	28
		57
Mrs. Grace Collinson	V	30
Mrs. Ruth Cabral	V	31
		61
Mr. William Chambers)		
Mrs. Helen Lane)	VI	27
Mrs. Madeleine Perry	VI	30
		57
Mrs. Marjorie Roza	Junior Practical Arts	12
		—
	Total Enrollment	377
	(October 1, 1961)	

During the calendar year there were several noteworthy personnel changes. Miss Bessie Corea and Mrs. Wilhelmina Lopez retired after many years of faithful and effective service to the children of our community. Mrs. Lane is replacing Mr. William T. Chambers, who was recalled to active military service. Mrs. Catherine Cadose, who taught in our school system several years ago, has assumed Miss Corea's duties. Mrs. Marjorie Roza was appointed teacher of the Junior Practical Arts Class to succeed Mr. Dennis Aresta who left for a teaching position in Plymouth.



The most grievous heart-felt loss that our school system has endured in many years was the untimely passing of Mrs. Florence Nickerson. Mrs. Nickerson was highly respected as a teacher and held in the highest esteem as a friend and colleague. The true tribute to her stature as a teacher of children lies in the strengths and accomplishments of those students who have had the privilege of being in her charge. Mrs. Estelle Jenkins has succeeded her as a third grade teacher.

The Junior Practical Arts Class now has its arts and crafts program as well as its academic program at this school. It is felt that the provision of facilities to meet the needs of the student within the school coupled with the increased sized of the Class serve to integrate the Class into the overall school program with the atmosphere of a standard classroom.

The progress of a school depends to a large extent on constant experimentation through which new ideas of proven value are united with the best of that which has been previously accepted. We are conducting two experiments in this school year. The first grade teachers are trying two new reading systems to determine if either or both are superior to the system presently being used in the school. The teachers of grades four, five and six are using reading kits developed by Science Research Associates. The kits are designed to provide varied reading selections so that each child may read at his reading level and progress at his rate. In that way many reading levels can be served within the same class. It is a type of reading tailored to the individual and, in fact, similar to the programmed materials provided by teaching machines.

Our science program has been augmented by the National Defense Education Act which provides for the purchase of certain scientific materials on a cost sharing basis with the local school committee. Through this program we have received or will receive in the near future the following aids:

- a. Micro-Projector
  - b. Model of the Human Eye\*
  - c. Model of the Human Ear\*
  - d. Microscope Slides (Prepared)
  - e. Elementary Science Charts
  - f. Miniature Torso\*
  - g. "Life--The World We Live In" Filmstrips (13)
- \* Parts removable for examination

A new filmstrip catalog has been prepared and issued to the teachers. The teachers have prepared a course of study for science and a course of study for arithmetic which establish a sequence of introduction of materials in grades one through six as well as the grade placement of the various elements of the curriculum.

The Physical Fitness Tests of the American Amateur Athletic

Union were given to the boys of grades four, five and six last spring with great success. It is anticipated that a program will be prepared after the first of the year to carry the program throughout the school.

We are greatly indebted to the Lions Club for their sponsorship of tours of educational and recreational value to the students of grades four, five and six. The fourth grade students visited New Bedford and enjoyed the Whaling Museum and The Standard Times Newspaper. Grade five toured the points of historical importance on Cape Cod. Grade six visited Plymouth Plantation and the Mayflower.

This year we have attempted to strengthen our music program by introducing the third grade students to rhythm instruments and the fourth grade students to tonettes. It is hoped that the early emphasis upon instruments will promote the interest of the children in furthering their education in instrumental music.

For sometime we have been attempting to beautify our school grounds through the planting of trees and shrubs. This year many of our local service organizations provided donations that were used to purchase several trees. The children of the school donated a few cents each to purchase a tree as a living memorial to Mrs. Nickerson. A suitable plaque will be provided in the near future to properly acknowledge their thoughtful contribution.

The various activities conducted by the school and meetings attended by the staff during the calendar year 1961 were as follows:

February	Valentine's Day Party
April	Elementary Principal's Conference-Amherst
	Laidlaw Reading Conference-Harwich
May	Hawthorne Opera Company
June	Art, Hobby and Science Show
	Closing Exercises
September	Student Accident Insurance
October	Houghton Mifflin Reading Conference
	Hallow'en Party
	Barnstable County Teachers' Convention
	Alston School Photographs
November	National Education Week Open House
	Thanksgiving Play-Grade Six
December	Christmas Play-Grade Six
	Christmas Party
September-December	Dental Clinic

Motion pictures of an educational and entertaining nature were show at various times throughout the school year.

One of the most entertaining and informative assemblies that the children of the elementary school have ever enjoyed was that presented by the Hawthorne Opera Players under the joint spon-



sorship of the Provincetown Symphony Society and the Provincetown Parent-Teacher Association. The excellence of the performers in a wide range of selections, the manner of explanation and participation of the audience provided a memorable afternoon for the students. We are deeply appreciative of the contribution made by the two organizations to the cultural education of our youngsters.

