

Schedule B must be used by those employers who make deposits of income tax withheld and/or taxes under the Federal Insurance Contributions Act. Every employer who is liable for more than \$100 of these taxes during a month is required to deposit such taxes in a Federal Reserve Bank, or an authorized local bank. Such deposits for the third month of any quarter, and deposits of \$100 or less, are permissible but not required. Each deposit should be accompanied by a Receipt Form 450 which will be validated by the Federal Reserve Bank and returned to the employer. Validated receipts should be listed in Schedule B and enclosed with this return, together with such other remittances as may be necessary to pay total taxes shown in Item 9 on page 1. A penalty is provided by law for failure to make such deposits. Detailed instructions will be found in Circular E.

Serial No. of Form 450	Date of Deposit (List in date order)	Amount
12 15011	Nov. 12, 1957	381.65
13 10370	Dec. 19, 1957	242.60
Total of all enclosed depositary receipts . . .		\$ 624.25
Total of other remittances (such as cash, check, M. O., etc.)		\$ 381.79
Total payments (same as Item 9 on other side) . . .		\$ 1006.04

INSTRUCTIONS

The instructions below relate to the preparing and filing of Form 941. Additional instructions are contained in Circular E. Special instructions for employers of agricultural and household employees also appear on the back of the original of this return.

Circular E relates to (a) income tax withholding from wages, (b) taxes under the Federal Insurance Contributions Act (for social security), and (c) the Federal unemployment tax. Employers should refer to such circular for information as to the employers and employees who are liable for these taxes, the types of payments defined by law as "wages," the computing and deducting of taxes from wages, how to adjust errors, and other facts employers need to know in order to comply with the law.

Circular E may be obtained from the District Director of Internal Revenue upon request. Employers also may obtain Circular H, "Household Employer's Social Security Tax Guide," and Circular A, "Agricultural Employer's Social Security Tax Guide."

Purpose of Form 941.—This form combines the reporting of income tax withheld from wages and the taxes under the Federal Insurance Contributions Act. If you have only one of these taxes to report, you should fill in only the portions which are applicable to you.

Who must file.—If you have one or more employees you must make a return for the first quarter in which you are required to withhold income tax from wages, or in which you pay wages taxable under the Federal Insurance Contributions Act, and for each quarter thereafter.

If you temporarily discontinue paying wages (for example, seasonal activities), you must nevertheless file returns. If you no longer expect to pay wages subject to any of the taxes reportable on this form you must file a "Final Return." If a business is sold or transferred by one employer to another, both the old and the new employer must file returns, but neither should report wages paid by the other.

After you have once filed a return, the District Director will mail you a Form 941 every three months. If the form should fail to reach you, request a Form 941 so that you can make your return on time.

Quarterly returns and due dates.—A return must be filed for each quarter of the calendar year as follows:

Quarter covered	Due on or before
January, February, March	April 30
April, May, June	July 31
July, August, September	October 31
October, November, December	January 31

However, if the return is accompanied by depositary receipts, Form 450, showing timely deposits in full payment of the taxes due for the entire calendar quarter, the return may be filed on or before the tenth day of the second month following the quarter.

Unless already shown on the form received from the District Director, enter in the spaces at the right of the employer's name the months and year of the calendar quarter for which the return is filed.

Where to file.—The original of this form is to be sent to the United States District Director of Internal Revenue for the district in which the employer's principal place of business is located, or, if the employer has no principal place of business in an internal revenue district of the United States, with the District Director of Internal Revenue, Baltimore 2, Md., or if the employer's principal place of business is in the Panama Canal Zone with the Director of International Operations, Internal Revenue Service, Washington 25, D. C.

Payment of tax.—Each return should be accompanied by remittance (cash, check, money order, depositary receipt, or combination of these) for the total taxes reported in Item 9.

Employer's identification number, name, and address.—Forms 941

preaddressed by District Directors should be used in filing returns. If a preaddressed form is lost, request another. If a non-preaddressed form must be used, type or print in Items 10 and 11 the employer's identification number and name exactly as shown on his previous returns. Do not use the identification number assigned to a prior owner.

An employer who is required to report F.I.C.A. taxes on Form 941 and who has not applied for an identification number should file with the District Director an application on Form SS-4. Such form may be obtained from the District Director or from any Social Security Administration district office. An employer who is liable for income tax withheld from wages, but who is not liable for F.I.C.A. taxes, will be assigned an identification number by the District Director without application.

Penalties and interest.—Avoid penalties and interest by making timely returns and payments of tax. The law provides penalties for late filing of a return or for late monthly deposits unless reasonable cause is shown for the delay. If you are late in filing a return or in making a monthly deposit, send a full explanation in writing with your return.