This year the School Committee has provided a fund to finance class activities. The provision of the fund has made it possible to present many forms of enjoyment and education without placing the additional duty of fund raising on school staff.

The dental clinic is providing certificates signed by the dentist and school nurse upon the completion of a student's dental work. Receipt of a certificate will indicate to the parents that the work is completed and will, we trust, develop student interest in the importance of the care of their teeth.

In the operation of an effective and efficient modern school we find that the stature of the school as a whole is greater than the sum of its individual components. A cooperative teaching staff, school nurse, custodians and cafeteria workers putting forth dedicated efforts produce something far more valuable than disjointed individual attempts could present. It is, therefore, with the greatest personal pleasure that I thank them for their consistently high standards and the application of their varied talents toward the common goal—the basic education of elementary school students in a safe, pleasant and healthful atmosphere.

## GUIDANCE DIRECTOR

ARTHUR P. MALCHMAN

I herewith submit my annual report as Director of Guidance for the entire Provincetown School System.

Counseling sessions are considered to be the most important phase of any guidance program. Ideally, individual counseling for all students should be provided at least once a year to show students their strengths and weaknesses and help them to relate their abilities, aptitudes, and potentialities to educational opportunities and careers. This is impossible to accomplish when you consider that the ratio in the junior-senior high is now 380 to 1. The counselor-pupil ratio is a generally recommended ration of 300 to 1. The figures are not to traumatic but one must keep in mind that I have certain duties and obligations to the Veterans Memorial School, Junior Practical Arts Class, and the Automotive School. An accumulation of the above functions is quite a task for one individual.

I attempt to orient students to educational opportunities beyond high school, and to career opportunities by playing tapes which are loaned by Northeastern University. A partial list of the titles:

How to Study

Careers With the Federal Government

Engineering  
Teaching Math and Science  
Jobs in Hospitals  
Admission to College  
Financing a College Education  
Careers in Dental Hygiene

Student information for teachers and school administrators can be obtained from the individual Cumulative Record which dates back to Grade 1 and contains all pertinent information which helps the faculty understand the students more fully.

I would like to repeat what I wrote for the newspaper as to some more of the problems: The alleged Guidance Office is a converted men's rest room which now includes a desk and a couple of antiquated files; by expediency it becomes a combination men's room and Guidance Office. There is no place to keep catalogs, display material, and other valuable research material.

Individual testing is impossible in the High School; consequently, it is necessary for me to use the supply room in the Veterans Memorial School which makes a deplorable testing situation. Here I test surrounded by paper, crayons, vacuum cleaners, textbooks, etc. There are necessary interruptions, no ventilation and inadequate lighting. Amidst these surroundings I attempt to arrive at a valid clinical testing result. This is just a very small sampling of the "educational environment" under which I have to labor.

If the voters of Provincetown support a good adequate addition to the high school I recommend very emphatically, that the guidance facilities include an office, a browsing room for students, and a private conference area to discuss matters of interest with a pupil or parent.

## PROVINCETOWN VOCATIONAL SCHOOL

KENDALL M. KNOWLTON

I hereby submit my annual report for the Provincetown Vocational High School:

Education is a program designed to give the students the knowledge to meet the future and compete in a fast moving world. It must also prepare young people to utilize their abilities to the utmost.

The Vocational program must be suited to the community and the aptitudes and abilities of the students it serves.

The need for trained personnel in the automotive and related fields is increasing to a point where the persons trained in these skills are badly needed.

In our shop program we teach diesel engine, automotive repairs, electric welding, acetylene welding, machine shop work,



soldering, brazing, automatic transmission, and other related skills.

This school is one of two schools in this state which has a diesel course. I feel the diesel program of both day and night school is particularly vital to this fishing community. This year the day school students did a complete overhaul on a diesel 671 Grey Marine engine. They also overhauled its gear train and clutches.

This is one of the many successful jobs completed this year by our vocational boys. They have pride in their work, school and community which is promoted by their aim to secure a good future in their chosen field.

I wish to thank the Superintendent of Schools and the members of the School Committee for their support in this program and to all others that have given their help to us this year.

## COMMERCIAL DEPARTMENT

KATHLEEN J. MEDEIROS

I herewith submit my annual report of the Commercial Department of the Provincetown High School.

The Commercial Course continues to be of utmost importance to those students desiring to earn their living with the knowledge gained. Each year finds several of our graduates placed in clerical positions either locally or elsewhere. A few of these recent graduates are furthering their education in the business field. Reports from their respective institutions indicate that these students are making progress.

Enrollment in the bookkeeping class has increased and the course is now offered to the tenth grade, Bookkeeping I. The class covers the entire bookkeeping cycle and handles the sole proprietorship books for a two month period. Advanced Bookkeeping is also offered to the Junior Class. Following a brief review the class does a complete study of Withholding Tax forms, Social Security forms, and the quarterly returns required by the employer. Complete payrolls with exemptions, state and federal withholding taxes, and payroll savings are prepared. The class handles depreciation, trade-ins, and the application of these factors on the tax returns. After this detailed study, the class is then ready for partnerships and some of the legal aspects involved in forming a partnership. A complete set covering all these items will be recorded by the class. Neatness, ruling, and spelling is stressed daily in this course.