Penalties also are imposed by law for willful failure to pay, collect, or truthfully account for and pay over tax, furnish statements to employees, keep records, make returns, for false or fraudulent returns, or for submitting bad checks.

Item 2. Adjustment of income tax withheld.—Item 2 should be used for the correction of errors made in connection with the withholding of income tax from wages paid in the preceding quarters of the same calendar year. (Consult the District Director before correcting a prior-year error.) Any amount in Item 2 must be explained by a statement attached to the return. This statement must set forth:

- (a) Explanation of the error which the entry is intended to correct;
- (b) The particular return period or periods to which the error relates;
- (c) The amount chargeable to each such period; and
- (d) The manner in which the employer and employee have settled any overcollection or undercollection of income tax withheld.

Item 7. Credit or adjustment of taxes under Federal Insurance Contributions Act.—Entries in Item 7 should be made for the correction of underpayments or overpayments of F.I.C.A. tax as reported on a prior return, or credits for overpayments of penalty or interest paid with respect to such tax for prior periods. If there are both an underpayment and an overpayment to be reported, only the difference between the two should be entered in Item 7. Any amount entered in Item 7 must be explained by a statement attached to the return. This statement must set forth:

- (a) Explanation of the error which the entry is intended to correct;
- (b) The particular return period or periods to which the error relates;
- (c) The amount chargeable to each such period;
- (d) The tax-return period in which the error was ascertained;
- (e) The fact that the employer repaid F.I.C.A. tax overcollected from an employee, if the entry corrects an overcollection of tax; and
- (f) If the entry corrects F.I.C.A. tax overcollected from an employee in a prior year, the fact that the employer has obtained from the employee a written statement that the employee has not claimed and will not claim refund or credit of the amount of such overcollection.

If amounts of wages were erroneously reported or omitted for employees on prior returns, submit on Form 941c, or include in the statement:

- (a) The name and account number of each employee whose wages were erroneously reported or omitted;
- (b) The amount of wages, if any, erroneously reported for each quarter for each employee (if none, so state); and
- (c) The amount of wages, if any, which should have been reported for each quarter for each employee (if none, so state).

Obtain forms 941c from the District Director.

(Instructions continued on the back of the original of this form)

Date December 12, 1957

This certifies that funds in the amount shown have been received from the employer named, covering Federal Taxes to be transmitted or credited to the Federal Reserve Bank of Boston, as Fiscal Agent of the United States, pursuant to the provisions of Treasury Department Circular No. 848. (Amended July 1, 1953.)

\$ 242.60 AMOUNT National Trap Inc. EMPLOYER'S NAME 04-2151643 IDENTIFICATION NUMBER

The First National Bank of Provincetown, Mass.

BANK NAME

amf

By _____

FOR MEMORANDUM USE ONLY--DO NOT ATTACH TO YOUR TAX RETURN

Date November 5, 1957

This certifies that funds in the amount shown have been received from the employer named, covering Federal Taxes to be transmitted or credited to the Federal Reserve Bank of Boston, as Fiscal Agent of the United States, pursuant to the provisions of Treasury Department Circular No. 848. (Amended July 1, 1953.)

\$ 381.65 AMOUNT National Trap, Inc. EMPLOYER'S NAME 04-2151643 IDENTIFICATION NUMBER

First National Bank of Provincetown

BANK NAME

By _____

f

FOR MEMORANDUM USE ONLY--DO NOT ATTACH TO YOUR TAX RETURN

FORM W-3
U. S. Treasury Department
Internal Revenue Service

RECONCILIATION OF INCOME TAX WITHHELD FROM WAGES
as reported on Employer's Quarterly Federal Tax Return (Form 941) with income tax
withheld as shown on Withholding Statements (Forms W-2, Copy A)

1957

Employer's Name and Address

Employer's Identification No.

National Trap, Inc. P.O. Box 393 Provincetown, Mass.

04-2151643

1. Total number of withholding statements (Forms W-2, Copy A) transmitted herewith	<u>5</u>
2. Total income tax withheld from wages during the year as shown by withholding tax statements (Forms W-2, Copy A)	\$ <u>3060.30</u> (A)
3. Total income tax withheld from wages during the year as shown in item 3 of Forms 941:	
Quarter ended March 31	\$ <u>236.80</u>
Quarter ended June 30	<u>1038.50</u>
Quarter ended September 30	<u>965.00</u>
Quarter ended December 31	<u>820.00</u>
TOTAL	\$ <u>3060.30</u> (B)

COPY FOR EMPLOYER

For instructions see other side.