Accuracy with speed continues to be our aim in both Stenography and Typewriting classes. Rhythm drills, speed drills, and drills on business letters are the basic fundamentals of our type-

writing class. Occasionally art typing is illustrated and students are given an opportunity to display some hidden artistic talent by the use of the typewriter. Maintenance of the machine is also stressed and the value of this factor is illustrated by the fact that all of our machines are in excellent condition requiring only the yearly service.

The Stenography Class has subscribed to the monthly business publication, "Today's Secretary". The beginner's class has successfully attempted the Junior Contest sponsored by the Gregg Publishing Company. Having received the Order of Gregg Artists Certificate, the class has submitted their material for the Senior Award, the Gregg Pin.

We have been fortunate in obtaining a dictaphone on a rental basis for the use of both Stenography Classes. This machine is assigned on a weekly basis to the students who are given several tapes for transcription. Spelling and neatness are our main objectives with speed, secondary.

I wish to take this opportunity to express my appreciation for the cooperation received during the past year.

## ART SUPERVISOR

FREDERICK W. SHAW, JR.

I herewith submit my annual report as Supervisor of Art in the Provincetown Schools.

As the Art Supervisor it is my aim that the art program in our schools provide a sound background in both the cultural and functional aspects of art. It is imperative that the program through the entire system, both elementary and secondary, have a definite sense of direction and continuity. It does not make any sense to have the mind thinking one thing and the hands doing another. It is necessary that both work together to achieve a definite goal. Based on this the art program should show definite growth and development at all levels. During the past year and a half I have undertaken a study to develop a curriculum that would provide this step by step development. Now that it is complete I hope to put it to use in achieving these goals.

"Art education has become recognized as a field which contributes richly to the total learning experience of the child. Without art, and an art teacher, to guide the children's experiences, no school curriculum is complete."

Art is one of the earliest means by which the children may express their personality and achieve satisfaction. Children can paint, draw and construct things before they can read or write. Through visualizing experiences through art a child can express more complicated and complex ideas than is possible through words. For this reason art at the primary level is mainly a means



of expression and discovery. He must learn to use new materials and find out how he can use these to express himself. At this level the grade teacher is most important for it is through her that a friendly and creative atmosphere is created.

In the intermediate grades careful guidance and encouragement is necessary because many children feel that their work is inadequate. More technical advice should be given as the children are anxious to learn new means and methods. The period of allotted time should be increased and the grade teacher should take an active part in the activity. New and more complicated materials can be introduced at this level.

At the secondary level the art program can be aimed at more of the specific and individual needs of the students. Whereas at the elementary and secondary levels a basic groundwork of techniques and materials must be formed. There are many activities in which the high school art department can and should play an important part. Decorations, background for the Senior Class play, posters, etc., are an integral part of the art program.

Two of our most fundamental needs, clothing and shelter, can be more easily understood and met through skills and knowledge attained in the art class. Styles and interior decorating are only two of the many areas covered. To name others drawing, painting, three dimensional designing and field trips are included in the years' work. In the high school art is taken on an elective basis. It is during this time that a student has the opportunity to develop those particular interests that could enable him to further his education in the art field. Art is fast becoming more important in our daily lives and is creating more interest among the student population. Our students have been awarded six blue ribbon merit awards in Cape competition in the past two years.

There has been a marked increase in the high school art department in the past year where the elective enrollment has increased from twenty-four of last year to over seventy this year. I feel that it has become even more evident that an art room is needed to handle these students. It is impossible to supply the type of program these students expect and should have in the environment of the cafeteria. An adequate, well-equipped art room is needed in the very near future to provide an adequate program.

In conclusion I am grateful to those teachers and local citizens for their help, cooperation, and interest in making the art program as successful as it has been under our present circumstances. I am hopeful that a solution to this problem will be found in the near future.

## HOMEMAKING DEPARTMENT

MARY D. ROWE

I herewith submit my report for the Home Economics Department of the Provincetown Junior - Senior High School.

This department is essential in all educational systems, or all girls should be familiar with the practical subject of homemaking. It is important that every girl be given an opportunity in school to learn the rudiments of good cooking and to master the essentials of sewing and home planning. This is the main objective of the department.

The seventh graders learn all the basic sewing stitches plus the efficient operations of the sewing machines. When their course is completed they will have made a white apron to be used in their foods classes, and a simple cotton skirt.

The eighth grade is now in foods classes and is doing more advanced cooking than last year, including some menu planning.

The curriculum of the high school offers a two year course to girls in Vocational Household Arts. Here the girls devote two periods each day to the solution of more complex homemaking problems, such as home management, budgeting of family income, construction of new clothing and renovation of old, and the establishment of good health standards for the home.

In foods this particular group has been taught the preservation of foods by pickling and canning. Currently they are being taught the techniques of selecting, purchasing and preparing food with a view to economy and nutritive value. They receive practical experience in serving these foods in varied menus at breakfast and luncheon.

The entire course of study is aimed at the integration and application of the principles taught to problems encountered in the home. The course is a vital one, and it is to be sincerely hoped that the physical inadequacies of the department may be overcome so that our true potential may be realized. The successful completion of this course will enable the participants to become efficient homemakers.

## JUNIOR PRACTICAL ARTS

MARJORIE F. ROZA

I hereby submit my first annual report as teacher of the Junior Practical Arts Class.

The function of this class is to adapt the methods and materials of instruction to meet the needs of children that find it difficult to benefit from the school's regular program. Attention is centered not in surpassing one's classmates, but in one's own progress.



### The Curriculum

**Reading**—This year the S.R.A. reading system has been started. This system gives the child a good basic listening and phonic knowledge. It lets the individual child read at his level and progress at his particular rate.

**Spelling**—The basic words used every day are taught.

**Handwriting**—The Writing Supervisor visits the class and aims to develop accuracy, neatness and legibility.

**Language**—The building of speaking, listening and writing vocabularies in keeping with the needs of the individual child is important.

**Arithmetic**—Daily situations including counting, telling time, reading and writing numbers, using money, weighing, measuring and computing are used.

**Special Subjects**—Knowledge concerning current events, the home, the school, the neighborhood, the state and the federal government is important.

**Science**—It is the goal of the class to help the child gain an understanding of the facts of science which he faces in his environment.

**Health**—We attempt to develop in the pupil the desired habits, attitudes and knowledge in regard to health.

**Physical Education**—It is important to teach the child sportsmanlike conduct, develop coordination, and decrease emotional tensions. The boys of this class join with the 5th grade boys in a formal Physical Educational Program.

**Art**—Art is correlated with all subjects and the pupils attend art classes with children of their age groups.

**Music**—Music is a valuable relaxing influence and is enjoyed by each one. Each week the children attend music classes with children of their age groups.

**Arts and Crafts**—Arts and crafts are used to develop necessary skills, manual dexterity and familiarize the pupil with a wide variety of materials and experiences.

This year there are twelve children in the Junior Practical Arts Class, five girls and seven boys. The age range is seven years to fifteen years. This is a very wide age span and presents many problems. Some of these children with help should be able to return to regular class rooms. Others will stay in classes of this type and perhaps leave school when they reach sixteen. Therefore, I believe that there should be two Junior Practical Arts Classes. One class would be based on the assumption that since the children will eventually return to the regular classroom they should receive a curriculum directed toward remedial activities. The other class would be focused on providing the skills necessary to children engaged in a terminal educational program. This would give both groups of children better opportunities to prepare for the future. This is an important program and should be given all possible consideration and assistance.

## GIRLS' PHYSICAL EDUCATION

ELIZABETH DeRIGGS

I herewith submit my annual report as Physical Education instructor in the Junior - High School.

The objectives of physical education are:

1. to develop an awareness for good physical fitness
2. to develop leadership and cooperation
3. to develop sportsmanship
4. to develop a respect for rules and authority

The activities offered in the program are:

1. conditioning exercises to strengthen the muscles of the legs, shoulders, arms and abdominals.
2. Skills on Apparatus:
  - a. Ropes
  - b. Rings
  - c. Box
  - d. Parallel Bars
3. Tumbling
4. Pyramid Building
5. Relays
6. Self Testing Activities
7. Rules and Skills in Sports:
  - a. Basketball
  - b. Softball
  - c. Volleyball

In conclusion may I say that the physical education program provides opportunity for controlled participation in activities which will result in good sportsmanship, honesty, cooperation and team work and for each student to develop total physical fitness.

## BOYS' PHYSICAL EDUCATION

DAVID J. MURPHY

I herewith submit my annual report as the Director of Boys' Physical Education in the Senior and Junior High School.

### PROGRAM OBJECTIVES

The President's Council on Youth Fitness has again awakened the nation to the need of keeping the youth of the nation physically fit and mentally alert. Their report adequately points out that one of the causes of the physical fitness problem is that technological developments have greatly reduced muscular effort in our daily lives. The school has recognized the importance of physical fitness in the growing boy and has shouldered its responsibilities by setting up appropriate programs within the school to meet this need. However, the difficulty comes when the individual on leaving school falls into the usual pattern of adult inactivity, and the



objectives and goals that were the aims of the school program are lost.

We feel that perhaps the school again can contribute something to alleviate this problem. This year we have concentrated considerably on progressive exercises, and have recommended they be performed not only in school, but that they become a daily ritual in the home. We have recommended that students enlist the aid of their parents and the entire family enjoy the results of becoming physically fit together. We fully realize that the President's desire for physical fitness for all can only be accomplished when that desire is carried into the home. That it is not an activity that is carried out two hours a week in the school, but one that is performed ritually a few hours a day, every week in the home.

Some reports from the Junior High group have been favorable, and quite a number of younger boys have enlisted the aid of their parents in performing their daily exercises. It is sincerely hoped that this trend will continue and more parents will participate, and approach measurably nearer to the objectives desired by the President's Council, and this department.