KEEP THIS COPY AS PART OF YOUR RECORDS

NOTE.—Any difference between the amounts shown on lines (A) and (B) must be fully explained in an attached statement.

National Trap, Inc.
P.O. Box 393
Provincetown, Mass.

04-2151643

Type or print EMPLOYER'S identification number, name, and address above.

WITHHOLDING TAX STATEMENT 1957
Federal Taxes Withheld From Wages

Copy C—For Employee's Records

SOCIAL SECURITY INFORMATION		INCOME TAX INFORMATION	
\$ <u>4200.00</u>	\$ <u>94.50</u>	\$ <u>4433.90</u>	\$ <u>559.94</u>
Total F.I.C.A. Wages* paid in 1957	F.I.C.A. employee tax withheld, if any	Total Wages* paid in 1957	Federal Income Tax withheld, if any

029-01-4824
Arthur Joseph Rodewick
9 Conant St.
Provincetown, Mass.

Type or print EMPLOYEE'S social security account no., name, and address above.

NOTICE: If your wages were subject to Social Security taxes, but are not shown, your Social Security wages are the same as wages shown under "INCOME TAX INFORMATION," but not more than \$4,200. Keep this copy as part of your tax records.

National Hat, Inc.
P.O. Box 393
Provincetown, Mass.
04-2151643

WITHHOLDING TAX STATEMENT 1957
Federal Taxes Withheld From Wages

Copy C—For Employee's Records

Type or print EMPLOYER'S identification number, name, and address above.

SOCIAL SECURITY INFORMATION		INCOME TAX INFORMATION	
\$ 4200.00 Total F.I.C.A. Wages* paid in 1957	\$ 94.50 F.I.C.A. employee tax withheld, if any	\$ 4433.90 Total Wages* paid in 1957	\$ 559.94 Federal Income Tax withheld, if any

021-14-2958
Joseph Raymond Peury
301 Bradford St.
Provincetown, Mass.

Type or print EMPLOYEE'S social security account no., name, and address above.

NOTICE: If your wages were subject to Social Security taxes, but are not shown, your Social Security wages are the same as wages shown under "INCOME TAX INFORMATION," but not more than \$4,200.

Keep this copy as part of your tax records.

FORM W-2—U. S. Treasury Department, Internal Revenue Service

*Before payroll deductions.

National Hat, Inc.
P.O. Box 393
Provincetown, Mass.
04-2151643

WITHHOLDING TAX STATEMENT 1957
Federal Taxes Withheld From Wages

Copy C—For Employee's Records

Type or print EMPLOYER'S identification number, name, and address above.

SOCIAL SECURITY INFORMATION		INCOME TAX INFORMATION	
\$ 4200.00 Total F.I.C.A. Wages* paid in 1957	\$ 94.50 F.I.C.A. employee tax withheld, if any	\$ 4433.90 Total Wages* paid in 1957	\$ 559.94 Federal Income Tax withheld, if any

031-07-5746
Anthony Joseph
6 Winslow Street
Provincetown, Mass.

Type or print EMPLOYEE'S social security account no., name, and address above.

NOTICE: If your wages were subject to Social Security taxes, but are not shown, your Social Security wages are the same as wages shown under "INCOME TAX INFORMATION," but not more than \$4,200.

Keep this copy as part of your tax records.

FORM W-2—U. S. Treasury Department, Internal Revenue Service

*Before payroll deductions.

National Hat, Inc.
P.O. Box 393
Provincetown, Mass.
04-2151643

WITHHOLDING TAX STATEMENT 1957
Federal Taxes Withheld From Wages

Copy D—For Employer

Type or print EMPLOYER'S identification number, name, and address above.

SOCIAL SECURITY INFORMATION		INCOME TAX INFORMATION	
\$ 4200.00 Total F.I.C.A. Wages* paid in 1957	\$ 94.50 F.I.C.A. employee tax withheld, if any	\$ 5225.18 Total Wages* paid in 1957	\$ 912.34 Federal Income Tax withheld, if any

029-01-4893
John Dutra Fields
3 Tremont St.
Provincetown, Mass.

Type or print EMPLOYEE'S social security account no., name, and address above.

EMPLOYER: This copy is provided for your convenience in keeping your withholding records.

FORM W-2—U. S. Treasury Department, Internal Revenue Service

*Before payroll deductions.

National Hat, Inc.
P.O. Box 393
Provincetown, Mass.
04-2151643

WITHHOLDING TAX STATEMENT 1957
Federal Taxes Withheld From Wages

Copy D—For Employer

Type or print EMPLOYER'S identification number, name, and address above.

SOCIAL SECURITY INFORMATION		INCOME TAX INFORMATION	
\$ 4200.00 Total F.I.C.A. Wages* paid in 1957	\$ 94.50 F.I.C.A. employee tax withheld, if any	\$ 4433.90 Total Wages* paid in 1957	\$ 668.14 Federal Income Tax withheld, if any

029-01-4891
Frank Bradley Raymond Jr.
18 Pleasant St.
Provincetown, Mass.

Type or print EMPLOYEE'S social security account no., name, and address above.

EMPLOYER: This copy is provided for your convenience in keeping your withholding records.

FORM W-2—U. S. Treasury Department, Internal Revenue Service

*Before payroll deductions.

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Serial No. of Form 450	Date of Deposit (List in date order)	Amount
1067806	Aug. 7, 1957	327.55
1137258	Sept. 11, 1957	472.20
Total of all enclosed depository receipts . . .		\$ 799.75
Total of other remittances (such as cash, check, M. O., etc.)		\$ 474.21
Total payments (same as Item 9 on other side) . . .		\$ 1273.96

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Purpose of Form 941.—This form combines the reporting of income tax withheld from wages and the taxes under the Federal Insurance Contributions Act. If you have only one of these taxes to report, you should fill in only the portions which are applicable to you.

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If you temporarily discontinue paying wages (for example, seasonal activities), you must nevertheless file returns. If you no longer expect to pay wages subject to any of the taxes reportable on this form you must file a "Final Return." If a business is sold or transferred by one employer to another, both the old and the new employer must file returns, but neither should report wages paid by the other.

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However, if the return is accompanied by depository receipts, Form 450, showing timely deposits in full payment of the taxes due for the entire calendar quarter, the return may be filed on or before the tenth day of the second month following the quarter.

Unless already shown on the form received from the District Director, enter in the spaces at the right of the employer's name the months and year of the calendar quarter for which the return is filed.

Where to file.—The original of this form is to be sent to the United States District Director of Internal Revenue for the district in which the employer's principal place of business is located, or, if the employer has no principal place of business in an internal revenue district of the United States, with the District Director of Internal Revenue, Baltimore 2, Md., or if the employer's principal place of business is in the Panama Canal Zone with the Director of International Operations, Internal Revenue Service, Washington 25, D. C.

Payment of tax.—Each return should be accompanied by remittance (cash, check, money order, depository receipt, or combination of these) for the total taxes reported in Item 9.

Employer's identification number, name, and address.—Forms 941

preaddressed by District Directors should be used in filing returns. If a preaddressed form is lost, request another. If a non-preaddressed form must be used, type or print in Items 10 and 11 the employer's identification number and name exactly as shown on his previous returns. Do not use the identification number assigned to a prior owner.

An employer who is required to report F.I.C.A. taxes on Form 941 and who has not applied for an identification number should file with the District Director an application on Form SS-4. Such form may be obtained from the District Director or from any Social Security Administration district office. An employer who is liable for income tax withheld from wages, but who is not liable for F.I.C.A. taxes, will be assigned an identification number by the District Director without application.

Penalties and interest.—Avoid penalties and interest by making timely returns and payments of tax. The law provides penalties for late filing of a return or for late monthly deposits unless reasonable cause is shown for the delay. If you are late in filing a return or in making a monthly deposit, send a full explanation in writing with your return.

Penalties also are imposed by law for willful failure to pay, collect, or truthfully account for and pay over tax, furnish statements to employees, keep records, make returns, for false or fraudulent returns, or for submitting bad checks.

Item 2. Adjustment of income tax withheld.—Item 2 should be used for the correction of errors made in connection with the withholding of income tax from wages paid in the preceding quarters of the same calendar year. (Consult the District Director before correcting a prior-year error.) Any amount in Item 2 must be explained by a statement attached to the return. This statement must set forth:

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- The manner in which the employer and employee have settled any overcollection or undercollection of income tax withheld.

Item 7. Credit or adjustment of taxes under Federal Insurance Contributions Act.—Entries in Item 7 should be made for the correction of underpayments or overpayments of F.I.C.A. tax as reported on a prior return, or credits for overpayments of penalty or interest paid with respect to such tax for prior periods. If there are both an underpayment and an overpayment to be reported, only the difference between the two should be entered in Item 7. Any amount entered in Item 7 must be explained by a statement attached to the return. This statement must set forth:

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- The amount chargeable to each such period;
- The tax-return period in which the error was ascertained;
- The fact that the employer repaid F.I.C.A. tax overcollected from an employee, if the entry corrects an overcollection of tax; and
- If the entry corrects F.I.C.A. tax overcollected from an employee in a prior year, the fact that the employer has obtained from the employee a written statement that the employee has not claimed and will not claim refund or credit of the amount of such overcollection.