Other than the above emphasis, our program continues much the same as offered in past years. We still compel all physically able boys from Grade Seven through Grade Twelve to take part in physical education. They are encouraged to participate in all phases of the program, and by so competing, acquire to some degree the skills, attitudes and physical fitness necessary for good and happy living.

Our student leaders in gymnastics have developed considerable skill, and during the past year their desire to demonstrate this ability resulted in a return to the public demonstration held in former years. It is their desire to repeat this demonstration again this year for the community during some night in April.

The Amateur Athletic Physical Fitness and Proficiency Test is still used in our testing program. It has proven invaluable in motivating students to performing difficult tasks that he would otherwise ignore. He is immediately conscious of how he compares with accomplishments of other boys in his age bracket throughout the country. His desire to attain the norm in his age group has motivated him to perform physical activity, and thereby improve his physical fitness.

School records in various physical achievements, and in age groups, are constantly posted on the locker room bulletin board and are subject to challenge, to be broken by any other boy within the age bracket.

Some of the immediate, or specific objectives we hope to achieve may be listed as follows:

1. To secure and maintain a condition of personal good health and fitness.
2. To develop desirable social attitudes.

3. To strengthen muscles and develop resistance to fatigue and sickness.
4. To develop game and sport skills and improve reaction time.
5. To offer situations that encourage individual self-confidence, sociability, self-direction, and a feeling of belonging.

#### ACTIVITIES

A complete list of the activities and apparatus used in our program may be listed as follows:

1. Marching Drills
  - (a) Junior High—rhythmic
  - (b) High School Seniors—military
2. Gymnastics
  - (a) Tumbling
  - (b) Pyramid building
3. Callisthenics
  - (a) Free hand
  - (b) Indian Clubs
  - (c) Dumb-bells
4. Competitive games and relays
5. Apparatus
  - (a) Rings
  - (b) Parallel Bars
  - (c) Climbing Ropes
  - (d) Horizontal Bars
  - (e) Vaulting Box
  - (f) Vaulting Buck
  - (g) Balancing Beams
6. Lectures on personal grooming, rules and regulations of major sports
7. Sports Activities
  - (a) Football—touch, varsity, Seventh and Eighth Grade
  - (b) Soccer
  - (c) Volley Ball
  - (d) Baseball
  - (e) Softball
  - (f) Basketball
  - (g) Track and Field Events

#### SPORTS PROGRAMS

Mr. Dennis Aresta's duties as assistant football coach were assumed by Mr. William Chambers. We are sorry to hear of Mr. Chambers recall to Service. His expected assistance in coaching basketball will be definitely missed. We are the only remaining school on the Cape where the task of coaching Varsity and Junoir Varsity Basketball is the duty of one individual. It is sincerely hoped that we may find someone in the immediate future who will be qualified and willing to assume the task of assisting in coaching Basketball.

Mr. Walter Dagle assumed the duties of coaching and direct-



ing an intra-mural program in Junior High Football. It is sincerely hoped that he may be persuaded to continue his valuable assistance in maintaining our intramural program in basketball and baseball.

Considerable interest was still shown in Track. We participated in three regular interscholastic meets as well as the Cape Cod Championship. Results were very favorable in each case. Individual efforts were achieved in most cases by the desire of student to relinquish some of their study periods to practice during regular school hours. Every effort should be made to continue Track. I sincerely trust that the School Committee will thoroughly consider the merits of this part of our program.

Again I urge that consideration be given to utilizing some of the space of our large parking area by the installation of play areas containing tennis courts, outdoor basketball and handball courts.

#### CONCLUSION

Every boy can be helped to achieve and maintain lasting fitness through sound programs of health education and physical education, based on developmental activities, including sports and recreation in the Elementary through the Senior High School.

We realize an effective school program provides basic instruction in vigorous activities and opportunity for participation for all students. It also provides intramural and interschool sports competition at the appropriate levels as well as opportunity for active forms of recreation. We have made every effort to present such a program.

While this effort centers in the school, it must be strongly supported by other community agencies. School and community cooperation is basic to the success of any fitness program.

It is sincerely hoped by this department that the projected enlargement of our school facilities be studied carefully by the community; that they realize the need for larger and modern facilities to enrich our program. Then, and only then, will we all feel we have helped considerably in contributing to the physical fitness and health of the growing boy.

### MANUAL TRAINING DEPARTMENT

RICHARD M. SANTOS

In the Industrial Arts Department the main area of teaching is still woodworking and mechanical drawing.

Woodworking is taught for 1½ years and mechanical drawing for ½ year. This teaching takes place in the 8th grade.

Presently in 8th grade drawing we have advanced to the stage of 3 view projection. All classes are now engaged in making finished

drawings of some wood projects which we will construct within the next few weeks.

The 7th grade woodworking classes have, with the help of job sheets, constructed 2 or 3 small wood projects which give all an opportunity to handle many types of tools.

Not all boys are expert in tool handling. However, with practice, patience, and time, they attain a certain degree of proficiency.

### DRIVER EDUCATION

ELIZABETH DeRIGGS

Our country is a nation on wheels. The automobile has raised our standard of living, created many jobs and business and made it more convenient to travel to other places.

The automobile has also been responsible for many accidents and deaths, many of which are caused because of poor driving habits. It is because of this that we try to educate our young people to be careful, intelligent drivers.

Provincetown was the first school on the Cape to offer a course in Driver Education in the year of 1948. Through the courtesy of Duarte Motors, Inc. a new car has been given to the school every year since. The average class for the past four years has been about 30 students.

The course is divided into three categories: classroom instruction, observation, and practice driving. For certification from the Registry of Motor Vehicles the student must spend a minimum of 30 hours in the classroom, 8 hours observation, and 6 hours behind the wheel. This certification is applicable for a reduction in the insurance premiums.

The objectives of Driver Education:

1. To promote traffic safety
2. To help the student understand how an automobile works and how to keep it in good condition.
3. To develop respect and understanding of traffic laws, rules, regulations, and the enforcement of them.
4. To develop skillful safe drivers.

Using the Manual Training room as a classroom has made it impractical to show films relative to driver education. A classroom that could be darkened to show films would be an asset to the program.



## HANDWRITING SUPERVISOR

W. L. RINEHART, DIRECTOR

Attitude plays an important part in the success or failure of a handwriting program in a school system. Parents, in general, have the attitude that they want to see their children write legibly. This attitude is shared by the members of a School Committee and the administrative staff. The responsibility of achieving a satisfactory handwriting product is then delegated to the handwriting consultant and the teachers.

The next step is to create a favorable attitude towards handwriting on the part of the pupils. Having achieved a wholesome attitude towards handwriting, it is then possible to develop an effective handwriting program through the use of adequate instructional materials and tenable teaching techniques.

The attack on the handwriting problem is three-fold. The first objective is to teach the form and arrangement of letters to the point of mastery. The second objective is to have each pupil achieve the speed standard for his grade. The third objective is to make handwriting functional in all writing activities. To achieve these objectives, we provide instructional and motivational materials for pupils and teachers. Teachers are instructed at regular intervals in methods to be used in teaching and the handwriting product is checked at the end of each interval with a diagnosis of same given to the teacher in writing for remedial purposes.

At the close of the last school year our records show that 87% of the pupils scored excellent, 12% scored good, 1% were fair and no% were poor on the formal handwriting test. It was found in checking the informal handwriting that there had been excellent transfer in handwriting quality to spelling, arithmetic, English composition, etc.

The cooperation of the administrative staff and teachers was all that could be desired and I take this opportunity to express my appreciation.

## INSTRUMENTAL MUSIC SUPERVISOR

JAMES J. SANTOS

Since coming here a year ago I have been quite pleased with the general progress and public appearances of the band. It cannot be denied, however, that some of the band members are doing little or no individual practicing outside of school rehearsals. Practicing is a matter of a desire to improve and once started, on a regular minimum daily schedule of a half hour, it will become a habit which will be missed if neglected. To be entitled to

the name "Band" an organization should have a balance of the standard wind instruments. Our present "Band" is quite well balanced in the melodic instruments but is lacking in the inner voices and bass. For the size of band we should have a brass player two more trombones, two more horns (altos or French horns) and another baritone player. Some of these instruments are available, free of charge, to Junior High pupils (preferably) or to Senior High pupils.

Public appearances included playing at assemblies, the Spelling Bee Program, a Spring Concert held at the Veterans School, Class Day, Commencement Exercises, and the last football game. Six of our band members were selected and accepted to play at the annual Music Festival held at Nauset High last April.

As an incentive to the appreciation of better music the administration, through the efforts of "Young People's Concerts, Inc.," provided assemblies at which outstanding artists performed. On November 9th, the Young Audience Assembly presented the Eisenberg String Quartet. In line with this most of the Bandmembers and instrumental pupils from the Veterans and Truro Central Schools attended a concert given by the United States Marine Band "The President's Own" at Barnstable High last fall. We also had an assembly at which the Nauset High Band and Orchestra, under the direction of Mr. Frank James, performed. It is hoped that our Band will be ready to return the favor in the near future.

The High School Chorus last year did commendably well in assisting the Senior Class in singing at Commencement. As an organized group, however, the chorus should not only be ready to sing at this one function but also at the Spring Concert and at some of the assemblies. Last year, beside the Band at the Spring Concert, we had a Jr. High Chorus, an instrumental group from the Veterans and Truro Schools and a chorus composed of pupils of Grades V and VI conducted by Miss Beatrice Welsh.

As the result of an instrumental demonstration at the Veterans School, put on by Mr. Gott of Gott's Music Store, we had fifteen beginners on various instruments. Should this interest in instrumental music continue there is no reason why Provincetown cannot eventually have a school band second to none in approximately three years. I wish to thank the "Provincetown Band," under the direction of Mr. John Atkins, for providing an opportunity to some of our School bandmembers to play and thus become more proficient.

In closing I wish to thank the School Committee for the cooperation shown me and the administration for the cooperation and advice given me.



## VOCAL MUSIC SUPERVISOR

BEATRICE M. WELSH

I herewith submit my annual report as supervisor of Vocal Music in the Elementary Grades.