If amounts of wages were erroneously reported or omitted for employees on prior returns, submit on Form 941c, or include in the statement:

- The name and account number of each employee whose wages were erroneously reported or omitted;
- The amount of wages, if any, erroneously reported for each quarter for each employee (if none, so state); and
- The amount of wages, if any, which should have been reported for each quarter for each employee (if none, so state).

Obtain Forms 941c from the District Director.

(Instructions continued on the back of the original of this form)

Schedule B must be used by those employers who make deposits of income tax withheld and/or taxes under the Federal Insurance Contributions Act. Every employer who is liable for more than \$100 of these taxes during a month is required to deposit such taxes in a Federal Reserve Bank, or an authorized local bank. Such deposits for the third month of any quarter, and deposits of \$100 or less, are permissible but not required. Each deposit should be accompanied by a Receipt Form 450 which will be validated by the Federal Reserve Bank and returned to the employer. Validated receipts should be listed in Schedule B and enclosed with this return, together with such other remittances as may be necessary to pay total taxes shown in Item 9 on page 1. A penalty is provided by law for failure to make such deposits. Detailed instructions will be found in Circular E.

Serial No. of Form 450	Date of Deposit (List in date order)	Amount
925861	May 8, 1957	\$ 308.65
996056	June 12, 1957	293.21
Total of all enclosed depositary receipts . . .		\$ 601.86
Total of other remittances (such as cash, check, M. O., etc.)		\$ 786.74
Total payments (same as Item 9 on other side) . . .		\$ 1388.60

INSTRUCTIONS

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Employer's identification number, name, and address.—Forms 941

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- The name and account number of each employee whose wages were erroneously reported or omitted;
- The amount of wages, if any, erroneously reported for each quarter for each employee (if none, so state); and
- The amount of wages, if any, which should have been reported for each quarter for each employee (if none, so state).

Obtain forms 941c from the District Director.

(Instructions continued on the back of the original of this form)

Date May 3, 1957

This certifies that funds in the amount shown have been received from the employer named, covering Federal Taxes to be transmitted or credited to the Federal Reserve Bank of Boston, as Fiscal Agent of the United States, pursuant to the provisions of Treasury Department Circular No. 848. (Amended July 1, 1953.)

\$ 308.65 National Traps, Inc. 04-2151643
AMOUNT EMPLOYER'S NAME IDENTIFICATION NUMBER

The First National Bank of Provincetown,
BANK NAME

By r

FOR MEMORANDUM USE ONLY--DO NOT ATTACH TO YOUR TAX RETURN

Date June 7, 1957

This certifies that funds in the amount shown have been received from the employer named, covering Federal Taxes to be transmitted or credited to the Federal Reserve Bank of Boston, as Fiscal Agent of the United States, pursuant to the provisions of Treasury Department Circular No. 848. (Amended July 1, 1953.)

\$ 293.21 National Trap, Inc. 04-2151643
AMOUNT EMPLOYER'S NAME IDENTIFICATION NUMBER

The First National Bank of Provincetown, Mass.
BANK NAME

By amf

FOR MEMORANDUM USE ONLY--DO NOT ATTACH TO YOUR TAX RETURN

Date August 2, 1957

This certifies that funds in the amount shown have been received from the employer named, covering Federal Taxes to be transmitted or credited to the Federal Reserve Bank of Boston, as Fiscal Agent of the United States, pursuant to the provisions of Treasury Department Circular No. 848. (Amended July 1, 1953.)

\$ 327.55 National Trap, Inc. 04-2151643
AMOUNT EMPLOYER'S NAME IDENTIFICATION NUMBER

The First National Bank of Provincetown, Mass.
BANK NAME

By amf

FOR MEMORANDUM USE ONLY--DO NOT ATTACH TO YOUR TAX RETURN

Date Sept. 6, 1957

This certifies that funds in the amount shown have been received from the employer named, covering Federal Taxes to be transmitted or credited to the Federal Reserve Bank of Boston, as Fiscal Agent of the United States, pursuant to the provisions of Treasury Department Circular No. 848. (Amended July 1, 1953.)

\$ 472.20 National Trap Inc. 04-2151643
AMOUNT EMPLOYER'S NAME IDENTIFICATION NUMBER

The First National Bank of Provincetown, Mass.
BANK NAME

By amf

FOR MEMORANDUM USE ONLY--DO NOT ATTACH TO YOUR TAX RETURN