Pupils in the first grade have learned at least one rote song a week since the beginning of the school year. They have also learned a few singing games.

In the second grade they begin music reading by following the book while the teacher sings the song. Then they sing the entire song with the teacher.

Pupils in grade two through grade six have learned many folk dances. A portion of the music period is devoted to listening to the recordings of songs that are in their music books. The songs chosen for recording are well contrasted. The contrast is made clear through the use of various types of voices, men's, women's, etc. The use of recordings permits the presentation of both rote and reading materials with increased effectiveness.

Rhythm bands are being formed in the second grades. The rhythm band is both an end in itself and a means to further music growth. It is an end because it is so delightful to the children. "Playing in a rhythm band may be a preparation for future band and orchestra work, and may often serve as a stimulus for individual instrumental study."

I would like to express my thanks to you, Mr. Costa and all the teachers for their cooperation.

## SCHOOL NURSE

HELEN FIERCE

I hereby submit my annual report as School Nurse. During the year there has been a number of cases of impetigo, measles, mumps, and ring worm at the Veterans Memorial School. These children were excluded from school until they recovered.

Inspections were made weekly at the Veterans Memorial School and monthly at the Junior-Senior High School.

The Dental Clinic is progressing smoothly. Many more parents are taking advantage of the clinic. The number of extractions were greatly reduced in the past two years. To date, there has been 108 extractions, 293 fillings, and 151 cleanings.

In May, a Well Child Conference was held at the Veterans Memorial School. This was sponsored by the Barnstable County Health Department with Dr. Gerald Hoeffel, the examining physician. In the presence of the parents, eighty-four children were examined. These children entered the first grade in September.

The Massachusetts Vision Test was given to students in both school. There were twelve failures at the Junior-Senior High School, but only two at the Veterans Memorial School. Parents have been notified of these failures. The Audiometer test has been given to all students in both schools.

Dr. Thomas F. Perry has given physical examinations to all students that participate in athletics. Dr. Fred L. Moore has completed his physical examinations.

All routine work has been completed as in previous years. Whenever possible meetings and classes for professional improvement have been attended.

Dr. Moore gave 45 fifth doses of Salk Polio vaccine to the three first grades.

In closing, may I express my sincere thanks for the assistance and cooperation that I have received.

## BARNSTABLE COUNTY HEALTH OFFICER

F. L. MOORE, M. D.

The usual examinations of children in the schools were given to the 1st, 3rd, and 5th grades and those children in the 9th grade who were examined by Dr. Thomas Perry in connection with the athletic programs. The majority of children, who entered the 1st grade in September were evaluated at a series of clinics held in May and June. This department furnished the services of Dr. Gerald Hoeffel to carry out the examination of these children.

During the winter months clinics were organized by the school and town nurses for the purpose of giving immunizations to pre-school children. We found that those children who entered school in September had been given booster immunizations against diphtheria, whooping cough and tetanus before entering school. A fifth dose of poliomyelitis vaccine was administered to children in the first grade and booster doses of diphtheria and tetanus toxoids were given to children in the fifth grade.

Several school children were seen by the Child Guidance Service of this Department. Where indicated we have participated in making arrangements for admission of children to training facilities located outside this county.

Our Nursing Educational Director has participated in the organization of training sessions for Public Health Nurses. Of special interest to nurses working in the schools were two sessions devoted to the problem of defects in vision and hearing found among children.



Routine inspections were made on the food handling practices in both the Elementary and High Schools. In addition our sanitarians organized and carried out a two hour discussion of food sanitation for workers in the school cafeterias. Special emphasis was given to the problem of illness connected with the serving of food.

## SUPERVISOR OF ATTENDANCE

FRANK ARESTA

I herewith submit my annual report of Supervisor of Attendance for the year 1961.

Home Visits	118
Truants	23
Truants returned	5
Absent from other causes	72
Absent because of sickness	186

## GRADUATION PROGRAM

Processional: "Pomp and Circumstance"	P. H. Orchestra
Edward Elgar	
Invocation	Reverend Thomas C. Mayhew
"Onward Ye Peoples"	P. H. S. Chorus
Jan Sibelius	
"Interpretation of Life"	Judith Ormsby
"Proof of Education"	Edgar W. Francis, III
"Grandeur Overture"	P. H. S. Band
J. Olivadotti	
"If At First You Don't Succeed, Try Again"	Christina A. Segura
"The Best Is Yet To Come"	Gabrielle Rilleau
"The Halls of Ivy"	P. H. S. Chorus
H. Russell and V. Knight	
"The Reflections Of A Senior"	Eunice L. Cordeiro
"I Believe"	P. H. S. Chorus
Drake, Graham, Shirl, Stillmen	
"The Sea Of Life"	Janet Santos
"God Bless America"	P. H. S. Chorus
Irving Berlin	
Presentation of Diplomas	Mr. William L. Roche
Superintendent of Schools	
Benediction	Reverend Ernest D. Vanderburgh
Recessional: "Military Escort"	P. H. S. Band

### DIRECTORY

#### Class Officers

Judith A. Ormsby	President
Wayne T. McCabe	Vice-President
Christina A. Segura	Secretary
Nancy A. Kelley	Treasurer
Miss Kathleen J. Medeiros	Class Advisor

#### National Honor Society

Eunice L. Cordeiro	Judith A. Ormsby
Donna D. Gonsalves	Gabrielle Rilleau
Edgar W. Francis, III	Janet Santos

Christina A. Segura  
Leadership — Scholarship — Service

#### Class Colors

Green and White

#### Class Motto

"Now We have Launched, Where Shall We Anchor?"

#### Student Council

Gabrielle Rilleau	Edward J. Smith
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## GRADUATES

- Floralee Alexander  
     Loretta Mae Amaral  
         Perry Ann Avila  
             Lucinda Grace Browne  
                 Stuart Kopp Bryant  
                     Verna Marie Cabral  
                         George Almon Colley, III  
                             Eunice Luine Cordeiro  
                                 Robert Bruce Corea
- Mary Ellen Duart  
     Barbara Mae Dutra  
         Sheila Ann Enos  
             Brenda Mae Ferreira  
                 Edgar Walter Francis, III  
                     Donna Diane Gonsalves  
                         David Sumner Horton  
                             Donald Irving Horton  
                                 Dennis Bishop Jones
- Terence John Kane  
     Nancy Ann Kelley  
         Joseph John Lisbon  
             Wayne Thomas McCabe  
                 Mary Elizabeth Malaquias  
                     Charles Atkins Mayo, III  
                         Hollis George Morris  
                             John Gordon Nickerson  
                                 Judith Ann Ormsby
- Judith Mae Packett  
     Cyril Justin Patrick  
         Victor Roy Peters  
             Clyde Joseph Pettit  
                 Ernest Thomas Prada  
                     Fred Snow Rich  
                         Gabrielle Rilleau  
                             Janet Irene Santos  
                                 Leslie Charles Santos
- Theodora M. Santos  
     Christina Ann Segura  
         Robert Paul Silva  
             Mary Louise Silva  
                 Edward Joseph Smith  
                     Jacqueline Gail Smith  
                         Martha Ann Souza  
                             Michelle Lee Steele  
                                 Edwin Franklin Taylor



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### THE ATHEIAN OATH

We will never bring disgrace to this our Town; by any act of dishonesty or cowardice, nor ever desert our suffering comrades in the ranks; we will fight for the ideals and sacred things of the Town, both alone and with many; we will revere and obey the Town's laws and do our best to incite a like respect in those above us who are prone to annul or set them at naught; we will strive unceasingly to quicken the public's sense of civic duty, thus in all these ways we will transmit this Town not only not less, but greater, and more beautiful than it was transmitted to us.



# THE CITY MANAGER'S CODE OF ETHICS

*To ACHIEVE effective and democratic local government, the council-manager plan provides that policies shall be determined by the governing body elected by the people and that the administration of such policies shall be vested in the city manager who shall be appointed by and responsible to the governing body. The purpose of the International City Managers' Association, the professional organization of city managers, is to increase the proficiency of city managers and to aid in the improvement of municipal government. To further these objectives, the Association believes that certain ethical principles should govern the conduct of every professional city manager:*

**1** No member of the profession accepts a position as city manager unless he is fully in accord with the principles of council-manager government and unless he is confident that he is qualified to serve to the advantage of the community.

**2** The city manager has a firm belief in the dignity and worth of the services rendered by government. He has a constructive, creative, and practical attitude toward urban problems and a deep sense of his own social responsibility as a trusted public servant.

**3** The city manager is governed by the highest ideals of honor and integrity in all his public and personal relationships in order that he may merit the respect and confidence of the governing body, of other officials and employees, and of the public which he serves. He believes that personal aggrandizement or profit secured by confidential information or by misuse of public time is dishonest.

**4** The city manager as a community leader submits policy proposals to the council and provides the council with facts and advice on matters of policy to give the council a basis for making decisions on community goals. The city manager defends municipal policies publicly only after consideration and adoption of such policies by the council.

**5** The city manager realizes that the council, the elected representatives of the people, is entitled to the credit for the

establishment of municipal policies. The city manager avoids coming in public conflict with the council on controversial issues. Credit or blame for policy execution rests with the city manager.

**6** The city manager considers it his duty continually to improve his ability and his usefulness and to develop the competence of his associates in the use of management techniques.

**7** The city manager keeps the community informed on municipal affairs. He emphasizes friendly and courteous service to the public. He recognizes that the chief function of the local government at all times is to serve the best interests of all the people on a nonpartisan basis.

**8** The city manager, in order to preserve his integrity as a professional administrator, resists any encroachment on his responsibility for personnel, believes he should be free to carry out council policies without interference, and deals frankly with the council as a unit rather than with its individual members.

**9** The city manager handles all matters of personnel on the basis of merit. Fairness and impartiality govern the city manager in all matters pertaining to appointments, pay adjustments, promotions, and discipline in the municipal service.

**10** The city manager curries no favors. He handles each problem without discrimination on the basis of principle and justice.